

## **Regular Meeting #09 May 19, 2020**

A Regular Meeting of Council convened at 7:04 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Fire Chief, John Heffernan, Director of Planning and Development, Corrie Davis, Director of Economic Development, Jennifer Lake, and Communications Manager, Maggie Hynes.

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### **1. ADOPTION OF AGENDAS AND MINUTES**

#### **a. Adoption of the Meeting Agenda for May 19, 2020**

**Resolution #20-143**  
**Councillor Tilley/Councillor Bent**

Be it so resolved that the agenda of the meeting of May 19, 2020 be adopted as presented.

- carried unanimously

#### **b. Adoption of the Meeting Minutes of May 5, 2020**

**Resolution #20-144**  
**Councillor Butler/Councillor Hillier**

Be it so resolved that the minutes of the meeting of May 5, 2020 be adopted as presented.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

### **3. VISITORS, PRESENTATIONS AND PETITIONS**

#### **a. Spirit of Alex and Riley Mercer**

Louise and Bernie Mercer joined the meeting at 7:06.

Mayor French thanked Louise and Bernie Mercer their recent fundraising event to support the Conception Bay South/Paradise Foodbank. The fundraiser raised over \$28,000.

Councillor Bent thanked everyone for the tremendous support and thanked Louise and Bernie Mercer for their efforts. He stated that it is great to be able to honour Alex and Riley on their birthday.

Louise Mercer stated that they want to continue their children's legacy and to continue to do good for the community.

Louise and Bernie Mercer vacated the meeting at 7:11 p.m.

**b. Proclamation – National Public Works Week**

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Newfoundland & Labrador; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

**WHEREAS**, the year 2020 marks the 60<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

**BE IT SO RESOLVED**, I, Terry French, Mayor of Conception Bay South, do hereby designate the week May 17 – 23, 2020 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and

to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**c. Proclamation – Early Childhood Educators’ Week**

**Whereas** the Association of Early Childhood Educators of Newfoundland and Labrador represents those working in child care and related fields throughout the province; and

**Whereas** early childhood educators provide developmentally appropriate care and education to children from birth to age twelve in a variety of settings; and

**Whereas** such care and education fosters the social, emotional, cognitive and physical growth and development of these children and supports families in a variety of ways; and

**Whereas** this support of children and families insures the future health of our society therefore, I hereby proclaim the week of May 24<sup>th</sup> to May 30<sup>th</sup>, 2020 as Provincial Early Childhood Educators’ Week.

**4. NEW BUSINESS**

**Deputy Mayor Murphy**

stated that 2020 has been a very trying year. He expressed appreciation to the Town staff for all of their efforts.

**Councillor Youden**

commented on the various events that have been cancelled due to the Covid-19 pandemic. He stated that wherever possible, staff are working to deliver events virtually.

stated that the provincial government are still working on potential restrictions for Summer Day Camp programs. The Town will review the restrictions to determine if the Town’s camps will proceed.

stated that last week we opened Topsail Beach Rotary Park and Worsley Park. He reminded residents that when using these parks, as well as trails throughout our Town, to please respect

the 2M physical distancing guidelines set out by the Chief medical Officer.

**Councillor Hillier**

expressed condolences to the family and friends of Bill Alcock who passed away this week.

**Councillor Bent**

also expressed condolences for Bill Alcock. He added that he was a great volunteer in our Town.

commented on traffic concerns at Topsail Beach and Worsley Park. He requested that all visitors to be mindful that these are residential areas.

**Councillor Bursey**

stated that this year's theme for National Public Works Week is "The Rhythm of Public Works".

This theme "challenges our members and their citizens to think about their communities as a symphony of essential services, working in concert creating a great place to live. Every community has a rhythm, a heartbeat that reflects its essence and tempo of life. Public works keeps a community's rhythm moving by providing an orchestra of infrastructure services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public works provides the harmony needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services".

The challenges of 2020 have touched everyone but through these times, Public Works staff continue to provide the essential services our community needs and help bridge the gap to normalcy and household simple, daily routines.

stated that emergency watermain repairs began

today along Conception Bay Highway, Upper Gullies between Coates Road and Heritage Road.

The repair work is located near the bridge and requires a cautious, phased approach to minimize residential disruption and maintain structure integrity. It is anticipated that repairs will take one week.

**Councillor Butler**

requested residents to be mindful of trail etiquette.

- Please stay to the right when using our trail networks and allow for safe, distanced passage of trail users.
- Please ensure pets are on a leash and tidy up after them.
- Cough or sneeze into the crease of your elbow.
- Avoid unnecessary contact.
- Stay home if you are ill.
- Washing your hands is superior to reduce the spread of the virus.

expressed congratulations to the graduates of 2020.

**Mayor French**

expressed condolences to the friends and family of Bill Alcock.

commented that he has seen many old photographs being shared on social media. He suggested that a committee could possibly save and store these photos to create an archive.

commented on the recent watermain leaks and requested patience from residents as we continue repairs.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on May 12, 2020

**1. Acquisition of Property - 37 All Saints Road, Foxtrap (Ward 2)**

**Resolution #20-145  
Councillor Hillier/Councillor Davis**

Be it so resolved that approval be given, subject to acceptance of an offer, to enter into a Purchase and Sale Agreement for property located at 37 All Saints Road, Foxtrap at a cost of \$39,900. The land is required for future infrastructure upgrading. Funds are available in Capital Out of Revenue.

- carried unanimously

**2. Sale of Town Owned Land - 36-40 Kennedys Road, Upper Gullies  
(Ward 3)**

**Resolution #20-146  
Councillor Hillier/Councillor Youden**

Be it so resolved that the Town seek proposals for the sale of approximately 570m<sup>2</sup> of Town land at 36-40 Kennedys Road, Upper Gullies based on a limited call for bids from the two abutting property owners in consideration that Council is of the opinion that the land is surplus to the needs of the Town and that the land is of minimal value to anyone other than an adjacent property owner.

- 8 yeas  
- 1 abstention  
(Murphy)  
- motion carried

Deputy Mayor Murphy declared a conflict of interest with this item as he resides on Kennedys Road. He vacated the meeting at 7:32 p.m. and returned at 7:33 p.m.

**3. Proposed Dwelling - 11 Meagher Place, Chamberlains (Ward 1)**

**Resolution #20-147**  
**Councillor Hillier/Councillor Davis**

Be it so resolved that the request for approval of a building permit for a house that would result in an average building line setback of 8.66m and an average rear yard depth of 8.64m be refused as the proposed front and rear setbacks are in excess of the maximum 10% variances that can be considered by the Town.

- carried unanimously

**4. Planning and Development Committee Meeting Report**

**Resolution #20-148**  
**Councillor Hillier/Councillor Davis**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meetings of May 12, 2020, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE  
(Chair, Councillor Junior Bursey)**

Presentation of recommendations of meeting held on May 12, 2020

**1. Lawrence Pond Road Upgrade Phase 2 – Approval to Tender**

**Resolution #20-149**  
**Councillor Bursey/Councillor Davis**

Be it so resolved that approval be given to proceed with the Lawrence Pond Road Upgrade Phase 3 public tender call.

- carried unanimously

**2. Coastal Assessment – Award**

**Resolution #20-150**  
**Councillor Bursey/Councillor Hillier**

Be it so resolved that approval be given to enter into a prime consultant agreement with Progressive Engineering Consultants for the January 2020 Storm Damage assessment at the approximate cost of \$13,000.00 plus HST.

- carried unanimously

**3. Engineering and Public Works Committee Meeting**

**Resolution #20-151**  
**Councillor Bursey/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of May 12, 2020, be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)**

Presentation of recommendations of meeting held on May 11, 2020

**1. Recreation and Leisure Services Committee**

**Resolution #20-152**  
**Councillor Youden/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of May 11, 2020 be accepted as presented.

- carried unanimously

**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)**

Presentation of recommendations of meeting held on May 12, 2020

**1. Accounts Payable Cheque Register**

**Resolution #20-153**  
**Deputy Mayor Murphy/Councillor Hillier**

Be it so resolved that approval be given to pay Accounts Payable Cheques totaling \$145,163.92.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #20-154**  
**Deputy Mayor Murphy/Councillor Davis**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$253,721.96.

- carried unanimously

**3. Capital Invoices**

**Resolution #20-155**  
**Deputy Mayor Murphy/Councillor Bent**

Be it so resolved that approval be given to pay capital invoices totaling \$7,499.24 as follows:

<b>Project</b>	<b>Vendor</b>	<b>Invoice Details</b>	<b>Amount</b>
2020 Streets (Gas Tax)	Harbourside	Invoice #1749	\$3,991.74
Effluent Monitoring	Biomaxx	Invoice #3866	\$3,507.50
<b>Total Capital Invoices:</b>			<b>\$7,499.24</b>

- carried unanimously

**4. Tax and Other Receivables Adjustments**

**Resolution #20-156**  
**Deputy Mayor Murphy/Councillor Burse**

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

MACMI008	\$1,960.52
ROUND002	\$4,188.97
AVALO005	Request Denied

- carried unanimously

Item transferred from Committee of the Whole Meeting #10

The Town of Conception Bay South recognizes that these are challenging times for its residents and businesses. As a result, Council has made the decision to waive permit fees for renovations, fences, decks and accessory buildings.

Council strives to reduce the financial burden for its residents, and believes that the best place for residents' money is in their own pockets. This is certainly the case during these challenging times. This summer, many people will not be taking vacations in the traditional manner, so this could be a great time to invest in upgrades to their homes. By eliminating permit fees, residents may now feel more inclined and in a better financial position to make home renovations. This will subsequently help support local businesses as well. Residents are reminded that they are still required to make a permit application and comply with development regulations. Even in these hard times, the Town continues to accept permits and in some areas is doing better than last year.

The Town of Conception Bay South has a residential property tax mil rate of 7.15; the lowest of any comparable municipality in the province. The Town also has the lowest water and sewer tax rate of all the major communities on the Northeast Avalon and has eliminated the residential building permit fee in 2020 for anyone wishing to build here. These are all examples of how Council is trying to make life more affordable for our residents.

**Resolution #20-157**  
**Deputy Mayor Murphy/Councillor Tilley**

Be it so resolved that approval be given to waive permit fees for decks, fences, general repairs and accessory buildings from June 1, 2020 to the remainder of the 2020 fiscal year.

- carried unanimously

**5. Financial and Administrative Services Committee Report**

**Resolution #20-158**  
**Deputy Mayor Murphy/Councillor Bursey**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of May 12, 2020 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Christine Butler)**

Presentation of recommendations of meeting held on May 12, 2020

**1. Economic Development and Tourism Committee Meeting Report**

**Resolution #20-159**  
**Councillor Butler/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of May 12, 2020 be accepted as presented.

- carried unanimously

**10. OTHER COMMITTEE REPORTS**

Nil

**11. ADJOURNMENT**

The meeting adjourned at 7:51 p.m.

**Resolution #20-160**  
**Councillor Tilley/Councillor Hillier**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Terry French  
Mayor

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Gail Pomroy  
Town Clerk