

Regular Meeting #04 March 6, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillor Tilley), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Engineering and Public Works, Jennifer Norris, Fire Chief John Heffernan, and Economic Development Coordinator, Krista Perry.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for March 6, 2018

Resolution #18-075

Councillor Hillier/Councillor Bent

Be it so resolved that the agenda of the meeting of March 6, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of February 20, 2018

Resolution #18-076

Councillor Bent/Deputy Mayor Murphy

Be it so resolved that the minutes of the meeting of February 20, 2018 be adopted as amended.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Presentation of Canadian Forces' Decoration

Mayor French will present Cpl. Phillip Guy (ret.) with the Canadian Forces' Decoration.

The **Canadian Forces' Decoration** is awarded to officers and non-commissioned members of the Canadian Forces who have completed twelve years of service. The decoration is awarded to all ranks, who have a good record of conduct.

Corporal Phillip Guy (Ret.) joined the military in February 2002 and served in Lord Strathcona's Horse (Royal Canadians) for his entire career. He was injured in Afghanistan in an Improvised Explosive Device strike on his tank. He received the Sacrifice Medal from Gov. Gen. Michaëlle Jean on November 9, 2009 and was medically released due to injuries in 2016.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on February 26, 2018

1. Application – 17-45 Metcalfes Lane, Topsail

**Resolution #18-077
Councillor Davis/Councillor Bursey**

Be it so resolved that Application 2017-276 to subdivide property at 17-23 and 35-45 Metcalfes Lane to create two new infill lots be approved subject to an extension of the existing municipal water distribution system to the end of the frontage for the proposed new infill lots.

- carried unanimously

2. Correspondence – 21 Lears Road, Seal Cove, Building Line Setback

Resolution #18-078
Councillor Davis/Councillor Youden

Be it so resolved that the building line for 21 Lears Road, Seal Cove, be set at 21m from the street line in accordance with Section 5.8(1) of the Conception Bay South Development Regulations.

- carried unanimously

3. Correspondence – Tobins Place Building Lot Fees

Resolution #18-079
Councillor Davis/Councillor Bent

Be it so resolved that the Town of Conception Bay South refuse the request to sell or otherwise convey town owned land at 18 Tobins Place, Manuels, as the Town does not have arbitrary authority to convey Town owned land to a specific individual.

- carried unanimously

4. Correspondence – Grove Gardens Building Lot Approval

Resolution #18-080
Councillor Davis/Deputy Mayor Murphy

Be it so resolved that the proposed development of 6 and 8 Grove Gardens, Kelligrews, be refused until such a time that additional land is acquired so that 6 and 8 Grove Gardens have sufficient lot depth to meet the minimum building line setback, house depth, and rear yard depth required by the R-2 Zone established by the Town's Development Regulations.

- carried unanimously

5. Rescind Order – 6 Old Topsail Hill, Topsail

Resolution #18-081
Councillor Davis/Councillor Bursey

Be it so resolved that Order dated September 11, 2017, under the Municipalities Act, 1999 and the Town of Conception Bay South Development Regulations ordering that encroachments on a Newfoundland Power easement be removed or brought into compliance at 6 Old Topsail Hill, Topsail, be rescinded as compliance has been achieved.

- carried unanimously

6. Development Regulations Amendment No. 28, 2018 – Changeable Message Signage

Resolution #18-082
Councillor Davis/Councillor Bursey

Be it so resolved that Conception Bay South Development Regulations Amendment No. 28, 2018, that modifies the requirements for changeable message signs, and allows changeable message signs to include advertising unrelated to the property where it is located at the discretion of Council, be adopted.

- 6 yeas
- 1 nay (Hillier)
- 1 abstention (Bent)
- motion carried

Councillor Bent declared a conflict of interest with this item as there is a changeable message sign at his place of employment. He vacated the Chamber at 7:10 p.m. and returned at 7:18 p.m.

7. Planning and Development Committee Meeting Report

Resolution #18-083
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of February 26, 2018, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on February 27, 2018

1. 2018 Capital Fleet Replacement Program

Resolution #18-084
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that approval be given to purchase 1 - 3/4 Ton Crew Cab and 1 – 3/4 Ton Regular Cab from the MASH tender at an approximate cost of \$80,000.00.

- carried unanimously

Deputy Mayor Murphy read the following statement:

Route 60 Crosswalk near Dunns Hill Road

- After reviewing the existing crosswalk location near Dunns Hill Road in accordance with the Canadian Transportation Guidelines, Council has agreed to remove this crosswalk
- Road geometry, road classification, posted speed limits and traffic volume lends this location to be high risk for pedestrians.
- Recently, new crosswalk controls were placed at Greeleytown Road and Route 60, and sufficient controls are in place at the Minerals Road intersection. We encourage all pedestrians to utilize nearby crosswalks.
- The Town's Phase 3 Integrated Transportation Study is also underway which includes a comprehensive review of existing pedestrian crossings and recommendations.
- The crosswalk will be removed on or about March 19th. Digital signs will also be placed near the area to advise the public.

2. Engineering and Public Works Committee Meeting

Resolution #18-085

Deputy Mayor Murphy/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of February 27, 2018, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

Councillor Butler read the following statement:

With the final game played last Thursday in the Junior High Boys Hockey Akita Shield, it brought closure to this year's years Winterfest activities. Committee members and Council will get together in the very near future for a full review and lessons learned on all events in an effort to make the event even bigger and better in 2019. Hats off to all members of the Winterfest Committee and staff of the Recreation and Leisure Services Department.

The 22nd Annual Swim for Hope was held at the Recreation Complex on Friday, February 23. While the pool was not available for use by the group, they still went ahead with festivities at the Recreation Complex. The CBS Bluefin's raised \$21,726.75 to go towards the Dr. H Bliss Cancer Society. Councillor Bent attended and brought greetings on behalf of the town.

This week the Town of Conception Bay South will honour its athletes, coaches, and Hall of Fame inductees. This year we are pleased to announce that five people will be inducted into the Hall of Fame. We have received 25 nominations for the Athlete and Coach of the Year Awards.

The Conception Bay South Skating Club will be holding their annual year-end skating show on Saturday, March 31. This year's guest skaters will be Elladj Balde and Liam Firus. Tickets for the event will be \$15 and will be made available for purchase on-line through the Town's web page.

The Towns 2018 Easter Recreation Camp will take place from April 2 – 6, 2018 at the Conception Bay South Recreation Complex. Online registration will open to residents at 10:30 a.m. this Saturday, March 10, 2018 and will remain open until all spaces are filled. The cost for participants is \$125 per child and \$100 per

additional child of the same household. While it is unfortunate that our pool recently closed, staff have been able to secure pool time in St Johns for those that register in this year's program.

In closing, we have tickets still available on sale for the Montreal Canadiens Alumni game on March the 15th at 7 pm which will see the Canadiens Alumni play against a team comprised of Conception Bay South residents. Tickets are \$23 HST included and can be purchased on the town's website at www.conceptionbaysouth.ca

Presentation of recommendations of meeting held on February 28, 2018.

1. Recreation Complex – Emergency Pool Closure/Repairs

Resolution #18-086
Councillor Butler/Councillor Hillier

Be it so resolved that the Town approve the emergency replacement of the HVAC system at the CBS Recreation Complex at an approximate cost of \$750,000.

- carried unanimously

2. Recreation and Leisure Services Committee

Resolution #18-087
Councillor Butler/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of February 28, 2018 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Transferred from Committee of the Whole Meeting #4

1. Personnel – Facilities Manager

Resolution #18-088
Councillor Youden/Deputy Mayor Murphy

Be it so resolved that approval be given to appoint Aaron Noseworthy to the position of Facilities Manager as per the terms and conditions as outlined in the employment contract.

- carried unanimously

Presentation of recommendations of meeting held on February 27, 2018

1. Accounts Payable Cheque Register

Resolution #18-089
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to pay cheques totaling \$89,346.18 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-090
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$248,559.29.

- carried unanimously

3. Capital Invoices

Resolution #18-091
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$550,793.89 as listed in the Financial Services Committee Minutes of February 27, 2018.

- 7 yeas
- 1 abstention
(Murphy)
- motion carried

Deputy Mayor Murphy declared a conflict of interest with this item as he has family involved with Eric Taylor Ltd. He vacated the Chamber at 7:31 p.m. and returned at 7:32 p.m.

4. Tax and Other Receivables Adjustments

Resolution #18-092
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

SOUCR001 \$511.56 upon payment of remaining balance

- carried unanimously

5. Orders – 128 Garden Road, Seal Cove

Resolution #18-093
Councillor Youden/Councillor Davis

Be it so resolved that the Orders issued on February 22, 2018, under the Municipalities Act, 1999 and the Waste Disposal and Property Regulations ordering the removal of all inoperable and wrecked vehicles, and debris from the property located at 128 Garden Road, Seal Cove be confirmed.

- carried unanimously

6. Personnel – Engineering Manager

Resolution #18-094
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to confirm John McKeever in the position of Engineering Manager as per the terms and conditions outlined in the employment contract of February 27, 2017.

- carried unanimously

7. Rescind Order - 25 Ronald Drive

Resolution #18-095
Councillor Youden/Councillor Bent

Be it so resolved that the Order issued August 22, 2017, under the Municipalities Act, 1999, the Urban and Rural Planning Act 2000, the Occupancy and Maintenance Regulations and the Waste Disposal and Property Regulations ordering the removal of both vehicles and items contained within and around the vehicles from the property located at 25 Ronald Drive, be rescinded.

- carried unanimously

8. Financial and Administrative Services Committee Report

Resolution #18-096
Councillor Youden/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of February 27, 2018 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on February 26, 2018.

Councillor Bent read the following statement:

Giant Floor Map at Manuels River

- Representatives from the Royal Canadian Geographical Society, the Hibernia Management and Development Company, the Manuels River Natural Heritage Society, and Ms. Bartlett's Grade 4 Class from Topsail Elementary were on hand to help unveil a giant floor map at Manuels River on Friday, March 2;
- A crowdfunding campaign (led by the Royal Canadian Geographical Society Fellows) raised over \$20,000 in less than a year and resulted in the first-ever giant floor map of Newfoundland and Labrador;
- The map measures 11 m x 8 m and is accompanied by lesson plans linked to the provincial curriculum;
- Two maps were produced – one will tour the province free of charge for teachers - the second will be hosted permanently at the Manuels River Hibernia Interpretation Centre (funded by the Hibernia Management and Development Company);
- The map features information unique to the province, highlighting protected areas like the Torngat Mountains National Park, and oceanic features;
- At this event, Hibernia also announced a four-year funding commitment to the Centre (totaling \$880,000), which will help ensure the continuation of educational programming and help staff maintain a high standard of program delivery.

1. Invest Canada Community Initiative - 2018

Resolution #18-097

Councillor Bent/Councillor Butler

Be it so resolved that approval be given to accept funding from Global Affairs Canada totaling \$8,000 to be used for product development and promotion, as well as regional demographics initiatives. These initiatives will be cost-shared with the Town on a 50-50 basis for a total project valued at \$16,000. The matching funds are available from the Economic Development budget.

- carried unanimously

2. Communications and Economic Development Committee Meeting Report

**Resolution #18-098
Councillor Bent/Councillor Davis**

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of February 26, 2018, be accepted as presented.

- carried unanimously

9. OTHER COMMITTEE REPORTS

10. NEW BUSINESS

Deputy Mayor Murphy

advised that the Department of Municipal Affairs and Environment recently provided an assessment of the Town's Drinking Water System. The assessment focused on distribution system as the Town is supplied water from the Regional Water Authority. The Town ranked 83.4 of 100, or good, and most recommendations presented were minor in nature. These recommendations have already begun implementation process. A summary of results can be located on the Town's website

Councillor Youden

stated that he has heard of increased break ins in the Foxtrap area. He requested consultation with the Royal Newfoundland Constabulary.

commented on excessive noise and speed on Route 60. He noted that this is a provincial issue but requested consultation with the Royal Newfoundland Constabulary.

Councillor Hillier

wished luck to all athletes travelling to Deer Lake this weekend for the 2018 NL Winter Games.

Councillor Bent commented on the art procurement held at the Town Hall on March 4, 2019.

Councillor Butler commented on the upcoming St. Patrick's Day seniors event.

Mayor French expressed condolences to family of the late Charl Bishop. He acknowledged his contribution to the Town of Conception Bay South.

expressed condolences to the family of the late Rachel Fagan.

11. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Resolution #18-099
Councillor Youden/Councillor Hillier

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk