

Regular Meeting #17 November 1, 2016

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Steve Tessier, Councillors (with the exception of Councillors Murphy and Connors), Chief Administrative Officer, Dan Noseworthy, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Planning and Development, Elaine Mitchell, Director of Economic Development, Jennifer Lake, Director of Recreation and Leisure Services, Dave Tibbo, and Communications Coordinator, Kristina George.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for November 1, 2016

Resolution #16-393
Councillor Tilley/Councillor Rowe

Be it so resolved that the agenda of the meeting of November 1, 2016 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of October 18, 2016

Resolution #16-394
Councillor Youden/Deputy Mayor George

Be it so resolved that the minutes of the meeting of October 18, 2016 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – World Town Planning Day

Mayor Tessier proclaimed November 8, 2016 as World Town Planning Day in the Town of Conception Bay South. Lesley Cabott and Lydia Lewycky, members of the NL Branch of the Atlantic Planners Institute, were in attendance.

b. International Credit Union Day

Mr. Ciaran Grealis from the Newfoundland and Labrador Credit Union was in attendance to discuss International Credit Union Day which was held on October 20, 2016.

c. Jolee Jackson and Lea Anne Corbett were in attendance to receive a gift of appreciation for her act of kindness towards Town staff.

**4. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Darrin Bent)**

Transferred from Committee of the Whole Meeting #23

1. Correspondence – GIS Data

**Resolution #16-395
Councillor Rowe/Councillor Tilley**

Be it so resolved that the Town enter into an agreement with TomTom North America for the use of the Town's GIS data relating to road centerlines and civic addresses.

- carried unanimously

Presentation of recommendations of meeting held on October 24, 2016.

1. Correspondence – Municipal Plan and Development Regulations Amendment – 825 Conception Bay Highway, Kelligrews

Resolution #16-396
Councillor Rowe/Councillor Bursey

Be it so resolved that an amendment to the Municipal Plan and Development Regulations to redesignate and rezone land between RONA and the driveway to the new school in Kelligrews from Commercial Light Industrial to Commercial Main Street (C-1) be prepared and the public consultation process initiated.

- carried unanimously

2. Planning and Development Committee Meeting Report

Resolution #16-397
Councillor Rowe/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meetings of October 24, 2016, be accepted as presented.

- carried unanimously

The Planning and Development Committee Meeting Report of October 24, 2016, contains the following recommendations:

1. Crown Land Application – Seal Cove

Recommendation:

Be it so resolved that the Town indicate no objections for the re-issuance of an agricultural lease for Crown Land on Daniels Road, Seal Cove.

2. Crown Land Application – LeDrews Road

Recommendation:

Be it so resolved that the Town indicate no objection to the acquisition of Crown Land, adjacent to 110 LeDrews Road, Kelligrews, to be utilized for the expansion of the existing residential property.

3. Proposed Street Name – off 969-973 Conception Bay Highway, Kelligrews

Recommendation:

Be it so resolved that **MacMar Lane** be adopted as the new street name for the residential subdivision located off Conception Bay Highway, Kelligrews.

4. Privacy Fence – 15 Golden Road, Kelligrews

Recommendation:

Be it so resolved that the matter with respect to 15 Golden Road, Kelligrews, be referred to the Town's solicitor for legal action.

**5. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Paul Connors)**

Presentation of recommendations of meeting held on October 25, 2016

1. Award of Tender 16-16 Snow Clearing of Local Roads 2016-2017

Resolution #16-398

Deputy Mayor George/Councillor Youden

Be it so resolved that approval be given to award Tender 16-16 Snow Clearing of Local Roads 2016-2017 to Greenslades Construction Limited for Zones 7, 8 and 9 for the quoted price of \$519.00 per hour including HST for Year 1, \$529.00 per hour including HST for Year 2 and \$559.00 per hour including HST for Year 3 and Zone 10 for the quoted price of \$539.00 per hour including HST for Year 1, \$559.00 per hour including HST for Year 2

and \$590.00 per hour including HST for Year 3. Years 2 and 3 are optional. Funds to be taken from account #01-303-1000-7030.

AND FURTHER

Be it so resolved that approval be given to award Tender 16-16 Snow Clearing of Local Roads 2016-2017 to Butlers Sand and Stone Company Limited for Zone 11 for the quoted price of \$425.00 per hour including HST for Year 1, \$450.00 per hour including HST for Year 2 and \$475.00 per hour including HST for Year 3. Years 2 and 3 are optional. Funds to be taken from account #01-303-1000-7030.

- carried unanimously

2. Transportation Study Phase 2

Resolution #16-399

Deputy Mayor George/Councillor Bursey

Be it so resolved approval be given to enter into Prime Consultant Agreement for Transportation Study Phase 2 with Harbourside Transportation Consultants for the amount of \$148,800.00 plus HST. Funds are available in project account.

- carried unanimously

3. Engineering and Public Works Committee Meeting

Resolution #16-400

Deputy Mayor George/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meetings of October 25, 2016, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Gerard Tilley)

Presentation of recommendations of meeting held on October 25, 2016

1. Tender 16-15 Purchase and Delivery of Two (2) HD Projectors, Screens and Accessories

Resolution #16-401
Councillor Tilley/Deputy Mayor George

Be it so resolved that approval be given to award Tender 16-15 Purchase and Delivery of Two (2) HD Projectors, Screens and Accessories to Tri-ware Technologies of St. John's, Newfoundland and Labrador at a cost of \$26,000.00 plus HST. Monies are available through the Arena Conversion Project.

- carried unanimously

2. Tender 16-12 Purchase and Delivery of One (1) New Backhoe/Loader/Tractor Combo

Resolution #16-402
Councillor Tilley/Councillor Bursey

Be it so resolved that approval be given to award Tender 16-12 Purchase and Delivery of One (1) New Backhoe/Loader/Tractor Combo to Harvey and Co. Ltd. of St. John's, Newfoundland and Labrador at a cost of \$32,952.00 plus HST. Monies are available through the Capital Out of Revenue account.

- carried unanimously

3. Recreation and Leisure Services Committee

Resolution #16-403
Councillor Tilley/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 25, 2016 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor George)

Presentation of recommendations of meeting held on October 25, 2016

1. Accounts Payable Cheque Register

Resolution #16-404
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to pay cheques totaling \$374,755.81 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #16-405
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$115,324.54 as per the attached report.

- carried unanimously

3. Capital Invoices

Resolution #16-406
Deputy Mayor George/Councillor Bursey

Be it so resolved that approval be given to pay capital cheques totaling \$438,187.44 as listed in the Financial Services Committee Minutes of October 25, 2016.

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #16-407
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

ADVAN001	\$85.44
MAKEO001	\$197.50
RAMCO001	\$264.00

- carried unanimously

5. Approval to Send Accounts to Collection Agency

Resolution #16-408
Deputy Mayor George/Councillor Rowe

Be it so resolved that approval be given to forward accounts, as listed in the Financial Services Committee Minutes of October 25, 2016, for collection proceedings through the use of Credit Recovery Limited.

- carried unanimously

6. Financial and Administrative Services Committee Report

Resolution #16-409
Deputy Mayor George/Councillor Youden

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 25, 2016 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Kirk Youden)

No meeting held.

9. RECOMMENDATIONS OF FIRE, ENFORCEMENT AND PUBLIC SAFETY COMMITTEE (Chair, Councillor Richard Murphy)

Presentation of recommendations of meeting held on October 25, 2016

1. Tender 16-18 Air Bag Lifting Kits

Resolution #16-410
Councillor Tilley/Councillor Rowe

Be it so resolved that approval be given to award Tender #16-18 Air Bag Lifting Kits to Brenkir in the amount of \$20,126.28. Funds are available in Capital Out of Revenue.

- carried unanimously

2. Fire, Enforcement and Public Safety Committee Report

Resolution #16-411
Councillor Tilley/Deputy Mayor George

Be it so resolved that the recommendations/decisions made at the Fire, Enforcement and Public Safety Committee Meeting of October 25, 2016 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. NEW BUSINESS

Councillor Bent commented on the recovery of outstanding taxes

Councillor Bursey stated that he would like to recognize a Newfoundland and Labrador company, Harveys Home Heating. He stated that Harvey's is working with the Easter Seals Association on Project Warmest Friends. The Once has

recorded a song for sale to raise funds for the Jeremy Cross Memorial Park. Councillor Bursey encouraged residents to purchase the song from itunes or warmestfriends.ca.

Councillor Youden

expressed appreciation for those who assisted in the search and rescue of a local resident. He requested a note of thanks be sent to those involved.

stated that there should be public consultation on election signage, boundary changes and Council structure. He stated that there should be public dialogue on this matter.

Deputy Mayor George

stated that there is no need for the property owners of Conception Bay South to be sent to collection agencies. He stated that the Town will make an arrangement with residents experiencing hardship who contact the Financial Services Department.

stated that there are construction announcements pertaining to construction on Route 60 to facilitate installation of traffic lights. He stated that there is a notice on the Town's website with details.

Mayor Tessier

stated that he had signed the annual Poppy Proclamation with the Royal Canadian Legion last week.

stated that he was pleased with the funding announcement for the implementation of the Trail Master Plan for Manuels River Natural Heritage Society.

expressed well wishes to Frank Petten, previous owner of The Shoreline News who has retired and welcomed new owner, Craig Westcott.

12. ADJOURNMENT

The meeting adjourned at 7:49 p.m.

Resolution #16-412
Councillor Tilley/Councillor Rowe

Be it so resolved that the meeting adjourn.

- carried unanimously

Steve Tessier
Mayor

Gail Pomroy
Town Clerk