

To avoid interest, enroll in the 2019 Pre-Authorized Equal Payment Plan (Option 1) **OR** forward payment in full (Option 2) on or before **February 28, 2019**.

OPTION 1 2019 PRE-AUTHORIZED EQUAL PAYMENT PLAN

- **Please refer to the FRONT of your invoice to determine if your payment plan will continue for 2019.** If you need to enroll in the 2019 Equal Payment Plan, please complete an enrollment form for each invoice you receive. Forms are available on the Town's website or at the Town's Financial Services Department.
- Prior year's taxes must be paid in full.
- Payment by **Pre-Authorized** debit only. We cannot accept Line of Credit or Credit Card VOID cheques.
- First of twelve (12) consecutive equal pre-authorized payments will be processed on **January 30, 2019**.
- First of eleven (11) consecutive equal pre-authorized payments will be processed on **February 28, 2019**.
- First of five (5) consecutive equal pre-authorized payments will be processed on **February 28, 2019**.
- One (1) payment default for any reason will result in disqualification from the Equal Payment Plan and the Senior Citizens Property Tax Incentive forfeited.
- Additional billings during the year will result in an increase to the Equal Payment Plan amount.

OPTION 2 PAYMENT IN FULL

Taxes are due in full by **February 28, 2019**. Balances owing after **February 28, 2019** will be charged interest for the full month of February (**no exceptions**). Interest is charged at a rate of 1.17% per month.

INTEREST WILL APPLY AND STATEMENTS ISSUED MONTHLY FOR ALL OTHER PAYMENTS.

Accepted Payment Methods for Option 2 and interest bearing payments:

- **In Person** 11 Remembrance Square
Town Hall (cash, debit, cheque [payable to Town of Conception Bay South]) Also accepts Pre-Authorized Enrollment Forms
8:00 am – 4:30 pm, Monday to Friday
- **Drop Box** 11 Remembrance Square
Town Hall (cheque only) Also accepts Pre-authorized Enrollment Forms
- **Mail** (Refer to the front of the invoice for the mailing address)
- **Online**
 - **Internet Banking**
To pay online, login to your bank account, search payee "conception bay" and use the roll # from your invoice as the account #. You may omit the "1145" at the beginning, as the roll # is likely too long for the account # field.
 - **Credit Card** (not accepted at the Town Hall)
Visit www.conceptionbaysouth.ca to pay with credit card online through Plastiq. Payments are subject to a service fee of 2.5%, charged by Plastiq to the credit card user.

A **Senior Citizen** is defined as a person 65 years of age or older in the 2019 calendar year.

Senior Citizens Property Tax Reduction

A 20% property tax reduction is available to Senior Citizens in receipt of the **Guaranteed Income Supplement** who meet the criteria outlined in the Senior Citizen's Tax Reduction Policy.

Apply for the reduction and present proof of age.

Senior Citizens Property Tax Incentive

A 5% property tax incentive, to a maximum of \$100, is available to Senior Citizens who meet the criteria outlined in the Senior's Discount Policy. Payment in full by the due date or enroll in the 2019 Pre-authorized Equal Payment Plan.

Request the incentive and present proof of age.

Low Income Property Tax Reduction

A 10% Property Tax Reduction is available to low-income families.

To qualify for this reduction, applicants must submit Notice of Assessments from Canada Revenue Agency for the previous year to confirm income for the number of people living in the household.

The Senior Citizens Property Tax Reduction, Senior Citizens Property Tax Incentive and Low Income Property Tax Reduction cannot be combined.

For Inquiries:

Call
(709) 834-6500 Ext. 201

Email
finance@conceptionbaysouth.ca