

## **Regular Meeting #02 February 4, 2020**

A Regular Meeting of Council convened at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillor Bursey), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Director of Economic Development, Jennifer Lake, Fire Chief John Heffernan, and Communications Manager, Maggie Hynes.

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### **1. ADOPTION OF AGENDAS AND MINUTES**

#### **a. Adoption of the Meeting Agenda for February 4, 2020**

**Resolution #20-021**

**Councillor Youden/Councillor Butler**

Be it so resolved that the agenda of the meeting of February 4, 2020 be adopted as presented.

- carried unanimously

#### **b. Adoption of the Meeting Minutes of January 21, 2020**

**Resolution #20-022**

**Councillor Davis/Councillor Tilley**

Be it so resolved that the minutes of the meeting of January 21, 2020 be adopted as presented.

- carried unanimously

### **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**a. Proclamation – Eating Disorder Awareness Week**

Mayor French proclaimed the week of February 1-7, 2020 as Eating Disorder Awareness week in Conception Bay South.

**b. Proclamation – Scout-Guide Week**

Mayor French proclaimed the week of February 16-17, 2020 as Scout-Guide week in Conception Bay South.

- c.** Mayor French expressed congratulations to the athletes and coaches of Electric Allstar Cheer team, Code Blue, who won 1<sup>st</sup> place in the International Junior Level 2 division this past weekend at a competition in Ontario. Team members include CBS residents, Mackenna Johnson and Charlotte Cave as well as Georgia Pomroy (daughter of Town Clerk, Gail Pomroy) and Claire Davis (daughter of Director of Planning and Development, Corrie Davis). These young athletes not only won 1<sup>st</sup> place, they won an award for the highest execution scores across all of the international divisions as well as a Gold Bid to the US Finals. To put the icing on the cake, the team also received a Paid Bid to attend The Summit, an international competition held in Orlando, Florida in late April.

Congratulations to Electric Allstars Cheer Code Blue and good luck at The Summit.

**d. Presentation – Safety Ambassadors**

Mayor French recognized two youth, Anabel and William Fagan, who took it upon themselves to become safety ambassadors by clearing snow around fire hydrants in Conception Bay South.

**4. NEW BUSINESS**

**Deputy Mayor Murphy** thanked staff and the public during the latest storm.

**Councillor Youden** expressed condolences to family and friend of Joe Fagan.

**Councillor Tilley** stated that he enjoyed reading to different classes at St. Edwards Elementary School for Literacy Day.

**Councillor Hillier** expressed congratulations to Jim Butler for another great job of bringing badminton and fitness into our community. He stated that he had attended a tournament on Saturday with Councillor Butler. He invited all residents to get involved with Winterfest activities.

**Councillor Bent** stated that the Town is working to assess damage following the storm. He thanked the local MHAs for meeting with us so quickly to discuss the serious damage.

**Councillor Davis** stated that the CBS Bluefins will be hosting the 24<sup>th</sup> Annual Swim for Hope on Friday, February 14, 2020. The Opening Ceremonies will take place at 6:00 p.m. with the in-pool activities commencing at 6:30 p.m. The Swim for Hope is a partnership between Swimming Newfoundland and Labrador (SNL) and the Dr. H. Bliss Murphy Cancer Care Foundation. All funds raised go to support the Cancer Care Foundation and the swim clubs who are members of SNL.

stated that the final stages of Winterfest planning and advertising is well underway. The tickets for the Dinner Show for Feb 22 are selling very well with only 36 tickets remaining. All events are advertised as part of a social Media

Campaign through Facebook and Twitter, advertising Winterfest and information on how to find the events. The full event schedule will also be advertised in the Shoreline. All events and activities can be found online on the town's website.

stated that the Town is pleased to have recently formed a new partnership with the Canadian Armed Forces to participate in their Personnel Support Program. This program will provide a Recreation Pass for military community members living in and around the Conception Bay South area to access recreation facilities. This partnership is also currently in place in St John's, Paradise, and Mount Pearl. The Canadian Forces will pay an annual fee to the Town which will give current members and veterans access to the Recreation Complex for swimming sessions, aquatics fitness classes and the squash courts, the Robert French Memorial Stadium for skating sessions and the Conception Bay South Arena for skating sessions and the walking track. It is understood that this will not include access to special programs/swimming lessons/party rentals etc.

**Councillor Butler**

stated that she had also read at St. Edward's Elementary School for Literacy Day.

stated that she had attended the Salvation Army Kettle volunteer appreciation last night.

stated that she had attended the Jim Webb tournament and noted that all proceeds will be donated to the CBS Paradise Food Bank.

stated that she had attended the most recent Tourism Workshop.

noted that All Saints Parish offers lunch at 12:00 p.m. every Wednesday at no charge. She said it is a wonderful event and everyone is welcome.

**Mayor French**

thanked Anabel and William Fagan again for shovelling snow around fire hydrants.

stated that he had attended the Salvation Army Kettle Appreciation Dinner last night. He noted that there were people of all different backgrounds and religions, etc. He noted that \$52,000 was raised and will be spent here in Conception Bay South. He thanked all the service groups and residents and especially the Salvation Army who are a true partner in our community.

cautioned residents to be careful around the Town in areas damaged by the storm. Lodge Road, T'Railway, etc. He stated that the Town has been in contact with Federal and Provincial governments to discuss funding.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on January 28, 2020

**1. 82 Lawrence Pond Road East (Ward 4)  
Windmill**

**Resolution #20-023  
Councillor Hillier/Councillor Tilley**

Be it so resolved that Application No. 2020-004 seeking approval to erect a 25' pole at 82 Lawrence Pond Road East, be refused as the proposed pole is intended to support a windmill structure, and windmill structures are not listed as accessory uses associated with residential uses by Section 2.2 of the Conception Bay South Development Regulations.

**AND FURTHER**

Be it so resolved that the Town require that the windmill erected at 82 Lawrence Pond Road East be removed from the property as it was erected without approval having been granted by the Town.

- carried unanimously

**2. Development Regulations Amendment No. 33, 2020  
Residential Complexes**

**Resolution #20-024  
Councillor Hillier/Councillor Tilley**

Be it so resolved that Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Conception Bay South hereby adopts Development Regulations Amendment No. 33, 2020.

- carried unanimously

**3. Development Regulations Amendment No. 34, 2020  
Home Based Child Care Uses**

**Resolution #20-025  
Councillor Hillier/Councillor Butler**

Be it so resolved that Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Conception Bay South hereby adopts Development Regulations Amendment No. 34, 2020.

- carried unanimously

**4. 67 Monument Road, Topsail (Ward 1)**

**Recommendation;**

Be it so resolved that the Commercial Vehicle Permit Application for the parking of a 7500kg tractor trailer truck at 67 Monument Road, Topsail be refused as the parking of the proposed commercial vehicle is inconsistent with the residential character of the neighborhood and no commercial activity is currently approved at the property.

- DEFERRED

**5. Planning and Development Committee Meeting Report**

**Resolution #20-026**  
**Councillor Hillier/Councillor Bent**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of January 28, 2020, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE  
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on January 28, 2020

**1. Engineering and Public Works Committee Meeting**

**Resolution #20-027**  
**Councillor Tilley/Councillor Davis**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of January 28, 2020, be accepted as presented.

- carried unanimously

Councillor Bent commented on snowclearing procedures for Parmiters Lane. He stated that he has concern that snowclearing procedures will negatively affect residents. He requested that the procedures be reviewed in consultation with the residents and that the residents be notified of outcomes.

**7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on January 28, 2020

**1. Grand Slam of Curling – 50/50 Proceeds Distribution**

**Resolution #20-028**  
**Councillor Davis/Councillor Youden**

Be it so resolved that the 50/50 proceeds from the 2019 Pinty's Grand Slam of Curling Event, Boost National be allocated to the following groups:

- |   |           |
|---|-----------|
| • St. John Ambulance                        | \$4000.00 |
| • CBS/Paradise Food Bank                    | \$3000.00 |
| • CBS Skating Club                          | \$2000.00 |
| • Conception Bay Regional Hockey            | \$2000.00 |
| • CBS Brightstar's Special Olympics Program | \$1000.00 |
| • Conception Bay Junior Renegades           | \$500.00  |
| • Conception Bay Senior Blues               | \$500.00  |
- 6 yeas  
- 1 nay (Hillier)  
- 1 abstention (Bent)  
- motion carried

Councillor Bent declared a conflict of interest with this item as his employer may have been considered for a donation. He vacated the Chambers at 7:36 p.m. and returned at 7:39 p.m.

**2. Recreation and Leisure Services Committee**

**Resolution #20-029**  
**Councillor Davis/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of January 28, 2020 be accepted as presented.

- carried unanimously



**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)**

Item transferred from Committee of the Whole meeting #2

**1. Reallocation of Funds – 2014-2017 Multi Year Capital Works Program**

**Resolution #20-030**

**Deputy Mayor Murphy/Councillor Butler**

Be it so resolved that approval is given to reallocate \$318,627 from the 2014-2017 MYCW portion of the unallocated project account, to Project #17-MYCW-18-00064: 2018 Street Upgrading. The Town of Conception Bay South agrees to provide a municipal share value of \$86,684.

**AND FURTHER**

Be it so resolved that approval is given to reallocate \$12,609 from the 2012-2014 MYCW portion of the unallocated capital project account, to Project #17-MYCW-18-00064: 2018 Street Upgrading. The Town of Conception Bay South agrees to provide a municipal share value of \$3,430.

- carried unanimously

Presentation of recommendations of meeting held on January 28, 2020

**1. Accounts Payable Cheque Register**

**Resolution #20-031**

**Deputy Mayor Murphy/Councillor Youden**

Be it so resolved that approval be given to pay cheques totaling \$24,105.58 as per the Accounts Payable Cheque Register Report.

- carried unanimously

**2. Ratification of Manual Cheques Previously Released**

**Resolution #20-032**  
**Deputy Mayor Murphy/Councillor Davis**

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$52,589.09.

- carried unanimously

**3. Ratification of Direct Payments Previously Released**

**Resolution #20-033**  
**Deputy Mayor Murphy/Councillor Bent**

Be it so resolved that approval be given to ratify direct payments previously released totaling \$696,563.79.

- carried unanimously

**4. Capital Invoices**

**Resolution #20-034**  
**Deputy Mayor Murphy/Councillor Hillier**

Be it so resolved that approval be given to pay capital cheques totaling \$9,547.84 as listed below:

<b>Project</b>	<b>Vendor</b>	<b>Details</b>	<b>Amount</b>
2018 Streets	Exp Services	Invoice #531727	\$5,914.41
Traffic Study Phase 3	Harbourside	Invoice #1644	\$3,633.43
<b>Total Capital Invoices:</b>			<b>\$9,547.84</b>

- carried unanimously

**5. Tax and Other Receivables Adjustments**

**Resolution #20-035**

**Deputy Mayor Murphy/Councillor Davis**

Be it so resolved that approval be given to adjust tax and other receivable accounts as listed below:

ANDTO001	\$3,654,24
BUTLE003	\$350.00
LEWIM008	\$442.84

- carried unanimously

**6. Financial and Administrative Services Committee Report**

**Resolution #20-036**

**Deputy Mayor Murphy/Councillor Davis**

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of January 28, 2020 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held on January 28, 2020

**1. Downtown BIA Board Appointment**

**Resolution #20-037**

**Councillor Bent/Councillor Youden**

Be it so resolved that Rod Senior of the Newfoundland and Labrador Credit Union be appointed to the BIA Board of Management to fill a vacancy.

- carried unanimously

**2. Conservation Corps Green Team 2020**

**Resolution #20-038**  
**Councillor Bent/Councillor Butler**

Be it so resolved that approval be given for the Town to contribute \$3,500 for the purpose of hiring four youth to comprise a Conception Bay South Parks Commission Green Team for 2020, pending a partnership with Conservation Corps Newfoundland and Labrador. Funds are available in Account # 01-503-1000-5099.

- carried unanimously

**3. Economic Development and Tourism Committee Meeting Report**

**Resolution #20-039**  
**Councillor Bent/Councillor Hillier**

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of January 28, 2020 be accepted as presented.

- carried unanimously

Councillor Bent stated that the Community Garden Committee has created an online survey to gauge interest in a satellite location for a community garden. The survey can be found on the Town's website and Facebook page. The Committee will also host a public consultation and information session on February 27th at 6:30 pm at the Manuels Interpretation Centre and will be at the Winterfest Pancake Breakfast at the CBS Arena on February 15 to promote their monthly workshop series and gain insight from the public.

Councillor Bent advised that the Town will call an Expression of Interest for a Community Arts initiative. The initiative will result in local art being displayed here at the Town Hall. He noted that he is very pleased that this initiative will get underway.

Councillor Bent stated that he had attended the Tourism workshop. He noted that it was fantastic to see such interest, great ideas and thoughts. He stated that this is a great partnership with the Province and Destination St. John's.

**10. OTHER COMMITTEE REPORTS**

Nil

**11. ADJOURNMENT**

The meeting adjourned at 7:51 p.m.

**Resolution #20-040**  
**Councillor Hillier/Councillor Butler**

Be it so resolved that the meeting adjourn.

- carried unanimously

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Terry French  
Mayor

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Gail Pomroy  
Town Clerk