

REGULAR MEETING #09

May 19, 2015

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Ken McDonald, Councillors (with the exception of Councillor Murphy), Director of Planning and Development, Elaine Mitchell, Director of Recreation and Leisure Services, Dave Tibbo, Director of Engineering and Public Works, Jennifer Manuel, Director of Finance, Liz Davis and Executive Secretary, Jody Fifield.

1. ADOPTION OF AGENDA AND MINUTES

a. Adoption of meeting agenda of May 19, 2015

Resolution #15-184
Councillor Rowe/Councillor Connors

Be it so resolved that the agenda of the meeting of May 19, 2015 be adopted as presented.

- carried unanimously

b. Adoption of minutes of meeting of May 5, 2015

Resolution #15-185
Councillor Youden /Councillor George

Be it so resolved that the minutes of the meeting of May 5, 2015 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

1. National Public Works Week

Mayor McDonald proclaimed May 17-23, 2015 as National Public Works Week in the Town of Conception Bay South.

2. 2015 Donation Program

Mayor McDonald presented donation cheques to the following:

- a. 1st Conception Bay South Scouts Group – Rosalind and Brady Lawrence
- b. 1st Topsail Group Scouts Canada – Kathy Hamilton Katherine
- c. Conception Bay South Leo Club – Janine Howse
- d. Conception Bay South Literacy Council – Maxine Pinhorn
- e. Conception Bay South Minor Softball – Norine Taylor
- f. Girl Guides and Pathfinders Chamberlains – Connie and Carina Korchoski
- g. Girl Guides Hopewell & Kelligrews/Foxtrap District – Cynthia Parsons and Samantha Bursey
- h. Hopewell L.O.L. Lodge #50 – Gordon Morgan
- i. Kin Club of Conception Bay South – Mary and Wilson Bursey
- j. Prince of Orange Lodge #23 – Donald Smith
- k. Royal Canadian Legion Branch 50 – Daphne Hillier

**4. RECOMMENDATIONS OF PLANNING & DEVELOPMENT COMMITTEE
(Chair, Councillor Beverley Rowe)**

Transferred from Privileged Meeting #10

1. Order – 32-38 Rideouts Road

**Resolution #15-186
Councillor Rowe/Councillor Youden**

Be it so resolved that the order issued on May 15, 2015 ordering that site clearing at 32-38 Rideouts Road stop immediately as no permit had been issued by the Town be ratified.

- carried unanimously

Presentation of recommendations of meeting held May 12, 2015

1. Municipal Plan Amendment No. 8, 2015 and Development Regulations Amendment No. 12, 2015 – Stanleys Road, Long Pond

Resolution #15-187
Councillor Rowe/Councillor Bent

Be it so resolved that Municipal Plan Amendment No. 8, 2015 and Development Regulations Amendment No. 12, 2015, to redesignate and rezone land adjacent to the existing marina off Stanleys Road to accommodate a dive shop and club house be approved and submitted to the Department of Municipal and Intergovernmental Affairs for registration.

- carried unanimously

2. Sale of Town Owned Land Policy

Resolution #15-188
Councillor Rowe/Councillor Connors

Be it so resolved that Policy 048 – Sale of Town Owned Properties be adopted as presented.

PURPOSE:

To provide for the sale of Town owned properties in a consistent, transparent and equitable manner.

AUTHORITY:

- Council Discretion
- Section 50 (3) of the Urban and Rural Planning Act, 2000 with respect to the disposal of land acquired by the Town through expropriation.
- Sections 3, 8, and 11 of the Public Tender Act.
- Section 201, 201.1 and 201.2 of the Municipalities Act, 1999.

PROCEDURE:

Before disposing of Town owned land, the Council shall determine whether the parcel of land is surplus to present and future needs by consulting with the Department of Engineering and Public Works, the Department of Recreation and Leisure Services and the Department of Economic Development and Tourism.

If the land was acquired through power of sale, the Town must determine whether the Crown retains an interest in the parcel of land by referring it to Crown Lands.

If the Town acquired the land through expropriation, the land can only be disposed of with the approval of the Minister of Municipal and Intergovernmental Affairs.

Council may, by resolution, sell or lease surplus Town owned property as provided for in the Municipalities Act.

In cases where the land has a fair market value of less than \$500, the purchaser must pay a fee of \$500 and assume full responsibility for legal and survey costs.

Offers shall be received until the deadline specified in the advertisement. No late submissions will be accepted. An offer can be withdrawn upon submission of a written request.

A deposit of \$500 or 10% of the bid (whichever is greater), in the form of a certified cheque, shall be submitted with the bid. The deposit will be returned to unsuccessful bidders. The deposit paid by the successful purchaser(s) will be credited toward the purchase price.

The purchase price is subject to harmonized sale tax (HST).

Three Town employees must witness opening of the bids.

The Town is not bound to accept the highest offer or any offer and will exercise its discretion in evaluating offers. Offers shall be evaluated on the basis of proposed use, development potential, price, overall contribution and benefit to the Town and other considerations that, in the opinion of the Town, are material. If an offer is accepted, it shall be confirmed by a resolution of Council.

Development of the property is subject to Town of Conception Bay South Development Regulations as well as other applicable municipal regulations. Potential purchasers are responsible for investigating those

regulations pertaining to the development of the property. Approval must be obtained from the Town of Conception Bay South before development is commenced. All costs associated with connecting to water and sewer mains, roads, all internal servicing, sidewalks, landscaping and storm water management will be at the purchaser's expense.

This policy rescinds all previous policies pertaining to this subject matter.

- carried unanimously

3. Planning and Development Committee Meeting Report

Resolution #15-189

Councillor Rowe/Deputy Mayor Tessier

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of May 12, 2015, be accepted as presented.

- carried unanimously

The Planning and Development Committee Meeting Report of May 12, 2015, contains the following recommendations:

1. Traffic Calming Study

Recommendation:

Be it so resolved that the Traffic Calming Study, prepared by Harbourside Transportation Consultants, be accepted as presented.

2. Easement – 472 Conception Bay Highway, Foxtrap

Recommendation:

Be it so resolved that Provident Valuation and Advisory Services Inc. complete an appraisal for an easement at 472 Conception Bay Highway at a cost of \$3,500 plus HST. Funds are available in account number 01-501-1000-7615.

3. Open Space – Readers Hill Crescent, Long Pond

Recommendation:

Be it so resolved that the Town expropriate open space located on Readers Hill Crescent as the developers have failed to comply with the conditions of the appropriate subdivision agreements.

4. Correspondence – Scotts Road South, Upper Gullies

Recommendation:

Be it so resolved that the Town accept the offer from the Department of Transportation and Works to transfer a parcel of land on Scotts Road South.

5. Sale of Town Owned Land – Stanleys Place, Long Pond

Recommendation:

Be it so resolved that the Town sell a portion of Town owned Land on Stanleys Place, Long Pond at a cost of \$500 plus submission of the required survey and all other related costs.

6. Main Street

Recommendation:

Be it so resolved that an amendment to the Town's Development Regulations be prepared to permit drive thru's in the Commercial Main Street (C-1) zone and that the public consultation process be initiated.

**5. RECOMMENDATIONS OF ENGINEERING & PUBLIC WORKS COMMITTEE
(Chair, Councillor Ken George)**

Transferred from Privileged Meeting #10

1. Leak Detection Program

**Resolution # 15-190
Councillor George/Councillor Rowe**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Prime Consultant Agreement with Bae Newplan Group Ltd. for the Leak Detection Program pending Municipal and Intergovernmental Affairs approval

- carried unanimously

2. Gateway Development

**Resolution #15-191
Councillor Tilley/Councillor Bent**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Client/Engineer Agreement with Bae Newplan Group Ltd. for the gateway development, funded through the project accounts.

- carried unanimously

Presentation of recommendations of meeting held May 12, 2015

1. Engineering and Public Works Committee Meeting

**Resolution #15-192
Councillor George/Councillor Connors**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of May 12, 2015, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION & LEISURE SERVICES COMMITTEE (Chair, Councillor Paul Connors)

No meeting held.

7. RECOMMENDATIONS OF FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Steve Tessier)

Transferred from Privileged Meeting #10

1. Donation Request – Zachary Tobin Memorial Softball Tournament

**Resolution #15-193
Deputy Mayor Tessier/Councillor Bent**

Be it so resolved that approval be given for a \$300 in kind donation for the use of Sgt Ned Nuggets Softball Field for the 2015 Zachary Tobin Memorial Softball Tournament. Funds are available in account #01-101-1000-7705.

- carried unanimously

2. Donation Request – 2015 CBS Relay for Life

**Resolution #15-194
Deputy Mayor Tessier /Councillor Connors**

Be it so resolved that approval be given for a \$300 in kind donation for the use of Sgt Ned Nugget Softball field for the 2015 CBS Relay for Life event. Funds are available in account #01-101-1000-7705.

- carried unanimously

Presentation of recommendations of meeting held May 11, 2015

1. Accounts Payable Cheque Register

**Resolution #15-195
Deputy Mayor Tessier/Councillor George**

Be it so resolved that approval be given to pay cheques totaling \$264,379.40 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #15-196
Deputy Mayor Tessier/Councillor Connors

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$251,586.13 as per the attached report.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #15-197
Deputy Mayor Tessier/Councillor Tilley

Be it so resolved that approval be given to ratify direct payments previously released totaling \$117,885.79 as per the attached report.

- carried unanimously

4. Capital Invoices

Resolution #15-198
Deputy Mayor Tessier/Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$17,191.50 as listed in the Financial Services Committee Minutes of May 11, 2015.

- carried unanimously

5. Tax and Other Receivables Adjustments

Resolution #15-199
Deputy Mayor Tessier/Councillor George

Be it so resolved that approval be given to adjust tax and other receivables as follows:

THEBA001	\$675.68
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- carried unanimously

6. Water Disconnections

Resolution #15-200
Deputy Mayor Tessier/Councillor Connors

Be it so resolved that approval be given to issue water disconnection letters to the accounts as required for non-payment of taxes.

- carried unanimously

7. Credit Recovery Accounts

Resolution #15-201
Deputy Mayor Tessier/Councillor George

Be it so resolved that approval be given to issue Credit Recovery letters to the accounts as required for non-payment of taxes.

- carried unanimously

8. Donation Request – Avalon Motorcycle Ride for Dad

Resolution #15-202
Deputy Mayor Tessier/Councillor Tilley

Be it so resolved that approval be given for an \$800 donation (in kind) to the 8th Annual Avalon Motorcycle Ride for Dad to be held on June 20, 2015. Funds are available in account # 01-101-1000-7705.

- carried unanimously

9. Financial and Administrative Services Committee Report

Resolution #15-203
Deputy Mayor Tessier/Councillor Connors

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of May 11, 2015 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Gerard Tilley)

Transferred from Privileged Meeting #10

1. T’Railway Project

Resolution #15-204
Councillor Tilley/Councillor Youden

Be it so resolved that approximately \$350,000 be allocated to commence work on the T’Railway from Pond Road to Doyles Road. Funds available in Capital Out of Revenue.

- carried unanimously

2. Reward – Stolen Gates from T’Railway

Resolution #15-205
Councillor Tilley/Deputy Mayor Tessier

Be it so resolved that approval be given for a \$500 reward for information which leads to the prosecution for the theft of gates from the T’Railway. Funds are available in account #01-101-1000-5090.

- carried unanimously

Presentation of recommendations of meeting held May 12, 2015

1. Main Street Business Improvement Regulations

Resolution #15-206
Councillor Tilley/Councillor Rowe

Be it so resolved the Town of Conception Bay South Main Street Business Improvement Regulations be adopted as presented.

- carried unanimously

MAIN STREET BUSINESS IMPROVEMENT REGULATIONS

PUBLISHED BY AUTHORITY

Pursuant to the authority conferred by the Municipalities Act, 1999, chapter M-24, Section 202 (2) the Town of Conception Bay South has made the following Regulations which were adopted at a Public Meeting held on the 19th day of May 2015.

REGULATIONS

1. TITLE

These Regulations shall be known as the "Conception Bay South Main Street Business Improvement Area" Regulations.

2. DEFINITIONS

In these Regulations:

- (a) "Area" refers to the Conception Bay South Main Street Business Improvement Area established herein and outlined in the diagram annexed hereto as Schedule "A".
- (b) "Board" refers to the Board of Management established herein.
- (c) "Business" refers to those businesses, trades and professions located within the boundaries of the Business Improvement Area and shown on the latest revised assessment roll as being assessed for business tax.
- (d) "Town" refers to The Town of Conception Bay South.
- (e) "Deputy Clerk" refers to the Deputy Clerk of The Town of Conception Bay South or designate.
- (f) "Council" refers to the Council of The Town of Conception Bay South.
- (g) "Senior Accountant" refers to the Senior Accountant/Office Manager of The Town of Conception Bay South or designate.

3. DESIGNATION OF AREA

The area known as the Main Street Business Improvement Area is outlined in Schedule "A" attached which hereto forms part of these Regulations.

4. PURPOSE

To promote, enhance and improve area and carry out special projects, activities and events.

5. ESTABLISHMENT OF BOARD OF MANAGEMENT

- (a) A Board of Management shall be established for the Area;
- (b) The Board shall operate under the name "The Conception Bay South Main Street Business Improvement Association".
- (c) The Board shall consist of eleven (11) voting persons in total. Ten (10) to be elected by the members of the Main Street Business Improvement Association and one (1) councillor from the Town, all of whom shall be appointed annually by Council.

6. ELECTION OF BOARD MEMBERS

- (a) To be eligible for election to the Board, a person must be at least nineteen (19) years of age, must have paid to date all levies assessed in accordance with Section 16 and must be:
 - (i) A person carrying on a business within the Area; or
 - (ii) A designated representative of a person, company, corporation, firm, group, organization or other similar body carrying on a business within the Area.
- (b) To be eligible to vote for the election of Board members, a person must have paid to date all levies assessed in accordance with Section 16 and must be:
 - (i) A person carrying on a business, trade, or profession within the Area;
 - (ii) A designated representative of a person, company, corporation, firm, group, organization or other similar body carrying on a business within the Area;
 - (iii) Registered with the Town of Conception Bay South as an operating business;

- (iv) A current member of the Conception Bay Area Chamber of Commerce.
- (c) Each person, company, corporation, firm, group, organization or other similar body within the Improvement Association Area shall have one vote only and for the purpose of exercising this vote shall have only one designated representative for each body.

7. TERM OF OFFICE

- (a) Although members of the Board, except the board member appointed from Council, are to be elected and appointed annually, the members of the Board shall hold office for two (2) years under an arrangement that will result in at least one half of the Board Members being elected and appointed each year, to draw in, involve and solicit the input of as many members of the Association as possible.
- (b) A Board Member holds office until his or her successor is appointed and he or she is eligible for re-election and reappointment on the expiration of his or her term of office.

8. VACANCY ON BOARD

- (a) Where a vacancy occurs in the membership of the Board, Council shall fill the vacancy by appointing a person otherwise eligible for appointment or election as determined by these Regulations and his or her term of office shall be until the next annual election of the Board.
- (b) Notwithstanding any other provision of these Regulations where a member of the Board fails to attend three (3) consecutive regular meetings of the Board without just cause and the approval of the Board, the Board may by resolution determine that the member shall cease to be a member of the Board and the vacancy so created shall be reported to Council which shall fill the vacancy in accordance with the provisions of Section 7(a) hereof.

9. ELECTION PROCESS

- (a) The Annual election of members to the Board shall be held not later than the 15th day of December. The date, time and place for the election shall be set annually by Council.

- (b) The election shall be conducted under the supervision of the Deputy Clerk who shall be the Returning Officer for the election.
- (c) Written nominations on the prescribed form shall be filed with the Returning Officer no later than the close of business on the seventh business day prior to the date set for the election.
- (d) The election shall be conducted by secret ballot between the hours of 10:00 a.m. and 3:00 p.m. on the date set for the election.
- (e) For the purpose of determining eligibility for election or for voting under these Regulations, the latest revised assessment roll of the Town shall be conclusive.
- (f) Persons designated as representatives under Section 6(a) and 6(b) hereof shall provide the Returning Officer with written confirmation of their designated status, if requested.
- (g) Once the election process is complete, the elected members will be confirmed and appointed by Council.

10. ELECTION OF OFFICERS

- (a) The Board shall, as soon as possible after its members are elected and annually thereafter, elect a Chair, Vice-Chair, Secretary and Treasurer, and such other officers, as it may deem necessary to properly conduct its business and further, it may establish standing committees to assist in the performance of the duties assigned to the Board.
- (b) A staff person of the Economic Development and Tourism Department of the Town, who may not be a member of the Board, will be designated by Council and whose duties and responsibilities shall be:
 - (i) to keep a record of all proceedings of the Board and its committees;
 - (ii) to have the custody and care of all records and documents of the Board;
 - (iii) to ensure all administrative duties of the Board are carried out; and,
 - (iv) to supervise all persons employed by the Board.

- (c) The Board may appoint employees or hire such other individuals or firms, none of whom shall be members of the Board, as are deemed necessary for performing the duties and responsibilities of the Board.
- (d) The Board may appoint such advisors as they deem necessary for the purpose of providing resource services to its members. Such persons will act in an advisory capacity only, and shall not be members of the Board nor have any voting privileges in the decisions rendered by the Board. The Board may accept or reject any or all of their recommendations and advice.

11. MEETINGS OF THE BOARD

- (a) The Board may meet as often as deemed necessary by the Chair but in any case it shall meet at least bi-monthly.
- (b) The Board may adopt rules of procedure for the conduct of the internal affairs of the Board.

12. MINUTES, FINANCIAL RECORDS AND OTHER RECORDS OF THE BOARD

- (a) The Board shall keep proper minutes and records of every meeting of the Board, and shall make these available to all members of the Board and to the Deputy Clerk. The minutes and records of the Board shall be open to inspection by any person assessed for business assessment in the Area or nominee of a corporation so assessed.
- (b) The Board shall adopt and maintain only banking arrangements and good accounting practices that are acceptable to the Senior Accountant and shall keep such books of account and submit such statements from time to time as the Senior Accountant may require.

13. AUDITOR

- (a) The Board shall appoint an auditor, to be approved by the Town, to be the auditor of the Board and all books, documents, records of transactions, minutes and accounts of the Board shall, at all times, be open to his inspection.

14. APPROVAL OF ESTIMATES BY COUNCIL

- (a) The Board shall submit to Council its estimates of expenditures for each fiscal year at the time and in the form prescribed by the Council and may make requisitions upon the Council for all sums of money required to carry out its powers and duties on a quarterly basis but nothing herein divests the Council of its authority to reject the estimates of the Board in whole or in part or to provide the money for the purposes of the Board and when money is so provided by Council, the Senior Accountant shall, upon the certificate of the Board, pay out the money to the Board on a quarterly basis.
- (b) Before submitting the estimates to Council for approval, the Board shall send, to every person assessed for business assessment in the Area, a notice informing him or her of the proposed expenditures of the Board, together with the date and place of the public meeting at which those estimates will be considered and representations may be made. Upon the conclusion of this public meeting, the Board shall submit to Council the results of the public meeting together with its budget estimates for approval.

15. LIMIT OF THE BOARD'S EXPENDITURE OF MONIES

- (a) The Board shall not expend any monies except for expenditures included in its budget as approved by Council.
- (b) The Board shall not, without prior approval of Council, make or authorize an expenditure in any year for any purpose in excess of the amount provided for that purpose in its estimates of expenditure for that year as approved by Council or incur indebtedness in any year for any purpose which is not payable from its estimates of expenditures for that year as approved by Council.
- (c) The Board may not borrow money for a term beyond the current fiscal year unless approved by Council.

16. LEVY ON BUSINESS ASSESSMENT

Council shall authorize the levy or levies upon all persons carrying on a business, trade, or profession within the Area in order to fund the budget of the Board provided that the levy shall be no greater than 10% of the business tax imposed upon that business. The levy will be non-refundable.

17. FISCAL YEAR AND ANNUAL REPORT OF THE BOARD

The fiscal year of the Board shall be the calendar year and, on or before the 15th day of June in each year, the Board shall submit its annual report for the preceding year to Council, and that report shall include a complete audited and certified financial statement of its affairs, with balance sheet and revenue and expenditure statement.

18. INSURANCE

The Town shall be responsible for obtaining insurance policies against public liability in respect of the Board's activities the cost of which shall be paid for by the Board.

19. ASSETS AND LIABILITIES

Upon the repeal of these Regulations, the Board shall cease to exist and its undertakings, assets and liabilities shall be assumed and taken over by the Town and all books, documents, records of transactions, minutes and accounts of the Board shall be immediately transferred to the Town for retention in accordance with the provisions of the *Municipalities Act, 1999*.

20. DISSOLUTION OF THE AREA AND BOARD

- (a) Upon petition of one third of those persons, companies, corporation, firms, groups, organizations or other similar bodies liable to taxation under these Regulations, the Town shall conduct a vote to determine if the Area shall continue to exist, which vote shall be decided by simple majority of those eligible to vote.
- (b) Council may dissolve the Area and the Board where the Board has not function for a period of one or more years.

21. COMPLIANCE WITH OTHER ACTS AND REGULATIONS

Nothing in these Regulations serves to exempt any person from obtaining any license, permission, permit, authority or approval required by any other regulation of the Town or any statute or regulation of the Province of Newfoundland and Labrador, and in such cases where more than one regulation or statute applies the more restrictive regulation or statute shall apply.

22. EFFECTIVE DATE

These Regulations shall come into force on the 20th day of May, 2015.

SCHEDULE "A"

The following is a geographic description of the Business Improvement Area. Businesses assessed for business tax which abut or are inside this boundary would be included in the B.I.A.

- Beginning at point near the intersection of Topsail Road and Conception Bay Highway;
- Thence running in a North Westerly direction to a point on the western bank of Manuels River approximately 40 metres from Conception Bay Highway;
- Thence following the sinuosity of Manuels River to a point 108 metres North of Conception Bay Highway and 165 metres North East of Cherry Lane;
- Thence in a South Westerly direction following the rear boundaries of the properties fronting onto Conception Bay Highway to a point on the eastern bank of Long Pond;
- Thence in a South Westerly direction following the embankment of Long Pond to a point on the Western side of Long Pond;
- Thence in a South Westerly direction following the rear boundaries of the properties fronting onto Conception Bay Highway to a point on the eastern side of Conways Brook;
- Thence following the sinuosity Conways Brook to a point on the eastern edge of Conways Brook Road;
- Thence in a North Westerly direction to a point on the western edge of Terminal Road;
- Thence in a South Westerly direction to a point a on the southern edge of Conception Bay Highway;
- Thence in a South Easterly direction to a point on the eastern side of Rideouts Road;
- Thence in a North Easterly direction to a point located at the intersection of the T'Railway and Country Path Road;
- Thence in a North Easterly direction following the T'Railway to the intersection of the T'Railway and Dawsons Run;
- Thence in a North Easterly direction paralleling Conception Bay Highway following the T'Railway to a point on the eastern limit of the Manuels River heritage site;
- Thence in a North Easterly direction to the origin point.

2. Economic Development and Tourism Committee Report

Resolution #15-207
Councillor Tilley/Councillor Rowe

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee Meeting of May 12, 2015 be accepted as presented.

- carried unanimously

9. OTHER COMMITTEE REPORTS

Nil

10. NEW BUSINESS

Deputy Mayor Tessier

stated that he recently attended the Oil and Technology conference in Houston, Texas and noted that there is great interest in the Long Pond Port.

Mayor McDonald

stated that the 3 Hour Challenge will be held on June 6th from 9 a.m. to 12 p.m. He stated that a reception will be held at the Robert French Memorial Stadium at 12:30 p.m. and encouraged everyone to participate.

11. ADJOURNMENT

The meeting adjourned at 7:38 p.m.

Resolution #15-208
Councillor Tilley/Councillor Youden

Be it so resolved that the meeting adjourn.

- carried unanimously

Ken McDonald
Mayor

Liz Davis
Director of Finance