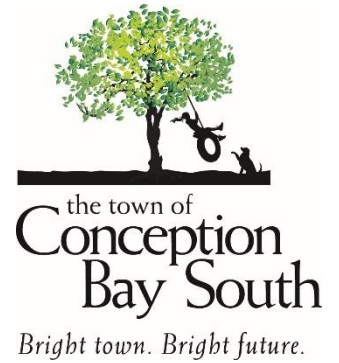


Town of Conception Bay South 2019 Summer Employment Application



Please ensure all documents from the Application Package Checklist are attached.

Personal Information

Name: _____
Last name First name Middle initial

Address: _____
Street City Postal Code

Phone: _____
Home Other E-mail

Positions applied for and preferred location (if applicable)

1. _____
2. _____
3. _____

Certifications and previous experience

Have you ever been employed with the Town of Conception Bay South? Yes No Please list _____

Do you have daily access to a vehicle? Yes No

Do you have a valid driver's license? Yes No
(Applicable for some positions)

Do you have Standard First Aid? Yes No

Do you have Basic Cardiac Life Support? Yes No

Indicate any experience working/volunteering or education/ training in the following areas:

Children aged 5 – 12 years

Working with persons with a disability or special needs

Knowledge of child development

Behavioral management, crisis intervention, ABA therapy training

Facilitating training, supervising/evaluating staff, leadership

Planning and implementing children's programs

Work Experience

Employer	Dates Employed	Position/Responsibilities

Education Background

What level of schooling will you have completed by June 2019? _____

Educational Institute	Program of Study	Dates of Attendance	Certificate/Degree/Diploma

For employment reference, may we approach:

Your present employer? Yes No

Your former employers? Yes No

Please read carefully before signing:

I am available for the period of employment indicated in the job descriptions of the positions for which I have applied. It is understood and agreed that the information given on this application is true to the best of my knowledge, and any misrepresentation made by me, may be sufficient cause for immediate dismissal.

I understand that applications will only be accepted and retained for advertised competitions and only those granted interviews will be contacted.

Applicant's signature _____ **Date** _____

In the event I am not successful in getting a job with the Town of Conception Bay South, I agree to allow my resume to be shared with outside organizations within the Town (ex: service clubs, community groups, etc.) who may also be looking to hire summer students.

Applicant's signature _____ **Date** _____

PLEASE ENSURE ALL OF THE BELOW ARE INCLUDED IN YOUR APPLICATION:

- Summer Employment Application Form (completed)
- A current Resume with Cover Letter
- At least 1 Letter of Reference
- RNC Certificate of Conduct (dated no earlier than March 2019, must be the original)
- RNC Vulnerable Sector Check (dated no earlier than March 2019, must be the original)
- Copies of certifications/awards such as High Five, Standard First Aid, etc. (optional).

***DEADLINE FOR RECEIPT OF APPLICATIONS FOR
ALL POSITIONS IS
WEDNESDAY APRIL 3, 2019 at 4:00 PM***

**ALL APPLICATIONS MUST BE DIRECTED TO THE
PROGRAM SUPERVISOR**

Mail applications or hand deliver to:
Attn: Natasha Hann, Program Supervisor
11 Remembrance Square
P.O. Box 14040, Str. Manuels
Conception Bay South, NL A1W 3J1

or e-mail to:
natasha.hann@conceptionbaysouth.ca

or fax to:
834-8337