

Regular Meeting #19 December 3, 2019

A Regular Meeting of Council convened in the Long Pond Boardroom at 7:05 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy), Chief Administrative Officer, Brian Crawley, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Planning and Development, Corrie Davis, Fire Chief John Heffernan, Director of Economic Development, Jennifer Lake, Communications Manager, Maggie Hynes and Executive Secretary, Jody Fifield.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for December 3, 2019

Resolution #19-406

Councillor Butler /Councillor Hillier

Be it so resolved that the agenda of the meeting of December 3, 2019 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of November 19, 2019

Resolution #19-407

Councillor Bursey/Councillor Butler

Be it so resolved that the minutes of the meeting of November 19, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Nil

4. NEW BUSINESS

Councillor Tilley

received calls from residents of Tilleys Road South pertaining to the road construction, the residents are not satisfied with the temporary fix. The town needs to keep an eye on it until the spring when construction starts again.

Councillor Hillier

Congratulations to Villa Nova Jr. high on their Grade 6 DARE graduation today. This program has seen 35,000 students go through in the past 17 years.

Councillor Bent

attended the DARE graduation at St. Georges Elementary and Villa Nova Jr. High in the last two weeks. Glad that we can partner with this program. It's great to be out there to represent council with Councillors Hillier and Butler along with MHA's Petten and Dinn and would like to recognize the Lions Club in their contribution today to the program.

Attended the Oil and Gas breakfast last week which drew 75 participants. Presentations from Nalcor's Vice President Jim Keating and NOIA CEO Charlene Johnson outlined the potential for the Oil and Gas industry to grow, and the resulting opportunities for business in Conception Bay South coming from increased exploration. Session was highly informative. The Town will be ready for spinoffs from the increased exploration leads. Conception Bay South is poised to be a great benefactor.

Attended the Tourism Marketing and Readiness Forum along with 30 participants. NL Tourism and tourism development partners marketing businesses and experience development were highly informative and well received by attendees. We are strategically located and poised ourselves as a day trip destination.

There is another forum scheduled for January. We will be planning an evening session in mid January. Continue to provide a forum for the business and artistic communities to encourage collaboration to develop intriguing tourism packages. Facilitate packages that the tourism industry can sell us to the province and beyond.

Councillor Butler

attended Michaels Jewelry as they celebrated their 20th anniversary last week, it was a great event for a long standing company in our town.

I had the pleasure to attend the Queen Elizabeth High Cap and Gown, great event on behalf of the Mayor, congratulations to all graduates.

Councillor Davis

We are a week away from the Pinty's Grand Slam of Curling event at the Arena. There are still some full event packages available. Also, the Weekend playoff packages and single draw tickets are now available and can still be purchased online at mileonecenter.com.

The Town of Conception Bay South hosted the Annual Tree Lighting and Christmas Kitchen Party event on Sunday, December 1, 2019. Due to the weather on November 30 the event had to be postponed until the 1st. The event started at 4:00 p.m. in the lot next to the Recreation Complex. The evening featured entertainment by Ray Lake, who provided some traditional Christmas songs that were enjoyed by the families attending. There were approximately 800 people in attendance.

There were 9 Youth Advisory Council members volunteering, serving hot chocolate and loot bags to the children. This year the 3rd Chamberlains Guides also volunteered for the event, they collected letters to Santa and food items that were being donated to the food bank.

There were 15 Guides that gave of their time to assist with volunteering. Santa arrived on a firetruck and at the end of the event the youth helped Santa load the food donations on the firetruck and Santa delivered them to the food bank. Special thanks to all who assisted to make this such a success.

Mayor French

the tree lighting was a great event to the biggest crowd to date. I met a little boy, Roger Porter, who lit the tree on Sunday, it was such a great experience to see the joy as he lit the tree.

attended the Oil and Gas Breakfast, great things happening in the sector as we listened to presentations from Jim Keating of Nalcor and Charlene Johnson from NOIA. We are putting the Town in a position to get just a little corner of this work.

Pinty's next week, great event and look forward to seeing everyone and I look forward to seeing our new ads.

The parade is this weekend. We recognize that residents are not all happy and traditions are being broken but I have seen many near misses at these parades with people collecting for the food bank and kids running for candy.

The Kiwanis have ran this event for the last 62 years. We would have loved to have them involved but with the short time lines we were facing we were forced to make the decision to take it over and adhere to the concerns of the RNC. Safety was of the utmost concern.

Please everyone come out and enjoy. There is a new section for kids with sensory issues as well as accessibility parking.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on November 26, 2019

**1. 81 Fowlers Road, Chamberlains (Ward 1)
Proposed Home Based Business**

**Resolution #19-408
Councillor Hillier/Councillor Davis**

Be It so resolved that the Application No. COM 19-064 related to a holistic health and lifestyle consulting business to operate from the dwelling at 81 Fowlers Road, Chamberlains be approved subject to the Town's Development Regulations for Home Based Businesses.

- carried unanimously

2. Planning and Development Committee Meeting Report

**Resolution #19-409
Councillor Hillier/Councillor Bursey**

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of November 26, 2019, be accepted as presented.

- carried unanimously

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on November 26, 2019

1. Engineering and Public Works Committee Meeting

**Resolution #19-410
Councillor Tilley/Councillor Butler**

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of November 26, 2019, be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES
COMMITTEE (Chair, Councillor Cheryl Davis)**

Presentation of recommendations of meeting held on November 26, 2019

Councillor Davis read the following statement:

The Town is currently preparing a Request for Proposals for the Building Envelope Retrofit for the Robert French Memorial Stadium. This is to include items such as the exterior siding, wall insulation and a new interior reflective ceiling membrane. Completion of this work would increase the energy efficiency of the building, while also improving the overall appearance of the building.

**1. Request for Proposals – Building Envelope Retrofit – Robert French
Memorial Stadium**

**Resolution #19-411
Councillor Davis/Councillor Bursey**

Be it so resolved that approval be given to call a Request for Proposals for Building Envelope Retrofit – Robert French Memorial Stadium.

- carried unanimously

2. Recreation and Leisure Services Committee

Resolution #19-412
Councillor Davis/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of November 26, 2019 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Item Transferred from Committee of the Whole Meeting #23

1. Sick Leave Management Consultant

Resolution #19-413
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to engage Mercer Marsh Benefits to conduct a review of the Town's sick leave program at an approximate cost of \$56,000 plus HST, expenses and disbursements. Funds are available in account #01-102-1000-7615.

- carried unanimously

Presentation of recommendations of meeting held on November 26, 2019

1. Accounts Payable Cheque Register

Resolution #19-414
Councillor Youden/Councillor Hillier

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$191,776.19.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #19-415
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$306,899.61.

- carried unanimously

3. Capital Invoices

Resolution #19-416
Councillor Youden/Councillor Bent

Be it so resolved that approval be given to pay capital invoices totaling \$71,936.83 as follows:

Project	Vendor	Details	Amount
2018 Streets	Exp Services	Invoice #519321	\$59,419.08
Tilley's Road South Phase 3	SNC Lavalin	Invoice #1454809	\$12,517.75
Total Invoices:			\$71,936.83

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #19-417
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to adjust tax and other receivable accounts as follows:

NOBLE001	\$358.48
BRISA001	\$610.95
RYAND003	\$11,236.56
ESTAG011	\$12,611.10
GREEK001	\$8,941.71

GREER019	\$3,748.50
ESTAE019	\$7,134.44
ESTA.001	\$7,953.99
BISHR020	\$4,823.67
RENTE001	\$6,841.03

- carried unanimously

5. Power of Sale

Resolution #19-418
Councillor Youden/Councillor Bursey

Be it so resolved that the town initiate the power of sale process for outstanding taxes on the following properties:

Roll Number	Civic Address
6282-0-0110	22 Noseworthys Lane
1018-0-0180	26 Browns Lane
3462-1-0190	49-59 Greeley Gardens
8496-1-0210	41-51 Steep Nap Road
9165-0-0585	2318-2318A Topsail Road
4996-0-0200	244-276 Ledrews Road
3472-0-0410	108A Greeleytown Road
9833-1-0050	11 Woodgrove Acres

- carried unanimously

6. Change in Meeting Schedule

Resolution #19-419
Councillor Youden/Councillor Davis

Be it so resolved that the Public Meeting for January will be held on January 21st, 2020.

- carried unanimously

7. Financial and Administrative Services Committee Report

Resolution #19-420
Councillor Youden/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of November 26, 2019 be accepted as presented.

- carried unanimously

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Darrin Bent)**

Presentation of recommendations of meeting held on November 26, 2019

1. Economic Development and Tourism Committee Meeting Report

Resolution #19-421
Councillor Bent/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of November 26, 2019 be accepted as presented.

- carried unanimously

Councillor Bent read the following statement:

Downtown CBS is continuing the development of its strategic and action planning for 2020. The group's goal is to increase awareness of the Downtown area, through a multi-faceted effort that includes branding and key messaging, physical differentiation of the Business Improvement Area guided by the brand, gaining a foothold online through multiple social media channels.

The Downtown CBS group are also having a Santa Selfie Contest. While at the parade Snap a selfie, family photo or any image of the wonderful floats in this year's Santa Claus Parade and be entered to win one of three \$50 gift cards for a business in Downtown CBS of the winners choice! Be sure to follow and tag @downtowncbs PLUS use the hashtag #downtowncbs on Facebook, Twitter or Instagram. Enter as many times as you like!

Receive a bonus entry if you sign up for their Downtown CBS email newsletter on their new website: <https://downtowncbs.com/contest>. More details about the contest can also be found on the website! Specific details about the parade can be found on the Town of CBS website.

The Film and Television industry is no stranger to Conception Bay South. *The Existence Of Magic*, a CBC Gem production, was filmed at Topsail Beach along the East coast trail last weekend and as recent as today there was filming taking place in the Old Anglican Church in Topsail for another film.

There is tremendous opportunity for the Town to welcome this industry and staff will be reaching out to capitalize on the economic activity and draw attention of film and television producers to promote what CBS can offer to producers and location scouts and to streamline processes to help them set up shop.

The Town's natural beauty, diverse landscapes and rural/urban mix has vast potential.

The Hangout opened for business on Nov. 29/19 at 54 Conception Bay Highway. The family friendly gaming café has a wide range of activities for all ages, including virtual reality stations, modern & retro video games, and a wide selection of board games. In addition, there is a really neat vegan-friendly café with homemade sandwiches, espresso, coffee, and baked goods. And wifi!

Currently opens at 12 PM, offering a different lunch option in the Manuels area.

Staff are working on a Ribbon Cutting Grand Opening ceremony which will occur in the coming weeks.

The commercial offerings at 54 Conception Bay Highway continue to evolve and add to the Downtown area; this civic address is also home to **Funky Junk Home Décor** which opened the second week of October.

This retail location with a wide range of home décor, exclusive craft and art products, and classes for clients to explore their inner artist. Their support for local art and craft vendors culminated in a mini market held this past Saturday, November 30, collaborating with nine vendors to expand their offerings to their clients.

We are finally able to announce that Starbucks is coming to Conception Bay South, located next to Scotiabank on Conception Bay Highway.

December 10th is the Annual Riley Mercer Toy Drive and the Squash Club will be collecting Toys during their tournament in support of the toy drive.

The RNC Public Complaints Commission has opened an office at Villa Nova Plaza. An independent review authority established to hear and investigate complaints against members of the Royal Newfoundland Constabulary they, when appropriate, conduct public hearings in respect of particular complaints.

Submission to RNCPCC must be made in writing; forms to do so are available at the Commission office, and will be accepted there or at any RNC detachment. The commission works with the Chief of the RNC to investigate and resolve complaints from the public regarding conduct of constabulary members.

10. OTHER COMMITTEE REPORTS

11. ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Resolution #19-422
Councillor Hillier /Councillor Tilley

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Jody Fifield
Executive Secretary