

Regular Meeting #01

January 17, 2017

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Tessier, Councillors (with the exception of Councillor Bursey), Chief Administrative Officer, Dan Noseworthy, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development, Jennifer Lake and Communications Coordinator, Kristina George.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for January 17, 2017

Resolution #17-001
Councillor Bent/Councillor Rowe

Be it so resolved that the agenda of the meeting of January 17, 2017 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of December 20, 2016

Resolution #17-002
Councillor Tilley/Councillor Connors

Be it so resolved that the minutes of the meeting of December 20, 2016 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Snowbirds Presentation

Major Craig Stone, Air Reserve Flight Commander, 9 Wing Gander Detachment Torbay and Master Warrant Officer John Crotty were in attendance to make a presentation on behalf of the Canadian Armed Forces and the Snowbirds to the Town of Conception Bay South. Minette LeDrew, Ray Hawco and Bill Burton of COPA were also in attendance.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held on January 9, 2017

1. Proposed Street Names – off Buckingham Drive, Topsail

**Resolution #17-003
Councillor Bent/Councillor Rowe**

Be it so resolved that **Blue Spruce Drive** and **Sandstone Street** be adopted as the new street names for the residential subdivision located off Buckingham Drive, Topsail.

- carried unanimously

2. Integrated Mapping System

**Resolution #17-004
Councillor Bent/Councillor Rowe**

Be it so resolved that the Town extend the existing standing offer for Geo-Matics Services Ltd until June 30, 2017. Funds are available in account #01-501-1017-8055.

- carried unanimously

3. Confirm Order – 37 Steep Nap Road, Long Pond

Resolution #17-005
Councillor Bent/Councillor Connors

Be it so resolved that an Order issued on January 6, 2017, under the Urban and Rural Planning Act, ordering the property owner to remove or reduce size of the accessory building at 37 Steep Nap Road, Long Pond, in accordance with the Conception Bay South Development Regulations, be confirmed.

- carried unanimously

4. 15 Perrins Road

Resolution #17-006
Councillor Bent/Councillor Rowe

Be it so resolved that the Town call tender for the demolition of the structure located at 15 Perrins Road, Long Pond, in relation to an order issued on May 26, 2014, with all costs to be charged back to property tax account.

- carried unanimously

5. Planning and Development Committee Meeting Report

Resolution #17-007
Councillor Bent/Councillor Connors

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of January 9, 2017, be accepted as presented.

- carried unanimously

The Planning and Development Committee Meeting Report of January 9, 2017, contains the following recommendations:

1. Change of Non-Conforming Use – 31 Gully Pond Road, Kelligrews

Recommendation:

Be it so resolved that approval be granted for the change of non-conforming use located at 31 Gully Pond Road, Kelligrews, to a place of worship, provided Service NL (Fire and Life Safety, Health and Accessibility Divisions) approves proposed conversion; provision of adequate on-site parking to accommodate proposed use; and, approval from all applicable Divisions of Service NL.

2. Parking Provisions – Elliotts Place Condominiums

Recommendation:

Be it so resolved that approval be granted to occupy three additional units as shown on the revised plan subject to the required modifications to the parking lot.

3. Building Lot Approval – 20 Pottles Lane, Long Pond

Recommendation:

Be it so resolved that the application to develop property at 20 Pottles Lane, Long Pond, be refused as the lot does not front onto a street constructed to Town standards as required in section 5.15 of the Town's Development Regulations.

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Paul Connors)**

Transferred from Committee of the Whole Meeting #01

- 1. Water and Sewer, Phase 47
Clean Water and Wastewater Fund**

**Resolution #17-008
Councillor Connors/Councillor Rowe**

Be it so resolved that approval be given to engage Vigilant Management for Water and Sewer, Phase 47 as per the terms and conditions outlined to a maximum of \$20,000. Funds are available in the operating budget.

- carried unanimously

Presentation of recommendations of meeting held on January 10, 2017

- 1. Engineering and Public Works Committee Meeting**

**Resolution #17-009
Councillor Connors/Deputy Mayor George**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meetings of January 17, 2017, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES
COMMITTEE (Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on January 10, 2017

- 1. Audio Visual Services Agreement for Special Events 2017-2018**

**Resolution #17-010
Councillor Tilley/Councillor Connors**

Be it so resolved that the Town of Conception Bay South call a Request for Proposals for Audio Visual Services for Special Events 2017-2018.

- carried unanimously

Councillor Tilley made the following statements:

January has been a very busy month for the Department of Recreation and Leisure Services. The Department is actively planning this year's Winterfest in CBS celebration February 18th – 26th. This year's event will highlight many of the community's favorite returning events including: a Pancake Breakfast, Casino Night, Hockey Tournaments and Family Fun Days. There are also a number of new events being added to the schedule.

The Department is seeking nominations for the 2016 Athlete/Coach of the Year & Sports Hall of Fame. Nomination packages are available online and are due on Monday, January 23rd. This is a great way to recognize athletes and coaches from the past and present in our community.

The Town is pleased to announce that it is working with the local Special Olympics club, the CBS Bright stars to introduce a Night Snowshoe Program at Richard Parsons Field. During its inaugural night the reviews were fantastic. All participants had a wonderful time and they look forward to this weekly program.

The Town is also planning to introduce an Evening Family Sliding Night. This will occur on Monday Night's from 4 – 8 pm at the Richard Parsons Field (weather permitting). Grab your slide and the whole family for an evening of fun. The facility will be lit and the Parsons Rotary Club House will be open to offer washroom facilities.

This past week the CBS Arena was the host of the annual Atom Hockey Invitational. This tournament hosted 8 eights from across the province in two different divisions. Congratulations to North East Eagles on winning the Atom A division crown and Avalon Celtics on winning the Atom B division. The New Arena is also looking forward to hosting the 2017 Atlantic Regional /Elizabeth Swan Memorial Synchronized Skating Competition Jan 28-29, 2017.

The Robert French Memorial Stadium will host the Confederation Cup Hockey Tournament from February 9 – 12. This tournament will feature some of the best high school hockey teams from all across the province.

Coming up on Jan 27-29, 2017 the CBS Bluefin's will host its first swim meet of the year.

2. Recreation and Leisure Services Committee

Resolution #17-011
Councillor Tilley/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of January 10, 2017 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor George)

Transferred from Committee of the Whole Meeting #01

Resolution #17-012
Deputy Mayor George/Councillor Rowe

Be it so resolved that the Donation Policy be adopted as presented and that funds be approved up to \$30,000. Funds are available in Capital Out of Revenue.

PURPOSE:

To set criteria for Council donations

AUTHORITY:

- Section 99 of the *Municipalities Act, 1999*
- Council Discretion

PROCEDURE:

In-Kind Assistance for Organizations

The Town of Conception Bay South may provide in-kind assistance to sports/cultural/environmental organizations, groups, clubs or schools, subject to budget restrictions, availability of facilities, or labour resources, whichever may apply. All requests will be reviewed for approval at the Financial and Administrative Services Committee.

Event Sponsorship

- Council may sponsor events being held by community groups that provide services and/or benefit to the community at large.

Other

- Donations in memoriam or individual gifts for hospital admittance/retirement, etc. may be given at the discretion of the Chief Administrative Officer or his designate.
- All donations and/or grants are subject to availability of funding.

This policy rescinds all previous policies pertaining to this subject matter.

- 6 yeas
- 2 abstentions
(Tilley/Bent)
- motion carried

Councillors Tilley and Bent declared a conflict of interest with this matter due to their involvement in local sports organizations. They vacated the Chambers at 7:21 p.m. and returned at 7:24 p.m.

Presentation of recommendations of meeting held on January 10, 2017

1. Accounts Payable Cheque Register

Resolution #17-013

Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to pay cheques totaling \$604,420.95 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #17-014

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$524,143.07 as per the attached report.

- carried unanimously

3. Capital Invoices

Resolution #17-015

Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to pay capital invoices totaling \$137,326.90 as listed in the Financial Services Committee Minutes of January 10, 2017.

- carried unanimously

4. Municipalities Newfoundland and Labrador and Professional Municipal Administrators – Membership Fee

Resolution #17-016

Deputy Mayor George/Councillor Murphy

Be it so resolved that approval be given to pay membership fees for 2017 for Municipalities Newfoundland & Labrador and Professional Municipal Administrators in the amount of \$16,898.00. Funds are available in account 01-101-1000-7035.

- carried unanimously

5. FCM – Federation of Canadian Municipalities

Resolution #17-017
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given for payment of the 2017 membership fee of the Federation of Canadian Municipalities in the amount of \$4,161.05. Funds are available in account #01-101-1000-7035.

- carried unanimously

6. Financial and Administrative Services Committee Report

Resolution #17-018
Deputy Mayor George/Councillor Connors

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of January 10, 2017 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Kirk Youden)

No meeting held.

9. RECOMMENDATIONS OF FIRE, ENFORCEMENT AND PUBLIC SAFETY COMMITTEE (Chair, Councillor Richard Murphy)

Presentation of recommendations of meeting held on January 10, 2017

1. Captain Vincent H. Fowler Memorial

Resolution #17-019
Councillor Murphy/Councillor Rowe

Be it so resolved that approval be given to engage Morgan McDonald to design and install the Captain Vincent H. Fowler Memorial Wall at Station 1

at an approximate cost of \$16,000. Funds are available in Capital Out of Revenue.

- carried unanimously

2. Divestment of MSA Breathing Apparatus (Low Pressure)

Resolution #17-020

Councillor Murphy/Councillor Connors

Be it so resolved that approval be given to call tender for the disposal of MSA Breathing Apparatus and spare cylinders.

- carried unanimously

3. Fire, Enforcement and Public Safety Committee Report

Resolution #17-021

Councillor Murphy/Deputy Mayor George

Be it so resolved that the recommendations/decisions made at the Fire, Enforcement and Public Safety Committee Meeting of January 10, 2017 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. NEW BUSINESS

Deputy Mayor George

stated that the Seniors' Advisory Committee has been formed and held an introductory meeting on January 16, 2017. The first official meeting will be held on January 23, 2017.

Councillor Youden

stated that the snowshoeing group in Seal Cove is a great initiative.

stated that he would like to see two properties on Lears Road demolished. Mayor Tessier stated that his matter should be referred to the appropriate Committee.

Councillor Murphy

commended staff on snow clearing. He congratulated them on doing a wonderful job.

advised that lights have been installed on Legion Road by the gateway.

Councillor Connors

reviewed data pertaining to the Town's Winter Control Program including the 237 kms of road, 18 pieces of equipment, 35 staff members, etc. He noted that it takes time to clear up after a snow event and that sidewalks are cleared after the roads are finished. Sidewalks are done in priority order.

noted that there are changes coming into effect to the waste collection schedule. He advised that notifications will be sent to residents as well as information contained on the Town's website.

advised that a workshop was held for members of Council and staff to discuss the Transportation Plan. He added that a public session will be held in the near future.

Councillor Bent

commented on the good job being done by the snowclearing crews. He stated that next year he would like the shifts reviewed for weekends as well as the holiday season.

stated that the Red Cross recognized Gerry Stead and Alana Langdon with the Canadian Red Cross Rescuer's Award for their assistance during the stabbing event at the Topsail Soccer Field in 2014. He congratulated and thanked these heroic individuals.

Councillor Rowe

reminded residents to complete the Town's online survey pertaining to communications.

Mayor Tessier

stated that he had attended the Salvation Army's Volunteer Appreciation night last evening.

commended staff on snowclearing efforts.

commented on the negativity being displayed on social media. He stated that he will not engage in this type of communication and encouraged other Councillors to follow his lead. He stated that residents may contact any member of Council by calling or emailing the contact information provided on the Town's website. Councillor Youden stated that people should identify themselves on social media instead of leaving anonymous complaints and attacks.

NEAJC meeting will be held at the Town Hall on January 18, 2017. The Fire Commissioner will be in attendance to discuss consumer fireworks.

Acknowledged 36 year employee Warrick Cluney who will retire on Friday, January 20, 2017. He thanked Mr. Cluney and congratulated him on his retirement.

12. ADJOURNMENT

The meeting adjourned at 7:53 p.m.

Resolution #17-022
Councillor Rowe/Councillor Tilley

Be it so resolved that the meeting adjourn.

- carried unanimously

Steve Tessier
Mayor

Gail Pomroy
Town Clerk