

Regular Meeting #07 April 17, 2018

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillor Tilley), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Engineering and Public Works, Jennifer Norris, Fire Chief John Heffernan, Director of Planning and Development, Corrie Davis, Director of Communications and Economic Development, Jennifer Lake and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for April 17, 2018

Resolution #18-146

Deputy Mayor Murphy/Councillor Butler

Be it so resolved that the agenda of the meeting of April 17, 2018 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of April 3, 2018

Resolution #18-147

Councillor Bursey/Councillor Hillier

Be it so resolved that the minutes of the meeting of April 3, 2018 be adopted as amended.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – Miles for Smiles

Mayor French proclaimed April as Child Abuse Prevention Month.

b. Proclamation – Day of Mourning

Mayor French proclaimed April 28, 2018 as Day of Mourning in the Town of Conception Bay South. Meghan Wade, Ashley Carew, Patrick Dunne, and Keir Hiscock with the St. John's & District Labour Council were in attendance.

c. Proclamation – Volunteer Week

Mayor French proclaimed the week of April 15 – 21, 2018 as Volunteer Week in the Town of Conception Bay South.

d. Presentation - CBR Minor Hockey

Vince Burton, President of CBR Minor Hockey was in attendance to present Council with banners won at tournaments to be hung in the CBS Arena.

e. Salvation Army Conception Bay South Corps – 110th Anniversary

Mayor French advised of upcoming celebration events for the 110th anniversary of the Salvation Army Conception Bay South Corps.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on April 9, 2018

1. Change of Non-Conforming Use – 2707 Topsail Road, Manuels

**Resolution #18-148
Councillor Davis/Councillor Bursey**

Be it so resolved that application to change its operations at 2707 Topsail Road, Manuels, to a commercial general garage open to the public, be approved subject to the following conditions:

- No cars be scrapped on site;
- No derelict or damaged vehicles be stored on the property; and
- Any scrap metal generated by the business be stored in a proper container.

- carried unanimously

2. Planning and Development Committee Meeting Report

**Resolution #18-149
Councillor Davis/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of April 9, 2018, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on April 10, 2018

1. Perrins Road Traffic Lights

**Resolution #18-150
Deputy Mayor Murphy/Councillor Bursey**

Be it so resolved that approval is given to enter into a Prime Consultant Agreement with Harbourside Transportation Consultants for the upgrade of Perrins Road Traffic Lights at a cost of \$19,250.00 plus HST. Funds are available in budgeted account.

- carried unanimously

2. Engineering and Public Works Committee Meeting

**Resolution #18-151
Deputy Mayor Murphy/Councillor Butler**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of April 10, 2018, be accepted as presented.

- carried unanimously

Deputy Mayor Murphy commented on the following:

Automated Waste Collection details are in the final stages and an announcement will be coming early May. To help better understand resident concerns we kindly ask residents take 2 minutes to complete an online survey. The survey is available until April 23rd.

Our water and sewer projects will begin next week in the Indian Pond and Heritage Road areas. We expect approximately 6 weeks of construction and thank residents for their patience while municipal services are being installed.

Public Works staff have begun line painting in school zones and it is expected to take several weeks dependent on weather. We ask motorists to please use caution when travelling through road work zones. As well, as the weather improves more children will be walking and riding to school and using school play areas. Reduce speeds and be aware when travelling through school zones.

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

No meeting held.

Councillor Butler read the following statement:

NL Cheerleading Athletic will be holding their Provincial Cheerleading Competition at the Conception Bay South Arena on this Saturday April 21. There will be over 40 teams competing from ages 6-25 for provincial titles. Competition starts at 8:30 am and ends at 5 pm.

The Jr Renegades and the Conception Bay Sr Blues have organized a benefit hockey game to be played at the Conception Bay South Arena on this Sunday April 22 at 7pm. Admission to the game will be a donation with all proceeds going to the Homboldt Bronco's.

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on April 10, 2018

1. Accounts Payable Cheque Register

Resolution #18-152
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay cheques totaling \$400,216.83 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #18-153
Councillor Youden/Councillor Davis

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$83,718.29.

- carried unanimously

3. Capital Invoices

Resolution #18-154
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to pay capital invoices totaling \$3,644.93 as listed in the Financial Services Minutes of April 10, 2018.

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #18-155
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

NLWOR001	\$400.29
GOSSP001	Request Denied

- 7 yeas
- 1 nay (Youden)
- motion carried

5. Financial and Administrative Services Committee Report

Resolution #18-156
Councillor Youden/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of April 10, 2018 be accepted as presented.

- carried unanimously

The Financial and Administrative Services Committee Report of April 10, 2018 contains the following recommendation:

1. CBS T' Railway Development – Phase 3

Recommendation:

Be it so resolved that approval be given to pay the Grand Concourse Authority for Claim #14 for the Gateway Trail (Kiwamis to Kent) in the amount of \$9,810.19 taxes included. Funds are available in account 01-700-5008-8025.

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on April 9, 2018.

1. Communications and Economic Development Committee Meeting Report

**Resolution #18-157
Councillor Bent/Councillor Bursey**

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee Meeting of April 9, 2018, be accepted as presented.

- carried unanimously

Councillor Bent commented on the following:

Mobile App

- The Town's mobile app was developed in 2015;
- Since it was launched, nearly 3,000 people have downloaded it from the App Store or Google Play; Since January 1 of this year, over 200 people have downloaded the tool;
- Usage of the Town's mobile app remains strong, with nearly 6,000 visitors in 2018;
- Encouraged residents to download and use.

Downhome Expo

- The Town partnered with Ocean Quest Adventures in a booth for the 7th Annual Downhome Expo; He noted that originally we were supposed to share but the Town ended up with having its own.
- The Town's booth featured tourism material, as well as information about upcoming initiatives such as automated waste collection and Resident Alert;
- The Expo was well-attended and offered a valuable opportunity to engage with the general public;
- Exact attendance numbers are not yet available, but it is estimated that at least 10,000 people attended throughout the weekend.

Topsail Beach Chalet

- The Town will assist the Conception Bay Area Chamber of Commerce to offer canteen services (known as "Maggie's Place") at Topsail Beach;
- The canteen will operate for 8 weeks this summer and will be run by student/youth entrepreneurs;
- The Town's contribution will be towards the refurbishment of the small building at the beach (valued at approximately \$2,000);
- This service is an excellent opportunity for youth to gain experience in project management, human resources, and other aspects of running a business.

9. OTHER COMMITTEE REPORTS

Nil

10. NEW BUSINESS

Councillor Youden

stated that the Town is nearing the end of its first financial quarter. He stated that due to the mild winter, he is anticipating a positive first quarter report.

Councillor Bent

advised residents that the 5th annual Alex and Riley Food Drive will take place on May 9th, 2018. He stated that the demand for food bank services is growing and encouraged all to donate.

commented on Volunteer Week and the valuable volunteers in Conception Bay South.

Councillor Butler

also thanked volunteers in town.

noted that the Town of Conception Bay South is looking for volunteers who are interested in serving on the 2018 Kelligrews Soiree Planning Committee. If you would like to be part of this year's Kelligrews Soiree Committee, please contact Carla Hodder at 834-6500 ext. 611 or email chodder@conceptionbaysouth.ca by May 1, 2018.

Mayor French

acknowledged the local volunteers and thanked them on behalf of the Town of Conception Bay South.

commented on the survey for automated garbage collection. He stated this is the opportunity for the residents to submit their comments and encouraged all to take the survey.

11. ADJOURNMENT

The meeting adjourned at 7:37 p.m.

Resolution #18-158
Councillor Youden/Councillor Bent

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk