

# **REGULAR MEETING #06**

## **April 5, 2016**

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Steve Tessier, Councillors, Chief Administrative Officer, Dan Noseworthy, Director of Planning and Development, Elaine Mitchell, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development and Tourism, Jennifer Lake, Fire Chief John Heffernan, Communications Coordinator, Kristina George, and Executive Secretary, Jody Fifield.

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### **1. ADOPTION OF AGENDA AND MINUTES**

#### **a. Adoption of meeting agenda of April 5, 2016**

**Resolution #16-100**  
**Councillor Connors /Councillor Tilley**

Be it so resolved that the agenda of the meeting of April 5, 2016 be adopted as presented.

- carried unanimously

#### **b. Adoption of minutes of meeting of March 15, 2016**

**Resolution #16-101**  
**Councillor Bursey /Deputy Mayor George**

Be it so resolved that the minutes of the meeting of March 15, 2016 be adopted as presented.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**a. Volunteer Week Proclamation**

Mayor Tessier proclaimed April 10 – 16, 2016 as Volunteer Week in the Town of Conception Bay South. Mr. Doug Halliday was in attendance for the signing.

**b. National Poetry Month**

Ms. Ashley Mills, member of the Youth Advisory Council and Grade 12 Student of Holy Spirit High School, Ms. Erin Edison a student at Frank Roberts Jr. High and Mr. Tom Dawe, Local published poet, read poems as part of National Poetry Month.

**c. Conception Bay South Summer Games**

Mayor Tessier presented a cheque to the Summer Games Committee as part of the Towns contribution and the proceeds from Casino Night.

**d. Johnson Family Foundation**

David Johnson was in attendance to present the Johnson Family Foundation T’Railway History Boards to the Town.

**e. Winterfest Snow Sculpture Winner**

The winner of this year’s Winterfest Snow Sculpture titled “101 Dalmatians”, by Ms. Deidre Verge will be in attendance to accept her award.

**f. World Autism Awareness Day**

Mayor Tessier proclaimed April 2, 2016 as World Autism Awareness Day.

**4. RECOMMENDATIONS OF PLANNING & DEVELOPMENT COMMITTEE  
(Chair, Councillor Beverley Rowe)**

Presentation of recommendations of meeting held March 28, 2016

**1. Request for Plan and Development Regulations Amendment**

**Resolution #16-102  
Councillor Tilley/Councillor Bent**

Be it so resolved that an amendment to the Municipal Plan and Development Regulations to permit general assembly uses in the Commercial Light Industrial zone be prepared and the public consultation process initiated.

- carried unanimously

**2. 2015 Aerial Imagery**

**Resolution #16-103  
Councillor Tilley/Councillor Bursey**

Be it so resolved that the Town enter into an agreement with the City of St. John's for provisions of 2015 aerial imagery at a cost of \$4,860 plus HST. Funds are available in account #01-501-1000-5099.

- carried unanimously

**3. Planning and Development Committee Meeting Report**

**Resolution #16-104  
Councillor Tilley/Councillor Connors**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of March 7 and 28, 2016, be accepted as presented.

- carried unanimously

**5. RECOMMENDATIONS OF ENGINEERING & PUBLIC WORKS COMMITTEE  
(Chair, Councillor Richard Murphy)**

Transferred from Committee of the Whole Meeting #7

**1. PCA for Monument Road Lift Station**

**Resolution #16-105  
Councillor Murphy/Councillor Bent**

Be it so resolved that approval be given to enter into the Prime Consultant Agreement with SNC Lavalin for the upgrade of the Monument Road Lift Station in the amount of \$16,973.02 plus HST.

- carried unanimously

Presentation of recommendations of meeting held March 29, 2016

**1. Project Updates**

**a. Phase 45 Water and Sewer**

**Resolution #16-106  
Councillor Murphy/Deputy Mayor George**

Be it so resolved that approval be given to call tender for Phase 45 Water and Sewer pending government approvals.

- carried unanimously

**b. Phase 46 Water and Sewer**

**Resolution #16-107  
Councillor Murphy/Councillor Youden**

Be it so resolved that approval be given to AMEC Foster Wheeler to perform geotechnical investigations for the amount of \$5,130.00 plus HST. Funds available in the project account.

**AND FURTHER**

Be it so resolved that approval be given to call Request for Proposals for the Seal Cove Water Reservoir.

**AND FURTHER**

Be it so resolved that the Town has no objections for crown lands to be utilized at the south-west end of Daniels Road, adjacent to Town boundaries, for an above ground reservoir.

**AND FURTHER**

Be it so resolved that Town staff can proceed to apply for crown land at the south-west end of Daniels Road, adjacent to Town boundaries, for an above ground reservoir.

- carried unanimously

**c. 2015 Traffic Lights**

**Resolution #16-108**  
**Councillor Murphy/Councillor Bursey**

Be it so resolved that approval be given to call tender for the 2015 Traffic Lights pending government approvals.

- carried unanimously

**d. Seal Cove Bridge Upgrade**

**Resolution #16-109**  
**Councillor Murphy/Deputy Mayor George**

Be it so resolved that approval be given to call tender for Seal Cove Bridge Upgrade pending government approvals.

- carried unanimously

**2. Motion to Defer**

**Resolution #16-109a**  
**Councillor Tilley/Councillor Bent**

Be it so resolved that item #1 - Approval to Call a Tender for the purchase of One (1) 2016/2017 Tandem Axel Dump Truck with Plow - .as listed in the Engineering and Public Works Committee report of March 29, 2016 be deferred.

- carried unanimously

**3. Engineering and Public Works Committee Meeting**

**Resolution #16-110**  
**Councillor Murphy/Councillor Burse**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of March 29, 2016, be accepted as presented with the exception of item #1 which has been deferred.

- carried unanimously

***The Engineering and Public Works Committee Meeting of March 29, 2016, included the following recommendations:***

**1. Approval to Call Tender for Tandem Axle Dump Truck**

Be it so resolved that approval be given to call a tender for the purchase of One (1) 2016/2017 Tandem Axle Dump Truck with Plow.

**2. Ratification for PO # 2016-0756**

**Recommendation:**

Be it so resolved, that approval be given to Western Hydraulics to ratify PO #2016-0756 in the amount of \$13,845.00 plus HST. Funds to be taken from account 01-301-1000-5415.

**3. Price Comparison - Asphalt Truck Mini Dump**

**Recommendation:**

Be it so resolved that approval be given to purchase a mini dump for the Town's asphalt truck from Country Trailer Sales for the quoted price of \$8,750.00 plus HST. Funds are available in account 01-301-5000-8025.

**4. Project Updates**

**a. Phase 46 Water and Sewer**

**Recommendation:**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Prime Consultant Agreement with SNC Lavalin Limited for Water and Sewer, Phase 46 project, funded through the 2014-2017 Multi-Year Capital Works Program.

**b. 2014 Street Upgrading and Paving**

**Recommendation:**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Prime Consultant Agreement with SNC Lavalin Limited for 2014 Street Upgrading and Paving funded through the 2014-2017 Multi-Year Capital Works Program.

**c. Tilley's Road South Storm Upgrade**

**Recommendation:**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Prime Consultant Agreement with SNC Lavalin Limited for Tilley's Road South Storm Upgrade funded through the 2014-2017 Multi-Year Capital Works Program.

**d. Concord Drive Lift Station Upgrade**

**Recommendation:**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into a Prime Consultant Agreement with SNC Lavalin Limited for Concord Drive Lift Station Upgrade funded through the Gas Tax Program.

**6. RECOMMENDATIONS OF RECREATION & LEISURE SERVICES COMMITTEE (Chair, Councillor Paul Connors)**

Presentation of recommendations of meeting held March 24, 2016

**1. Advertising – Score Clock – Conception Bay South Arena**

**Resolution #16-111**

**Councillor Connors/Councillor Youden**

Be it so resolved that the Town of Conception Bay South prepare a Request for Proposals for the advertising spaces available on the center ice score clock at the Conception Bay South Arena.

- carried unanimously

**2. Tender Call – Bussing for Summer Day Camp**

**Resolution #16-112**

**Councillor Connors/Councillor Bent**

Be it so resolved that the Town of Conception Bay South call tender for Bussing Services for Camp Kaleidoscope and Camp Adventure for the summer program of 2016.

- carried unanimously

Councillor Bursey declared a conflict of interest as he owns a bussing company. He vacated the Chamber at 7:39 p.m and returned at 7:40 p.m.

**3. Recreation and Leisure Services Committee**

**Resolution #16-113**

**Councillor Connors/Councillor Youden**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of March 24, 2016 be accepted as presented.

- carried unanimously



**7. RECOMMENDATIONS OF FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE (Chair, Ken George)**

Presentation of recommendations of meeting held March 30, 2016

**1. Accounts Payable Cheque Register**

**Resolution #16-114**

**Deputy Mayor George/Councillor Connors**

Be it so resolved that approval be given to pay cheques totaling \$284,603.22 as per the Accounts Payable Cheque Register Report.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #16-115**

**Deputy Mayor George/Councillor Bursey**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$709,560.11 as per the attached report.

- carried unanimously

**3. Capital Invoices**

**Resolution #16-116**

**Deputy Mayor George/Councillor Connors**

Be it so resolved that approval be given to pay capital cheques totaling \$247,051.51 as listed in the Financial Services Minutes of March 30, 2016.

- carried unanimously

**4. Tax and Other Receivables Adjustments**

**Resolution #16-117**  
**Deputy Mayor George/Councillor Bent**

Be it so resolved that approval is given to adjust tax and other receivables accounts as follows:

MCCAB002	\$540.00
ANDRS003	\$1,940.07
CBSEY001	\$1,873.44
FIVEO001	\$354.10
SNOWP001	\$467.53

- carried unanimously

**5. Donation Request – Avalon Motorcycle Ride for Dad**

**Resolution #16-118**  
**Deputy Mayor George/Councillor Youden**

Be it so resolved that approval be given for a \$350 donation (in kind) to the 9<sup>th</sup> Annual Avalon Motorcycle Ride for Dad to be held on June 18, 2016. Funds are available in account # 01-101-1000-7705.

- carried unanimously

**6. Change in Meeting Schedule**

**Resolution #16-119**  
**Deputy Mayor George/Councillor Connors**

Be it so resolved that the Public Meetings for the summer months will be held on June 14<sup>th</sup>, July 12<sup>th</sup> and August 9<sup>th</sup>. The regular Public Meeting schedule will resume for the month of September.

- carried unanimously

**7. Financial and Administrative Services Committee Report**

**Resolution #16-120**

**Deputy Mayor George/Councillor Murphy**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of March 30, 2016 be accepted as presented.

- carried unanimously

**8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held March 28, 2016

**1. Invest Canada Community Initiatives - 2016**

**Resolution #16-121**

**Councillor Bent/Councillor Bursey**

Be it so resolved that approval be given to accept funding from Foreign Affairs, Trade and Development Canada totaling \$9,292.50 to be used for professional development, enhancement of marketing and promotional collateral, and labour-market analysis.

- carried unanimously

**2. Harbour Plaza Development Plan Funding**

**Resolution #16-122**

**Councillor Bent/Councillor Bursey**

Be it so resolved that approval be given to ratify the signing of the Contribution Agreement with the Department of Business, Tourism, Culture and Rural Development for \$18,833 which constitutes 33% of the Harbour Plaza Development Plan Project.

- carried unanimously

Councillor Youden declared a conflict of interest as he is employed by the Department of Business, Tourism, Culture and Rural Development. He vacated the Chamber at 7:46 p.m. returned at 7:48p.m.

Councillor Bursey stated that he had declared a conflict of interest with the Harbour Plaza Development items as he had owned a water lot lease. He has since given up that lease and is no longer in a conflict.

**3. Harbour Plaza Development Plan Call for Proposals**

**Resolution #16-123**

**Councillor Bent/Councillor Tilley**

Be it so resolved that approval be given to call a Request for Proposals for the Harbour Plaza Development Plan.

- carried unanimously

**4. Johnson Property**

**Resolution #16-124**

**Councillor Bent/Councillor Bursey**

Be it so resolved that approval be given for the Town of Conception Bay South to enter into an Agreement of Purchase and Sale with Johnson Investments Inc. and the Estate of the Late Paul Jolliffe Johnson for the purchase of 3.193 acres of land situated within the Town's Main Street Improvement Area for a total cost of \$953,075 plus hst. Funds are available in the Inner Harbour Contingency Fund.

- carried unanimously

Councillor Bent expounded upon the purchase of the Johnson Property. He stated that DFO reports indicate that over the past 26 yrs only \$200,000 has been spent on the up keep of the inner harbor. He went on to say the Johnson property will provide an open and park like space for the residents of the Town.

Councillor Youden and Bursey reiterated the comments of Councillor Bent and stated the purchase of the property was at no cost to the residents of the Town.

Mayor Tessier stated that this property will be another jewel in the Crown of the Town. With businesses in the Main Street concentrating on the redevelopment of the Main Street core and the purchase of this property it will benefit all residents.

**5. Economic Development and Tourism Committee Report**

**Resolution #16-125**  
**Councillor Bent/Councillor Bursey**

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee Meeting of March 28, 2016 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF FIRE, ENFORCEMENT AND PUBLIC SAFETY COMMITTEE (Chair, Councillor Kirk Youden)**

Presentation of recommendations of meeting held March 29, 2016

**1. CCTV Security Systems Policy**

**Resolution #16-126**  
**Councillor Youden/Councillor Murphy**

Be it so resolved that the CCTV Security Systems Policy be adopted as presented.

- carried unanimously

**PURPOSE:**

To enhance protection for employees and visitors, strengthen security of infrastructure/town facilities and assist law enforcement agencies with investigations.

**AUTHORITY:**

- OIPC Guidelines for Video Surveillance by Public Bodies in Newfoundland and Labrador, June 2015
- ATIPPA, 2015
- Criminal Code of Canada

## **OPERATIONS RELATED TO CCTV SYSTEM**

CCTV is used for security for two specific and interrelated purposes:

1. To provide protection for employees, visitors, and infrastructure/facilities by enabling the surveillance of large areas for suspicious activity or possible threats; and
2. To assist when necessary with the investigation of specific incidents or investigations by a Law Enforcement Agency such as the Royal Canadian Mounted Police (RCMP) or the Royal Newfoundland Constabulary (RNC).

The primary uses of the CCTV System include but are not limited to:

1. Investigating Suspicious Activity
  - a. During specific incidents, i.e. suspicious packages or bomb threats, or suspicious activity where further investigation of the incident would place the safety of personnel at risk;
  - b. During the deployment of resources, to increase the effectiveness of monitoring areas that are dangerous or hazardous to observe physically, i.e. suspicious packages or during bomb threats.
    - i. Use of CCTV system to provide for the safety of people attending demonstrations as a counter to civil disorder and to provide for the safety of the individuals working in town buildings.
    - ii. CCTV Systems are to be used at the Emergency Operations Centre to monitor resources or changes in the location before First Responders (Enforcement, Fire Services or Police) arrive.
  - c. Provide situational awareness by checking for suspicious activity or evaluating areas for potential threats.
  - d. Monitor criminal activity and alert the appropriate resources and to assist police authorities with their investigation.
2. Observing Areas with Restricted or Limited Access
  - a. Provide ongoing monitoring of areas that have restricted or limited access to only certain individuals and to monitor for breaches or investigation of incidents in these locations, such

as the Stoney Hill Compound or the Emergency Operations Centre at Fire Station One.

3. Providing Enhanced Security During Building Lockdown Situations.
  - a. During periods of heightened security alerts, the CCTV System allows for the monitoring of public spaces around infrastructure and facilities that may be at increased risk of criminal activity or that may be at risk due to terrorist or other potential threats.

### **RESTRICTIONS ON CCTV OPERATIONS**

The following restrictions have been placed on the use of CCTV Cameras by "OIPC Guidelines for Video Surveillance by Public Bodies in Newfoundland and Labrador" (henceforth, "Guidelines for Video Surveillance") to ensure adherence to ATIPPA, 2015.

1. The CCTV System is not to be used for monitoring staff performance.
2. Video monitoring of public areas is limited to uses that do not violate the reasonable expectation of privacy as defined by law and legislation.
3. Guidelines for Video Surveillance does not apply to covert surveillance or surveillance when used as a case-specific investigation tool; and temporary or covert cameras must be removed once investigations are concluded.
4. The policy does not imply or guarantee that cameras will be constantly monitored in real time.
5. This policy does not apply to video conferencing or related methods of communication.

### **ACCESS TO CCTV EQUIPMENT**

The CCTV System and monitoring equipment shall only be used by authorized persons as listed below:

1. Authorized individuals include the following individuals.
  - a. Chief Administrative Officer,
  - b. Town Clerk,

- c. Senior Management of the Town, (as required),
  - d. Enforcement Manager,
  - e. IT Managers,
  - f. ATTIP Coordinator,
  - g. Facilities Managers (as required), and
  - h. Members of a Police Department conducting an investigation with the assistance of the Enforcement Manager.
2. The access and disclosure of recorded images will be conducted in accordance with ATTIPA 2015 in compliance with the needs for security of facilities and personnel safety; or in cooperation with a peace officer such as the RCMP or RNC in connection with their law enforcement functions in accordance with the Criminal Code of Canada; or
    - a. if necessary for the purposes of legal proceedings; or
    - b. other lawful requirement.
  3. In accordance with ATIPPA, 2015 and OPIC regulations, personnel not on the authorization list as above, shall not be permitted to view live or recorded CCTV images, unless following established guidelines.

The CCTV recording systems will be contained in the IT server rooms which will be secured at all times when not in use by authorized personnel.

#### 1. Review of Recorded Images

- a. A log will be maintained by the Enforcement Manager documenting who has accessed and used the recordings, the purpose for viewing the recordings and any action taken as a result of the recording.

#### 2. Access to Recorded Images

- a. In addition to being stored in secure locations, passwords will be configured to control access to recorded images for authorized individuals.



- b. Information obtained through video monitoring will only be released when authorized in accordance with the Criminal code of Canada or ATTIPA 2015.

### **PUBLIC NOTIFICATION**

The public must be informed that CCTV systems are in place and that images are being recorded. Signage will be displayed in all applicable locations.

1. Signage will be used to identify the location of CCTV to inform the public that personal information is being collected through video surveillance.
2. Signage will indicate the perimeter of surveillance areas and indicate who is responsible for the surveillance, including who is responsible for compliance with privacy laws, and who can be contacted to answer questions or provide information about the system.

### **INSTALLATION OF CCTV SYSTEMS**

Installation of CCTV components must follow legislation as outlined by the Office of the Privacy Commissioner in accordance with ATIPPA, 2015 and include the following as outlined in the general "Guidelines for Video Surveillance for Public Bodies":

1. Privacy-specific criteria that must be met before CCTV surveillance is undertaken including a description of alternative measures undertaken and their result;
2. A Privacy Impact Assessment of the proposed CCTV system should be conducted to determine the actual or potential type and degree of interference with privacy that will result from the implementation of CCTV and the ways in which such risks will be mitigated.

### **RETENTION**

Retention of recorded images, timelines for retention and destruction of images will be conducted as follows:

1. Recorded images will be stored for a period of not less than 30 (thirty) days, unless otherwise limited by the recording system.

2. Recorded images/video will be stored in a secure location with access by authorized personnel only.
3. All archived images/information will be maintained in a secure location and when necessary disposed of in an appropriate manner following established regulation as required by ATIPP for secure document disposal.
4. The CCTV Recording System is configured in such a manner that after 30 (thirty) days, (in conjunction with system parameters) all images will be overwritten and automatically destroyed.

### **ATIPP**

#### Individuals Access to Recorded Images:

1. All individuals requesting Access to Recorded Information will be directed to contact the ATIPP Coordinator in accordance with the procedures as outlined in the ATIPPA 2015.

The following individual access procedures relate to accessing recorded Images:

1. Access to and use of recorded material will be facilitated by the Enforcement Manager in conjunction with the ATIPP Coordinator.
2. Where recorded video is to be displayed, the recognizable characteristics of other people in the footage will be obscured.
3. Security systems images from recorded material will not, under any circumstances, be used to publicize the existence or success of the CCTV operations.

### **PRIVACY BREACH**

Measures have been identified in this policy to prevent a policy breach or release of personal information. In the event of a breach of policy or release of information contrary to this policy the following actions will be implemented:

1. Immediately upon discovery of a breach of this CCTV policy the Enforcement Manager will notify the Chief Administrative Officer or designate and the ATIPP Coordinator.

- a. The ATIPP Coordinator will conduct a review of the incident, and will recommend if further actions are required.
2. Breaches of any sections of this policy will be subject to an internal review by the Town Clerk who will make any required recommendations to the Chief Administrative Officer for disciplinary action or administrative sanctions when necessary.
3. In the case of privacy breaches, the ATIPP Coordinator will conduct a review and notify the OIPC accordingly. In cases of willful privacy breaches, the ATIPP Coordinator will coordinate an investigation in cooperation with the OIPC, the ATIPP Office and Senior Management.

Authorized personnel who operate CCTV System or components must adhere to both the Access to Information and Protection of Privacy Act, 2015 and OIPC's "OIPC Guidelines for Video Surveillance by Public Bodies in Newfoundland and Labrador, 2015.

## **2. Traffic Calming**

### **Resolution #16-127** **Councillor Youden/Deputy Mayor George**

Be it so resolved that approval be given for Harbourside Transportation Consultants to conduct traffic analysis at Lawrence Pond Road and Kirkston Avenue at a cost of \$6,900, plus HST. Funds are available in account 01-203-1000-5099.

- carried unanimously

## **3. Rescind Order – 45 Peacock Place, Foxtrap**

### **Resolution #16-128** **Councillor Youden/Councillor Connors**

Be it so resolved that the Order, issued on August 14, 2015, under the Municipalities Act, 1999 and the Town of Conception Bay South Occupancy and Maintenance Regulations ordering the demolition of the structure located at 45 Peacock Place, be rescinded as compliance has been achieved.

- carried unanimously

**4. Fire, Enforcement and Public Safety Committee Report**

**Resolution #16-129**  
**Councillor Youden/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Fire, Enforcement and Public Safety Committee Meeting of March 30, 2016 be accepted as presented.

- carried unanimously

**10. OTHER COMMITTEE REPORTS**

**a. NL Hydro Liaison Committee**

Councillor Murphy advised he attended the NL Hydro Liaison Committee meeting, he stated that getting Muskrat Falls up and running is their main concern, usage is on par with weather conditions. He did advise that they would like to hold the next committee meeting here at the Town Hall.

**11. NEW BUSINESS**

**Councillor Bursey**

represented the Town at the annual 25<sup>th</sup> Heart and Stroke foundation bowling tournament at Riverdale lanes this past weekend. The Towns team placed third in the lower division.

**Councillor Murphy**

congratulated Chief Heffernan and his team for making the incident at Lawrence Pond a good news story instead of reading of a tragedy at the pond. People must use extreme caution. He also explained the need for additional equipment for incidents such as these. It's no longer a Fire Department but a First responder team.

**Councillor Youden**

would like to provide a follow up on presentations on the story board presentation. He stated that, Economic Development Coordinator, Krista Perry, and I sat on this Committee. I was impressed with the knowledge that Mr. Johnson had of the history of Conception Bay South.

April 2<sup>nd</sup> was declared tonight as Autism Awareness Day the month of April is also Autism awareness month. Thanked the Town for its participation in the STEP program and how well it was received well.

**Deputy Mayor George**

stated that the Town just approved a \$350 in kind donation for the Avalon Ride for Dad to raise funds for prostate cancer. I have participated in the Avalon Ride, it's a great event and he encouraged everyone to get involved.

**Councillor Tilley**

advised residents that the high visibility school signs are now in place and asked everyone to obey speed limits in these areas.

**Councillor Bent**

stated he, Mayor Tessier and Councillors Bursey, and Tilley were in attendance for the Grand Opening of the Platinum Gym and sends along congratulations to owners John Perry and Steph Beck.

complimented the Committee for moving forward with traffic calming on Kirkston Avenue and for the high visibility signs going up in the school zones. Hoping these new signs will encourage the public to follow the rules in these zones.

### **Councillor Connors**

month of March was very busy in Recreation. The new arena held the U20 female tournament. Over the Easter break Peewee B All Newfoundland Championships and this past weekend we held our first ever Atlantic Major Midget AAA Tournament. All teams spoke very highly of our new arena and of our people.

Mr. Gerry Kelly was the honorary chairman of this tournament. Attendance was high at the tournament and all games were streamed live.

Would like to send letter of congratulations to the host committee and would also like to send congratulations to our staff on the fabulous job in ensuring the tournament ran smoothly.

The CBS Recreation Complex recently hosted the 20<sup>th</sup> annual Swim for Hope, we would like to congratulate the CBS Bluefins who were one of the top fundraisers in the province raising \$21,170.60

Volunteer Appreciation night coming up on April 14, 2016 at Manuels River Hibernia Interpretation Centre.

Other upcoming events include the Town's curling program on May 4-7, 2016. The Walking for wellness program will commence on May 18, 2016 and the 3 hour challenge, our 10<sup>th</sup> annual, is being held on June 4, 2016. The Department is pleased to announce \$12,500 funding was received from the Department of Canadian Heritage to aid these events.

Received an email from CBS Soccer on the upcoming soccer clinic in memory Makayla Peddicombe. The clinic will be held on April 14<sup>th</sup> at 4:00 p.m. for one hour and will be lead by Canadian Olympian and bronze medalist from the London Games, Karina LeBlanc. All funds will go to the Makayla Memorial Fund to support families stricken by cancer.

## 12. ADJOURNMENT

The meeting adjourned at 8.26 p.m.

**Resolution #16-130**  
**Councillor Youden/Councillor Rowe**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Steve Tessier  
Mayor

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Dan Noseworthy  
Chief Administrative Officer