

Regular Meeting #13 September 1, 2020

A Regular Meeting of Council convened at 7:00 p.m. in the presence of Deputy Mayor Murphy, Councillors (with the exception of Mayor French) (Councillor Davis attended electronically), Chief Administrative Officer, Brian Crawley, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Communications Manager, Maggie Hynes and Executive Secretary, Jody Fifield.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for September 1, 2020

Resolution #20-249

Councillor Hiller/Councillor Youden

Be it so resolved that the agenda of the meeting of September 1, 2020 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of August 11, 2020

Resolution #20-250

Councillor Tilley /Councillor Butler

Be it so resolved that the minutes of the meeting of August 11, 2020 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. VISITORS, PRESENTATIONS AND PETITIONS

a. **Proclamation – Fetal Alcohol Spectrum Disorder (FASD) Awareness Week**

Deputy Mayor Murphy proclaimed September 7 – 11, 2020 as Fetal Alcohol Spectrum Disorder (FASD) Awareness Week in Conception Bay South.

4. **NEW BUSINESS**

Deputy Mayor Murphy

We would like to inform residents that Ocean Choice International is in the early stages of a proposed development in Long Pond that could see the initial development of new land, a 90-metre wharf, as well as the possible construction of a new cold storage facility and office. The business plan for the project is still being finalized by Ocean Choice and a final decision to proceed has not been made at this time. Prior to a decision, Ocean Choice will need to go through the appropriate approval process, which also includes public consultation.

If residents would like more information on the Ocean Choice International Proposed Long Pond Development, they can visit the Development Notices section of our website at conceptionbaysouth.ca.

Recently, the Town has received some complaints from residents regarding the construction of the new community park adjacent to their properties in Long Pond. We understand these concerns, and as a result, have been in close communication with these residents.

This park will be a dedicated green space for the entire community and the town's first, inclusive playground and swing set. It is something that our residents have desired for years, and many are very excited to see the project now underway. The project will see the construction

of an outdoor public park, including an accessible playground, and a dual-recreational surface, which will be a splash pad in the summer and ice rink in the winter.

In addition, it will include washroom facilities, a stage, walking trail, parking, and subsequent civil and electrical work needed for the park. It will provide a place for residents and families to connect and stay active, and builds on the Town's vision of being a family-orientated, community of choice.

The project will be completed in various phases, with phase 1 set for completion this fall and phase 2 set to begin in the spring.

The parking lot location for the community park, off Bishops Road, has been identified as the best location for an accessible parking lot. Having an inclusive, safe space where all children can play is a very important feature of our community park.

It is something that we are very proud of for our town. Council believes that everyone, especially every child, should be given equal opportunity.

Maintaining a green space is also very important to Council. Planting trees and adding beautiful landscaping enhancements will be completed as we move further along in the development process.

The contract for the community park requires that the contractor preserves all trees wherever possible and is working closely with an arborist. As well, the Town has committed to replanting a variety of trees where reasonable, once construction is complete, and will be considering input from adjacent property owners.

Furthermore, the Town has included privacy fencing in the existing contract, and is exploring options to extend this privacy fencing along adjacent property boundaries.

This park has been in the works for many years and was featured prominently in the Town's last two budgets.

The Town held a public consultation on the park, and has issued numerous news releases and public statements on the topic.

We believe that our residents will be proud of the final design, which will offer a unique blend of urban living in a rural setting.

Rex Hillier

I have some concerns on the design there. I am in agreement on the park, splash pad etc. I'm not sure this is the space to do it in. It's a park as it sits now and I caution council not to try to put too much in a small space.

Kirk Youden

The Town of Conception Bay South is happy to announce that the Recreation Complex will reopen on Friday, September 18, 2020 for residents and user groups.

The swimming lesson program, for both private and public swims, will begin on Monday, September 21 for a 7-week set, and will have a reduced capacity. Registration information for swimming lessons and the new pool schedule will be made available next week on the Town's website and social media channels.

To help prevent the spread of COVID-19, the Town has implemented new measures and procedures to ensure the safety of all patrons and staff. For example, there will now be a maximum capacity of 18 swimmers in the pool at one time, and for general swims, residents should call the pool in advance to book their swim times.

We appreciate the patience and cooperation of our residents while we have taken the time to ensure important measures are in place for a

safe and clean experience at the Recreation Complex.

The Town will be hosting this year's 3 Hour Challenge on Saturday, September 19, 2020. The original date for this event was postponed due to COVID-19. One major change this year, is that there will be no community rally following the clean-up, as no mass gatherings are permitted. Also, each person registering must keep in mind social bubbles and practice social distancing at all times. There will also be a Bulk Garbage site set up at the Conception Bay South Arena for anyone who may be looking to avail of the service.

For those wishing to register please visit The Town's social media platforms and follow the link for the 3 Hr. Challenge. To date we have 168 registered.

The annual Terry Fox Run is scheduled for Sunday, September 20, 2020. This year's run will be the Terry Fox. One Day. Your Way. Virtual RUN across the province. This is to celebrate the 40th year of the run, while keeping within guidelines around COVID-19. Residents are encouraged to register online for the event, and this will be promoted through the Town's social media platforms.

The link to the Town's RUN page, where people can register/donate is:

www.terryfox.ca/terryfoxrun/conceptionbaysouth

Rex Hillier

Its that time of year with kids heading back to school, and after such a long break it's an exciting time for them. I would like to ask everyone to be patient with school administrators and teachers during this trying time.

Councillor Bent

held a meeting with some residents of Topsail Beach Road, lots of great discussion on their concerns. Further review of the report and recommendations will happen in the future.

Lots of our residents are currently on the picket line at Dominion, I hope they can get together with their employer to find a resolution to recognize the important work these employees do and to get them back on the job quickly.

Traffic safety is very important as kids head back to school. Asking residents to slow down in school zones.

Christine Butler

asked everyone to slow down in school zones especially those that on main roads through town.

Small Business Week takes place on October 18-24 and provides the opportunity celebrate entrepreneurs. Small business is the backbone to our economy within the Town and we want to start a little earlier celebrating them this year. Now, more than ever, we are realizing the importance of supporting local and our economic development staff are working on initiatives over the coming weeks leading into Small Business Week.

As part of our Business Retention and Expansion Action Plan, staff will be capturing

digital testimonials to highlight entrepreneurs and their businesses;

In addition, each business within the Town will be provided with a window decal to display at their place of business highlighting that they are a registered business within the Town;

Staff will also continue with their social media campaign highlighting previous winners of our Bright Business Achievement Awards; and

An engagement strategy is underway to connect both one on one, and in targeted focus groups to hear from entrepreneurs and learn how we can best support their efforts.

We are looking forward to celebrating, and engaging with, our entrepreneurs and encourage them to connect with our staff at any time for support and guidance as they continue to grow their opportunities.

Junior Bursey

the new school year is upon us, and motorists will soon be sharing the road with a significant increase in pedestrians of all ages.

Due to COVID-19 guidelines, motorists should anticipate an increase in vehicles and pedestrians near school locations. Please have patience with the excess traffic, take an alternate route, or adjust your travel times, if possible.

The Town is also helping to mitigate traffic congestion by reviewing construction schedules and adjusting work outside of the school rush hour.

We kindly ask residents to be prepared for school buses to make frequent stops and obey school bus and school zone signage. Always remember to look out for pedestrians,

especially small children, walking in front of or behind school buses. Please be aware of all crosswalk areas and slow down.

Thank you for helping to keep our community and our children safe.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on August 24, 2020

1. Provincial Environmental Assessment - 26-50 Laurel Road

**Resolution #20-251
Councillor Hillier /Councillor Bent**

Be it so resolved that the Town advise the Provincial Environmental Assessment Division that the proposed shoreline stabilization project at 26-50 Laurel Road remains under consideration by the Town pending submission and acceptance of a Land Use Impact Assessment Report in accordance with the Terms of Reference for the report that was previously approved by Council.

- carried unanimously

2. Planning and Development Committee Meeting Report

**Resolution #20-252
Councillor Hillier /Councillor Bursey**

Be it so resolved that the decisions made at the Planning and Development Committee meeting on August 24, 2020, be accepted as presented.

- carried unanimously

Councillor Tilley vacated the chamber at 7:22 p.m.

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Junior Bursey)**

Presentation of recommendations of meeting held on August 26, 2020

1. Approval to Call Tender – Winter Control Services

**Resolution #20-253
Councillor Bursey/Councillor Bent**

Be it so resolved that approval be given to call tender for winter control services.

- carried unanimously

2. Automated Waste Carts – Approval to Purchase

**Resolution #20-254
Councillor Bursey/Councillor Hillier**

Be it so resolved that approval be given to purchase automated waste carts from IPL Inc. at a total cost of approximately of \$40,000.00 plus HST.

- carried unanimously

3. Tender 20-05 – Approval to Award

**Resolution #20-255
Councillor Bursey/Councillor Butler**

Be it so resolved that approval be given to award tender for the Purchase of One 2020 or Newer Drop Frame Side Loader Co-Mingle Recycling Truck to Saunders Equipment for \$401,952.00 including HST. Funds to be taken from the capital fleet account.

- carried unanimously

4. Wastewater Treatment Plant - Additional Services

Resolution #20-256
Councillor Bursey/Councillor Youden

Be it so resolved that approval is given to call tender for Wastewater Treatment Plant ventilation improvements.

- carried unanimously

5. Parmiters Lane – Road Repairs

Resolution #20-257
Councillor Bursey/Councillor Butler

Be it so resolved that approval be given to engage Eric Taylor Limited for \$33,000.00 plus HST to complete paving and concrete work on Parmiters Lane. Funds are available in 01-302-1000-5905.

- carried unanimously

Deputy Mayor Murphy declared a conflict of interest on this item. He vacated the chamber at 7:26 p.m. Councillor Youden assumed the chair. Deputy Mayor returned at 7:27 p.m. and returned to the chair.

6. Engineering and Public Works Committee Meeting

Resolution #20-258
Councillor Bursey/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of August 26, 2020, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on August 24, 2020

1. Recreation and Leisure Services Committee

Resolution #20-259
Councillor Youden/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of August 24, 2020 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Transferred from Committee of the Whole meeting #14

1. Order – 302 Conception Bay Highway

Resolution #20-260
Councillor Hillier /Councillor Bursey

Be it so resolved that the Order issued on August 26, 2020, under the Development Regulations 2011 to all property owners ordering the removal of all livestock from the property located at 302 Conception Bay Highway, Long Pond, Conception Bay South be confirmed.

- carried unanimously

Presentation of recommendations of meeting held on August 25, 2020

1. Accounts Payable Cheque Register

Resolution #20-261
Councillor Hiller/Councillor Butler

Be it so resolved that approval be given to pay Accounts Payable Cheques totaling \$443,405.57.

- carried unanimously

Deputy Mayor Murphy declared a conflict of interest with this item. He vacated the Chambers at 7:31 p.m. Councillor Youden assumed the chair. Deputy Mayor Murphy returned at 7:32 p.m. and returned to the chair.

2. Ratification of Manual Cheques Previously Released

Resolution #20-262
Councillor Hillier/Councillor Youden

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$306,511.57.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #20-263
Councillor Hillier/Councillor Butler

Be it so resolved that approval be given to ratify direct payments previously released totaling \$696,044.09.

- carried unanimously

4. Capital Invoices

Resolution #20-264
Councillor Hillier /Councillor Bent

Be it so resolved that approval be given to pay capital invoices totaling \$315,026.69 as listed below:

Project	Vendor	Invoice Details	Amount
2018 Streets	Farrells	Progress Claim #8	\$293,643.70
2020 Streets	Harbourside	Invoice #1816	\$6,846.07
Community Park	PEC	2019-031-3	\$3,473.23
District Water Meters	SNC Lavalin	Invoice #1500906	\$3,019.44
Topsail Beach Traffic Calming	Harbourside	Invoice #1819	\$3,076.25
CBS Speed Limit Review	Harbourside	Invoice #1821	\$4,968.00
Total Capital Invoices:			\$315,026.69

- carried unanimously

5. Tax and Other Receivables Adjustments

Resolution #20-265
Councillor Hillier/Councillor Bursey

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

JOHNC003	\$655.68
UNIVE002	\$1,237.43
MUSIC005	\$898.11
ACADE005	\$948.64
WOODF001	\$3,677.94

- carried unanimously

6. Pattison Billboard Advertising

Resolution #20-266
Councillor Hillier/Councillor Bursey

Be it so resolved that approval be given to advertise on the Pattison Billboard on Peacekeepers Way at an approximate cost of \$3,000. Funds are available in account #01-102-1044-5055.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #20-267
Councillor Hillier/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of August 25, 2020 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Christine Butler)**

No meeting held.

10. OTHER COMMITTEE REPORTS

11. ADJOURNMENT

The meeting adjourned at 7:38 p.m.

Resolution #20-268
Councillor Hillier /Councillor Youden

Be it so resolved that the meeting adjourn.

- carried unanimously

Richard Murphy
Deputy Mayor

Jody Fifield
Executive Secretary