

Regular Meeting #08 May 1, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:02 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy, Councillors Bent and Tilley), Chief Administrative Officer, Brian Crawley, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Engineering and Public Works, Jennifer Norris, Fire Chief, John Heffernan, Director of Communications and Economic Development, Jennifer Lake, Communications Manager, Maggie Hynes and Administrative Assistant, Tracey Lambert.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for May 1, 2018

Resolution #18-159
Councillor Bursey/Councillor Hillier

Be it so resolved that the agenda of the meeting of May 1, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of April 17, 2018

Resolution #18-160
Councillor Hillier/Councillor Youden

Be it so resolved that the minutes of the meeting of April 17, 2018 be adopted as amended.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – North American Occupational Safety and Health Week

Mayor French proclaimed the week of May 6 – 12, 2018 as North American Occupational Safety and Health (NAOSH) Week in the Town of Conception Bay South.

b. Proclamation – Mental Health Week

Mayor French proclaimed May 7 – 13, 2018 as Mental Health Week. Peter Head, Director of Canadian Mental Health Association Newfoundland (CMHA-NL) was in attendance and thanked Council on behalf of the Board of Directors for acknowledging mental wellness within the Town.

c. Proclamation – National Youth Week in Canada

Mayor French proclaimed the week of May 1 – 7, 2018 as National Youth Week in the Town of Conception Bay South. Kiwanis Club of Kelligrews representatives Clem Drake (Past President), Jacqueline Drake (Director), and Audrey Mercer (Secretary), were in attendance. Mr. Drake thanked the Town for recognizing National Youth Week, noting that the timing is perfect to recognize our youth, both nationally and locally. He highlighted that the development of the Sgt. Thomas Ricketts Memorial Peace Park will recognize Ricketts as the youngest Commonwealth soldier to have been awarded the Victoria Cross, as well as celebrate peace. He hopes it will be recognized as the first peace park in Canada. Additionally, Mr. Drake advised that May 7, 2018 will mark the 46th year of the Kiwanis Spelling Bee in the Town. Mayor French congratulated the Kiwanis Club on their accomplishments.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on April 23, 2018

1. Planning and Development Committee Meeting Report

**Resolution #18-161
Councillor Davis/Councillor Bursey**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of April 23, 2018, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

No meeting held.

Councillor Hillier read the following safety notice regarding Open Air Fire Burning:

With such a dry spring, we are urging residents who wish to burn brush, leaves or fallen trees to do so with caution. Permits are required and can be obtained from Station 1 in Kelligrews or Station 2 in Topsail.

Residents who wish to burn are reminded to be cautious and courteous to surrounding properties. Homes with air exchangers and heat pumps are continuously circulating air from the outside and any sort of outside fire can quickly cause a neighboring home to fill with smoke. Wind direction can also cause smoke to enter neighboring homes through open doors and windows. Provincial Burn Permits are required from May 1st to September 30th each year. This permit is issued by the Department of Fisheries and Land Resources located at Paddy's Pond. Please visit the Town's website for information on the Open Air Burning Regulations or contact the Fire Department by calling 834-6540.

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

Councillor Butler read the following statement:

The Volunteer Appreciation Night took place on April 18, 2018 at the Manuels River Hibernia Interpretation Centre. Special congratulations to Emma Jacobs, who was named the 2017 Youth Volunteer of the Year, and Dr. Adrian Power, who was named the Citizen of the Year for 2017/2018. The Citizen of the Year Award was offered in partnership with the CBS Lions Club.

The NL Athletics Provincial Cheerleading Competition took place April 21, 2018 at the Conception Bay South Arena and was a huge success. The organizers of the event were thrilled with the venue and have already inquired about booking a time for next year for the event. This event drew attendance numbers of approximately 1,500 people.

The Town's annual Curling Event will take place at the Conception Bay South Arena from May 8 – 12, 2018. Most schools in the Town have signed on for daytime instruction and as always, the nighttime slots are available for those residents who want to drop by and try the great sport of curling.

And also on the topic of curling:

Pinty's Grand Slam of Curling, Boost National December 11 – 18, 2018.

Reminder that full event packages will go on sale beginning this Friday, May 4, 2018 at 12 noon. For ticket information visit www.conceptionbaysouth.ca/curling. The Town also was pleased last week to announce the Host Committee for the event:

Adrian Power: Chairperson
Blair Davis: Marketing/Promotion
Bruce Fancy: Finance
Andrea Gosse: Admin Assistant/Volunteers
Brad Pitcher: Operations
Dave Tibbo: Town Liaison

Be sure to follow the Town on Facebook and Twitter for all information on upcoming Town Events and Programs and download our mobile app.

Presentation of recommendations of meeting held on April 25, 2018

1. Recreation and Leisure Services Committee

Resolution #18-162
Councillor Butler/Councillor Youden

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of April 23, 2018 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on April 24, 2018

1. Accounts Payable Cheque Register

Resolution #18-163
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay cheques totaling \$45,905.49 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-164
Councillor Youden/Councillor Butler

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$143,842.26.

- carried unanimously

3. Capital Invoices

Resolution #18-165
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to pay capital invoices totaling \$664,995.07 as listed in the Financial Services Minutes of April 24, 2018.

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #18-166
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

GLEND002	\$358.20
BARRR003	\$794.58
PRODU002	\$1826.88
CONCR001	Request Denied
PORTM009	Request Denied

- carried unanimously

5. Approval to Request for Proposals – Naming Rights

Resolution #18-167
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to call a Request for Proposals for the Naming Rights for the Conception Bay South Arena.

- carried unanimously

6. Approval to Purchase – Single Stream Automated Side-Loader Waste Collection Vehicle

Councillor Youden made the following comments:

- The tender is being called now to meet timelines for delivery. All other information for the new automated waste collection program will be available in two weeks.
- The size of the cart is 360 L (the same size Mount Pearl and Paradise are using)
- The size was selected through public engagement and consultation with neighboring municipalities.
- This size cart is rated for 96 km per hour winds and is weighted in the bottom for easy mobility and wind stabilization.
- Carts will be delivered to selected Phase 1 households a few weeks before the program starts in October.

Additionally, Councillor Youden advised there will be upcoming announcements to keep residents informed on how we will progress. He noted the Town received over 1,000 completed surveys and thanked all residents who engaged in this public policy process.

Resolution #18-168
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to purchase one single stream automated side-loader waste collection vehicle as per tender 17-02 at a cost of \$400,000. Funds are available in capital fleet account.

- carried unanimously

7. Approval to Tender – Supply, Delivery, Assembly and Warranty of Household Waste Carts

Resolution #18-169
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to tender for the supply, delivery and assembly of household waste carts.

- carried unanimously

8. Rescind Order - 5 Timberfold Place

Resolution #18-170
Councillor Youden/Councillor Davis

Be it so resolved that the Order issued January 4, 2018, under the Municipalities Act, 1999; the Urban and Rural Planning Act, 2000, the Waste Disposal and Property Regulations; and the Occupancy and Maintenance Regulations ordering the demolition and removal of the two accessory buildings and the dwelling situated on the property of 5 Timberfold Place be rescinded.

- carried unanimously

9. Financial and Administrative Services Committee Report

Resolution #18-171
Councillor Youden/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of April 24, 2018 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on April 23, 2018

1. East Coast Trail

Resolution #18-172
Councillor Youden/Councillor Davis

Be it so resolved that \$3,500 be allocated to the East Coast Trail Association to undertake the portion of the Miners Path project that will take place within the Town's boundary. Funds are available within the Departmental operating budget.

- carried unanimously

2. Request for Municipal Heritage Designation

Resolution #18-173
Councillor Youden/Councillor Hillier

Be it so resolved that municipal heritage status be given to the St. Edward's Parish Cemetery property located at the end of St. Edwards Road.

- carried unanimously

3. Communications and Economic Development Committee Meeting Report

Resolution #18-174
Councillor Youden/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of April 23, 2018, be accepted as presented.

- carried unanimously

9. OTHER COMMITTEE REPORTS

Nil

10. NEW BUSINESS

Councillor Youden

noted the application deadline for individuals interested in sitting on the ATV Advisory Committee is May 4, 2018. He advised we need to figure out a plan moving forward to find an appropriate place for ATV use. He added there is an issue of public safety when you drive a motorized vehicle where they are not designed to travel. He reminded the public to be respectful of ATV use within the community.

Councillor Hillier

stated that we have received numerous calls on restricted use of bikes on our roadways and he is hopeful we will find a resolution soon.

attended the breakfast program at St. Georges Elementary School on April 27, 2018 where approximately 700 students availed of the program. He thanked the local Salvation Army Corps for scheduling the volunteer staffing.

Councillor Butler

advised that Councillor Youden and she attended the fundraising hockey game last week between the Junior Renegades and the CBS Senior Blues. This game was a fundraiser in support of the Humboldt Broncos tragedy. Donations were received at the gate as part of the admission and they raised \$3,030 in total.

advised that Councillor Hillier and she attended a Mock Crash event at Holy Spirit High School on April 25, 2018. She thanked Fire Chief, John Heffernan for his involvement and noted the event was well organized and very enlightening. The event was hosted by MADD Canada, MADD Avalon Chapter, and the SADD Holy Spirit Chapter, in partnership with the RNC, Conception Bay South Fire Department and Fewer's Ambulance Service in effort to raise awareness and help prevent the incidences of impaired driving among youth during the graduation season.

Mayor French

attended the 2017 Youth Volunteer of the Year ceremony and the 2017/2018 Citizen of the Year ceremony. He congratulated current and past award recipients, and encouraged everyone to nominate deserving individuals for future awards.

invited everyone to visit our beautiful Town during the Pinty's Grand Slam of Curling (December 11 – 16, 2018) and join us for all the

fun and excitement that will be associated with this high-end competition. Mayor French advised that fans should hurry to buy tickets once sales commence because they're anticipated to sell out fast. Full event packages will go on sale beginning May 4, 2018.

advised the Town is in process of forming an ATV Trail Committee. He reminded ATV users to be respectful and not be a hindrance to others. He requested that parents to speak with their children about ATV safety and to remind them that ATV use on public roadways is strictly prohibited and dangerous. Finally, the Mayor noted this has become a real safety issue within our municipality and it's only a matter of time before someone gets seriously hurt.

11. ADJOURNMENT

The meeting adjourned at 7:34 p.m.

Resolution #18-175

Councillor Youden/Councillor Butler

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Tracey Lambert
Administrative Assistant