

Regular Meeting #02 February 6, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development and Communications, Jennifer Lake, Director of Planning and Development, Corrie Davis, and Economic Development Coordinator, Krista Perry.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for February 6, 2018

Resolution #18-022

Councillor Youden/Councillor Butler

Be it so resolved that the agenda of the meeting of February 6, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of December 19, 2017 and January 16, 2018

Resolution #18-023

Councillor Hillier/Deputy Mayor Murphy

Be it so resolved that the minutes of the meeting of December 19, 2017 and January 16, 2018 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

- a. Councillor Hillier presented a petition from Grade 3 students of St. Edward's Elementary School pertaining to the crosswalks that lead to the T'Railway in the Town. This petition will be forwarded to the Engineering and Public Works Department for review and consideration.

4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE

(Chair, Councillor Cheryl Davis)

Transferred from Committee of the Whole Meeting #02

1. Appointment – Board of Assessors

Resolution #18-024

Councillor Davis/Councillor Bursey

Be it so resolved that Mr. William G. Balsom, AACI, be appointed under authority of Section 64(2) of the Urban and Rural Planning Act, 2000 to a Board of Assessors to fix the compensation to be paid in relation to land expropriated by the Town of Conception Bay South at Dan Greeleys Road and Jackie Place, Foxtrap, Conception Bay South.

- carried unanimously

Presentation of recommendations of meeting held on January 29, 2018

1. Sale of Town Land – St. Peters Road, Upper Gullies

Resolution #18-025

Councillor Davis/Councillor Youden

Be it so resolved that, under authority of Section 166 of the *Municipalities Act, 1999*, the Town of Conception Bay South order the permanent closing of St. Peters Road, a public highway vested in the Council, from its intersection with the Conception Bay Highway southward for a distance of 230m, more or less, to where it abuts the northeast corner of land vested with the Council having Parcel Identification Number 039983.

AND FURTHER:

Be it so resolved that the Town initiate a process to sell, but retain a minimum 6m wide easement for future sewer connection between Conception Bay Highway and lands to the immediate west of Dominic Drive, the lands formerly occupied by that portion of St. Peters Road in accordance with Council's authority to do so under the *Municipalities Act, 1999*.

- carried unanimously

2. Variance Requests – 307, 309 and 311 Dunns Hill Road, Foxtrap

Resolution #18-026

Councillor Davis/Councillor Bursey

Be it so resolved that application #17-356 requesting a variance to the minimum rear yard depth at 307 Dunns Hill Road, Foxtrap, be refused as compliance with the lot requirements would not prejudice the development of the property.

AND FURTHER

Be it so resolved that application #17-357 requesting a variance to the minimum rear yard depth at 309 Dunns Hill Road, Foxtrap, be refused as compliance with the lot requirements would not prejudice the development of the property.

AND FURTHER

Be it so resolved that application #17-358 requesting a variance to the minimum rear yard depth at 311 Dunns Hill Road, Foxtrap be refused as compliance with the lot requirements would not prejudice the development of the property.

- carried unanimously

3. Planning and Development Committee Meeting Report

Resolution #18-027

Councillor Davis/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of January 29, 2018, be accepted as presented.

- 7 yeas
- 1 abstention (Bent)
- motion carried

Councillor Bent declared a conflict of interest with Item #2, Changeable Message Signage, due to his employment with the Conception Bay South Soccer Association which has a digital sign on their property. He vacated the Chamber at 7:13 p.m. and returned at 7:14 p.m.

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on January 30, 2018

1. 2018-2019 Street Upgrading and Paving Program, 2018 Sidewalk Program

Resolution #18-028

Councillor Tilley/Deputy Mayor Murphy

Be it so resolved that approval be given to call request for proposals for prime consulting services for the 2018-2019 Street Upgrading and Paving Program, pending Government approvals.

AND FURTHER

Be it so resolved that approval be given to call request for proposals for prime consulting services for the 2018 Sidewalk Program.

- carried unanimously

2. Award of Tender 17-13 Purchase of One (1) New 2018 Roll-off Truck

Resolution #18-029

Councillor Tilley/Councillor Butler

Be it so resolved that approval be given to award Tender 17-13 Purchase of One (1) New 2018 Roll-off Truck to Saunders Equipment Limited for the tender bid price of \$293,106.25, including HST. Funds to be taken from account #01-301-5000-8025.

- carried unanimously

3. Engineering and Public Works Committee Meeting

Resolution #18-030

Councillor Tilley/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of January 30, 2018, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

Councillor Butler read the following statement:

This weekend the annual Confederation Cup High School Hockey Tournament will take place at the Conception Bay South Arena and Robert French Memorial .There are 18 teams taking part in the tournament with 3 teams from Nova Scotia. Webpage for this event is www.confederationcup.ca.

Winterfest 2018 will take place February 17-25, 2018 and promises to be one of our best yet with events for all ages, interests, and abilities. The 2018 Celebration Brochure is now available to residents on the Town's website. The Town's Winterfest page on Facebook and Town App are live with all events listed and available to "like". Events range from our Annual Pancake Breakfast to the new additions of our Comedy Show and Youth Dodgeball events.

Tickets are currently on sale for this year's Dinner Show ABBA- Gotta get the Scoop presented by Spirit of Newfoundland on February 24th. Tickets can be purchased at the Town Hall at a cost of \$50 with limited tickets remaining.

Presentation of recommendations of meeting held on January 31, 2018.

1. Recreation Complex – Pool Maintenance Contract

Resolution #18-031

Councillor Butler/Councillor Bursey

Be it so resolved that approval be given for the Town of Conception Bay South to prepare and call tender for a new 3-year contract for the "Fully Inclusive Service Agreement on the Mechanical equipment for the Conception Bay South Recreation Complex". Monies are budgeted in account number 01-603-1000-7015 for this anticipated expenditure.

- carried unanimously

2. Recreation and Leisure Services Committee

Resolution #18-032

Councillor Butler/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of January 31, 2018 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on January 30, 2018

1. Accounts Payable Cheque Register

Resolution #18-033

Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay cheques totaling \$383,226.46 as per the attached Accounts Payable Cheque Register.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-034

Councillor Youden/Councillor Butler

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$531,263.25.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #18-035

Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to ratify direct payments previously released totaling \$801,398.13.

- carried unanimously

4. Capital Invoices

Resolution #18-036

Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to pay capital invoices totaling \$775,612.05 as listed in the Financial Services Committee Minutes of January 30, 2018.

- 8 yeas
- 1 abstention
(Murphy)
- carried unanimously

Deputy Mayor Murphy declared a conflict of interest on this item as his father in law is associated with Eric Taylor Ltd. He vacated the Chamber at 7:26 p.m. and returned at 7:27 p.m.

5. Tax and Other Receivables Adjustments

Resolution #18-037

Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

CLUNE008	\$1,415.00
PERRI001	\$415.21
PREPA001	\$690.52
OILFI001	\$436.37
FULLS001	\$850.97
LIGHT001	\$960.53
BUTLJ032	\$939.67
TRIPL001	\$1,682.90

- carried unanimously

6. Appointment of Appeal Assessment Commissioner – Year 2018

Resolution #18-038

Councillor Youden/Councillor Bursey

Be it so resolved that the Town of Conception Bay South appoint Mr. Tom Strickland as the Appeal Assessment Commissioner for the year 2018.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #18-039

Councillor Youden/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of January 30, 2018 be accepted as presented.

- 8 yeas
- 1 abstention
(Murphy)
- motion carried

Deputy Mayor Murphy declared a conflict of interest on this item as his father in law is associated with Eric Taylor Ltd. He vacated the Chamber at 7:28 p.m. and returned at 7:29 p.m.

The Financial and Administrative Services Committee Report contains the following recommendation:

1. Approval to Lease – Waste Collection Vehicles

Recommendation:

Be it so resolved that approval be given to lease two 2018 International Hands-Free Waste Collection Vehicles with the Royal Bank at a monthly lease payment of \$13,965.30 including taxes for a five year term with an end of lease purchase price of \$1. Funds are budgeted in account 01-700-7000-7805.

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on January 29, 2018.

1. T’Railway Phase IV

Resolution #18-040
Councillor Bent/Councillor Butler

Be it so resolved that the Town allocate up to \$211,600, over two years, as the Town’s portion of funding towards the completion of the T’Railway project from Doyles Road to Indian Pond subject to the remainder of project funds being confirmed from alternate funding sources.

- carried unanimously

2. Downhome

Resolution #18-041
Councillor Bent/Councillor Hillier

Be it so resolved that approval be given to purchase ad space in the upcoming Explore Travel Guide produced by Downhome Magazine at a cost of \$1,985 + HST and purchase a booth at the upcoming Downhome Expo (through a partnership with Legendary Coasts) at a cost of \$1,000 + HST. Funds are available in Account 01-502-1000-7005.

- carried unanimously

3. Horizons Business and Industrial Magazine

Resolution #18-042
Councillor Bent/Councillor Davis

Be it so resolved that approval be given to showcase the Town in the 2018 Horizons Business and Industrial Magazine produced by The Telegram, at a cost of \$2,650 + HST. Funds are available in Account 01-502-1000-7005.

- carried unanimously

4. Communications and Economic Development Committee Meeting Report

Resolution #18-043

Councillor Bent/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of January 29, 2018, be accepted as presented.

- 8 yeas
- 1 abstention
(Youden)
- motion carried

Councillor Youden declared a conflict of interest on items #2 - Development Regulations Amendment No. 9, 2014 - Lears Road and Cemetery Lane, Seal Cove – as he has family who live in the area. He vacated the Chamber at 7:35 p.m. and returned at 7:38 p.m.

9. OTHER COMMITTEE REPORTS

Nil

10. NEW BUSINESS

Councillor Youden

commented on the Equal Payment Plan and advised residents that they have until the end of February to take advantage.

commented on illegal dumping off Lears Road. He requested the Public Works Department to have it cleaned up.

Counillor Hillier

encouraged residents to participate in Winterfest.

Councillor Butler

stated that she enjoyed reading at St. Edwards Elementary School during Literacy week.

Also encouraged residents to participate in Winterfest.

Mayor French

expressed his appreciation to staff as well as volunteers and corporate sponsors for all their work to prepare for Winterfest.

stated that he attended a recent meeting of the Youth Advisory Committee. He thanked them for being involved.

Stated that the Conception Bay South Jazz Band is a real treasure in our community. He encouraged all to attend their events and show support.

11. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Resolution #18-044
Councillor Youden/Councillor Davis

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk