

Regular Meeting #14 September 17, 2019

A Regular Meeting of Council convened in the Long Pond Boardroom at 7:03 p.m. in the presence of Mayor French, Councillors, Chief Administrative Officer, Brian Crawley, Town Clerk, Gail Pomroy, Director of Engineering and Public Works, Jennifer Norris, Director of Planning and Development, Corrie Davis, Director of Recreation and Leisure Services, Dave Tibbo, Director of Economic Development, Jennifer Lake, and Communications Manager, Maggie Hynes.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for September 17, 2019

Councillor Bent requested the Communications and Economic Development Committee report be moved to item #5.

Resolution #19-302

Councillor Bursey/Councillor Butler

Be it so resolved that the agenda of the meeting of September 17, 2019 be adopted as amended.

- carried unanimously

b. Adoption of the Meeting Minutes of September 3, 2019

Resolution #19-303

Councillor Youden/Councillor Davis

Be it so resolved that the minutes of the meeting of September 3, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Mayor French read the following statement:

It is with great sadness that I advise that a town employee, Wallace Hillier, sadly passed away this week. Wallace was a co-worker and a friend to many of us here. He spent the last 8 years working as a part-time maintenance custodian, primarily within the Recreation and Leisure Services Department.

Visitation will take place at Hickey's Funeral Home, 570 Conception Bay Highway on:

Wednesday, September 18, 2019 from 2:00 - 4:00 pm and 7:00 -9:00 pm and on Thursday, September 19, 2019 from 11:30 a.m. to 1:30 p.m.

The funeral will take place on Thursday, September 18 at Hickeys Chapel at the Funeral home at 2:00 pm.

Our thoughts, prayers, and condolences go out to his friends, family, children and coworkers during this difficult time.

Mayor French then called for a moment of silence in honour of Town employee, Wallace Hillier.

a. Proclamation – Childhood Cancer Awareness Month

Mayor French will proclaim the month of September as Childhood Cancer Awareness Month in the Town of Conception Bay South. The Little family was in attendance to represent Kaiden Little who passed away with Childhood Cancer.

b. Scotts Miracle-Gro Best Garden Contest

The winners of the Scotts Miracle-Gro Best Garden Contest were announced. Participants as follows were in attendance to receive a certificate and prize package from the Town.

- Business Recognition Award – Dawe's Plumbing and Heating
- Community Space Recognition – Tommy Ricketts Peace Park – Kiwanis Club of Kelligrews
- 1st Place Residential – 9 Jasmine Place

- 2nd Place Residential – 29 Windy Cove Lane
- 3rd Place Residential – 67 Cambridge Crescent

- 4th Place Residential – 15 Tobins Place
- 5th Place Residential – 53 Flats Road

Mayor French thanked all residents for keeping Conception Bay South beautiful and thanked the judges involved with this competition.

4. NEW BUSINESS

Councillor Youden

commented on a group of residents from Fowlers Road who had contacted the Town regarding the ongoing upgrades to the road.

Deputy Mayor Murphy

stated that he had attended a MADD Avalon Chapter event on Sunday. He stated that MADD has donated a bench to the Manuels River Trail dedicated for people to reflect and remember loved ones who have been victims of drunk driving.

Councillor Tilley

reminded residents of ongoing road construction and requested drivers to be careful and patient.

Councillor Butler

expressed condolences to family, friends and co-workers of Wallace Hillier on his recent passing.

stated that she had attended the Special Olympics Softball closing ceremony.

Councillor Davis

stated that the Conception Bay Jr Renegades will start defense of their league championship with their home opener on September 21 against The Northeast Eagles. Game time is 7:00 p.m. and tickets can be purchased at the

door, \$5.00 for adults and \$3.00 for students, children under 12 admitted free when accompanied by an adult.

stated that Terry Fox Run took place this past Sunday, September 15, 2019. There were approximately 30 participants at the event and over \$590 was raised for the Terry Fox Foundation. This includes online and run day donations.

stated that on Monday, September 16, the Town hosted a re-opening of the Sparrow Drive Playground, following recent upgrades. From 5:00 – 6:00 pm, the Town hosted a BBQ, and a craft by Melanie Doyle. The event had about 60 neighborhood residents attend, who were all very happy with the playground and thankful to the Town for the event.

Mayor French

stated that the Town was successful in completing much needed road work within Town. He stated that Council also focused on sidewalks within the 1.6 km school zones. He stated that we would love to see sidewalks on every road but the money just isn't there. He requested the patience of residents and reminded drivers to be aware of children on the roads.

5. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

Presentation of recommendations of meeting held on September 10, 2019

1. Economic Development and Tourism Committee Meeting Report

Resolution #19-304

Councillor Bent/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of September 10, 2019 be accepted as presented.

- carried unanimously

Councillor Bent vacated the Chamber at 7:27 p.m.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)**

Presentation of recommendations of meeting held on September 10, 2019

**1. 18-22 Henrys Place, Chamberlains
Proposed Firewood Storage and Processing use**

**Resolution #19-305
Councillor Hillier/Councillor Bursey**

Be it so resolved that Application No. 19-121 seeking approval of a firewood processing and storage operation at 18-22 Henrys Place, Chamberlains be refused under Council's discretionary authority provided by Section 10.7 of the Town's Development Regulations on the basis that the existing private road is not up to an appropriate commercial or industrial standard, and that the proposed use is incompatible with adjacent residential uses.

- 6 yeas
- 1 nay (Youden)
- 1 abstention (Butler)
- motion carried

Councillor Butler declared a conflict of interest with this item as her spouse has a similar business within the Town. She vacated the Chamber at 7:27 p.m. and returned at 7:29

**2. Sale of Town Owned Land Request
12A Denford Estates, Chamberlains**

**Resolution #19-306
Councillor Hillier/Councillor Bursey**

Be it so resolved that the Town seek approval of the Minister of Municipal Affairs and Environment to sell Town owned land known as 12A Denford Estates, Chamberlains (Property ID 202412) to the owners of 12 Denford Estates, Chamberlains, in accordance with Subsection 201.2(7) of the *Municipalities Act, 1999*.

- carried unanimously

3. Planning and Development Committee Meeting Report

Resolution #19-307
Councillor Hillier/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of September 10, 2019, be accepted as presented.

- carried unanimously

**7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)**

Presentation of recommendations of meeting held on September 10, 2019

1. Residential Waste Regulations – Amendment

Resolution #19-308
Councillor Tilley/Councillor Hillier

Be it so resolved that the Residential Waste Regulations be adopted as presented.

**RESIDENTIAL WASTE REGULATIONS
PUBLISHED BY AUTHORITY**

Pursuant to the powers conferred by Section 414 (pp) of the *Municipalities Act, 1999*, Chapter M-24, SN 1999, the Town of Conception Bay South has made the following Regulations.

REGULATIONS

1. TITLE

These Regulations shall be cited as the "Town of Conception Bay South Residential Waste Regulations".

2. DEFINITIONS

In these Regulations:

- (a) "**Regulations**" shall mean the Town of Conception Bay South Residential Waste Regulations.
- (b) "**Act**" shall mean the *Municipalities Act, 1999*.
- (c) "**Automated Waste Collection**" shall mean collection of waste using specifically designed equipment without manual labour to collect and empty waste from private property to the collection vehicle.
- (d) "**Bulk Items**" shall mean heavy or bulky items such as stoves, refrigerators, dishwashers, clothes washers and dryers, furnaces, boilers, bed springs, furniture, fencing, boxes, barrels and similar items.
- (e) "**Construction Waste**" shall mean any used building materials discarded during or after alterations or renovations.
- (f) "**Council**" shall mean the Town Council of the Town of Conception Bay South.
- (g) "**Garbage Bags**" shall mean bags in the form of polyethylene specifically manufactured for the purpose of collecting household garbage including regular, large and extra-large garbage bags provided that the filled garbage bag does not exceed 18 kilograms, 40 pounds, in weight and fastened at the top. For the purpose of recycling, a bag shall mean transparent, blue polyethylene plastic bag fastened at the top. For the purpose of yard waste, a bag shall mean transparent, clear polyethylene plastic bag fastened at the top and can be easily identified as yard waste.
- (h) "**Garbage Containers**" shall mean storage facilities for the purpose of storing bags of garbage during periods between collections.
- (i) "**Garden Waste**" shall mean the waste materials from garden consisting of grass clippings, dead branches, bushes, weeds, plants, stones and other small materials.
- (i) "**Hazardous Material**" shall mean anything that includes harmful liquids, chemical waste, ammonia, acids, pharmaceutical products, paints, oils, and pesticides.
- (k) "**Nuisance**" shall mean anything or any conditions of things which is or may become injurious or dangerous or presents an obstruction to

pedestrians or vehicular traffic or anything or any condition of things that in the opinion of Council has an unpleasant effect on the senses or adversely affects the amenities of the surrounding property.

- (l) **"Household"** shall be defined as any single family residence with or without an apartment(s)/unit(s). The following shall not receive town waste collection:
 - i. Condominium (may receive recycling collection)
 - ii. Apartment building
 - iii. Senior Complex
 - iv. Properties considered Commercial, except four unit dwellings and Community Care Homes, as defined by the Provincial Government.

- (m) **"Recycling Materials"** shall mean all fibre, metal and plastic products accepted by the Eastern Waste Management Facility. Some examples are but not limited to:
 - i. Most cardboard;
 - ii. All papers except with wax composition
 - iii. Most plastic containers
 - iv. Tin cans
 - v. Other materials that the Town may specify.

- (n) **"Refuse"** shall mean all other miscellaneous waste materials not specifically defined as residential garbage.

- (o) **"Residential Garbage"** shall mean all household garbage suitable for acceptance by the Robin Hood Bay Waste Management Facility unless otherwise identified in these Regulations and does not include recycling, building or hazardous waste material.

- (p) **"Waste"** shall mean all residential garbage, recycling materials and garden waste.

- (q) **"Waste Cart"** shall mean wheeled container supplied by the Town for waste collection.

- (r) **"Covering"** shall mean container, bag or net.

- (s) **"Town"** shall mean the Town of Conception Bay South.

3. APPLICATION

These Regulations shall apply within the boundaries of the Town.

4. COLLECTION OF RESIDENTIAL WASTE

- (a) No household shall dispose of any waste in the Town except in accordance with these Regulations.
- (b) Residential waste may be collected manually or automated. As such different sections within this Regulation may apply where referenced.
- (c) All acceptable waste shall be placed at the curb or approximately 6.0 meters from the road center line in cases of absent curb, except households with automated waste services (see Section 7). Residential garbage must be completely covered. Bulk garbage, yard waste and recycling does not require covering. Net coverings are to be weighted, nylon or polyester material with mesh size no larger than 25mm x 25mm.
- (d) Residential garbage may include garden waste and animal feces provided it is double bagged in smaller bags and then placed in a larger garbage bag.
- (e) Residential garbage and recycling shall not be placed at the curb for collection except on the day designated for collection as determined by the Town, no earlier than 6:00 a.m and no later than 7:30 a.m.
- (f) All waste placed for collection in a manner not provided by these Regulations shall not be collected. Uncollected waste shall be removed by the household from the front of the premises no later than 7:00 p.m. of the day that the waste was placed for collection. Containers and nets shall be removed by this time.

5. RESTRICTIONS

- (a) No household shall put out for collection more than ten (10) garbage bags on any one (1) collection day. Households with automated waste collection service shall fit all garbage bags in the cart, with lids closed completely, provided by Town as per Section 7.
- (b) Hazardous material shall not be deposited or placed in a garbage container or bags for collection.
- (c) No caustic substance such as bleach shall be poured or used on garbage containers or bags.
- (d) No household shall dispose of a hypodermic needle, syringes or other sharp objects except in a sealed and puncture proof container.

- (e) Soot and ashes shall be placed in a garbage bag and shall be securely tied and marked as "soot and ashes".
- (f) No liquids shall be deposited or placed in a garbage bag for collection.
- (g) If for any reason, the contents of a garbage bag has not been adequately drained of all liquids, or becomes wet, or is of a fluid consistency, it shall not be collected by the Town.
- (h) No household shall place the following materials out for collection:
 - i. Any metal objects which the Town does not consider to be residential garbage;
 - ii. Car wrecks, parts, frames, engines;
 - iii. Construction waste;
 - iv. Asphalt shingles;
 - v. Highly combustible materials such as sawdust, oil or gasoline soaked rags, gas containers, ammunition or other explosive matter, chemicals, acids or their residues, derivatives or by-products;
 - vi. Tree limbs;
 - vii. Earthen material, rocks, bricks, soil, and similar material;
 - viii. Discarded vehicle oil;
 - ix. Partially filled paint cans;
 - x. Hazardous material;
 - xi. Furniture and appliances;
 - xii. Items weighing more than 18 kilograms or 40 pounds;
 - xiii. Used propane containers;
 - xiv. Broken glass;
 - xv. Any item, refuse or material which the Town considers to be a hazard to the Waste Collection Equipment Operators or the environment; or
 - xvi. Any item that the Town does not consider to be a normal component of residential garbage.
 - xvii. Loose animal feces or litter.
- (i) No person or persons shall permit any animal owned by him or under his control to pick over, interfere, disturb, remove or scatter any residential garbage, refuse or material placed out for collection.
- (j) Covers cannot include tarps, blankets, etc.

6. STORAGE AND DISPOSAL

- (a) Each owner or operator of a building containing five (5) or more dwelling units, shall be responsible for removal of residential garbage and refuse from their premises on a weekly basis to a provincially recognized waste management facility.
- (b) Each owner or operator of a business, or property assessed as Commercial, within the Town shall be responsible for the removal of refuse or other materials from their premises on a weekly basis to a provincially recognized waste management facility, with the exception of Community Care Homes, as defined by the Provincial Government.
- (c) The household, builder or contractor shall be responsible for the removal of construction waste, refuse or other materials from any construction site to a provincially recognized waste disposal facility in a timely fashion.
- (d) Every household shall be responsible for the removal of the disposal of material other than residential garbage.
- (e) No household shall store garbage in a container other than as specified in these Regulations unless the container is located at the rear of the residential building.

7. AUTOMATED WASTE COLLECTION

7.1 FEES

The annual fees, as approved by Council, for automated waste collection services are due and payable by owner, applicable under these Regulations, whether or not;

- (a) The household is occupied or unoccupied for any length of time.
- (b) The owner or occupier of the household makes use of the service.
- (c) The service is interrupted or altered in any manner.

7.2 ALLOCATION

- (a) Each household shall be allocated one cart unless otherwise approved by Council. Each cart contains a serial identification number within the cart for Town record purposes.

- (b) All carts remain with the household, even in the event of owner and/or occupier change, and are the property of the Town.
- (c) If an additional cart is required by the owner of the household, the owner shall submit the applicable form for review and approval by Council, or designate. Council may consider approving an additional cart(s) where a household has more than one unit/apartment. Additional fees will apply as approved by Council. There is a maximum of **two** carts per household for dwellings with two or three units/apartments and a maximum of **three** carts for dwelling with 4 units/apartments.

A Community Care Home, as defined by the Provincial Government may receive one cart upon application by property owner.

An apartment, paying applicable municipal fees, located within a business or property identified as commercial, may received one cart upon application by property owner.

- (d) All carts are the responsibility of the household owner. Replacement and maintenance fees will apply, as approved by Council, for vandalized, stolen or lost carts.
- (e) The Town will deliver carts and may replace or repair at its cost carts that are defective or damaged as a result of waste collection efforts.

7.3 CARTS

The Town will not collect household waste from a cart other than supplied by the Town. The owner shall ensure carts are kept in good and clean condition and are not used for any other purpose other than waste collection as identified within these Regulations.

One month after automated waste collection begins at the household, all other containers must be removed from front of property, including but not limited to; wooden garbage boxes, steel containers, permanent plastic containers and all other permanent garbage containers.

- (a) Carts shall be stored:
 - i. With lids closed at all times;

- ii. On private property of the household in a reasonable manner that does not interfere with Town services or public.

(b) Carts shall be placed for collection:

- i. On the household scheduled collection day;
- ii. Immediately adjacent to the street fronting property but not on sidewalks. Where curb exists and no interference to street usage, carts can be placed on street with wheels adjacent to curb;
- iii. So cart orientation is as indicated on cart;
- iv. So at least one meter of clearance is on each side of the cart and three meters above the cart;
- v. So cart is accessible and from snow banks, ice, parked cars or other obstructions;
- vi. So cart will not likely overturn and is clearly visible and safely accessible;
- vii. So that it does not interfere with pedestrian or vehicle traffic;
- viii. In a location that does not meet 7(b) (ii) by submission of the applicable form and approved by Council, or designate.

(c) Carts shall not be filled or collected if:

- i. The lid does not close completely and easily;
- ii. The weight exceeds 300 pounds or 136 kilograms;
- iii. Loose waste or small bags are contained within cart;
- iv. The collection cannot easily empty contents;
- v. Prohibited materials are contained as per section 5(h) of these Regulations;
- vi. Modified by owner or occupier.

7.4 RESTRICTED PARKING

On street parking is prohibited during the regular scheduled waste collection day between hours 7:00 a.m. and 5:00 p.m.

8. BULK ITEMS

- (a) Collection of bulk garbage shall be by special collection only. The household shall book and pay for a bulk garbage appointment.
- (b) Bulk items to be collected as bulk garbage shall not be placed at the curb earlier than 48 hours prior to the scheduled collection.

- (c) No occupant shall place the following items out for bulk garbage collection:
- i. Car wrecks, parts, frames and engines;
 - ii. Construction debris;
 - iii. Asphalt shingles;
 - iv. Electronics
 - v. Tree limbs unless cut and bound into bundles weighing no more than 22 kilograms or 50 pounds with a maximum length of 4 feet;
 - vi. Earthen material, rocks, brick, concrete, soil or similar materials;
 - vii. Discarded vehicle oil;
 - viii. Partially filled paint cans;
 - viii. Automotive batteries;
 - ix. Tires;
 - x. Propane tanks;
 - xi. Hazardous materials;
 - xii. Items weighing greater than 136 kilograms or 300 pounds;
 - xiii. Animal feces or kitty litter; or
 - xiv. Animal carcasses or parts.

9. VEHICLES CARRYING WASTE

- (a) No person, firm or corporation shall transport waste of any kind on any street within the Town, unless such waste is transported in an enclosed truck or container or is otherwise secured so that it shall not fall from the vehicle or other means of transportation unto the street.
- (b) All vehicles and containers used for the transportation of waste, shall be kept in a sanitary condition at all times.

10. ENFORCEMENT

- (a) The Town has a right to refuse to collect waste from occupants:
- i. who use inappropriate containers to hold waste;
 - ii. who do not keep garbage containers in a neat and tidy condition;
 - iii. who place containers not in accordance with these Regulations;
 - iv. whose garbage container is in a state of disrepair; and/or
 - v. whose garbage container is infested with rodents or insects.
 - vi. who acts outside of these regulations in part or in whole.
- (b) The household shall immediately clean up any residential waste or refuse picked over, interfered with, disturbed by, removed or scattered by animals.

- (c) Notwithstanding anything contained in these Regulations, the Town may, at any time, order the household to clean up and remove any accumulation of waste or refuse outside any building or buildings, on any other private property within the Town, or on Town streets.
- (d) If the household neglects or refuses when ordered by the Town to clean up and remove any accumulation of waste or refuse from the premises or which has extended onto adjacent private properties or Town streets, the Town may cause the clean-up and removal of such accumulation at the expense of the owner and charged to the household as a civil debt.
- (e) These Regulations may be enforced by the Director of Engineering and Public Works, Public Works Superintendent, Public Works Supervisors, Municipal Enforcement Manager or Officer, Royal Newfoundland Constabulary, Peace Officer or any person appointed by Council.

11. PENALTIES

Every person who is guilty of an offense under these Regulations or who acts in contravention of or fails to comply with any provision thereof, or neglects or refuses to do so:

- (a) Shall be liable to penalties as stipulated in accordance with section 420 of the *Municipalities Act, 1999*; or
- (b) Shall be subject to an Order under section 404 (1) (l) of the *Municipalities Act, 1999*; or
- (c) Shall be subject to a violation notice issued under section 421.1(1) of the *Municipalities Act, 1999*; or
- (d) Shall be issued a ticket under the *Provincial Offences Act* in accordance with section 421.2 of the *Municipalities Act, 1999*.

12. COMPLIANCE WITH OTHER ACTS

Nothing in these Regulations serves to exempt any person from obtaining any license, permission, permit, authority or approval required by any other Regulation of the Town or any Statute or Regulation of the Province of Newfoundland and Labrador, and in such cases where more than one Regulation or Statute applied the more restrictive Regulation or Statute shall apply.

13. EFFECTIVE DATE

These regulations shall come into force on the 18th day of September 2019.

In witness whereof, the Seal of the Town of Conception Bay South has been affixed hereto and these Regulations have been signed by the Mayor and the Chief Administrative Officer on behalf of the Council on this ___ day of _____, 2019.

- carried unanimously

2. Worsley Drive and Laurel Road – Intersection Review

Resolution #19-309
Councillor Tilley/Councillor Butler

Be it so resolved that approval be given to award professional services to Stantec Consulting Limited for \$8,134.00 plus HST for the review of Worsley Drive and Laurel Road intersection.

- carried unanimously

3. Flooding – 764-766 Conception Bay Highway

Resolution #19-310
Councillor Butler/Councillor Bursey

Be it so resolved that approval is given to engage Progressive Engineering Consultants to complete a stormwater review in the area of 764-766 Conception Bay Highway at a cost of \$13,500.00 plus HST. Funds are available in the budgeted account.

- 7 yeas
- 1 abstention (Tilley)
- motion carried

Councillor Tilley declared a conflict of interest with this item as his mother resides in the area. He vacated the Chamber at 7:34 pm. and returned at 7:36 p.m.

4. Engineering and Public Works Committee Meeting

Resolution #19-311
Councillor Tilley/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of September 10, 2019, be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

Presentation of recommendations of meeting held on September 10, 2019

1. Tender 19-11 Upgrades Gas Detection Systems Conception Bay South Arenas

Resolution #19-312
Councillor Davis/Councillor Bursey

Be it so resolved that approval be given to award Tender 19-11 Upgrades Gas Detection Systems Conception Bay South Arenas to ControlPro Distributors Inc. at a cost of \$14,545.56 plus HST. Monies are available in account 01-700-5043-8025.

- carried unanimously

2. Approval to call Tender: Fully Inclusive Service Agreement on the Mechanical Equipment for the Conception Bay South Recreation Complex.

Resolution #19-313
Councillor Davis/Councillor Butler

Be its so revolved that approval be given to prepare and call tender for the Fully Inclusive Service Agreement on the mechanical equipment for the Conception Bay South Recreation Complex.

- carried unanimously

3. Recreation and Leisure Services Committee

Resolution #19-314
Councillor Davis/Councillor Bursey

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of September 10, 2019 be accepted as presented.

- carried unanimously

9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Transferred from Privileged meeting #16

1. 2020-2021 Municipal Infrastructure Application

Resolution # 19-315
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that approval be given to apply for funding in the amount of \$28,000,000 under the 2020/2021 Municipal Infrastructure Program for the following projects:

Project Description	Estimated Cost	Federal	Provincial	Municipal
Street Upgrading AP-MCW-18382	\$9,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Water and Sewer AP-MCW-18384	\$6,000,000	\$2,400,000	\$1,800,000	\$1,800,000
Community Park AP-MCW-18386	\$3,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Community Centre AP-MCW-19437	\$10,000,000	\$3,333,333	\$3,333,333	\$3,333,333
Total	\$28,000,000	\$9,733,333	\$9,133,333	\$9,133,333

- carried unanimously

2. Donation - MNL Conference

Resolution #19-316
Deputy Mayor Murphy/Butler

Be it so resolved that approval be given for a \$5,000 donation to Municipalities Newfoundland and Labrador in support of their annual conference to be held in St. John's, NL. Funds are available in account 01-100-1000-7705.

- carried unanimously

Presentation of recommendations of meeting held on September 10, 2019

1. Accounts Payable Cheque Register

Resolution #19-317
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that approval is given to pay cheques totaling \$63,210.17 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #19-318
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval is given to ratify the payment of manual cheques previously released totaling \$293,141.59 as per the attached report.

- carried unanimously

3. Capital Invoices

Resolution #19-319
Deputy Mayor Murphy/Councillor Burse

Be it so resolved that approval is given to pay capital cheques totaling \$1,589,580.51 as follows:

Project	Vendor	Details	Amount
2018 Streets	Exp Services	Invoice #505839	\$93,944.36
2018 Streets Phase 2	Farrell's Excavating	Progress Claim #2	\$1,178,296.02
2018 Streets Phase 1	Farrell's Excavating	Progress Claim #5	\$261,558.11
Steadybrook Culvert Upgrade	SNC Lavalin	Invoice #1443131	\$20,601.22
Tilleys Road South Phase 3	SNC Lavalin	Invoice #1443647	\$22,203.05
Lawrence Pond Road	Wood	Invoice #G49945	\$12,977.75
Total Invoices:			\$1,589,580.51

- carried unanimously

4. Tax and Other Receivables Adjustments

Resolution #19-320
Deputy Mayor Murphy/Councillor Burse

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

DANSI001 \$2,701.10
A.W.H001 \$1,022.45
FRANK002 \$179.92

- carried unanimously

5. Request for Proposal - Sick Leave Management

Resolution #19-321

Deputy Mayor Murphy/Councillor Youden

Be it so resolved that approval be given to call a Request for Proposals for Consulting Services for Sick Leave Management.

- carried unanimously

6. Financial and Administrative Services Committee Report

Resolution #19-322

Deputy Mayor Murphy/Councillor Davis

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of September 10, 2019 be accepted as presented.

- carried unanimously

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:44 p.m.

Resolution #19-323

Councillor Hillier/Councillor Davis

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Gail Pomroy
Town Clerk