



Title: Authorization Level for Staff to Adjust Interest Charges

Policy Number: 029

Resolution Number: 07-385

Date Approved: September 18, 2007

PURPOSE:

To define the conditions by which staff has the authority to adjust interest charges not more than \$150.00 without the prior authorization of Council.

AUTHORITY:

- Management Discretion

PROCEDURE:

Interest that is charged on taxes and other fees that are not paid on or before the date on which they have become due and are charged at the prescribed rate contained in the Schedule of Rates and Fees may be written off by Management Staff not in excess of \$150.00.

REVISION HISTORY:

Revision:	Author:	Change Made:	Date: