

Regular Meeting #01

January 16, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillors Davis and Bursey), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Economic Development and Communications, Jennifer Lake, Fire Chief John Heffernan and Director of Planning and Development, Corrie Davis.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for January 16, 2018

Resolution #18-001

Councillor Hillier/Councillor Bent

Be it so resolved that the agenda of the meeting of January 16, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of December 19, 2017

Recommendation:

Be it so resolved that the minutes of the meeting of December 19, 2017 be adopted as presented.

- DEFERRED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Nil

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on January 8, 2018

1. Discretionary Use – 75 Conception Bay Highway, Manuels

**Resolution #18-002
Councillor Bent/Councillor Youden**

Be it so resolved that the proposed re-development of the existing building at 75 Conception Bay Highway, Manuels, to accommodate a microbrewery and tap room be approved in principle subject to compliance with the Conception Bay South Municipal Plan and Development Regulations along with any and all other provincial and federal regulatory requirements.

- carried unanimously

2. Planning and Development Committee Meeting Report

**Resolution #18-003
Councillor Bent/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of January 8, 2018, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on January 9, 2018

1. Ratification of PO #2017-2824

**Resolution #18-004
Councillor Tilley/Councillor Hillier**

Be it so resolved, that approval be given to Xylem to ratify PO #2017-2824 in the amount of \$10,218.60, taxes included. Funds to be taken from account 01-401-1000-7405.

- carried unanimously

Councillor Tilley read the following statements:

New Traffic Light Configuration – The left-hand turning lights are in operation at the intersections of Greeleytown Road & Anchorage Road with Conception Bay Highway. Motorists and pedestrians should pay special attention to the new configurations.

Crosswalks and sidewalks are sometimes not as visible this time of year and motorists should drive cautiously in areas with known crosswalks and sidewalks, especially in school zones.

Pot holes/Road Conditions – Freeze/thaw cycles this time of year can create hazardous road conditions, especially potholes that can appear within hours. Staff evaluate roads daily but motorists can help by also reporting pot holes, or other hazardous road conditions. Beginning tomorrow, “Report a Pothole” form can be found on our website is easy and efficient. We encourage everyone to use this page.

As always, for after-hours urgent matters please contact the Town’s after-hours number at 834-6529. All of our contact information can be found on our website and social media pages.

2. Engineering and Public Works Committee Meeting

Resolution #18-005

Councillor Tilley/Deputy Mayor Murphy

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of January 9, 2018, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

Councillor Butler read the following statement:

Past Events

Tim Hortons Family New Year's Eve Skate

The Tim Hortons Family New Years Eve Skate took place January 31st at the Conception Bay South Arena from 5:00 to 6:45 p.m, immediately followed by a great fireworks display at Sgt. Ned Nugent's Park. This event saw its highest attendance ever with 1204 people. Tim Hortons provided tea, coffee and TimBits for this event which was served by our Youth Advisory Council.

This event continues to grow and was extremely well received by those in attendance.

Tree Mulching

The Towns Tree Mulching event took place on January 9th at the Robert French Memorial Stadium. There were roughly 100-120 trees dropped off in total and all mulch was put into bags and distributed back to residents the same day. Arbotech Management Inc. continued their support of this event by again donating the machinery required.

Youth Advisory Council – Turkey Drive Results

The Youth Advisory Council annual Turkey Drive and Gift Basket draw was held in the month of December in conjunction with the Conception Bay South Lions Club. There was a fabulous response, collecting 46 turkeys and over \$1000 in cash donations for the CBS/Paradise Food Bank. With these total proceeds, a significant contribution will be made to the Food Bank.

Upcoming

Sliding under the Stars

The Sliding Under the Stars program started at Parsons Field on Monday, January 8, 2018. The program will run Monday through Thursday from 4:00 – 8:00 p.m. depending on weather and snow conditions at the sliding hill. The CBS Bright Stars Special Olympics Snow Shoeing Program will be offering hot chocolate on Monday

nights from 6:00pm-8:00pm for those in attendance with monetary donations going towards their programming.

Winterfest 2018

A reminder to all residents that The 2018 Winterfest Celebration will be taking place February 17-25, 2018.

The Winterfest Celebration Brochure will be available on the Town's website and social media in the coming weeks.

Athlete of the Year / Sports Hall of Fame

The Athlete and Coach of the Year/Sports Hall of Fame Banquet is set to take place on Thursday, March 8, 2018 at the Manuels River Hibernia Interpretation Centre starting at 7:00 p.m. Information is currently in the process of being circulated through the local schools, sporting groups and community groups, as well as advertised on the Town website and social media. The deadline for applications is January 26, 2018.

Presentation of recommendations of meeting held on January 10, 2018.

1. **Memorial Garden Concept**

Resolution #18-006 **Councillor Butler/Councillor Bent**

Be it so resolved that the Town of Conception Bay South engage Grand Concourse Authority to complete the detailed design and engineering drawings, including construction estimates, for the Memorial Garden Concept Plan at a cost of \$14,770 plus HST. Monies are available for this expense in the Funds for Trust for Open Space Development.

- carried unanimously

2. **Recreation and Leisure Services Committee**

Resolution #18-007 **Councillor Butler/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of January 10, 2018 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Transferred from the Committee of the Whole meeting #01:

1. 2017/2020 Multi Year Capital Works Agreement

Resolution #18-008
Councillor Youden/Councillor Bent

Be it so resolved that the Town of Conception Bay South accept the Multi Year Capital Works Funding in the amount of \$5,582,448 as per the Terms and Conditions outlined in the 2017-20 Multi Year Capital Works Agreement.

- carried unanimously

Presentation of recommendations of meeting held on January 9, 2018.

1. Accounts Payable Cheque Register

Resolution #18-009
Councillor Youden/Deputy Mayor Murphy

Be it so resolved that approval be given to pay cheques totaling \$199,665.36 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-010
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$1,095,322.88 as per the attached report.

- 6 yeas
- 1 abstention (Bent)
- motion carried

Councillor Bent declared a conflict of interest with this item as one of the cheques is payable to his employer. He vacated the Chamber at 7:13 p.m. and returned at 7:14 p.m.

3. Capital Invoices

Resolution #18-011
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$755,143.22 as listed in the Financial Services Committee Minutes of January 9, 2018.

- carried unanimously

4. Ratification of Capital Cheques Previously Released

Resolution #18-012
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to ratify the payment of capital invoices previously released totaling \$338,316.66 as listed in the Financial Services Committee Minutes of January 9, 2018.

- carried unanimously

**5. Municipalities Newfoundland and Labrador and Professional
Municipal Administrators – Membership Fee**

Resolution #18-013
Councillor Youden/Councillor Butler

Be it so resolved that approval be given to pay membership fees for 2018 for Municipalities Newfoundland & Labrador and Professional Municipal Administrators in the amount of \$19,086.36. Funds are available in account 01-101-1000-7035.

- carried unanimously

6. FCM – Federation of Canadian Municipalities

Resolution #18-014
Councillor Youden/Councillor Tilley

Be it so resolved that approval be given for payment of the 2018 membership fee of the Federation of Canadian Municipalities in the amount of \$5,575.08. Funds are available in account #01-101-1000-7035.

- carried unanimously

7. Order – 82 Lawrence Pond Road

Resolution #18-015
Councillor Youden/Councillor Hillier

Be it so resolved that the Order issued January 5, 2018, under the Municipalities Act, 1999; the Urban and Rural Planning Act, 2000, the Town of Conception Bay South Development Regulations; the Waste Disposal and Property Regulations; and the Commercial Motor Vehicle Regulations ordering the business operations to cease, the removal of all commercial motor vehicles, debris, machinery and parts thereof from the property, as well as repair the accessory building situated on the property of 82 Lawrence Pond Road be confirmed.

- carried unanimously

8. Order - 9 Leewood Place

Resolution #18-016
Councillor Youden/Deputy Mayor Murphy

Be it so resolved that the Order issued January 5, 2018, under the Municipalities Act, 1999; the Waste Disposal and Property Regulations; and the Commercial Motor Vehicle Regulations ordering the removal of all commercial motor vehicles situated on the properties of 244 Dunns Hill Road and 9 Leewood Place be confirmed.

- carried unanimously

9. Order – 5 Timberfold Place

Resolution #18-017
Councillor Youden/Councillor Tilley

Be it so resolved that the Order issued January 4, 2018, under the Municipalities Act, 1999; the Urban and Rural Planning Act, 2000, the Waste Disposal and Property Regulations; and the Occupancy and Maintenance Regulations ordering the demolition and removal of the two accessory buildings and the dwelling situated on the property of 5 Timberfold Place be confirmed.

- carried unanimously

10. Financial and Administrative Services Committee Report

Resolution #18-018
Councillor Youden/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of January 9, 2018 be accepted as presented.

- 6 yeas
- 1 abstention
(Murphy)
- motion carried

Deputy Mayor Murphy declared a conflict of interest with this item as a Change Order included is for a family owned business. He vacated the Chamber at 7:19 p.m. – 7:20 p.m.

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on January 8, 2018.

1. 2018 Green Team Program

Resolution #18-019
Councillor Bent/Councillor Tilley

Be it so resolved that approval be given for the Town to contribute \$3,500 for the purpose of hiring four youth to comprise a Conception Bay South Parks Commission Green Team for 2018, pending a partnership with Conservation Corps Newfoundland and Labrador. Funds are available in account number 01-503-1000-5099.

- carried unanimously

2. Communications and Economic Development Committee Meeting Report

Resolution #18-020
Councillor Bent/Councillor Youden

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of January 8, 2018, be accepted as presented.

- carried unanimously

9. OTHER COMMITTEE REPORTS

Nil

10. NEW BUSINESS

Deputy Mayor Murphy

advised that he had attended the most recent meeting of the Northeast Avalon Joint Town Councils. He stated that Police Chief Joe Boland, Royal Newfoundland Constabulary was

in attendance and discussed their new Corporate Plan. Chief Boland advised that a meeting is being organized with all municipalities under the jurisdiction of the Royal Newfoundland Constabulary.

expressed condolences to the Philips family on the recent passing of Jim Philips, a long-time resident of Topsail.

Councillor Youden

expressed regret that he was unable to attend the recent hockey tournament held to honour the contributions of Art Tilley (father of Councillor Gerard Tilley). Mr. Tilley was very involved in hockey and other volunteerism in the community.

Councillor Tilley

stated that he had attended the Volunteer Appreciation event hosted by the Salvation Army on January 15, 2018. He expressed congratulations to Major Pritchett who was honoured with a Canada 150 Award pin.

Councillor Bent

stated that he had also attended the Art Tilley Memorial Hockey Tournament and stated that the Town is very good at honouring those who give back to the community.

Councillor Butler

also congratulated Major Lorne Pritchett on receiving the Canada 150 Award.

Mayor French

commented on the contributions of Art Tilley to the sports community of our Town.

stated that he is very pleased with the new initiative "Report a Pothole" which goes online tomorrow.

encouraged all residents to get out and participate in the upcoming Winterfest activities and events.

encouraged residents to nominate individuals deserving to be inducted into the Conception Bay South Sports Hall of Fame.

stated that the Town of Conception Bay South needs to increase its business tax base. He stated that as Mayor, he is pro-business and noted that the Town will work with interested parties to attract and assist businesses.

11. ADJOURNMENT

The meeting adjourned at 7:35 p.m.

Resolution #18-021
Councillor Youden/Councillor Tilley

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk