

Regular Meeting #19 November 21, 2017

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Deputy Mayor Murphy, Councillors (with the exception of Mayor French), Chief Administrative Officer, Terry Paddon, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Community Development, Jennifer Lake, and Fire Chief John Heffernan.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for November 21, 2017

Resolution #17-449

Councillor Youden/Councillor Bent

Be it so resolved that the agenda of the meeting of November 21, 2017 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of November 7, 2017

Resolution #17-450

Councillor Hillier/Councillor Burse

Be it so resolved that the minutes of the meeting of November 7, 2017 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Deputy Mayor Murphy welcomed the 3rd Chamberlains of Girl Guides Group who were in attendance.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on November 15, 2017

1. Development Regulations Amendment No. 25, 2017 – Portable Sign Permit Time Frames

Resolution #17-451
Councillor Davis/Councillor Bursey

Be it so resolved that Development Regulations Amendment No. 25, 2017, to allow portable sign permits to be valid for a period of up to one year, be adopted.

- carried unanimously

2. Development Regulations Amendment No. 26, 2017 – Residential Accessory Building Sizes

Resolution #17-452
Councillor Davis/Councillor Tilley

Be it so resolved that Development Regulations Amendment No. 26, 2017, that would provide Council with discretion, subject to public consultation, to consider residential accessory buildings with greater lot coverage than 70m², be adopted.

- carried unanimously

3. Planned Unit Development – 6 Chaytors Place, Chamberlains

Resolution #17-453
Councillor Davis/Councillor Bursey

Be it so resolved that the application for a Planned Unit Development of four attached dwellings at the rear of property at 6 Chaytors Place, Chamberlains, be denied as the proposal is inconsistent with the surrounding neighbourhood due to the higher density of development and nature of the proposed access.

- 7 yeas
- 1 abstention (Tilley)
- motion carried

Councillor Tilley declared a conflict of interest with this item as he has family living on adjacent property. He vacated the Chambers at 7:10 and returned at 7:11 p.m.

4. General Revenue – Site Grading Not Completed

Resolution #17-454
Councillor Davis/Councillor Butler

Be it so resolved that the site grading deposits as listed below be taken into general revenue.

Address	Permit Date	Receipt #	Amount
51 McCourt Close	Jan 20, 2004	214132	470
112 Hibbs Road	July 17, 2007	311812	450
106 Hibbs Road	Sep 25, 2007	314719	435
99 Hibbs Road	Aug 25, 2008	19543	450
12 Hillside Place	Oct 6, 2010	71134	450

- carried unanimously

5. Planning and Development Committee Meeting Report

Resolution #17-455
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of November 15, 2017, be accepted as presented.

- carried unanimously

5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)

Transferred from Committee of the Whole Meeting #25

1. Small Communities Fund Application

Resolution #17-456
Councillor Tilley/Councillor Youden

Be it so resolved that approval be given for the Town of Conception Bay South to make an application to the Small Communities Fund (SCF) in the amount of \$24.75 million.

Project	Estimated Cost	Cost Sharing (Provincial/Municipal)
Public Works Depot	\$15,000,000	60/40
Seal Cove Bridge Replacement	\$1,000,000	50/50
Recreation Facility Maintenance	\$750,000	60/40
Water & Sewer	\$3,000,000	70/30
Paving	\$5,000,000	50/50
Total	\$24,750,000	

- carried unanimously

Councillor Tilley read the following statement:

- Curbside leaf collection – 1,392 bags were collected.
- This week's Committee included a summary presentation for the Town's Phase 2 Integrated Transportation Study by Harbourside Transportation Consultants. The study included comments received from the public consultation process, detailed assessment of our traffic lights, thousands of traffic movement counts from all over the Town, and a street classification review. This study allows the Town to plan and prioritize public safety as it relates to vehicle and pedestrian traffic. We are currently reviewing the work scope for the last phase of the Study which includes detail road and trailway networking and policies for future growth, operation and maintenance.
- Phase 47 Water and Sewer project is approaching the end of the construction season. Although all parties involved have been working diligently to finish the project this year, some work will continue into Spring of 2018.

Understanding that some properties are utilizing temporary services, the focus for the remaining construction will be the installation of water infrastructure. Based on the latest information from the contractors, we currently expect that all water infrastructure will be installed and services available for connection in early December, with the exception of Seaspray Crescent and Indian Pond Place.

Some properties will be able to avail of both water and sewer services in early December. When connection to Town services is available, property owners will receive another notification. Upon notification, property owners are required to contact the Engineering and Public Works Department to obtain a water and sewer permit. It is the responsibility of the property owner to hire a qualified company to install service lines within private property.

We understand that winter is approaching. The Town will continue to work diligently with contractors in every way possible to progress the work. Most excavation and pipe installation will be finalized by November 20th. Roads will be reinstated and maintained throughout the winter to allow the least amount of disruption.

For updates and notifications on this project please visit the Town's website, Facebook or Twitter. We thank you for your ongoing patience and cooperation. Should you have questions, please do not hesitate to contact the Engineering and Public Works Department at 834-6500 ext.301 or email info@conceptionbaysouth.ca.

Presentation of recommendations of meeting held on November 15, 2017

1. Engineering and Public Works Committee Meeting

Resolution #17-457
Councillor Tilley/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of November 15, 2017, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Christine Butler)

No meeting held.

Councillor Butler read the following statement:

The CBS Squash Club and the Recreation Complex hosted its first squash tournament of the season, the Master and Padawan Open, from November 17-18, 2017. It was a great tournament with 30 players registered in 3 divisions (Bronze, Silver and Gold). Most players were from the CBS club with a few from St. John's as well. This tournament was sponsored by Networx Management and the Town of Conception Bay South. I was on hand to bring greetings on behalf of the Town and also assisted Coach Jason Barnes in handing out the awards at the end of the event

The 32nd Annual Darryl Reid High School Hockey Tournament took place at the Conception Bay South Arena and Robert French Memorial Stadium from November 9-12. This year 8 teams competed in the male division and a female division was added with 4 teams competing. Two local high schools, Queen Elizabeth and Holy Spirit entered teams in both the male and female divisions. I attended the opening ceremonies on November 9th and brought greetings on behalf of the town.

On Nov 24-26 the CBS Skating Club will be hosting the Agnes Thistle STAR Invitational at the CBS Arena. This event is expected to have 350 participants from all over the province. The event will run on Friday from 5-9, Saturday and Sunday from 8-8.

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held on November 14, 2017

1. Accounts Payable Cheque Register

Resolution #17-458
Councillor Youden/Councillor Hillier

Be it so resolved that approval is given to pay cheques totaling \$124,667.24 as per Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #17-459
Councillor Youden/Councillor Bursey

Be it so resolved that approval is given to ratify the payment of manual cheques previously released totaling \$591,806.56.

- carried unanimously

3. Capital Invoices

Resolution #17-460
Councillor Youden/Councillor Davis

Be it so resolved that approval be given to pay capital invoices totaling \$1,339,195.40 as listed in the Financial Services Committee Minutes of November 14, 2017.

- carried unanimously

4. Donation Request – Annual Riley Mercer Toy Drive

Resolution #17-461
Councillor Youden/Councillor Davis

Be it so resolved that approval be given for an in-kind donation of the use of Worsley Park to hold a photo session in support of the Annual Riley Mercer Toy Drive on November 25, 2017 at a cost of \$155. Funds are available in account 01-101-1000-7705.

- carried unanimously

5. Financial and Administrative Services Committee Report

Resolution #17-462
Councillor Youden/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of November 14, 2017 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

No meeting held.

Transferred from Committee of the Whole Meeting #25

1. Resident Alert Policy

Resolution #17-463
Councillor Bent/Councillor Butler

Be it so resolved that the Resident Alert Policy be adopted as presented.

- carried unanimously

2. Manuels River Trails Master Plan

Resolution #17-464
Councillor Bent/Councillor Hillier

Be it so resolved that approval be given to allocate \$5,455.10 + HST to the Manuels River Natural Heritage Society, which constitutes 10% of the Trails Master Plan Phase I Scope of Work amendment. Funds are available in the Economic Development and Tourism operating budget.

- carried unanimously

9. OTHER COMMITTEE REPORTS

10. NEW BUSINESS

Councillor Bent

stated that he has been contacted by residents of Spruce Hill Road complaining about speeding traffic. He reminded residents to be aware and use caution and noted that this area is within a school zone.

Councillor Youden

stated that he would like the Town to support MNL in their effort for a province wide ban on plastic single use shopping bags.

commented on the installation of water and sewer, Phase 46 and 47. He inquired if there is a date for the completion of paving. The Director of Engineering and Public Works stated that it is anticipated to be completed next week. He also inquired if there is a date for residents to connect to the Town's water system. Councillor Tilley advised that connection will be possible in early December. It was noted that temporary lines will be removed at that time.

Councillor Hillier

pointed out for the Girl Guides in attendance that while this meeting only lasts a half an hour,

there were 5 committee meetings last week and also a meeting starting at 4:30 p.m. today. There is a lot of work done prior to what is completed here at a public Council meeting.

Noted upcoming Christmas events including the tree lighting to be held on December 2, 2017, the Santa Claus Parade on December 9, 2017 and the Seniors Christmas Party on December 14, 2017.

Councillor Davis

stated that there will be an Open House event to discuss the proposed development on Steep Nap Road on November 23, 2017 in the Greenslade Gallery. She encouraged anyone with questions or concerns to attend.

Deputy Mayor Murphy

stated that the Gateway Trail is being developed as a fully accessible walking trail for residents and visitors alike. Motorized vehicles willfully disturbed recent construction activity along a section of the gateway Trail this past weekend. The Town's Municipal Enforcement Officers have increased patrols in the area and are undertaking additional measures to prevent this type of activity. The RNC have been notified and are aware that motorized vehicles are unlawfully accessing the trail route. More robust barricades are being installed to help prevent motorized vehicles from accessing the trail. Signage is being installed to remind users that this is not a designated area for motorized vehicle usage. Residents are reminded that there are no areas within the Conception Bay South municipal boundary that are designated for ATV use. The Town continues to work towards a designated ATV area and will be working with ATV groups in the coming year to develop solutions for recreational vehicle users.

stated that he attended the Salvation Army Kettle Campaign launch. He encouraged all residents to support this campaign.

stated that he had attended the Awards ceremony at the Royal Canadian Legion on Saturday, November 18, 2017.

stated that he had attended the MADD Avalon Chapter Red Ribbon Launch held November 20, 2017.

11. ADJOURNMENT

The meeting adjourned at 7:37 p.m.

Resolution #17-465
Councillor Tilley/Councillor Davis

Be it so resolved that the meeting adjourn.

- carried unanimously

Richard Murphy
Deputy Mayor

Gail Pomroy
Town Clerk