

Regular Meeting #01 January 21, 2020

A Regular Meeting of Council convened in the Long Pond Boardroom at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development, Jennifer Lake, Fire Chief John Heffernan, and Communications Manager, Maggie Hynes.

ADDITIONAL ITEMS:

1. Declaration of a State of Emergency

Resolution #20-001

Mayor French/Deputy Mayor Murphy

Pursuant to section 204 of the Municipalities Act, 1999 of the Province of Newfoundland and Labrador, and being satisfied that an emergency exists:

Nature of the emergency: Winter Storm/Blizzard

Which endangers or could endanger the health, safety or well-being of persons or threatens or could threaten damage to property or the environment within the municipality;

AND WHEREAS the emergency exists in the area bounded by the following:

All areas within the municipal boundary of the Town of Conception Bay South

THEREFORE BE IT SO RESOLVED THAT pursuant to section 204 of the Municipalities Act, 1999, RSNL 1990, Chapter E-8, of the Statutes of Newfoundland and Labrador, the Council of the Town of Conception Bay South hereby declares that a State of Emergency exists as of and from 5:28 p.m. on the 17th day of January, 2020 until this Declaration is renewed or terminated in writing by the Council.

IN WITNESS WHEREOF the Council of the Town of Conception Bay South has by Resolution number 20-001 carried and declared this State of Emergency.

- carried unanimously

2. Termination of a State of Emergency

Resolution #20-002

Mayor French/Deputy Mayor Murphy

The Town of Conception Bay South declared a State of Emergency on January 17, 2020, pursuant to section 204 of the Municipalities Act, 1999, a Statute of the Province of Newfoundland and Labrador.

That Emergency is over and the Town of Conception Bay South now wishes to declare the Emergency has ended.

The Council of the Town of Conception Bay South hereby declares that the Emergency is terminated in the Town of Conception Bay South.

IN WITNESS WHEREOF the Council of the Town of Conception Bay South has by Resolution #20-002 carried and declared this State of Emergency is over.

- carried unanimously

Discussion

Mayor French commented on the decision to call a State of Emergency. He stated that the State of Emergency was called when it was no longer safe for the Town's staff, equipment and most importantly residents to be out on the roads. He noted that the warming center wasn't open during the SOE because it was not safe for residents to travel to the warming center.

Mayor French thanked staff who were volunteering to stay on overtime, volunteering to help the ambulances, etc.. He thanked supervisors, managers. As well as Directors. He stated that the Town was very fortunate to be able to have the assistance of local contractors. He also thanked 1st responders such as the fire department, police, and ambulance services. Finally, he thanked the residents for their patience for abiding by the State of Emergency.

Mayor French commented on children who have been shovelling out fire hydrants throughout the town. He stated that they are our unsung heroes.

Councillor Youden expressed kudos to staff. He stated that he is hearing many stories of people looking out to their neighbours.

Councillor Tilley stated that there is still major clean up to be done. He stated that patience will be required while we get this work done.

Councillor Hillier stated that there were many compliments on social media regarding a loader doing work on Sunday on Sparrow Drive.

Councillor Bent thanked the residents for their patience. He stated that staff step forward and perform at their best under the worst situations. He expressed appreciation to the Salvation Army as well for preparing and manning the warming centre.

Councillor Bursey stated that he was very pleased to hear the cooperation and eagerness to help from the staff. He expressed appreciation to staff, management as well as residents.

Mayor French stated that the Robert French Memorial Stadium and the Recreation Complex will be open tomorrow. The Conception Bay South Arena and walking track will not open until later in the week.

Return to Regular Agenda:

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for January 21, 2020

Resolution #20-003

Councillor Youden/Councillor Butler

Be it so resolved that the agenda of the meeting of January 21, 2020 be adopted as amended.

- carried unanimously

b. Adoption of the Meeting Minutes of December 17, 2019

Resolution #20-004
Councillor Hillier/Councillor Bent

Be it so resolved that the minutes of the meeting of December 17, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. NEW BUSINESS

Councillor Davis

stated that the Seniors Advisory Committee are looking for new volunteer members. She added that there is a new link on the Town's website that provides all pertinent information.

Councillor Youden

stated that he had attended the most recent meeting of the NEAJC (Northeast Avalon Joint Council) He congratulated the new members of board and noted that one item discussed was regulations on quarries.

Councillor Bent

said thank you to businesses who were ready to open when the State of Emergency was terminated. He also thanked Ward 1 residents who were in attendance at tonight's Council meeting. He noted that they are concerned with the proposed drill mud facility.

4. VISITORS, PRESENTATIONS AND PETITIONS

a. Council Travel – June – December 2019

Name	Reason for Travel	Date of Travel	Total Approved	Registration Amount	Total Amount
Junior Bursey	UMC Meeting - Lab City	August 14-17, 2019	\$2,000.00	-	\$2,249.13
Richard Murphy	ICSC Toronto Convention	September 23-26	\$2,000.00	\$339.00	\$2,506.04
Terry French	ICSC Toronto Convention	September 23-26	\$2,000.00	\$339.00	\$2,529.28
Rex Hillier	Envirosoil Site Visit, Bedford, NS	November 18, 2019	\$660.00	\$0.00	\$532.98
Darrin Bent	Envirosoil Site visit, Bedford, NS	November 18, 2019	\$660.00	\$0.00	\$657.07
Junior Bursey	Envirosoil Site Visit, Bedford, NS	November 18, 2019	\$660.00	\$0.00	\$532.98
Gerard Tilley	Envirosoil Site Visit, Bedford, NS	November 18, 2019	\$660.00	\$0.00	\$532.98
Gerard Tilley	Athletic Business Show 2019 - Orlando, FL	November 13-16, 2019	\$3,200.00	\$609.06	\$2,849.49

Councillor Bent stated that the amount for his travel to Bedford is slightly higher than others as he had required a change in his ticket. He noted that he has since reimbursed the Town the additional costs.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
 (Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on January 14, 2020

1. Acquisition of Property - 1322 Conception Bay Highway, Upper Gullies (Ward 4)

**Resolution #20-005
Councillor Hillier/Councillor Butler**

Be it so resolved that the Town acquire ownership of property at 1322 Conception Bay Highway, Upper Gullies (Property ID 192875) from the owner for the value of taxes outstanding on the property.

- carried unanimously

2. Planning and Development Committee Meeting Report

Resolution #20-006
Councillor Hillier/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of January 14, 2020, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on January 14, 2020

1. District Water Meter – Award

Resolution #20-007
Councillor Tilley/Councillor Bent

Be it so resolved that approval be given to enter into Prime Consultant Agreement with SNC Lavalin Inc. for the District Water Meters at the approximate cost of \$41,647.50 plus HST. Funds are available in the project account.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #20-008
Councillor Tilley/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of January 14, 2020, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

Presentation of recommendations of meeting held on January 14, 2020

1. Tender 19-19-Fully Inclusive Service Agreement on the Mechanical Equipment for the Conception Bay South Recreation Complex

Resolution #20-009
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to award Tender 19-19 for the Fully Inclusive Service Agreement on the Mechanical Equipment for Conception Bay South Recreation Complex (Pool) to Newfoundland Mechanical Ltd at a cost of \$7,300.00 plus HST, for a 3-year period, totaling \$21,900.00 plus HST. This also includes the potential for an additional 2-year optional extension at \$7,450.00 plus HST per year upon completion of the 3-year contract. This will be determined after year three (3). Funds are available in account 01-603-1000-7015.

- carried unanimously

2. Recreation and Leisure Services Committee

Resolution #20-010
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of January 14, 2020 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on January 14, 2020

1. Ratification of Manual Cheques Previously Released

Resolution #20-011
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$1,165,367.09.

- carried unanimously

2. Capital Invoices

Resolution #20-012
Councillor Davis/Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$181,537.99 as listed below:

Project	Vendor	Details	Amount
2018 Streets	Exp Services	Invoice #528965	\$17,070.17
2018 Streets	Farrells Excavating	Progress Claim #8 FINAL	\$8,728.50
2018 Streets Ph 2	Farrells Excavating	Progress Claim #6	\$94,356.61
2018 Streets Ph 2	Atlantic Geomatics	Invoice # 19-2891	\$920.00
2018 Streets Ph 2	Protek	Invoice #23996	\$11,523.00
Wastewater Treatment Plant Study	SNC Lavalin	Invoice #1466214	\$7,007.76
Traffic Study Phase 3	Harbourside	Invoice #1629	\$12,296.65
Worsley & Laurel Intersection	Stantec	Invoice #1451940	\$241.30
Effluent Monitoring	BioMaxx	Invoice #3773	\$3,519.00

Traffic Calming	Construction Signs	Invoice #40183	\$25,875.00
Total Capital Invoices:			\$181,537.99

- carried unanimously

3. Tax and Other Receivables Adjustments

Resolution #20-013
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to adjust tax and other receivable accounts as follows:

STEAF002	\$366.38
CHARG001	\$500.00
KENNM007	\$208.90

- carried unanimously

4. Municipalities Newfoundland and Labrador and Professional Municipal Administrators – Membership Fee

Resolution #20-014
Councillor Davis/Councillor Hillier

Be it so resolved that approval be given to pay membership fees for 2020 for Municipalities Newfoundland & Labrador and Professional Municipal Administrators in the amount of \$19,086.36. Funds are available in account 01-101-1000-7035.

- carried unanimously

5. FCM – Federation of Canadian Municipalities

Resolution #20-015
Councillor Davis/Councillor Butler

Be it so resolved that approval be given for payment of the 2020 membership fee of the Federation of Canadian Municipalities in the amount of \$6,314.55. Funds are available in account #01-101-1000-7035.

- carried unanimously

6. Order – 82 Lawrence Pond Road

Resolution #20-016
Councillor Davis/Councillor Tilley

Be it so resolved that the Order issued on March 12, 2019, under the Urban and Rural Planning Act, 2000 and the Occupancy and Maintenance Regulations ordering the property owner to complete the repairs to the accessory building located at 82 Lawrence Pond Road, Conception Bay South be rescinded.

- carried unanimously

7. Request for Proposals - 2020 Street Upgrading and Paving

Resolution #20-017
Councillor Davis/Councillor Bent

Be it so resolved that approval is given to call a Request for Proposals for Prime Consulting Services for the 2020 Street Upgrading and Paving Project. The project will include approximately \$2 million in street paving and \$0.5 million for sidewalks. Locations will be confirmed during the design stage.

- carried unanimously

Transferred from Committee of the Whole Meeting #1

1. Accounts Payable Cheque Register

Resolution #20-018
Councillor Davis/Councillor Butler

Be it so resolved that approval be given to pay accounts payable cheques totaling \$229,915.14.

- carried unanimously

8. Financial and Administrative Services Committee Report

Resolution #20-019
Councillor Davis/Councillor Bent

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of January 14, 2020 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Darrin Bent)**

No meeting held.

Councillor Bent read the following statement:

The Downtown CBS BIA held it's second 2020 Action Plan session Thursday night just hours before the storm.

It was a great session where the committee is moving forward with plans to make the BIA area in CBS distinctive. Plans include banners and beautification that will be distinctive to the area giving the BIA a feeling of downtown.

They will be coordinating through staff and Town departments to ensure plans are in line with regulations. The committee is excited about this initiative.

Coming up on January 30th at Manuels River Interpretation Centre – our 2nd Tourism Pie Workshop. It's a free workshop open to all those with an interest in the benefits of increased tourism to Conception Bay South, or anyone who would want to participate in or see an opportunity to grow tourism here.

We have a beautiful Town and shoreline close to the largest population base and convention base in the province and we are prime to be the Day Trip Capital of the province.

ACOA, the Provincial Government and Hospitality NL are all supporting our efforts and have brought great experience and knowledge to the table. So, come out to this free workshop – businesses, residents, artists, performers anyone with an interest in Tourism, this is for you. It will be held on January 30th at Manuel's River from 6 – 9 pm.

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:39 p.m.

Resolution #20-020 Councillor Bursey/Councillor Tilley

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk