

Regular Meeting #07 April 16, 2019

A Regular Meeting of Council convened in the Council Chambers at 7:05 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy, Councillors Davis and Youden), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Planning and Development, Corrie Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development, Fire Chief John Heffernan, Jennifer Lake, Director of Engineering and Public Works, Jennifer Norris, and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for April 16, 2019

Resolution #19-121

Councillor Hillier/Councillor Butler

Be it so resolved that the agenda of the meeting of April 16, 2019 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of April 2, 2019

Resolution #19-122

Councillor Hillier/Councillor Bursey

Be it so resolved that the minutes of the meeting of April 2, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. NEW BUSINESS

Councillor Tilley

congratulations to the CBS Junior Renegades.
They won the St John's Jr Hockey League title

on Friday April 5 at the Jack Byrne Arena in front of close to 1300 fans, most of which were from the CBS area. The Jr Renegades won a thrilling game seven by a score of 3-2 in double overtime over the Mt Pearl Jr Blades. This is the first time in the history of the Jr Renegades that they have won the Jr League Championship. The Jr Renegades now move on to represent Newfoundland and Labrador at the Don Johnson Jr B Atlantics that are being held in Kensington, PEI from April 23-28.

Councillor Hillier

On April 11, 2019 the Town hosted its annual Volunteer Appreciation Reception at the Manuels River Hibernia Interpretation Centre. A very special congratulations to the nominees for the 2018 Youth Volunteer of the Year award; Megan Coles, Hailee Andrews and the winner Emma Jacobs. As well to all the 2018 Citizen of the Year nominees that were selected; Paul Butler, Enid Haines, Jeff Fagan, Andrea Gosse, and the winner Louise and Bernard Mercer. Each and every nominee were so deserving of this acknowledgment, due to their efforts and commitments to making our Town such a wonderful place to work, live and play. A special thanks to CUPE Local 3034 and the CBS Lions Clubs for their sponsorship and support for this event.

The CBS Bluefin's and the Recreation Complex hosted a swim meet from April 5-7. This event hosted over 200 swimmers from St. John's, Mt Pearl, Carbonear and Conception Bay South. Overall the CBS Bluefin's were named top team for this meet.

CBR Minor Hockey will be hosting two All Newfoundland Tournaments this year. The first will be a six team Pee Wee C tournament that will run from April 22-24 at the Conception Bay South Arena. The second is an eight team Bantam C tournament that will run from April 25-27 that will have games at both the Conception

Bay South Arena and Robert French Memorial Stadium.

Congratulations to the CBS Junior Renegades. They won the St John's Jr Hockey League title on Friday April 5 at the Jack Byrne Arena in front of close to 1300 fans, most of which were from the CBS area. The Jr Renegades won a thrilling game seven by a score of 3-2 in double overtime over the Mt Pearl Jr Blades. This is the first time in the history of the Jr Renegades that they have won the Jr League Championship. The Jr Renegades now move on to represent Newfoundland and Labrador at the Don Johnson Jr B Atlantics that are being held in Kensington, PEI from April 23-28.

Councillor Bent

also commented on the Volunteer of the Year reception. He expressed congratulations to all nominees and winners. He stated that it is great to see so many youth being recognized for their contributions. He expressed congratulations to citizens of the year, Louise and Bernard Mercer.

Councillor Butler

stated that she had judged a poetry competition at St. Edwards Elementary School. She stated it was a very hard job but great fun.

Mayor French

commented on the Volunteer appreciation and Citizens of the Year event.

stated that we are working towards Phase 2 of Automated Waste Collection. He added that some residents of Phase 1 have received letters to request the removal of any previous wooden garbage boxes.

CBS2030.com is the website to have input on the Municipal Plan review. He encouraged all to visit the website to add become involved.

commented on the upcoming National Day of Mourning – Sunday April 28, 2019.

stated that National Organ and Tissue Donor Awareness Week will take place from April 21-27, 2019. This week raises awareness about the critical need for more donors across the country and encourages Canadians to register their decision and to talk to their loved ones about organ donation. He stated that to show our support for National Organ and Tissue Donor Awareness Week, we will be lighting up the Town Hall in green lights from April 21-27th. Over 4,500 Canadians are currently in need of an organ transplant and, every year, more than 250 people die waiting. This week is all about making sure you've registered your decision, and about having that important conversation with friends and loved ones to ensure that your organ donation wishes and decisions are understood.

Councillor Hillier commented on knowing a donor and recipient and what an extraordinary gift organ donation can make in a person's life.

Councillor Bent stated that the sign up is no longer on driver's licenses. He said that individuals must contact MCP to advise of wishes to become an organ donor.

4. VISITORS, PRESENTATIONS AND PETITIONS

Nil

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Councillor Hillier highlighted points from the speech delivered at the Builders Forum held yesterday, April 15, 2019. Our focus remains to becoming a community of choice for families. The speech is as follows:

Good morning and welcome to the Town of Conception Bay South's Builders Forum. This event is an opportunity to collaborate, network, and learn together. It's one of our small ways of thanking you – our local builders, developers and contractors – for helping to grow our economy.

Our town is a big municipality with big ideas. Our population sits at just over 26,000 people, making us one of the fastest growing municipalities in this province. Our focus remains on becoming the community of choice for families wanting to establish long-term roots, as evidenced by our continued population growth.

As the people in this room know full well, our province's economy is going through a transition right now. The number of new homes being built is down from a few years ago. The greater St. John's area total housing starts are down more than 70% since 2012, and while we are not immune from that, we are faring better than most. However, our starts are down less than 50%. In other words, development is still occurring, and new homes are still being built, at what appears to be a much better rate than St. John's overall.

Rest assured, Council has a plan to help guide us through this slowing economy. It's a plan composed of three elements: having competitive taxes, developing key infrastructure, such as roads and sidewalks, and renewing our focus on economic development.

A piece of this strategy comes back to prudent spending. We have a balanced budget again this year and very competitive tax rates. While most communities had to do tax increases this year, we held the line on taxes and didn't increase any fees. As a Council, we made some very prudent decisions, and very tough ones nonetheless. Our budget for 2019 represents a decrease in spending of approximately \$560,000 when compared to the 2018 budget. We recognize that to accomplish our goal of being the community of choice and continuing to grow our population base, we must provide excellent civic services at a competitive tax rate, and that has been our focus.

Beyond prudent expenditures, another part of the plan is our investment in important core infrastructure. This year, the Town's funding requests to Infrastructure Canada include more than \$25M in total capital works projects. The

Town will also be moving forward with more than \$14.5M in infrastructure projects allocated in our 2019 budget.

We are prepared to work with all levels of government - all elected parties - for the betterment of our community. Over the last number of months, we have met with MP Ken McDonald, MHA Barry Petten, MHA Betty Parsley, and MHA Paul Dinn to discuss the Town's funding priorities and advance our growth agenda.

I am happy to report that we are all on the same page, our goals and visions for the Town are very much in line and this sense of non-partisan cooperation doesn't always exist in government. It makes me feel very confident in our plan to help us get through these tough times.

This year, Council is investing \$1M to upgrade our streets and sidewalk infrastructure, which is a significant yet necessary investment as it will increase the safety of our roads, especially in school zones. In addition, we are investing approximately \$6M in street paving, which is the continuation of our 2018-2019 street upgrading and paving program.

Our residents can expect to see Legion Road upgrades completed in 2019, as well as the continuation of Tilley's Road South improvements. Upgrades will also be completed for Fowlers Road, Spruce Hill Road and Monument Road. In addition, the Town's funding requests to Infrastructure Canada include \$4.5M in street upgrading and paving.

Town Council is actively requesting funding through Infrastructure Canada to help meet the needs of our growing economy. Our town is now more than 95% serviced, and although our goal is to have Conception Bay South fully serviced in the future, funding requests are shifting away from water and sewer installations to focus on the maintenance of existing infrastructure and new builds.

With that being said, the Town is still seeking \$6M in funding for water and sewer upgrades, which would include upgrading existing and installing new infrastructure, as well as servicing the areas of Seal Cove, Topsail and Foxtrap.

As part of our plan to build community infrastructure, I am happy to tell you that we have streamlined our procurement process. For the very first time, we will soon have pre-qualified engineering consultants on hand. This is a bit more work up front, but will give us the ability to reduce turnaround time for our projects. We have also acquired self-administration status from Municipal Affairs.

What this essentially means is that we don't need approval from Municipal Affairs for our capital jobs, which allows us to get jobs out the door quicker.

This is a sign of the town coming of age. We are the second largest municipality in this province. As a large, growing Town, we have the capacity to do this work on our own, and we are capitalizing on our resources to do so. These are signs of the

Town's evolving maturity, as we enter into a time period where we have more control of our own destiny, in a timelier manner. This means we will likely do quite well in getting that \$14.5M in capital works projects completed in an efficient manner this spring and summer.

Furthermore, another part of our strategy is a renewed focus on economic development. We are very focused on attracting new residents to the Town. Last year, we created a beautiful commercial to help us accomplish this. The commercial was aired locally, national, and even internationally, during the Pinty's Grand Slam of Curling, Boost National, which is a world-class curling tournament that we hosted in December.

We continue to market our Town through strategic advertising avenues like this commercial, as often as we can. We have begun airing the commercial again this month on both CBC and NTV evening news, so please keep your eyes out if you haven't seen it already.

You've also probably noticed our eye-catching booth in the room here today. This is being featured at tradeshow throughout the province as we attend various economic development events. We plan to bring this booth to events outside of the province next year, as we ramp up our economic development strategy.

Currently, we are in the process of redeveloping our website to make it more user-friendly and more of a selling-feature for who we are. We want to make our website a platform that showcases our strong economy and our commitment to offering a supportive environment to do business.

Our goal is to have a new, modern website launched in the coming months that will provide residents, businesses, and tourists with a better online engagement tool. As you can see, we are really focusing our attention on bringing new people to this beautiful place of Conception Bay South.

We are also turning our attention back to the Gateway to try and get some increased retail presence in the town. For any of you who may not know, the Gateway is our 100+ acre development located on Legion Road. In 2018, 10,390 square feet of commercial space was constructed and two food and beverage establishments opened. Interest continues to grow but increasing our retail presence is certainly a tough job. Money is tight all over the place, including in the retail section. But we do have something very special to sell here in Conception Bay South – we have a beautiful coastline, natural surroundings, and a unique blend of rural and urban living that can't be matched. We plan to use this to our advantage.

We as a council, recognize that the demands for homes is changing. The larger, higher-priced housing market appears to have plateaued. Consumers are looking

for smaller, multi-unit homes with a more attractive price point. We understand this, and we want to work with developers to properly manage that market here in Conception Bay South. We are ready and eager to welcome more people to our Town, and have adopted our marketing and business approach to bring them here. A part of our plan for continued growth is recognizing that people want a safe community. That is why we built the new office space for the Royal Newfoundland Constabulary last year, which has made a marked positive difference in our town already. As I mentioned earlier, it's also why we are investing \$1M million into sidewalks and school zones each year, and why we are building a new community park this year – we want to give our kids another safe place to be kids.

Council recognizes the importance of serving local builders. Today's forum allows us to focus on your needs and meet your expectations. Rest assured, Council will continue to strive to make our community a bright place to live, to work, and to do business.

We actively support the vision of a family-oriented community with safe and well-designed neighbourhoods, and a thriving commercial sector that enables a healthy and vibrant lifestyle. Council recognizes and appreciates your role in achieving this vision. We welcome your input and are open to all suggestions to improve our services and policies.

As required by legislation, our Planning and Development Department has commenced a Municipal Plan Review process. A comprehensive public consultation process has been initiated to help us determine a vision and policies for the next four years, as well as set strategic priorities for growth and development within the Town, and strengthen standards and guidelines based on best practices from the last five years. Our guest speakers will fill you in on this a little more later.

Before I conclude, I would like to bring your attention to the feedback forms provided. Please complete these before you leave today, as it will give us important input so that we can work together to improve your experience as a homebuilder here in Conception Bay South.

I would like to personally thank everyone in the room for the work you are doing. We do have a bright future, and let's build that future together.

Presentation of recommendations of meeting held on April 9, 2019

**1. Conception Bay South Development Regulations Amendment
Bulk Storage Uses within the Industrial General (IG) Land Use Zone**

**Resolution #19-123
Councillor Hillier/Councillor Butler**

Be it so resolved that Under the authority of Section 16 of the *Urban and Rural Planning Act, 2000* the Town Council of Conception Bay South hereby adopts Amendment No. 30, 2019 to the Conception Bay South Development Regulations.

- carried unanimously

2. Sale of Town Land – St. Peters Road, Upper Gullies

**Resolution #19-124
Councillor Hillier/Councillor Bursey**

Be it so resolved that the Town provide public notice of its intention to seek approval from the Minister of Municipal Affairs and Environment to sell Town owned land that was formerly the road right of way for St. Peters Road, Upper Gullies, in accordance with Subsection 201.2(7) of the *Municipalities Act, 1999*.

AND FURTHER

Be it so resolved that subsequent to providing public notice of its intention to seek approval from the Minister of Municipal Affairs and Environment to sell Town owned land that was formerly the road right of way for St. Peters Road, Upper Gullies, that the Town seek such approval from the Minister of Municipal Affairs and Environment.

- carried unanimously

3. 13 Legion Road - Demolition

Resolution #19-125
Councillor Hillier/Councillor Bursey

Be it so resolved that approval be given to engage Jim Butler Limited to demolish the structures and grade the property at 13 Legion Road, Kelligrews, for the quoted price of \$6,800.00 plus HST and that the cost to be charged to the property tax account as a civil debt.

- carried unanimously

4. Planning and Development Committee Meeting Report

Resolution #19-126
Councillor Hillier/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of April 9, 2019, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Transferred from Committee of the Whole #07

1. 2018/2019 Street Upgrading and Paving – Update

Resolution #19-127
Councillor Tilley/Councillor Bent

Be it so resolved that approval be given to tender the 2019 portion of the 2018-2019 Street Upgrading and Paving Program.

- carried unanimously

2. Request for Qualifications (RFQ) – Engineering Services

Resolution #19-128
Councillor Tilley/Councillor Hillier

Be it so resolved that approval is given to prequalify the following consultants for 2019-2020 Engineering Consulting Services Request for Qualifications; SNC Lavalin Inc., Progressive Engineering Consultants and team, Stantec and team.

- carried unanimously

Presentation of recommendations of meeting held on April 9, 2019

1. 2019 Street Rehabilitation – Approval to Tender

Resolution #19-129
Councillor Tilley/Councillor Bent

Be it so resolved that approval is given to tender the 2019 Street Rehabilitation Program.

- carried unanimously

2. 2019 Sidewalks – Approval to Tender

Resolution #19-130
Councillor Tilley/Councillor Bent

Be it so resolved that approval be given to tender the 2019 Sidewalk Program for the following locations:

- Route 60 (From Spruce Hill Road to Parmiters Lane)
- Route 60 (From Approximately 834 Conception Bay Highway to Pond Road)
- Route 60 (From Roberts Road South to Upper Gullies Elementary School Road)
- Upper Gullies Elementary School Road
- Route 60 (From approximately 2495 - 2501 Topsail Road)

- carried unanimously

3. 2019 Capital Fleet

Resolution #19-131
Councillor Tilley/Councillor Butler

Be it so resolved that approval is given to tender for a 2019 or newer mini excavator as part of the 2019 capital fleet program.

- carried unanimously

4. Engineering and Public Works Committee Meeting

Resolution #19-132
Councillor Tilley/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of April 9, 2019, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

No Meeting held.

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

No Meeting held.

Transferred from Committee of the Whole #07:

1. Accounts Payable Cheque Register

Resolution #19-133
Mayor French/Councillor Bursey

Be it so resolved that approval be given to pay cheques \$79,068.75 as per the Accounts Payable Cheque Register.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #19-134
Mayor French/Councillor Burse

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$803,032.90.

- carried unanimously

3. CAPITAL INVOICES

Resolution #19-135
Mayor French/Councillor Hillier

Be it so resolved that approval be given to pay capital cheques totaling \$112,397.27 as follows:

Project	Vendor	Details	Amount
Public Works Depot	PEC	Invoice #2018-045-3	\$12,075.00
Arena Delay Claim	McInnes Cooper	Invoice #2019003938	\$63,547.05
Arena Delay Claim	Garson MacDonald	Invoice #12146	\$2,038.88
Legion Road	VOCM	Invoice #317233-1	\$745.20
Phase 46	SNC Lavalin	Invoice #1419672	\$25,869.76
2018 Street Upgrading	Exp Services	Invoice #486264	\$11,678.48
Sparrow Drive Lift Station	SNC Lavalin	Credit #1419671	(\$5,799.60)
Concord Drive Lift Station	SNC Lavalin	Invoice #1419669	\$2,242.50
Total Capital Invoices			\$112,397.27

- carried unanimously

4. Approval to Call Tender – Security Surveillance Equipment for Town Facilities

Resolution #19-136
Mayor French/Councillor Bursey

Be it so resolved that approval be given to call a tender for the supply of Security Surveillance Equipment. This equipment will be used for security measures at Town facilities where vehicles are stored.

- carried unanimously

9. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on April 9, 2019

1. Donation Request — Avalon Dragons/Dragon Boat Festival

On August 17, 2019 the Avalon Dragons will host its 9th annual Dragon Boat Festival on Octagon Pond. The event is organized by the Avalon Dragons, an enthusiastic dragon boat team of breast cancer survivors. The funds raised by this Festival each year help the Dragons welcome even more survivors into their family and support their mandate to help breast cancer survivors lead strong and healthy lives.

The Town has participated in the last three years and finished 3rd overall last year. This event has become a favourite among staff, is an excellent team building exercise and is for a great cause.

Resolution #19-137
Councillor Bent/Councillor Bursey

Be it so resolved that approval be given for a donation in the amount of \$200 for the registration of a team in the Avalon Dragons annual Dragon Boat Festival to be held on August 17, 2019. Funds are available in account #01-101-1000-7705.

- carried unanimously

2. Communications and Economic Development Committee Meeting Report

Resolution #19-138
Councillor Bent/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee meeting of April 8, 2019 be accepted as presented.

- carried unanimously

Councillor Bent commented on the following initiatives:

Grand Opening – Tails and Trails NL

- Tails and Trails NL, the province's first insured and first aid certified professional dog walking business, is hosting an Easter Egg Hunt and Grand Opening event in Chamberlains Park on Saturday, April 20 from 11:00 am – 1:00 pm.
- Ribbon Cutting Ceremony will take place at noon.
- Public encouraged to drop by with their pooch and participate in the Hunt and Grand Opening festivities.

Arts Initiatives

- In the coming weeks, we will place a call for expressions of interest from any artist in the Town who would like to display their work in the Town Hall.
- The details are being worked on but will entail local art displayed on a rotational basis in the foyer of the Town Hall and showcased on our social media platforms.
- In addition, staff will be contacting art teachers in local schools in the coming weeks Town to collaborate on a framework for a school based initiative to be launched in the Fall.

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Resolution #19-139
Councillor Hillier/Councillor Butler

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk