

Regular Meeting #16 October 16, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:03 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy and Councillors Bent and Youden) , Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Planning and Development, Corrie Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Fire Chief John Heffernan, Director of Economic Development and Communications, Jennifer Lake and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for October 16, 2018

Resolution #18-362
Councillor Tilley/Councillor Butler

Be it so resolved that the agenda of the meeting of October 16, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of October 2, 2018

Resolution #18-363
Councillor Hillier/Councillor Davis

Be it so resolved that the minutes of the meeting of October 2, 2018 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. NEW BUSINESS

Councillor Hillier

stated that he attended the Tommy Ricketts event on Sunday, October 14, 2018. He congratulated all involved.

Councillor Tilley

stated that he had attended the MNL Annual Conference. There was a funding announcement for municipalities and a resolution was put forward by the Town of Holyrood to request more authority in municipal ticketing.

congratulated the Deputy Mayor of Torbay for being elected as the Avalon Director for the MNL Board.

stated that he also attended the Tommy Ricketts event as well as the Children's Wish Foundation Walk and the Open House at the Fire Department as part of Fire Prevention Week.

Councillor Butler

stated that she and Councillor Davis attended the CBS Parks Commission annual AGM on October 10. Annual reports were presented by the Manuels River Natural Heritage Society, Chamberlains Park Action Committee, and Kelligrews Ecological Enhancement program. The AGM was followed by a regular Parks Commission Board meeting.

stated that she and Councillor Hillier attended the grand opening of Academic Edge on October 13, 2018. This new tutoring business is located at 565 Conception Bay Highway;

stated that she had attended the Kiwanis Ricketts 100th Anniversary Commemoration Event. The event also had participation from federal and provincial representatives, as well as members of the Ricketts family and local service clubs. Six storyboards were unveiled, as was a maquette (scale model of the monument), and signage to commemorate the event. The Town of Conception Bay South has been a strong supporter of this project since its inception and has provided cash and in-kind support through various phases of development.

stated that the 2018 Bright Business Awards Luncheon will be held on October 19, 2018. The luncheon will also present the 2018 Bright Business Awards, sponsored by TD. This year we received 51 nominations in 7 categories, which represent 28 individual businesses. The luncheon wraps up BDC's Small Business Week, which is an annual celebration of entrepreneurship that the Business Development Bank of Canada (BDC) has organized for almost 40 years.

stated that on October 2, 2018, the Manuels River Natural Heritage Society launched a new capital fundraising campaign called Connect the Trails. This initiative aims to raise approximately \$1.8 million to help offset costs associated with Phase II of their Trails Master Plan. Community Champions have been identified (including Mayor Terry French), who will act as ambassadors of the campaign and the project as a whole; The campaign has a dedicated fundraising website (www.connectthetrails.ca), which also includes a beautiful video that explores the vision behind the trails project.

reminded residents about a public engagement initiative for Budget 2019. An online budget tool is currently available via the Town's website. Feedback is requested from residents regarding how they would like to see their tax dollars spent. This budget tool will be available until Friday, October 19. The results of this survey will be reviewed by Council and shared with the public as part of the budget process. She encouraged residents to have their say and participate in the survey.

Councillor Davis

stated that the CBS Country Garden Club is planning an open house at Worsley Park this Thursday, October 18 from 7:00 p.m. to 9:00 p.m. to celebrate the Club's 25th anniversary.

Ross Traverse will be there for a question and answer session, along with some representatives from garden related businesses in the Town.

stated that on Monday, November 5, 2018, the Recreation and Leisure Services Department, in conjunction with the Conception Bay South Fire Department will be hosting the Annual Community Bonfire Night. The event will be held at 7:00 p.m. at Sgt. Ned Nugent's Park.

advised that this year the Recreation Department will be initiating an alternative Halloween treat experience for residents. In an effort to promote an active lifestyle, any child who visits the Recreation Complex in costume on Halloween will receive a free swim pass. In addition, as part of the annual Halloween Skate, the Town will give out loot bags to all children in attendance. Each bag will include a free swim or skate pass from the Town.

stated that the Manuels River Hibernia Interpretation Center will be hosting the Giv'er on the River race this Sunday, October 21, 2018. This race will start at 9 am from the Town Hall. This is a fun run in support of the ongoing improvements to the Manuel's River trial system.

Mayor French

stated that, as previously announced, the Town is proceeding with an automated garbage collection system. One of the main reasons is to prevent injuries to the Town of Conception Bay South employees. While negatively affecting the employees themselves, injuries also increase employment costs. Other benefits also include decreased tipping fees and the reduction of the Town's environmental footprint.

commended Parsons and Sons for sending a school bus full of school supplies to Nigeria.

stated that residents should protect themselves and their belongings during Hurricane season.

stated that Memorial University is considering a Universal Transit Pass Program, also known as a U-Pass program, to help students travel between their homes, campus, and other locations. A U-Pass would give students access to all bus routes, with expanded service available. This means service could be expanded to include new or more frequent routes in St. John's, as well as routes to other communities such as Conception Bay South. Memorial University is in the planning stages of the U-Pass program, and is looking for feedback from the public. Public consultations are scheduled to take place on campus, and online, from October 16th to October 22nd. I encourage the residents of our Town, especially those currently attending school, to please take part in the feedback and public consultation process. For more information on the U-Pass program and to provide your input, please visit mun.ca/u-pass.

stated that since 2012, the Town has hosted a Bright Business Awards Luncheon during Small Business Week. Small Business Week is a national celebration of Canadian entrepreneurs and their contribution to Canada's economy. It is led by the Business Development Bank of Canada (one of our event sponsors). Small Business Week takes place every year during the third full week of October. It seems like the perfect opportunity to acknowledge the tremendous impact that small businesses have on our local economy and to thank our residents and visitors that choose to support local. This year, 44 businesses opened their doors for the first time, relocated, or are under new ownership/management in Conception Bay South. These businesses provide a variety of consumer goods and services and will be highlighted during the Bright Business

luncheon. For all that you do to help make Conception Bay South a thriving and desirable place to live and visit, thank you.

stated that he also attended the annual MNL convention. He stated that during the convention he met with Mayor Breen, City of St. John's, Mayor Bobbitt, Town of Paradise and Mayor Aker of the City of Mount Pearl to discuss matters of mutual concern. He stated that it was beneficial for both council members and staff to attend the meetings and sessions.

stated that he had also attended the Tommy Ricketts event and thanked Mayor Breen for his attendance as well.

stated that the online Budget survey will remain open until this Friday, October 19th.

4. VISITORS, PRESENTATIONS AND PETITIONS

Nil

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE (Chair, Councillor Rex Hillier)

Presentation of recommendations of meeting held on October 10, 2018

1. Municipal Plan Review Contract Award

Resolution #18-364 **Councillor Hillier/Councillor Bursey**

Be it so resolved that the Town award a contract to Upland Urban Planning & Design Studio for a review of the Conception Bay South Municipal Plan and Development Regulations in accordance with that firm's proposal submitted on August 24, 2018 in response to the Town's Request for Proposals issued July 2018, for the approximate cost of \$99,960 plus HST and subject to allocation of funds for the project through Budget 2019.

- carried unanimously

**2. 10 Belcarra LUIAR/Variance
Terms of Reference**

**Resolution #18-365
Councillor Hillier/Councillor Bursey**

Be it so resolved that the Terms of Reference for a Land Use Impact Assessment Report for proposed residential development within the Moderate Hazard Area at 10 Belcarra Place, Kelligrews, be approved.

- carried unanimously

3. Town Owned Land – 139-143 Conception Bay Highway, Manuels

**Resolution #18-366
Councillor Hillier/Councillor Bursey**

Be it so resolved that the Town of Conception Bay South seek approval of the Minister of Municipal Affairs and Environment to dispose of 437m² of land and an access easement of approximately 90m² at 139-143 Conception Bay Highway, Manuels, to the owner of the adjacent real property at 131 Conception Bay Highway, given that the land is surplus to the Town's needs, the land is of minimal value to another person, and that the Town would receive a contribution to its Open Space trust fund to offset the loss of potential open space.

- carried unanimously

4. Rescind Order – 6 Goodland Road, Topsail

**Resolution #18-367
Councillor Hillier/Councillor Butler**

Be it so resolved that, whereas compliance has been achieved, the order dated August 17, 2018 issued to the property owner of 6 Goodland Road, Topsail, Conception Bay South under authority of the *Urban and Rural Planning Act, 2000*, the *Municipalities Act, 1999* and the Conception Bay South Development Regulations, be rescinded.

- carried unanimously

5. Planning and Development Committee Meeting Report

Resolution #18-368
Councillor Hillier/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of October 9, 2018, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Transferred from Committee of the Whole Meeting #19

1. Tender – Storage Building

Resolution #18-369
Councillor Tilley/Councillor Hillier

Be it so resolved that approval be given to call tender for a concrete pad for a storage facility.

- carried unanimously

Presentation of recommendations of meeting held on October 10, 2018

1. 56 Middle Ridge/Nolan Place – Septic System

Resolution #18-370
Councillor Tilley/Councillor Butler

Be it so resolved that the Order issued on October 16, 2018, under the Municipalities Act, 1999 and the Sanitation Regulations under the Public Health Act, ordering the property owner to take corrective measures for the malfunctioning septic system be confirmed.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #18-371
Councillor Tilley/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of October 9, 2018, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

Councillor Davis read the following statement:

Your Worship, I wish to inform our residents that the full event presale ticket packages that were purchased previously for the Pinty's Grand Slam Curling Event, the Boost National, will be available for pick up in the next couple of weeks. When tickets were purchased, individuals were given the options for mail delivery or pick up at Mile One Centre or the Conception Bay South Stadium.

We will be announcing the date in the next couple of weeks for the purchase of single game only general admission standing room tickets. The Host Committee are also hoping to have some single game seats available for purchase as well. All these tickets will have **limited** availability.

Presentation of recommendations of meeting held on October 10, 2018

1. Recreation and Leisure Services Committee

Resolution #18-372
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 9, 2018 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on October 10, 2018

1. Accounts Payable Cheque Register

Resolution #18-373
Councillor Davis/Councillor Butler

Be it so resolved that approval be given to pay cheques totaling \$96,483.85 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-374
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$134,073.22.

- carried unanimously

3. Capital Invoices

Resolution #18-375
Councillor Davis/Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$29,633.53 as listed in the Financial Services Committee Minutes of October 9, 2018.

- carried unanimously

4. Donation Request – Holy Spirit High School

Resolution #18-376
Councillor Davis/Councillor Hillier

Be it so resolved that approval be given for the donation of \$250.00 to Holy Spirit High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

- carried unanimously

5. Donation Request – Queen Elizabeth Regional High School

Resolution #18-377
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given for the donation of \$250.00 to Queen Elizabeth Regional High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

- carried unanimously

6. Change in Meeting Schedule

Resolution #18-378
Councillor Davis/Councillor Butler

Be it so resolved that the Public Meeting for January will be held on January 15th, 2019.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #18-379
Councillor Davis/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 9, 2018 be accepted as presented.

- carried unanimously

9. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on October 10, 2018

1. Communications and Economic Development Committee Meeting Report

Resolution #18-380
Councillor Bent/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee meeting of October 9, 2018 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:32 p.m.

Resolution #18-381
Councillor Hillier/Councillor Tilley

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk