

Regular Meeting #16 October 15, 2019

A Regular Meeting of Council convened in the Long Pond Boardroom at 7:04 p.m. in the presence of Mayor French, Councillors (with the exception of Deputy Mayor Murphy), Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Finance, Liz Davis, Director of Engineering and Public Works, Jennifer Norris, Director of Recreation and Leisure Services, Dave Tibbo, Director of Planning and Development, Corrie Davis, Fire Chief John Heffernan, Director of Economic Development, Jennifer Lake, and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for October 15, 2019

Resolution #19-338
Councillor Butler/Councillor Tilley

Be it so resolved that the agenda of the meeting of October 15, 2019 be adopted as amended.

- carried unanimously

b. Adoption of the Meeting Minutes of October 1, 2019

Resolution #19-339
Councillor Youden/Councillor Burse

Be it so resolved that the minutes of the meeting of October 1, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. Proclamation – Disability Employment Awareness Month

Mayor French proclaimed the month of October, 2019 as Disability Employment Awareness Month in the Town of Conception Bay South.

b. Proclamation – International Stuttering Awareness Day

Mayor French proclaimed October 22, 2019 as International Stuttering Awareness Day in the Town of Conception Bay South. Allison O'Brien, Board Member with the Newfoundland and Labrador Stuttering Association was in attendance.

4. NEW BUSINESS

Councillor Youden

stated that he will bring a copy of the proclamation for the Disability Employment Awareness Month back to the association as he is on the Board at Visions Employment.

Councillor Tilley

expressed congratulations to those involved in the outdoor classroom.

stated that the road upgrades are continuing and hoping to finish on schedule.

Councillor Hillier

reminded all of public hearing tomorrow night pertaining to a proposed Drill Mud facility. The meeting will be held at 7:00 p.m in the Greenslades Gallery.

Councillor Bent

commented on the proposed Drill Mud processing and storage facility. He stated that he is very interested in hearing what the proponents have to say. He stated that some residents have concerns as they have not seen anything like this facility before.

stated that the completion date as contained in the tender for the Fowlers Road upgrade is mid-November. He stated that this work has been ongoing for three months.

Councillor Butler

attended the first annual Harvest Festival at the Community Garden. She said it was a great day and showed great community spirit.

Councillor Davis

stated that the 2019 Canadian National Soccer Championships, for both male and female concluded yesterday. The Topsail Soccer Complex hosted several games and many accolades were received from participants and visitors on our excellent facility. Kudos to the CBS Soccer Association who played a large roll in hosting the games in our Town.

stated that on October 31, for a second year, the Town will be offering alternative Halloween treats for residents. To help promote an active lifestyle, at the Recreation Complex, any children in costume will receive a free skate pass. Passes will also be given out in loot bags for children attending our Halloween Skating Party.

stated that the Town will be putting of a Fall Health and Wellness Fair on Saturday, November 16 at Admirals Academy from 10:00 am – 3:00 pm. The Fair will showcase resources available in Conception Bay South as they relate to all facets of health and wellness. This includes everything from fitness, to finances, to emotional wellness. There is still time for local businesses to sign up as a vendor for this fair. To date we have 10 vendors registered with more incoming.

We are counting down the days until Conception Bay South will again play host to the Pinty's Grand Slam of Curling Boost National. We want to remind all fans and curling enthusiasts that

from Dec 10-15, they can have a front row seat for all the action, as full event ticket packages are still available. You can call Mile One Centre, purchase at their box office or visit www.mileonecentre.com for tickets. Last year was a huge success and we hope to have another full house to this year's event.

Mayor French

stated that he also attended the Harvest Festival. He stated it was a great event and that corporate sponsors are already lined up for the event next year.

stated that we are now in the process of planning for the 2020 budget and we're encouraging residents to provide their input by using our interactive, online budget tool, that can be found on our website.

We want residents to help shape our next budget and it's important for us to know what their priorities are.

Provide us with important feedback on how you'd like to see your tax dollars spent. We want our community to be engaged in the decision-making process.

So far, we have received nearly 170 feedback responses and the average time to complete our survey is just 5 minutes.

The Town is also spearheading a 'budget 2020 telephone survey' to gather information from residents on their priorities for various civic services and programs. Residents may receive a call for feedback over the next couple of weeks.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on October 8, 2019

**1. 2465 Topsail Road, Topsail (Ward 1)
Town Property**

**Resolution #19-340
Councillor Hillier/Councillor Butler**

Be it so resolved that a request to sell a parcel of Town owned land at 2465 Topsail Road, Topsail be refused on the basis that the land is intended for future upgrades to the intersection of Spruce Hill Road with Topsail Road and infrastructure related to the pedestrian activated traffic control lights is located within the property.

- carried unanimously

**2. 26B Poppys Lane, Foxtrap (Ward 2)
Sale of Town-Owned Land**

**Resolution #19-341
Councillor Hillier/Councillor Bursey**

Be it so resolved that resolution #19-026 be rescinded.

AND FURTHER

Be it further resolved that the Town of Conception Bay South convey approximately 133m² of land south of 26 Poppys Lane to the owner of the adjacent property at 26 Poppys Lane, on the condition that the owner of 26 Poppys Lane convey to the Town land at the front (along the eastern boundary) of 26 Poppys Lane to facilitate future road improvements to Poppys Lane as compensation, and that the owners of 26 Poppys Lane compensate the Town for the difference in value of land for the two parcels.

- carried unanimously

**3. 95 Peachytown Road, Foxtrap (Ward 2)
Discretionary Use Application**

**Resolution #19-342
Councillor Hillier/Councillor Youden**

Be it so resolved that the Application No. COM 19-053 seeking approval to operate a cabinetry manufacturing and finishing business within an accessory building at 95 Peachytown Road, Foxtrap be approved subject to compliance with the National Building Code and any requirements of Service NL with respect to the proposed business.

- carried unanimously

**4. 825 Conception Bay Highway, Kelligrews (Ward 3)
Municipal Plan Amendment No 17, 2018 &
Development Regulations Amendment No. 31, 2018**

**Resolution #19-343
Councillor Hillier/Councillor Tilley**

Be it so resolved that Council accept the report and recommendations of the Commissioner regarding the Public Hearing for Conception Bay South Municipal Plan Amendment No. 18, 2010 and Development Regulations Amendment No. 31, 2019.

AND FURTHER

Be it further resolved that under the authority of Section 23 of the *Urban and Rural Planning Act, 2000* the Town Council of Conception Bay South approve Conception Bay South Municipal Plan Amendment No. 18, 2019 and Development Regulations Amendment No. 31, 2019, as adopted.

- carried unanimously

**5. 6 Chaytors Place, Chamberlains (Ward 1)
Proposed Home Based Business**

**Resolution #19-344
Councillor Hillier/Councillor Bursey**

Be it so resolved that Application No. COM-19-060 seeking approval of a Home-Based Business at 6 Chaytors Place, Chamberlains be refused as the proposed use of an accessory building for automotive detailing is explicitly prohibited by Section 6.7.2(a) of the Conception Bay South Development Regulations.

- carried unanimously

Transferred from Committee of the Whole #18

1. Wharf - Perrins Road

**Resolution #19-345
Councillor Hillier/Councillor Bent**

Be it so resolved that Resolution No. 19-225, approved by Council at its July 16, 2019 meeting, be rescinded.

AND FURTHER

Be it further resolved that the Town recommend that the Department of Fisheries and Land Resources approve Crown Land Application No. 116946 that seeks an amendment to an existing Crown Land License for a new finger pier, ice wall, and floating dock at the southern end of an existing wharf at Perrins Road, Long Pond subject to the condition that no commercial activity be permitted in association with the wharves and dock.

- 7 yeas
- 1 nay (Bursey)
- motion carried

Return to regular agenda:

6. Planning and Development Committee Meeting Report

Resolution #19-346
Councillor Hillier/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of October 8, 2019, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)

Presentation of recommendations of meeting held on October 8, 2019

1. Ratification of PO #2019-0979

Resolution #19-347
Councillor Tilley/Councillor Bent

Be it so resolved, that approval be given to Cummins Sales and Service to ratify PO #2019-0979 in the amount of \$10,196.93, plus HST. Funds to be taken from account 01-301-8118-5415.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #19-348
Councillor Tilley/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of October 8, 2019, be accepted as presented.

- carried unanimously

Councillor Bent stated that there has been an adjustment made to the work plan for the Fowlers Road upgrades. He advised that a raised crosswalk with flashing beacons will be included at the intersection of Cozumel.

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

Presentation of recommendations of meeting held on October 8, 2019

1. Recreation and Leisure Services Committee

Resolution #19-349
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of October 8, 2019 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Transferred from Committee of the Whole #18

1. Premier's Forum on Local Government

Resolution #19-350
Councillor Youden/Councillor Davis

Be it so resolved that Mayor Terry French be nominated to represent the MNL Avalon Region for the 2019 Premier's Forum on Local Government to be held in St. John's, NL on November 14, 2019.

- carried unanimously

Presentation of recommendations of meeting held on October 8, 2019

1. Accounts Payable Cheque Register

Resolution #19-351
Councillor Youden/Councillor Davis

Be it so resolved that approval is given to pay cheques totaling \$38,443.00 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #19-352
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given for the payment of manual cheques previously released totaling \$546,850.04.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #19-353
Councillor Youden/Councillor Davis

Be it so resolved that approval be given to ratify direct payments previously released totaling \$327,882.19.

- carried unanimously

4. Capital Invoices

Resolution #19-354
Councillor Youden/Councillor Bent

Be it so resolved that approval is given to pay capital cheques totaling \$1,032,834.69 as follows:

Project	Vendor	Details	Amount
Legion Road Upgrades	Atlantic Construction Elite Services	Invoice #2291	\$8,261.00
2018 Streets	Farrells	Progress Claim #6	\$11,660.54
2018	Exp Services	Invoice #513503	\$59,520.60
2018 Streets Phase 2	Farrells	Progress Claim #3	\$953,392.55
Total Invoices			\$1,032,834.69

- carried unanimously

5. Tax and Other Receivables Adjustments

Resolution #19-355
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

PEDDM006	\$627.17
ROLLG001	\$1,330.67
MURP005	\$892.93
LOBLA001	\$201.80
THESO002	\$1,646.34

- carried unanimously

6. Donation Request – Holy Spirit High School

Resolution #19-356
Councillor Youden/Councillor Butler

Be it so resolved that approval be given for the donation of \$250.00 to Holy Spirit High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

- carried unanimously

7. Donation Request – Queen Elizabeth Regional High School

Resolution #19-357
Councillor Youden/Councillor Bursey

Be it so resolved that approval be given for the donation of \$250.00 to Queen Elizabeth Regional High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

- carried unanimously

8. Rescind Order – 10 Cronins Place

Resolution #19-358
Councillor Youden/Councillor Bursey

Be it so resolved that the Order issued on June 3, 2019, under the Municipalities Act, 1999 and the Waste Disposal and Property Regulations ordering the removal of wrecked, dismantled and inoperative vehicles, vehicle parts, tires and debris from the property located at 10 Cronins Place, Conception Bay South be rescinded.

- 7 yeas
- 1 abstention (Tilley)
- motion carried

Councillor Tilley declared a conflict of interest with this item as his mother lives in the immediate area. He vacated the Chambers at 7:47 p.m. and returned at 7:48 p.m.

9. Personnel – Economic Development Coordinator

Resolution #19-359
Councillor Youden/Councillor Bent

Be it so resolved that, pending acceptable documentation, approval be given to appoint Colin Heffernan to the position of Economic Development Coordinator as per the terms and conditions of the employment contract.

- carried unanimously

10. Financial and Administrative Services Committee Report

Resolution #19-360
Councillor Youden/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of October 8, 2019 be accepted as presented.

- carried unanimously

9. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on October 8, 2019

1. Communications and Economic Development Committee Meeting Report

Resolution #19-361
Councillor Bent/Councillor Youden

Be it so resolved that the recommendations/decisions made at the Communications and Economic Development Committee meeting of October 8, 2019 be accepted as presented.

- carried unanimously

Councillor Bent commented on a tourism committee that has been meeting to discuss growing tourism in the community. He stated the Committee met this past week to talk about where we are and where to go. He stated that an asset list has been created but that local talent may also be a draw for tourists to package with our physical assets.

Stated that he had attended the annual BIA breakfast this past week. He stated that the BIA has been doing a great job in supporting the businesses within their area and that he would like to see it extended.

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:56 p.m.

Resolution #19-362
Councillor Hillier/Councillor Bursey

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk