

## **Regular Meeting #17 October 17, 2017**

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillor Tilley), Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development, Jennifer Lake, and Fire Chief John Heffernan.

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### **1. ADOPTION OF AGENDAS AND MINUTES**

#### **a. Adoption of the Meeting Agenda for October 17, 2017**

**Resolution #17-404**

**Councillor Youden/Councillor Bursey**

Be it so resolved that the agenda of the meeting of October 17, 2017 be adopted as presented.

- carried unanimously

#### **b. Adoption of the Meeting Minutes of October 3, 2017**

**Resolution #17-405**

**Councillor Bent/Councillor Butler**

Be it so resolved that the minutes of the meeting of October 3, 2017 be adopted as presented.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

### **3. VISITORS, PRESENTATIONS AND PETITIONS**

Nil

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on October 11, 2017

**1. Proposed Street Names – off Dunns Hill Road, Long Pond**

**Resolution #17-406  
Councillor Davis/Councillor Bent**

Be it so resolved that “Jimmy Drive” and “Dennis Road” be adopted as the new street names for the residential subdivision located off Dunns Hill Road, Long Pond.

- carried unanimously

**2. Planning and Development Committee Meeting Report**

**Resolution #17-407  
Councillor Davis/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of October 11, 2017, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE  
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on October 11, 2017

**1. Capital Fleet**

**Resolution #17-408  
Councillor Hillier/Deputy Mayor Murphy**

Be it so resolved that approval be given to purchase 1 - 3/4 Ton Crew Cab and 1 – 3/4 Ton Regular Cab from the MASH tender at an approximate cost of \$80,000.00. Funds are available in account 01-301-5000-8025.

- carried unanimously

**2. Engineering and Public Works Committee Meeting**

**Resolution #17-409  
Councillor Hillier/Councillor Youden**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of October 17, 2017, with the exception of Item #8, Jeffers Lane which will be deferred back to Committee, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES  
COMMITTEE (Chair, Councillor Christine Butler)**

Councillor Butler read the following statement:

Your Worship, I would like to highlight some of the past events as well some upcoming events that involve the Department of Recreation and Leisure Services:

On Thursday, October 26, the Town will host a Seniors Halloween Social at Worsley Park. There will be refreshments and musical entertainment provided by the Town. As the social has a Halloween theme, there will be a prize awarded for the best costume. The social will be held from 12:00 noon until 3:00 p.m. This event will be free to the public.

Sunday, October 29, 2017, the Town will host a free Halloween Skate at the Conception Bay South Arena from 1:00 – 2:00 p.m. Kids will be encouraged to wear costumes. Prizes and treats will be provided.

Sunday, November 5, 2017, the Recreation and Leisure Services Department, in conjunction with the Conception Bay South Fire Department, will be hosting the Annual Community Bonfire. The event will be held at 7:00 p.m. at Sgt. Ned Nugent's Park. Last year, in place of a large bonfire, the Town offered various smaller fire pits for people to gather around. There were also hot dogs and marshmallows available for roasting, as well as hot chocolate.

The CBS Bluefin's and the Recreation Complex hosted "Swimfest", the first competitive swim meet of the season this past weekend October 13-15. This was a great event with over 200 swimmers from Carbonear, Mt Pearl, St. John's and CBS. Many fast times were recorded and a large number of new competitive swimmers enjoyed their first ever swim meet.

Be sure to follow the Town on Facebook and Twitter for all information on upcoming Town Events and Programs and download our mobile app.

Presentation of recommendations of meeting held on October 11, 2017

**1. Recreation and Leisure Services Committee**

**Resolution #17-410**  
**Councillor Butler/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 11, 2017 be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Councillor Kirk Youden)**

Transferred from Committee of the Whole Meeting #20

**1. Personnel Matter - Chief Administrative Officer**

**Resolution #17-411**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that approval be given to appoint Terry Paddon to the position of Chief Administrative Officer for a period of three months effective November 1, 2017 as per the terms and conditions of the employment contract.

- carried unanimously

Presentation of recommendations of meeting held on October 11, 2017

**1. Accounts Payable Cheque Register**

**Resolution #17-412**  
**Councillor Youden/Deputy Mayor Murphy**

Be it so resolved that approval be given to payment of cheques totaling \$25,925.87 as per the Accounts Payable Cheque Register Report.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #17-413**  
**Councillor Youden/Councillor Bursey**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$518,761.24 as per the Manual Cheques report.

- carried unanimously

**3. Capital Invoices**

**Resolution #17-414**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that approval be given to pay capital invoices totaling \$1,102,328.87 as listed in the Financial Services Minutes of October 11, 2017 and the Committee of the Whole meeting #20.

- carried unanimously

**4. Tax and Other Receivable Adjustments**

**Resolution #17-415**  
**Councillor Youden/Councillor Bursey**

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

|          |                |
|----------|----------------|
| PORTE020 | \$7,372.62     |
| MCCAR004 | \$1,853.74     |
| CHAYB003 | Request Denied |
| KRAKE001 | \$968.67       |
| COREF001 | \$1,037.89     |
| KRAKE001 | \$450.86       |

- carried unanimously

**5. Donation Request – Giv'er On the River**

**Resolution #17-416**  
**Councillor Youden/Councillor Bent**

Be it so resolved that approval be given for an in-kind donation of \$200 to the Manuels River Fundraiser group for assistance with the 5<sup>th</sup> annual Giv'er On the River Fundraiser. Funds are available in account #01-101-1000-7705.

- carried unanimously

**6. Donation Request – Bluefins Swim Team**

**Resolution #17-417**  
**Councillor Youden/Councillor Bent**

Be it so resolved that approval be given for an in-kind donation of \$2,250 to the Bluefins Swim Team in support of the Provincial Invitational Swim Meet to be held from October 13, 2017 to October 15, 2017. Funds are available in account #01-101-1000-7705.

- carried unanimously

**7. Order - 15 Millers Road**

**Resolution #17-418**  
**Councillor Youden/Councillor Davis**

Be it so resolved that the Order issued October 6, 2017, under the Municipalities Act, 1999, and the Waste Disposal and Property Regulations ordering the removal of the wrecked vehicles from 15 Millers Road be confirmed.

- carried unanimously

**8. Order - 15 – 17 Marsh Road**

**Resolution #17-419**  
**Councillor Youden/Councillor Bursey**

Be it so resolved that the Order issued October 6, 2017, under the Municipalities Act, 1999 and the Waste Disposal and Property Regulations ordering the repair or demolition to the dwelling and the removal of unused vehicles, vehicle parts and debris from 15 – 17 Marsh Road be confirmed.

- carried unanimously

**9. Financial and Administrative Services Committee Report**

**Resolution #17-420**  
**Councillor Youden/Councillor Butler**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 11, 2017 be accepted as presented.

- carried unanimously

**8. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held on October 11, 2017

**1. Main Street Business Improvement Association Representative**

**Resolution #17-421**  
**Councillor Bent/Deputy Mayor Murphy**

Be it so resolved that Councillor Youden and Councillor Bent be appointed as the Main Street Business Improvement Association's co-representatives as outlined in the Main Street Business Improvement Association Regulations.

- carried unanimously

**2. Investment Attraction Initiative**

**Resolution #17-422**  
**Councillor Bent/Councillor Youden**

Be it so resolved that the Committee rescind the Resolution #17-389 of September 19, 2017 to release a Request for Proposals for investment attraction collateral.

**AND FURTHER:**

Be it so resolved that approval be given to engage MDB Insight to complete a targeted sector assessment providing focussed investment attraction direction as well as an online available properties tool, at a total project cost



of \$19,000 plus HST. Funds available through the Economic Development operating budget and the Department of Foreign Affairs, Trade and Development Canada.

- carried unanimously

### **3. Economic Development and Tourism Committee Report**

#### **Resolution #17-423 Councillor Bent/Councillor Youden**

Be it so resolved that the Recommendations/decisions made at the Economic Development and Tourism Committee Meeting of October 10, 2017 be accepted as presented.

- carried unanimously

### **9. OTHER COMMITTEE REPORTS**

Nil

### **10. NEW BUSINESS**

#### **Deputy Mayor Murphy**

stated that he attended the Poppy Campaign Proclamation signing today at the Royal Canadian Legion. He encouraged all residents to support this worthwhile campaign.

stated that we had another successful Fire Prevention Week. He stated that we held an Open House at Station 1 wherein approximately 600 people attended.

#### **Councillor Youden**

stated that it is good to see the Department of Transportation and Works start repairs on Route 60.

#### **Councillor Hillier**

stated that he is adjusting to being a Councillor at Large as opposed to a Ward Councillor.

**Councillor Bent**

stated that work on Manuels Bridge is ongoing. He requested people to use caution in the area and continue patience.

stated that he had attended the presentation of the Canada 150 award to the Monument of Honour Committee.

stated that the Bright Business Awards luncheon this Friday. Welcome plaques will be presented to 60 new or moved businesses in town for this year.

stated that the grand opening of Wee Gym will be held on Sunday, October 29<sup>th</sup>.

**Councillor Butler**

expressed appreciation to staff for the orientation session held on Saturday as well as the seasoned members of Council.

**Mayor French**

expressed appreciation to the Minister of Transportation and Works for starting the Manuels Bridge repairs. He also thanked MHAs Petten, Parsley and Davis for assisting with the funding.

stated that Conception Bay South is a large town which creates an enormous amount of work. He thanked Council and staff for their time and commitment.

**11. ADJOURNMENT**

The meeting adjourned at 7:29 p.m.

**Resolution #17-424**  
**Councillor Youden/Councillor Hillier**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Terry French  
Mayor

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Gail Pomroy  
Town Clerk