

Regular Meeting #04 March 7, 2017

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Tessier, Councillors (with the exception of Councillor Connors), Chief Administrative Officer, Dan Noseworthy, Town Clerk, Gail Pomroy, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Fire Chief, John Heffernan, Director of Economic Development, Jennifer Lake and Communications Coordinator, Kristina George.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for March 7, 2017

Resolution #17-079
Councillor Youden/Councillor Rowe

Be it so resolved that the agenda of the meeting of March 7, 2017 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of February 21, 2017

Resolution #17-080
Deputy Mayor George/Councillor Tilley

Be it so resolved that the minutes of the meeting of February 21, 2017 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Council Travel – July 2016 – December 2016

Name	Reason for Travel	Budgeted Amount	Registration Amount	Total Amount
				0

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Darrin Bent)**

Transferred from Committee of the Whole meeting #04

1. Discretionary Use Application – 21 Parmiters Lane, Topsail

**Resolution #17-081
Councillor Bent/Councillor Rowe**

Be it so resolved that an application to operate a light food processing and delivery service as a home-based business at 21 Parmiters Lane, Topsail, be permitted with the following conditions:

- There will be no large delivery trucks permitted on Parmiters Lane for any purpose related to the business as per the date on the occupancy permit.
- The business will strictly adhere to the Town's Noise and Nuisance Bylaws.
- There will be no on street parking permitted on Parmiters Lane for the purposes of operating this business.
- All waste from the business activity will be stored indoors and properly disposed of weekly.
- No composting of food waste will be permitted on site.
- There will be no store front permitted.
- No parking of commercial vehicles, except for one vehicle with a gross weight of no greater than one ton, will be permitted on the site.
- Section 6.7.1 of the Town's Development Regulations, outlining the general regulations for all Home Occupations, will be strictly adhered to.
- No commercial exhaust system or commercial deep frying permitted.

- carried unanimously

Presentation of recommendations of meeting held on February 27, 2017

1. Amendment Request – 353-371 Conception Bay Highway, Long Pond

Resolution #17-082
Councillor Bent/Councillor Tilley

Be it so resolved that an amendment to the Municipal Plan, to redesignate from Commercial to Residential Medium Density, and an amendment to the Development Regulations, to rezone from Commercial Main Street to Residential Medium Density and Residential Multiple Unit, to accommodate a large scale assisted living facility at 353-371 Conception Bay Highway, be prepared and the public consultation process initiated.

- carried unanimously

2. Discretionary Use Application - 2691 Topsail Road

Resolution #17-083
Councillor Bent/Councillor Rowe

Be it so resolved that the application to operate a salon on the lower level of a new 2 apartment home to be constructed at 2691 Topsail Road, Manuels, be refused, as it does not meet the access requirements for the Department of Transportation and Works.

- 7 yeas
- 1 nay (Youden)
- motion carried

3. Fence – 9 Cronins Place, Kelligrews

Resolution #17-084
Councillor Bent/Councillor Bursey

Be it so resolved that approval be granted, under section 16 of the Town of Conception Bay South Fence Regulations, for a 7.5-foot fence along the northern and western boundaries of 9 Cronins Place, Kelligrews.

- 7 yeas
- 1 abstention (Tilley)

- motion carried

Councillor Tilley declared a conflict of interest with this item. He vacated the Chamber at 7:17 p.m. and returned at 7:18 p.m.

4. Planning and Development Committee Meeting Report

Resolution #17-085
Councillor Bent/Deputy Mayor George

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of February 27, 2017, be accepted as presented.

- carried unanimously

5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Paul Connors)

Transferred from Committee of the Whole Meeting #04

1. Water and Sewer, Phase 47
Clean Water and Wastewater Fund

Resolution #17-086
Councillor Murphy/Deputy Mayor George

Be it so resolved that as a result of the Request for Proposals for Engineering Services (engineering design and contract administration) for Phase 47 of the Clean Water and Wastewater Program, approval be given to enter into Prime Consultant Agreement's with the following firms:

- Part A – Progressive Engineering and Consulting in the amount of \$293,083.07
- Part B – SNC Lavalin in the amount of \$264,432.15

- carried unanimously

Presentation of recommendations of meeting held on February 28, 2017

1. Approval to Call Tender – Bishops Road Traffic Lights

Resolution #17-087
Councillor Murphy/Councillor Youden

Be it so resolved that approval be given to award 17-01 Bishops Road Traffic Light Upgrades to Black and MacDonald for the tender bid price of \$80,060.70 taxes included. Funds to be taken from account #01-301-5000-8025.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #17-088
Councillor Murphy/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of February 28, 2017, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Gerard Tilley)

Councillor Tilley stated that he and the Department of Recreation and Leisure Services would like to thank all residents that got out in the community to attend the various events during Winterfest. The events were a great success in part to the fabulous attendance we received from residents.

Councillor Tilley stated that March is also filled with many great events. There will also be a dinner show on March 24 at 7:00 pm presented by Spirit of Newfoundland. There are a limited number of tickets left for this show so be sure to call the Department to get your tickets soon.

He stated that the Department of Recreation and Leisure Services is pleased to announce its newly formed partnership with the CBS Lion's Club to present the 2017 Conception Bay South Citizen of the Year. Nominations will be available in the coming days so be sure to nominate one of our many inspiring residents in Conception Bay South.

Swim for Hope is on March 17. The 21st Annual Swim for Hope is a 12-hour continuous swim relay taking place at 12 swim clubs across the province on March 17, 2017. Funds raised will benefit the Dr. H. Bliss Murphy Cancer Care Foundation and the participating swim clubs who are members of Swimming Newfoundland and Labrador. Since its inception the Swim for Hope has raised over \$2,000,000.00.

Councillor Tilley stated that the Department would like to acknowledge the local swim team for this acts of kindness towards the Gander Swim Club. Due to construction at the Gander Swimming Facility the swim team was without a pool to train for approximately 6 months. The CBS Bluefins graciously shared their sessions at the Conception Bay South Recreation Complex with the Gander team to allow them sufficient training time. Way to go Bluefins.

The Conception Bay South Arena have a busy month planned. Tickets went on sale today to the general public for the CBS Skating Club's annual Ice Show. This show will feature Canadian Olympic Medalist Elvis Stoyko. A link to purchase tickets can be found on the Town's Website. This weekend at the arena the Bantam AAA Provincial Tournament will take place and on March 24th the Novice Jamboree will be hosted at the arena featuring nearly 500 visitors to our community.

Councillor Tilley advised that as always, residents should visit the Town's website, social media pages and the Town App for more information.

Presentation of recommendations of meeting held on February 27, 2017

1. Recreation Complex – Annual Shutdown – 2017

Resolution #17-089
Councillor Tilley/Councillor Bursey

Be it so resolved that approval be given for the Recreation Complex to be shut down for annual maintenance beginning on Friday, August 18, 2017 and re-opening as per the normal schedule on Tuesday, September 5, 2017.

- carried unanimously

2. Tender Call – Playground Equipment 2017

Resolution #17-090
Councillor Tilley/Councillor Bursey

Be it so resolved that approval be given for the Town of Conception Bay South to call tender for the supply of playground equipment for the various open space sites being developed/upgraded throughout the Town. Monies in trust for open space development will be used for this purchase.

- carried unanimously

3. Recreation and Leisure Services Committee

Resolution #17-091
Councillor Tilley/Councillor Murphy

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of February 27, 2017 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor George)

Presentation of recommendations of meeting held on February 28, 2017

1. Accounts Payable Cheque Register

Resolution #17-092
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to pay cheques totaling \$125,412.35 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #17-093
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$166,403.33.

- carried unanimously

3. Capital Invoices

Resolution #17-094
Deputy Mayor George/Councillor Youden

Be it so resolved that approval be given to pay capital invoices totaling \$460,497.21 as listed in the Financial Services Minutes of February 28, 2017.

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #17-095
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

WALTR001	\$3,801.00
AGRST002	\$5,375.28

- carried unanimously

5. Advertising Request

Resolution #17-096
Deputy Mayor George/Councillor Youden

Be it so resolved that approval be given to place an ad in Annual Service Recognition Book "Lest We Forget Volume 17" at a cost of \$425. Funds are available in account #01-101-1000-7705.

- carried unanimously

6. Fire Chief

Resolution #17-097
Deputy Mayor George/Councillor Bent

Be it so resolved that approval be given to confirm John Heffernan in the position of Fire Chief as per the terms and conditions outlined in the contract dated February 17, 2016.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #17-098
Deputy Mayor George/Councillor Rowe

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of February 28, 2017 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on February 27, 2017

1. 2017 Conservation Corps Green Team Program

Resolution #17-099
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given for the Town to contribute \$3,500 for the purpose of hiring four youth to comprise a Conception Bay South Parks Commission Green Team for 2017, pending a partnership with Conservation Corps Newfoundland and Labrador. Funds are available in account number 01-503-1000-5099.

- carried unanimously

2. Invest Canada Community Initiatives – 2017

Resolution #17-100
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to accept funding from Global Affairs Canada totaling \$14,637.50 to be used for professional development, enhancement of marketing and promotional collateral, and the creation of sector profiles.

- carried unanimously

3. Youth Business Tax Incentive – Inspirit Designs

Resolution #17-101
Councillor Youden/Councillor Tilley

Be it so resolved that Inspirit Design be accepted into the Youth Business Tax Incentive Program.

- 7 yeas
- 1 abstention
(Tessier)
- motion carried

Mayor Tessier declared a conflict of interest with this item. He vacated the Chamber and Chair at 7:36 p.m. and returned at 7:37 p.m. Deputy Mayor George took the Chair in the Mayor's absence.

4. Economic Development and Tourism Committee Report

Resolution #17-102
Councillor Youden/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee Meeting of February 27, 2017 be accepted as presented.

- carried unanimously

9. RECOMMENDATIONS OF FIRE, ENFORCEMENT AND PUBLIC SAFETY COMMITTEE (Chair, Councillor Richard Murphy)

Presentation of recommendations of meeting held on February 28, 2017

1. Fire, Enforcement and Public Safety Committee Report

Resolution #17-103
Councillor Murphy/Councillor Rowe

Be it so resolved that the recommendations/decisions made at the Fire, Enforcement and Public Safety Committee Meeting of February 28, 2017 be accepted as presented.

- carried unanimously

Councillor Murphy stated that workplace mental health is fast becoming one of the highest priority concerns amongst Canadian employers. In partnership with the Mental Health Commission of Canada, the Town of Conception Bay South and the Conception Bay South Fire Department will adopt and deliver the Road to Mental Readiness (R2MR) & The Working Mind as evidence based programs designed to reduce stigma and address and promote mental health and resiliency in the workplace. The main objective of these programs is to reduce the stigma of mental illnesses, increase awareness of mental health, and offer resources to maintain positive mental health and increase resiliency. The Road to Mental Readiness will be specifically designed for delivery to Firefighters with The Working Mind tailored to all other municipal employees, including Management. Curriculum delivery will come in two formats; Management in a full course and Firefighters / all municipal staff in half day course. The Town of Conception Bay South and Conception Bay South Fire Department are the lead on this initiative and will also host the delivery of the Train the Trainer course with the Mental Health Commission of Canada at Station 1 (dates TBC). This partnership will extend to Eastern Health (Paramedics), St. John's Regional Fire Department, Portugal Cove – St. Phillip's Fire Department, St. John's International Airport, Holyrood Fire Department, Torbay Fire Department, and Witless Bay Fire Department. This specific training will form an intricate part of the Mental Health Strategy of the Conception Bay South Fire Department currently under development by the Fire Chief.

10. OTHER COMMITTEE REPORTS

Nil

11. NEW BUSINESS

Councillor Burse

reminded the public that Route 60 is owned and maintained by the Department of Transportation and Works. He stated that the weather affects all roads and requested the patience of residents.

Councillor Murphy

stated that Ronald McDonald House hosted their annual "**Spare Some Love Bowling Fundraiser**" this past weekend and again this year, the Conception Bay South Fire Department made a substantial contribution towards the success of this event. As a team, \$785 was raised and with 53 teams registered a total of \$35,500 was collected. Councillor

Murphy expressed appreciation to Sean Lawlor, Cynthia Piercey (Madison & Mason), Ryan Collins, Jennifer Whitty, Wayne Courage, Craig Duke, and Jack Stanley for both organizing and participating. He also thanked those who were unable to attend but donated to this extremely worthwhile cause. Not only did the team from the Conception Bay South Fire Department take the **2017 Top Team Award** but Wayne Courage took top honours for **Top Male Bowler 2017**.

Councillor Youden

stated that Pi day is being held March 14, 2017. Pie a Councillor to raise money for the CBS/Paradise Community Food Bank. Mayor Tessier and Councillor Tilley will not be in attendance but will volunteer to receive pies at the next Council meeting of March 21, 2017.

Deputy Mayor George

advised that to date:

- 356 property owners have taken advantage of the Seniors' Low Income Reduction.
- there have been no applicants for the Low Income Reduction.
- 2,956 property owners enrolled in the interest free equal payment plan.
- 12,362 property tax invoices sent out with 6,870 paid in full.

Councillor Rowe

expressed congratulations to Conception Bay South resident, Patrick Butler who has been awarded the Joan Donaldson Scholarship. The scholarship is given to students in journalism school. Councillor Rowe requested a letter of congratulations be sent to Mr. Butler.

stated that she had attended a meeting of the Pathfinders last even to discuss women in politics.

Councillor Tilley

stated that in 2011 Conception Bay South won Kraft Hockeyville. This year Bay Roberts is in the top 10 and encouraged all to vote for our neighbours.

Thanked the female staff and Councillor Rowe and recognized International Women's Day on March 8, 2017.

Councillor Bent

stated that the Transportation Plan Consultation hosted last night was not well attended but residents can still have their say by doing the online survey. He stated that the survey will be available until March 17, 2017.

advised that a public hearing will be held on March 13, 2017 for a development proposal at 825 Conception Bay Highway.

stated that there was an International Women's Day event held by the Conception Bay South Soccer Association which highlighted contributions made by women in sport.

expressed congratulations to the Fire Chief on being confirmed into his position.

Mayor Tessier

requested Councillor Tilley to bring greetings to the Swim For Hope event on behalf of the Town as he is unable to attend.

Stated that he was disappointed in the turn out for the Transportation Plan consultation. He stated that there are various traffic concerns and that he is looking forward to hearing ideas for improvement. He cautioned pedestrians to be safe and aware while crossing roads.

12. ADJOURNMENT

The meeting adjourned at 8:03 p.m.

Resolution #17-104
Councillor Rowe/Councillor Bursey

Be it so resolved that the meeting adjourn.

- carried unanimously

Steve Tessier
Mayor

Gail Pomroy
Town Clerk