



Community Development Department

BUILDING PERMIT & DEVELOPMENT APPLICATION FORM

OFFICE USE ONLY:		SECTION 1
Civic # _____		FILE # _____
Street Name _____		
Roll # _____	Parcel ID # _____	Lot # _____

CONTACT INFORMATION (to be completed by the applicant): SECTION 2

Applicant Mailing Address: _____	Contractor Mailing Address: _____
Postal Code: _____	Postal Code: _____
Telephone: (Home) _____ (Cell) _____	Telephone: (Work) _____ (Cell) _____
Email: _____	Email: _____

PROJECT INFORMATION: (supplemental to SECTION 1) SECTION 3

Type of Development Residential Commercial Industrial Other

Describe Proposed Development _____

Building Size _____ Height _____ Floor Area _____

Estimated Cost of Project _____

Is dwelling to have an apartment? Yes No

Existing Land Use Residential Commercial Vacant Other

Size of land to be developed Frontage Depth Area sq.meters/feet

DESCRIPTION OF LAND & APPLICABLE SERVICES SECTION 4

Existing Land Use Residential Commercial Vacant Other

Land Frontage _____ Depth _____ Area _____

Town Services _____ On-site Services _____

APPLICANT SIGNATURE OF AGREEMENT SECTION 5

I hereby submit this application and confirm that the information supplied is, to the best of my knowledge, correct. I agree to comply with all Town Regulations and By-laws, agree to develop in accordance with the plans approved by the Town of Conception Bay South, and, not to commence development without written approval and permits from the Town of Conception Bay South. In addition, I acknowledge that I have reviewed this application and agree to provide any additional information requested. **NOTE: Where the applicant and property owner are not the same, the SIGNATURE of the Property Owner will be required before the application can be accepted for processing.**

Applicant: _____ **Date:** _____

Property Owner: _____ **Date:** _____

Received by: _____ **Date:** _____

PROCESSING FEE _____ **RECEIPT #** _____

TAX CLEARANCE

Date _____

Signature _____

PERMIT # _____

Advertising Fees (if applicable)

Variance Fee _____

Advertising Cost _____

Discretionary Use Fee _____

Advertising Cost _____

RECEIPT # _____

Fees/Payments Required

Permit Fee _____

Occupancy Inspection
Deposit _____

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Landscaping Deposit _____

Water & Sewer Permit Fee _____

Culvert (if applicable) _____

Recreation Improvement
Fee (if applicable) _____

Development Fee (if
applicable) _____

TOTAL _____

RECEIPT # _____