

# **REGULAR MEETING #17**

## **November 3, 2015**

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor Steve Tessier, Councillors, Acting Chief Administrative Officer, Gail Pomroy, Director of Planning and Development, Elaine Mitchell, Director of Finance, Liz Davis, Director of Recreation and Leisure Services, David Tibbo, Director of Engineering and Public Works, Jennifer Manuel, Director of Economic Development and Tourism, Jennifer Lake and Executive Secretary, Jody Fifield.

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### **1. ADOPTION OF AGENDA AND MINUTES**

#### **a. Adoption of meeting agenda of November 3, 2015**

**Resolution #15-404**

**Councillor Tilley /Deputy Mayor George**

Be it so resolved that the agenda of the meeting of November 3, 2015 be adopted as presented.

- carried unanimously

#### **b. Adoption of minutes of meeting of October 20, 2015**

**Resolution #15-405**

**Councillor Connors /Councillor Youden**

Be it so resolved that the agenda of the meeting of October 20, 2015 be adopted as presented.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**1. Office of Mayor**

**Resolution #15-406**

Be it so resolved that in accordance with Section 19 (1)(a) of the *Municipalities Act*, 1999, Steve Tessier has been duly elected Mayor of the Town of Conception Bay South having been elected to this position by members of Council.

- carried unanimously

**2. Office of Deputy Mayor**

**Resolution #15-407**

Be it so resolved that Councillor Ken George has been duly elected Deputy Mayor of the Town of Conception Bay South having been elected to this position by members of Council.

- carried unanimously

**3. War Amps**

Mayor Tessier presented Kellie Jackson with a certificate of appreciation for her role with the War Amps Child Amputee Program.

**4. RECOMMENDATIONS OF PLANNING & DEVELOPMENT COMMITTEE  
(Chair, Councillor Beverley Rowe)**

Transferred from Privileged Meeting #19

**1. Order – 43 Peacock Place, Foxtrap**

**Resolution #15-408  
Councillor Rowe/Councillor Murphy**

Be it so resolved that the Order issued October 28, 2015 ordering that a permit be obtained for an accessory building at 43 Peacock Place, Foxtrap, and that the accessory building be placed in conformance with the Conception Bay South Development Regulations be confirmed.

- carried unanimously

Presentation of recommendations of meeting held October 26, 2015

**1. GIS Mapping**

**Resolution #15-409  
Councillor Rowe/Councillor Connors**

Be it so resolved that approval be granted to contract LiDAR production and deliverables from Leading Edge Geomatics LTD. for the quoted price of \$4,900.00 plus HST. Funds are available in account #01-501-1017-8055.

**AND FURTHER**

Be it so resolved that approval be granted to purchase ArcGIS software from esri Canada for the quoted price of \$4,500.00 plus HST. Funds are available in account #01-502-5010-5099.

- carried unanimously

**2. Application – 22-28 Red Fern Lane, Long Pond**

**Resolution #15-410**  
**Councillor Rowe/Councillor Tilley**

Be it so resolved that an application for building lot approval at 22-28 Red Fern Lane be denied, in accordance with Section 5.16 of the Town's Development Regulations, as the property does not have frontage on a public street.

- carried unanimously

**3. Municipal Plan Amendment No. 9, 2015 and Development Regulations Amendment No. 13, 2015 – Back Lot Development**

**Resolution #15-411**  
**Councillor Rowe/Councillor Connors**

Be it so resolved that Municipal Plan Amendment No. 9, 2015 and Development Regulations Amendment No. 13, 2015 be adopted and that the statutory public hearing be scheduled for Wednesday, January 27, 2016.

- carried unanimously

**4. Planning and Development Committee Meeting Report**

**Resolution #15-412**  
**Councillor Rowe/Councillor Murphy**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of October 26, 2015, be accepted as presented.

- carried unanimously

***The Planning and Development Committee Meeting Report of October 26, 2015, contains the following recommendations:***

**1. Placement of fill – 73-79 Easons Road, Manuels**

**Recommendation:**

Be it so resolved that approval be granted to continue to place fill and undertake modifications to 73-79 Easons Road, Manuels subject to the completion of the fill and grading as per the Engineering Plan, prepared by MAE Design, including the provision of adequate stabilization to insure that the embankment is not subject to undue erosion and compliance with further provisions, as may be outlined by the Engineering Department which may be placed on the trucking of this material.

**2. Crown Land – Dunns Hill Road**

**Recommendation:**

Be it so resolved that the Town indicate no objection to the acquisition of Crown Land, at Dunns Hill Road, to be utilized for agricultural purposes.

**5. RECOMMENDATIONS OF ENGINEERING & PUBLIC WORKS COMMITTEE  
(Chair, Councillor Richard Murphy)**

Presentation of recommendations of meeting held October 27, 2015

**1. Residential Subdivision – Buckingham Drive, Topsail**

**Resolution #15-413**

**Councillor Murphy/Deputy Mayor George**

Be it so resolved a connection to existing sanitary sewer infrastructure be permitted to allow for the development of a 27 lot subdivision off Buckingham Drive.

- carried unanimously

**2. Engineering and Public Works Committee Meeting**

**Resolution #15-414**  
**Councillor Murphy/Councillor Tilley**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of October 27, 2015, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF RECREATION & LEISURE SERVICES COMMITTEE (Chair, Councillor Paul Connors)**

Transferred from Privileged Meeting #19

**1. Tender Call – Purchase and Installation of Acoustic Paneling – New Stadium**

**Resolution #15-415**  
**Councillor Connors/Councillor Rowe**

Be it so resolved that approval be given to call tender for the purchase and installation of acoustic paneling for the new stadium.

- carried unanimously

**2. Tender Call – Pipe and Drapery – New Stadium**

**Resolution # 15-416**  
**Councillor Connors/Deputy Mayor George**

Be it so resolved that approval be given to call tender for the purchase and delivery of pipe and drapery for the new stadium.

- carried unanimously

**3. Tender Call – Portable Stage and Accessories – New Stadium**

**Resolution #15-417**  
**Councillor Connors/Councillor Bent**

Be it so resolved that approval be given to call tender for the purchase and delivery of a portable stage and accessories for the new stadium.

- carried unanimously

Presentation of recommendations of meeting held October 27, 2015

**1. Recreation and Leisure Services Committee**

**Resolution #15-418**  
**Councillor Connors/Councillor Youden**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 27, 2015 be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF FINANCIAL & ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Ken George)**

Transferred from Privileged Meeting #19

**1. Community Sustainability Partnership Accountability Measures**

**Resolution #15-419**  
**Deputy Mayor George/Councillor Connors**

Be it so resolved that approval be given to adopt the 2015 Tax Recovery Plan as presented.

- carried unanimously

Presentation of recommendations of meeting held October 28, 2015

**1. Accounts Payable Cheque Register**

**Resolution #15-420**

**Deputy Mayor George/Councillor Rowe**

Be it so resolved that approval be given to approve payment of cheques totaling \$384,528.07 as per the attached Accounts Payable Cheque Register Report.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #15-421**

**Deputy Mayor George/Councillor Connors**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$218,419.80 as per the attached report.

- carried unanimously

**3. Capital Invoices**

**Resolution #15-422**

**Deputy Mayor George/Councillor Murphy**

Be it so resolved that approval be given to pay capital invoices totaling \$105,533.57 as listed in the Financial Services Committee Minutes of October 28, 2015.

- carried unanimously



**4. 2016 Municipal By-Election**

**a. Appointment of Alternate Returning Officer**

**Resolution #15-423**  
**Deputy Mayor George/Councillor Rowe**

Be it so resolved that Liz Davis, Director of Finance, be appointed as Alternate Returning Officer for the Municipal By-Election 2016 which is being held on February 9, 2016.

- carried unanimously

**b. Nomination of Candidates**

**Resolution #15-424**  
**Deputy Mayor George/Councillor Murphy**

Be it so resolved that approval be given to hold Nomination Day on Wednesday, January 13, 2016 from 8:00 a.m to 8:00 p.m. at the Town Hall.

- carried unanimously

**c. Advance Poll**

**Resolution #15-425**  
**Deputy Mayor George/Councillor Bent**

Be it so resolved that approval be given to hold an Advance Poll at the Town Hall on Saturday, January 30, 2016 from 8:00 a.m. to 8:00 p.m.

- carried unanimously

**d. Post Election**

**Resolution #15-426**  
**Deputy Mayor George/Councillor Rowe**

Be it so resolved that approval be given for the Returning Officer to conduct a recount of the ballots cast if a candidate is defeated by 10 votes or less.

- carried unanimously

**5. Financial and Administrative Services Committee Report**

**Resolution #15-427**  
**Deputy Mayor George/Councillor Tilley**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 28, 2015 be accepted as presented.

- carried unanimously

***The Financial and Administrative Services Committee Report of October 28, 2015 contains the following recommendations:***

**1. Fire Department Honorarium**

**Recommendation:**

Be it so resolved that approval be given to pay the 2015 Fire Department Honorarium to the volunteer members in the total amount of \$94,725.00. This is a budgeted item and funds are available in account 01-201-1008-4090.

**8. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE (Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held October 26, 2015

**1. T’Railway Funding**

**Resolution #15-428**  
**Councillor Bent/Deputy Mayor George**

Be it so resolved that approval be given to enter into the Contribution Agreement with the Department of Business, Tourism, Culture and Rural Development for \$355,285 toward the cost to develop the gateway trail and Phase 3 of the Conception Bay South T’Railway from Pond Road to Doyles Road.

- 7 yeas
- 1 abstention
- motion carried

Councillor Youden declared a conflict of interest as he is employed by this Department. He vacated the Chamber at 7:20 p.m. and returned at 7:23 p.m.

**2. Economic Development and Tourism Committee Report**

**Resolution #15-429**  
**Councillor Bent/Councillor Murphy**

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee Meeting of October 26, 2015 be accepted as presented.

- carried unanimously

**9. OTHER COMMITTEE REPORTS**

Nil

## 10. NEW BUSINESS

### **Councillor Rowe**

noted that on October 23-25 the Towns Humane Services hosted a Halloween adoption and is happy to report that 8 of the 18 cats were adopted.

would like to remind any residents who plan to use fireworks during Guy Fox Night to use caution and follow the provincial guidelines and to also be mindful of your neighbours.

### **Councillor Bent**

would like to congratulate Jackie McCann – Scott on the grand opening of her business Invested Mama financial institution.

advised residents that use Buckingham Drive there will be work commencing in the very near future but that it should only last for approximately three weeks.

stated that he and Councillor Tilley will be travelling to Gander for the MNL Annual Conference this weekend. Look forward to getting the opportunity to represent the town in this forum.

The town has heard the concerns of residents who have rodent problems in their neighbourhoods and has uploaded some useful information to our website on how to best deal with this problem.

### **Councillor Connors**

Thursday night is Guy Fox night and the Town in conjunction with the CBS Fire Department will be having the community fire at 7:00 p.m. at Sgt Ned Nuggets Park. Please bring along your own mug for hot chocolate.

**Councillor Youden**

completed the “giver on the river” at Manuels River and noted the great participation from local youth this year. Congratulated the Manuels River Staff on the great event.

Inquired if the Town could give some consideration to the amount of signage allowed on roadways. He felt the election signs are becoming excessive and are sometimes placed in dangerous positions for safe traffic flow.

In regards to elections, feels it may time to look at providing mail in ballots or other option for residents who wish to cast their vote. He would also like to have the ward boundaries reviewed. He stated that with the growth in some areas the wards have become very large and may benefit from a review.

It was the consensus of the Committee that the sign review would be discussed at an upcoming Planning and Development Committee meeting and the Ward review would come through at a future Finance and Administration Committee Meeting.

**Mayor Tessier**

signed the Poppy Proclamation on October 29, 2015 at the Legion Branch 50 and encouraged everyone to make a donation as this is the major fundraiser for the Legion.

we are currently in the budget process and encouraged everyone to send your request to your councillor or staff for consideration. Also advised that the “Citizen Budget” should be going live this week on the Town’s website.

**11. ADJOURNMENT**

The meeting adjourned at 7:40 p.m.

**Resolution #15-430**  
**Councillor Youden /Councillor Rowe**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Steve Tessier  
Mayor

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Gail Pomroy  
Acting Chief Administrative Officer