

REGULAR MEETING #09

May 17, 2016

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Steve Tessier, Councillors (with the exception of Councillors Murphy and Rowe), Chief Administrative Officer, Dan Noseworthy, Town Clerk, Gail Pomroy, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Elaine Mitchell, Director of Economic Development, Jennifer Lake, Fire Chief John Heffernan and Communications Coordinator, Kristina George.

1. ADOPTION OF AGENDA AND MINUTES

a. Adoption of meeting agenda of May 17, 2016

Resolution #16-178
Councillor Youden/Deputy Mayor George

Be it so resolved that the agenda of the meeting of May 17, 2016 be adopted as presented.

- carried unanimously

b. Adoption of minutes of meeting of May 3, 2016

Resolution #16-179
Councillor Youden/Deputy Mayor George

Be it so resolved that the minutes of the meeting of May 3, 2016 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Municipal Awareness Day Prizes

During the Town's Open Doors event held on May 11, 2016 to celebrate Municipal Awareness Day, residents had the opportunity to complete a quiz on waste management and win a prize.

Mayor Tessier and the Director of Engineering and Public Works presented prizes to the following individuals:

- Mary Dwyer – winner of garbage bin
- Phyllis Molloy – winner of recycling bin

**4. RECOMMENDATIONS OF PLANNING & DEVELOPMENT COMMITTEE
(Chair, Councillor Beverley Rowe)**

Transferred from Committee of the Whole Meeting #10

1. Bell Mobility Small Cell Proposal

**Resolution #16-180
Councillor Bent/Councillor Bursey**

Be it so resolved that the Town enter into a master license agreement with Bell Mobility to use Town infrastructure and facilities to attach telecommunications equipment and provide wireless telecommunications services (subject to review by the Town's solicitor).

- carried unanimously

Presentation of recommendations of meeting held May 9, 2016

1. Confirm Order – 97 Morgans Road

**Resolution #16-181
Councillor Bent/Councillor Connors**

Be it so resolved that the Order issued May 4, 2016 under the Municipalities Act, 1999 and The Town of Conception Bay South Development Regulations ordering that a permit be obtained for the accessory building at 97 Morgans Road, be confirmed.

- carried unanimously

2. Invoice – Geo-matics Services Ltd.

Resolution #16-182
Councillor Bent/Councillor Bursey

Be it so resolved that an invoice in the amount of \$5,699.44 from Geo-Matic Services Limited be approved. Funds are available in account # 01-501-1000-5099.

- carried unanimously

3. Planning and Development Committee Meeting Report

Resolution #16-183
Councillor Bent/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of May 9, 2016, be accepted as presented.

- carried unanimously

1. Proposed Street Name – Off Hibbs Road, Kelligrews

Recommendation:

Be it so resolved that **Winterberry Street** be adopted as the new street name for Street “B” connecting Hibbs Road and Oaken Drive in Phase 7 of the Soiree Heights residential subdivision off Hibbs Road, Kelligrews.

2. Correspondence – Archaeological Permit

Recommendation:

Be it so resolved that the Town support an application for palaeontological research and fieldwork on the Manuels River.

Councillor Bent noted that scientists from Germany will be conducting this research and the fossils will be curated at The Rooms.

**5. RECOMMENDATIONS OF ENGINEERING & PUBLIC WORKS COMMITTEE
(Chair, Councillor Richard Murphy)**

Presentation of recommendations of meeting held May 10, 2016.

1. Update – 2015 Traffic Lights

**Resolution #16-184
Councillor Youden/Deputy Mayor George**

Be it so resolved, tender for Traffic Lights CP1 be awarded to Eric Taylor Limited in the amount of \$149,477.81, HST included.

AND FURTHER:

Be it so resolved, tender for Traffic Lights CP2 be awarded to Black & McDonald in the amount of \$355,611.00, HST included.

- carried unanimously

2. 2014-2017 Multi Year Capital Works Projects – Schedule A

**Resolution #16-185
Councillor Youden/Councillor Connors**

Be it so resolved that approval be given to call Request for Proposals for the following projects:

- Lift Station Upgrades
- Steadywater Brook Storm Water Plan Implementation
- District Water Meter Areas
- Heritage Water and Sewer Upgrade
- Sanitary Sewer Capacity
- Lawrence Pond Road Upgrading
- Legion Road Upgrading

- carried unanimously

3. Engineering and Public Works Committee Meeting

Resolution #16-186
Councillor Youden/Councillor Connors

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of May 10, 2016, be accepted as presented.

- carried unanimously

The Engineering and Public Works Committee Meeting of May 10, 2016, included the following recommendation:

1. 2015 Traffic Lights – 872-874 Conception Bay Highway

Recommendation:

Be it so resolved that the Town proceed to expropriate a parcel of land located at 872-874 Conception Bay Highway for the purpose of traffic lights as the Town has been unable to successfully negotiate the purchase.

Councillor Youden advised residents that on May 24, 2016 there will be a traffic interruption on Tilley's Road South. Traffic will be re-routed.

6. RECOMMENDATIONS OF RECREATION & LEISURE SERVICES COMMITTEE (Chair, Councillor Paul Connors)

Transferred from Committee of the Whole Meeting #10

1. Advertising Space – Score Clock – Conception Bay South Arena

Resolution #16-187
Councillor Connors/Councillor Bent

Be it so resolved that approval be given to award the Request for Proposals for Advertising Space – Score Clock – Conception Bay South Arena, to Schibler Group of Companies as per the terms and conditions of the proposal.

- carried unanimously

Presentation of recommendations of meeting held May 10, 2016.

1. Richard Parsons Clubhouse Building – Naming

Resolution #16-188
Councillor Connors/Deputy Mayor George

Be it so resolved that approval be given to name the Richard Parsons clubhouse building the Parsons Rotary Clubhouse.

- carried unanimously

2. Tender 16-01 Supply and Delivery of Playground Equipment

Resolution #16-189
Councillor Connors/Councillor Bursey

Be it so resolved that approval be given to award Tender 16-01 Supply and Delivery of Playground Equipment to RONA of Conception Bay South, Newfoundland and Labrador at a cost of \$114,993.00 plus HST. Monies in trust for open space development will be used for this purchase.

- carried unanimously

3. Tender 16-03 Supply and Delivery of New Infield Groomer

Resolution #16-190
Councillor Connors/Councillor Youden

Be it so resolved that approval be given to award Tender 16-03 Supply and Delivery of New Infield Groomer to Vesey's Equipment of York, Prince Edward Island at a cost of \$21,125.00 plus HST. Monies are available in the Open Space Development Fund.

- carried unanimously

4. Tender 16-04 Supply and Delivery of New Lift Truck (Forklift)

Resolution #16-191
Councillor Connors/Deputy Mayor George

Be it so resolved that approval be given to award Tender 16-04 Supply and Delivery of New Lift Truck (Forklift) to S&S Supply of Mount Pearl, Newfoundland and Labrador at a cost of \$33,210.00 plus HST. Monies are available in the fleet replacement account.

- carried unanimously

5. Tender 16-05 Supply and Delivery of Self Propelled Scissor Lift

Resolution #16-192
Councillor Connors/Councillor Tilley

Be it so resolved that approval be given to award Tender 16-05 Supply and Delivery of Self Propelled Scissor Lift to S&S Supply of Mount Pearl, Newfoundland and Labrador at a cost of \$22,250.00 plus HST. Monies are available in the fleet replacement account.

- carried unanimously

6. Recreation and Leisure Services Committee

Resolution #16-193
Councillor Connors/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of May 10, 2016 be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Ken George)

Transferred from Committee of the Whole Meeting #10

1. Donation – Zachary Tobin Memorial Softball Tournament

Resolution #16-194

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given for a \$250 in-kind donation to the in support of the Zachary Tobin Memorial softball tournament. Funds are available in account #01-101-1000-7705.

- carried unanimously

2. Premier’s Forum on Local Government

Resolution #16-195

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to nominate Mayor Tessier to participate in the Premier’s Forum on Local Government to be held on October 5, 2016.

- carried unanimously

Presentation of recommendations of meeting held May 11, 2016.

1. Accounts Payable Cheque Register

Resolution #16-196

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to pay cheques totaling \$322,963.65 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #16-197

Deputy Mayor George/Councillor Tilley

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$258,510.98 as per the Manual Cheque Register Report.

- carried unanimously

3. Ratification of Direct Payments

Resolution #16-198

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to ratify direct payments previously released totaling \$158,958.50 as per the Direct Payment Register Report.

- carried unanimously

4. Capital Invoices

Resolution #16-199

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to pay capital invoices totaling \$276,204.49 as listed in the Financial Services Committee Minutes of May 11, 2016 and the Committee of the Whole #10 meeting.

- carried unanimously

5. Tax and Other Receivables Adjustments

Resolution #16-200

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

LEGGB003	\$1,362.21
OURPL001	\$1,758.68
WHITG009	Request Denied

- carried unanimously

6. Gas Tax Funding – Revised Capital Investment Plan

Resolution #16-201

Deputy Mayor George/Councillor Bent

Be it so resolved that approval be given to submit a Revised Capital Investment Plan to the Gas Tax Secretariat to reallocate \$19,247 to Phase 45 Water and Sewer.

- carried unanimously

7. Enforcement Manager

Resolution #16-202

Deputy Mayor George/Councillor Youden

Be it so resolved that approval be given to confirm Ed Jarvis in the position of Enforcement Manager as per the terms and conditions outlined in the contract letter of May 6, 2015.

- carried unanimously

8. Donation Request – Rotary Club of Avalon Northeast

Resolution #16-203

Deputy Mayor George/Councillor Connors

Be it so resolved that approval be given for a donation in the amount of \$240 for the Rotary Club of Avalon Northeast annual fundraising event held on June 4, 2016. Funds are available in account #01-101-1000-7705.

- carried unanimously

9. Financial and Administrative Services Committee Report

Resolution #16-204

Deputy Mayor George/Councillor Connors

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of May 11, 2016 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Darrin Bent)

Transferred from Committee of the Whole #10

1. Harbour Plaza Development Plan

Resolution #16-205

Councillor Bent/Councillor Connors

Be it so resolved that approval be given to award the RFP for the Harbour Plaza Development Plan to Hatch.

- carried unanimously

9. RECOMMENDATIONS OF FIRE, ENFORCEMENT AND PUBLIC SAFETY COMMITTEE (Chair, Councillor Kirk Youden)

Presentation of recommendations of meeting held May 10, 2016.

1. Fire, Enforcement and Public Safety Committee Report

Resolution #16-206
Councillor Youden/Deputy Mayor George

Be it so resolved that the recommendations/decisions made at the Fire, Enforcement and Public Safety Committee Meeting of May 10, 2016 be accepted as presented.

- carried unanimously

Councillor Youden reminded all residents that the Town of Conception Bay South has adopted Open Air Burning Regulations as a proactive approach to reduce and eliminate the risks to the Town and its residents. Having said that, the onus is always on the individual resident to ensure that they comply at all times with these and any other related Provincial regulations.

- Burn Permits are required all year round from the Conception Bay South Fire Department (available at Station 1 in Kelligrews and Station 2 in Topsail) free of charge and outline the general conditions that must be followed to ensure the permits validity.
- A Burn Permit from the Department of Natural Resources (Paddy's Pond) is required from May to September unless otherwise specified.
- A copy of the "Open Air Burning Regulations" and Government of Newfoundland and Labrador Memo on the "Burning Prohibition of Demolition Materials" is included with each issued Burn Permit from the Conception Bay South Fire Department.
- At the discretion of the Fire Chief, Burn Permits may be revoked at any time based on a number of criteria, not limited to environmental conditions and/or direction provided by the Department of Natural Resources based on the Fire Index. This may include a complete ban on all open air burning, including all commercially made wood burning appliances (I.e. Fire Pits, Chiminea's, etc).
- Please visit the Town of Conception Bay South's website under Regulations - #001 – Open Air Fire Regulations for complete details:

<https://www.conceptionbaysouth.ca/getFileByName/001%20-%20Open%20Air%20Fire%20Regulations>

- Also, do not hesitate to contact the Conception Bay South Fire Department directly at 834-6540 for any specific questions or clarification.

10. OTHER COMMITTEE REPORTS

a. NEAJC

Mayor Tessier advised that Conception Bay South is hosting the NEAJC meeting tomorrow night. Ministers Joyce and Hoskins will be in attendance.

11. NEW BUSINESS

Councillor Bursey

provided information on the CBS to Fort Mac benefit concert held on Sunday, May 15, 2016. He thanked staff involved in organizing and noted that approximately \$25,000 was received to donate. Thanks Canadian AV Inc. as primary sponsor.

Councillor Youden

congrats to Councillor Bursey for his involvement in the CBS to Fort Mac benefit concert as well.

stated that it is important for Towns to invest in educational items for residents. If the Conception Bay South Library is to be considered a regional facility adequate space will be required.

Councillor Tilley

acknowledged Linda Greeley who recently passed away. He noted that she was co-founder of the Foxtrap Minor Softball Association. Ms. Greeley spent many years on the executive level of softball and as an athlete as well. He expressed condolences to her family.

Councillor Bent

reiterated the success of the CBS to Fort Mac benefit concert. Stated that he is proud to be a resident and Councillor for the Town of Conception Bay South.

stated that he had attended the annual squash tournament. He noted it was great to see so many youth involved in the sport.

stated that the recent Open Doors event held on May 11, 2016 was an excellent event. Congratulated staff and those involved in the planning of the event.

Councillor Connors

stated that it was another busy few weeks at the Department of Recreation and Leisure Services facilities. The Junior Squash Club held their yearend banquet at the Recreation Complex on May 7th. Congratulations to all participants in this program and to the award winners on another great year. A special recognition to Mr. Eric Hart who was presented with a volunteer appreciation award, for his 20 years of dedication to the program.

stated that the Conception Bay South Arena has showed its diversity over the last couple of weeks. From May 4th to 7th the Town offered a curling program to residents and local schools. Approximately 400 youth attended the school sessions with 200 residents availing of the evening sessions. A special thank you to Dr. Adrian Power and all his volunteers for making this program possible. Following the curling program the Arena was transformed to accommodate the Queen Elizabeth Regional High School graduation. Congratulations to all graduates and we hope you enjoyed the venue. After a quick turn around the CBS Arena then hosted the CBS to Fort Mac Benefit Concert. All vendors and musicians were extremely impressed with the location and

hope to return in the future for additional concerts and shows.

noted that there will be a number of events happening within the Department over the next month including: The Youth Ball Hockey Program, the 3 Hour Challenge, Summer Day Camp Registration, The Law Enforcement Torch Run and more. Be sure to check out the town's website and social media for full details.

Mayor Tessier

thanked and congratulated Louise and Bernie Mercer for the recent food drive that they had organized in memory of Alex and Riley Mercer.

stated that he attended the St. Edward's Elementary School Dinner and Auction.

expressed congratulations to all staff for Municipal Awareness Day and the Doors Open Event.

stated that the First Annual Municipality Softball Tournament was held on Saturday, May 14, 2016. Congratulations to the Town of Torbay who won the championship game.

reminded all to be safe during the upcoming May 24th holiday weekend.

tickets still available for the Firefighters Annual Ball to be held on May 28, 2016. Tickets are available at Fire Station 1.

12. ADJOURNMENT

The meeting adjourned at 7:50 p.m.

Resolution #16-206
Councillor Bent/Councillor Youden

Be it so resolved that the meeting adjourn.

- carried unanimously

Steve Tessier
Mayor

Gail Pomroy
Town Clerk