

## **Regular Meeting #05 March 20, 2018**

A Regular Meeting of Council convened in the Council Chambers at 7:04 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Engineering and Public Works, Jennifer Norris, Fire Chief John Heffernan, Director of Planning and Development, Corrie Davis, Director of Communications and Economic Development, Jennifer Lake and Communications Manager, Maggie Hynes.

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### **1. ADOPTION OF AGENDAS AND MINUTES**

#### **a. Adoption of the Meeting Agenda for March 20, 2018**

**Resolution #18-100**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that the agenda of the meeting of March 20, 2018 be adopted as presented.

- carried unanimously

#### **b. Adoption of the Meeting Minutes of March 6, 2018**

**Resolution #18-101**  
**Councillor Bursey/Councillor Butler**

Be it so resolved that the minutes of the meeting of March 6, 2018 be adopted as amended.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**a. Janeway Champion Child – Hilary Warren**

Mayor French presented Hilary Warren, 2018 Janeway with a gift from the Town of Conception Bay South.

**b. Winterfest Presentations**

Mayor French made the following presentations:

- Photo Competition winner: Susan Haskell
- Shield Hockey Proceeds – Mike Lee - Holy Spirit High School
- Shield Hockey Proceeds – John Lee - Queen Elizabeth Regional High
- Shield Hockey Proceeds – Gail Butler - Frank Roberts Junior High
- Shield Hockey Proceeds – Barry Jenkins - Villa Nova Junior High

**c. Council Travel – January – December 2017**

| <b>Name</b>   | <b>Reason for Travel</b>                            | <b>Date of Travel</b> | <b>Total Approved</b> | <b>Registration Amount</b> | <b>Total Amount</b> | <b>Resolution #</b> |
|---------------|---|-----------------------|-----------------------|----------------------------|---------------------|---------------------|
| Steve Tessier | UMC Mtg - Bay Roberts                               | Feb 3-4, 2017         |                       |                            | \$81.00             |                     |
| Steve Tessier | MNL Symposium - Gander                              | May 4-6, 2017         | \$1,000.00            | \$275.00                   | \$1,221.10          | 17-143              |
| Evan Bursey   | MNL Symposium - Gander                              | May 4-6, 2017         | \$1,000.00            | \$275.00                   | \$1,221.10          | 17-143              |
| Terry French  | MNL Convention - Corner Brook                       | Nov 2-4, 2017         | \$2,250.00            | \$450.00                   | \$450.00            | 17-420              |
| Cheryl Davis  | MNL Convention - Corner Brook                       | Nov 2-4, 2017         | \$2,250.00            | \$450.00                   | \$450.00            | 17-420              |
| Junior Bursey | MNL Convention - Corner Brook                       | Nov 2-4, 2017         | \$2,250.00            | \$450.00                   | \$2,170.02          | 17-420              |
| Gerard Tilley | Athletic Business Conference and Expo - Orlando, FL | Nov 8-11, 2017        | \$3,500.00            | \$538.00                   | \$2,226.35          | 17-420              |

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on March 12, 2018

**1. Crown Land Application – Conception Bay Highway, Seal Cove**

**Resolution #18-102  
Councillor Davis/Councillor Bursey**

Be it so resolved that Resolution #18-050 to refuse application to develop Crown Land located south of the Conception Bay Highway, Seal Cove, for general industrial use on the grounds that portions of the proposed Crown Land acquisition and proposed development encroaches into a wetland area and loss of wetland may increase runoff and impact properties downstream, be rescinded.

**AND FURTHER:**

Be it so resolved that application to develop Crown Land located south of the Conception Bay Highway, Seal Cove, for general industrial use, be approved on the condition that there is no disturbance of adjacent wetland areas; a treed buffer is maintained; and the site be for storage use only, with no cutting or processing of stone.

- carried unanimously

**2. Crown Land Application – Minerals Road, Long Pond**

**Resolution #18-103  
Councillor Davis/Councillor Butler**

Be it so resolved that application to develop Crown Land at 174-182A Minerals Road, Long Pond, to expand general industrial use business operating at 174 Minerals Road, be approved.

- carried unanimously

**3. Planning and Development Committee Meeting Report**

**Resolution #18-104**  
**Councillor Davis/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of March 12, 2018, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE  
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on March 13, 2018

**1. Approval to Dispose of (1) 2008 Jeep Liberty**

**Resolution #18-105**  
**Councillor Tilley/Councillor Davis**

Be it so resolved that approval be given to place on auction the 2008 Jeep Liberty, Unit 252.

- carried unanimously

**2. Approval to Dispose of (1) 2008 Dodge Truck**

**Resolution #18-106**  
**Councillor Tilley/Councillor Bursey**

Be it so resolved that approval be given to place on auction the 2008 Dodge Truck, Unit 256.

- carried unanimously

**3. Approval to Tender – Supply and Install One 2018 or Newer Mercedes 4000 Series Engine**

**Resolution #18-107**  
**Councillor Tilley/Councillor Butler**

Be it so resolved that approval be given to tender one 2018 or newer Mercedes 4000 Series Engine. Funds are available in the budgeted account.

- carried unanimously

**4. Indian Pond Road Civic Renumbering & Renaming**

**Resolution #18-108**  
**Councillor Tilley/Councillor Youden**

Be it so resolved that Indian Pond Road will be renamed to Seal Cove Road and will continue along from the current Seal Cove Road.

- carried unanimously

Councillor Tilley read the following statement:

The Town of Conception Bay South is committed to public safety and its continuous assessment of infrastructure.

It has come to the Town's attention that civic address renumbering is required for a significant amount of properties on Indian Pond Road due to substantial new development. This assessment also presents an opportunity to address confusion with road names in the area by renaming Indian Pond Road to Seal Cove Road. The revision will assist with emergency services. Seal Cove Road will continue along the intersection with Indian Pond Drive to Conception Bay Highway, as will civic addresses.

The name change from Indian Pond Road to **Seal Cove Road** will come into effect **May 7, 2018**.

Each property owner on Indian Pond Road will receive mail correspondence advising their new civic address. The Town is also pleased to offer a reimbursement program for those having reassigned civic addresses. For more details on this policy, please click [here](#).

The Town of Conception Bay South would like to thank its residents for their ongoing cooperation. Should you have any further questions, please contact the Engineering and Public Works Department at 834-6500, ext. 301.

**5. Engineering and Public Works Committee Meeting**

**Resolution #18-109**  
**Councillor Tilley/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of March 13, 2018, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)**

Councillor Butler read the following statement:

The Town hosted the Annual Athlete and Coach of the Year/Sports Hall of Fame Ceremony on Thursday, March 8, 2018 at the Manuels River Hibernia Interpretation Centre. The winners of the 2017 Athlete of the Year and 2017 Coach of the Year are as follows:

|                       |                |
|-----------------------|----------------|
| Junior Female Athlete | Hayley Dalton  |
| Junior Male Athlete   | Cameron Brewer |
| Senior Female Athlete | Jessica Davis  |
| Senior Male Athlete   | Nathan Lake    |
| Coach                 | Robin Brown    |

Inductees into the Sports Hall of Fame for 2018 were:

Peter Duff  
Holy Spirit School Minor Hockey Association  
Rita Kennedy  
Neville Hackett  
Don Bishop  
Tony Cronin

Special thanks to sponsors: Avalon Vending and CUPE Local 3034.

The Towns Volunteer Appreciation ceremony will take place on Wednesday, April 18, 2018 at 7:00 p.m. at the Manuels River Hibernia Interpretation Center during national volunteer week. Awards will be presented to Youth Volunteer of the Year and Citizen of the Year. Nomination forms can be found on the Town's website.

A reminder that nomination packages for the Seniors of Distinction Awards program are now available. The deadline for submissions is April 13, 2018. Nominations can be received from an individual, group, or organization. The Town is currently collaborating with the Seniors Advisory Committee to ensure that the awards program is properly promoted and deserving individuals have the opportunity to be nominated.

The 2018 Squash Newfoundland Provincials for both Junior and Senior Squash were held at the Recreation Complex from March 14-18. This tournament ran very smoothly with 93 players competing in several divisions. Winners were awarded in the following categories:

Junior Gold, Silver and Bronze Divisions  
Senior A, B and C Divisions  
Masters 40+ Division

Presentation of recommendations of meeting held on March 14, 2018.

**1. Tender 18-02 – Fully Inclusive Service Agreement on the Refrigeration Systems for the Conception Bay South Arena and Robert French Memorial Stadium (3 years)**

**Resolution #18-110**  
**Councillor Butler/Councillor Bursey**

Be it so resolved that approval be given to award Tender 18-02 for the Fully Inclusive Service Agreement on the Refrigeration Systems for the Conception Bay South Arena and Robert French Memorial Stadium for 3 years to Cimco Refrigeration for a total price of \$37,280.00 plus HST. Monies for this expense have been budgeted in accounts 01-604-1000-7025 and 01-609-1000-7025.

- carried unanimously

**2. Recreation and Leisure Services Committee**

**Resolution #18-111**  
**Councillor Butler/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of March 14, 2018 be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)**

Transferred from Committee of the Whole Meeting #5

**1. Breathing Air Compressor/Cascade Cylinders**

**Resolution #18-112**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that approval be given to call tender for the purchase of a 6,000 psi new or used breathing air compressor and cascade cylinders.

**AND FURTHER:**

Be it so resolved that approval be given to call tender for the disposal of a 4,500 psi breathing air compressor.

- carried unanimously

**2. 2017-2020 Multi Year Capital Works  
Pool Upgrades**

**Resolution #18-113**  
**Councillor Youden/Councillor Davis**

Be it so resolved that approval be given to reallocate \$750,000 from Water and Sewer Upgrades within the 2017-2020 Multi Year Capital Works program for Recreation Maintenance (pool upgrades).



**AND FURTHER:**

Be it so resolved that the Town's application for funds under the Small Communities Fund be amended to remove the Recreation Maintenance (pool upgrades) project and include \$750,000 for Water and Sewer Upgrades.

- carried unanimously

Mayor French acknowledged Minister Eddie Joyce for his quick response and personal attention to this matter.

Presentation of recommendations of meeting held on March 13, 2018

**1. Accounts Payable Cheque Register**

**Resolution #18-114**  
**Councillor Youden/Councillor Davis**

Be it so resolved that approval be given to pay cheques totaling \$188,411.79 as per the Accounts Payable Cheque Register Report.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #18-115**  
**Councillor Youden/Councillor Davis**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$860,594.91.

- carried unanimously

**3. Capital Invoices**

**Resolution #18-116**  
**Councillor Youden/Councillor Bursey**

Be it so resolved that approval be given to pay capital cheques totaling \$381,693.77 as listed in the Financial Services Minutes of March 13, 2018.

- carried unanimously

**4. Tax and Other Receivables Adjustments**

**Resolution #18-117**  
**Councillor Youden/Councillor Butler**

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

|          |           |
|----------|-----------|
| PRACT001 | \$493.28  |
| SEAWA001 | \$1152.96 |
| PRIDE001 | \$2098.92 |

- carried unanimously

**5. Order – 13 Legion Road, Kelligrews**

**Resolution #18-118**  
**Councillor Youden/Councillor Davis**

Be it so resolved that the Order issued on March 9, 2018, under the Municipalities Act, 1999, the Urban and Rural Planning Act 2000 and the Occupancy and Maintenance Regulations ordering the repair or demolition of the dwelling and two accessory buildings located at 13 Legion Road be confirmed.

- carried unanimously

**6. Order – 104 Red Bridge Road**

**Resolution #18-119**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that the Order issued on February 20, 2018 under the Waste Disposal and Property Regulations and Development Regulations ordering the removal of the storage container/truck trailer from the property located at 104 Red Bridge Road be rescinded.

- carried unanimously

**7. All Saints School – Environmental Assessment**

**Resolution #18-120**  
**Councillor Youden/Councillor Davis**

Be it so resolved that approval be given to engage SNC Lavalin to conduct environmental assessments on the former All Saints School property at an estimated cost of \$16,800, plus HST. Funds are available in Capital Out of Revenue.

- 8 yeas  
- 1 abstention (Tilley)  
- motion carried

Councillor Tilley declared a conflict of interest with this item as the property contains the softball field and he is on the executive of the Softball Association. He vacated the Chamber at 7:32 p.m. and returned at 7:34 p.m.

**8. Financial and Administrative Services Committee Report**

**Resolution #18-121**  
**Councillor Youden/Councillor Davis**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of March 13, 2018 be accepted as presented.

- carried unanimously

**8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held on March 12, 2018.

**1. Communications and Economic Development Committee Meeting Report**

**Resolution #18-122**  
**Councillor Bent/Councillor Butler**

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of March 12, 2018, be accepted as presented.

- carried unanimously

Councillor Bent read the following statement:

**Great Trail (Trans Canada Trail)**

- The Town received a letter acknowledging the partnership and support of the Town towards the completion (connection) of the Trans Canada Trail (now The Great Trail) from coast to coast;
- Accompanying the letter was also the January/February issue of Canadian Geographic, which focused on The Great Trail;
- The Trans Canada Trail has been supportive of the Town's efforts to complete its trail and provided \$40,000 in funding for the redevelopment of Phase III (between Pond Road and Doyles Road);
- They have been approached to help fund Phase IV (between Doyles Road and Indian Pond);
- The T'Railway is a tremendous asset in the Town and specific user groups such as running clubs and bicyclists are encouraged to hold events on the trail and to promote it to their membership.

**East Coast Trail (and Topsail Beach)**

- The Mayor and Director of Communications and Economic Development recently met with representatives of the East Coast Trail Association;
- Among other things, they discussed their upcoming Miners Path project upgrade (from Topsail Beach to Portugal Cove-St. Philips);
- The Mayor was very supportive of the efforts of the East Coast Trail Association and noted its successes as well as the positive impact the trail has had on the tourism industry;

- The Mayor applauded their desire to complete the section of the trail that ends (or begins) at Topsail Beach, one of the Town's most visited tourism assets;
- During Committee discussion, it was suggested the Town investigate formalizing the hiking trail to Topsail Bluff, a popular lookout destination for visitors to Topsail Beach;
- This will be explored by economic development staff.

## 9. OTHER COMMITTEE REPORTS

Nil

## 10. NEW BUSINESS

### **Mayor French**

commented on the Council travel as listed above. He stated that the travel will be posted for information twice per year.

### **Deputy Mayor Murphy**

stated that there were posts on social media pertaining to the proposed ATV bypass trail. He requested Councillor Bent to add the ATV bypass trail back on the Communications and Economic Development agenda so that it will join the list of trails the Town is promoting and/or assisting.

### **Councillor Youden**

stated that he would like to see something worked out with the provincial government so that the Town can assist with maintenance on Route 60.

### **Councillor Tilley**

expressed gratitude to the Winterfest Committee.

### **Councillor Bent**

stated that the Village Store site is not yet cleaned up.

It was noted that an application for restoration of the site has been received.

stated that funds were budgeted in 2018 for a Committee to review the ATV Bypass Trail project. He requested that staff start this process.

**Councillor Bursey**

stated that the travel claim for his attendance looks like he had more expenses than Mayor French or Councillor Davis for the same conference. He noted that Mayor French and Councillor Davis were not able to attend and therefore only the registration fees were spent.

**Councillor Butler**

stated that the Town was pleased to announce that the Grand Slam of Curling Event, The Boost National, will be held on Dec 11-16, 2018 in Conception Bay South. Staff are currently working with Sportsnet Media Inc. in an effort to establish ticket prices for this event. It is our intention to announce our Host Committee and ticket pricing and packages by the end of April.

stated that the maintenance, repairs and upgrades at the Recreation Complex are moving along well. The Director was onsite today and upgrades to the family change room have started. This will enable patrons to access the pool deck directly from the family change room.

stated that she, Mayor French and Councillor Bent attended the monthly Seniors Advisory Committee meeting yesterday. Through our discussions there were a number of ideas generated that the advisory committee is excited to begin working on.

expressed congratulations to Judy Foote as being appointed as the first female Lieutenant Governor.

**Mayor French**

expressed condolences to the family of Charl Morgan who recently passed away.

congratulated the recipients the Athlete of the Year awards and inductees to the Sports Hall of Fame.

stated that he met with Minister Crocker, Transportation and Works with the local MHAs. He stated that the department staff and Town staff will work together to discuss Route 60. He thanked the local MHAs for their efforts.

**11. ADJOURNMENT**

The meeting adjourned at 7:50 p.m.

**Resolution #18-123**  
**Councillor Youden/Councillor Davis**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Terry French  
Mayor

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Gail Pomroy  
Town Clerk