

Engineering and Public Works Committee Meeting Minutes

Meeting #: 15
Date: November 1, 2023
Time: 12:00 pm - 12:30 pm
Location: Zoom

Members Present **Mayor Bent**
 Deputy Mayor Gosse
 Councillor Tilley
 Councillor Connors
 Councillor Butler
 Councillor Hardy

Staff Present **Jennifer Norris, Director of Engineering and Public Works**
 John McKeever, Engineering Manager

1. Procurement

1.a Approval to Call - Request for Proposal for Consulting Services

Be it so resolved that approval is given to call request for proposals for engineering consulting services for 2024 street paving, sidewalks and water and sewer works.

Mayor Bent entered the meeting at 12:06 p.m.

1.b Topsail Lift Station - Maintenance Approval

Following an inspection assessment, significant maintenance is required to the pump components at the Topsail Lift Station. The maintenance details and quote was discussed.

Be it so resolved that approval is given to proceed with maintenance work required for the Topsail lift station at an approximate cost of \$60,000.

1.c Approval to Call Tender - Seal Cove T` Railway Bridge Replacement

Be it so resolved that approval is given to tender Seal Cove T` Railway Bridge Replacement project.

2. Department Report

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee.

A few key reminders;

- Yard waste curbside collection commences November 7 for 4 weeks.
- Curbside bulk waste appointments will be reduced to three days a week in the coming weeks and stop for the winter season about mid December. Disruptions may occur due to weather last Fall.
- Temporary speed humps will be removed for winter season over the coming days.
- RWS have provided minutes to the last meeting regarding regional water agreements. The action is currently with RWS to revised agreements and meet with customers regarding changes.

2.a Capital Project Update

An update on Capital Projects was provided to the Committee.

2.b Water Statistics Update

The Committee was provided an update on the latest water statistics. The 2024 fees have not been received from RWS to date.

3. Engineering and Public Works Committee Meeting

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on November 1, 2023 be accepted as presented.

- Capital Project Update

- Water Statistics Update
- Yard Waste Collection Program
- Bulk Waste Collection Program
- Temporary Traffic Calming

Meeting Adjourned at 12:30 p.m.

Councillor Hardy, Chair

Jennifer Norris, Director of
Engineering and Public Works