

Regular Council Meeting Minutes

Meeting #: 16
Date: October 17, 2023
Time: 7:00 p.m. - 7:49 p.m.
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

Staff Present

- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Nick Miller, Director of Recreation and Leisure Services**
- John Heffernan, Fire Chief**
- Jennifer Lake, Director of Economic Development and Tourism**
- Mike Downey, Network Manager**
- Tracey Lambert, Executive Secretary**

1. Land Acknowledgement

The Town of Conception Bay South would like to respectfully acknowledge the territory in which we gather, as the ancestral home-lands of the Beothuk and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk.

We also respectfully acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan, the Inuit of Nunatsiavut, and the Inuit of NunatuKavut.

We strive for respectful partnerships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

2. ADOPTION OF AGENDAS AND MINUTES

2.a Adoption of the Meeting Agenda for October 17, 2023

Resolution #23-370

Moved By Councillor Barrett

Seconded By Councillor Butler

Be it so resolved that the agenda of the meeting of October 17, 2023 be adopted as presented.

Carried Unanimously

2.b Adoption of the Meeting Minutes of October 3, 2023

Resolution #23-371

Be it so resolved that the minutes of the meeting of October 3, 2023 be adopted as presented.

Carried Unanimously

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4. VISITORS, PRESENTATIONS AND PETITIONS

Nil.

5. NEW BUSINESS

Councillor Tilley attended the Dragon 88 Grand Reopening event and noted that Council takes a strong interest in small businesses in our Town. Councillor Tilley advised 12th Annual Bright Business Awards is tomorrow, October 18, 2023. He congratulated all the finalist.

Councillor Butler advised she also attended the Dragon 88 Grand Reopening event. Councillor Butler attended the 13th Annual TD Tree Planting event on October 14, 2023 along the Kelligrews River. This initiative aims to plant 30,000 trees and shrubs across North America this Fall. She gave a shout-out to TD Bank, KEEP, and all the volunteers for all their hard work and support on this initiative. Councillor Butler congratulated Julia Crawley of Conception Bay South, who was awarded the STAND (Standing Together Against Negligent Driving) for Hannah Memorial award during this year's Miss Teen Trinity Conception Pageant. The award is named in memory of Hannah Thorne, who was tragically killed in a motor vehicle collision in 2016.

Councillor Hillier congratulated Sharon Smith of Topsail for being recognized nationally for 25 years of volunteer work for Mothers Against Drunk Driving. He thanked her for the contribution to the community. Councillor Hillier advised that last week we celebrated our One Millionth walker on our T'railway. He advised that in spite of weather conditions, the event and BBQ was well attended by residents. Councillor Hillier advised we've been invited to be part of a program called the 100 Hundred Radon Kit Challenge. The program is offered by Take Action on Radon and is funded by Health Canada. He explained that Radon is a naturally occurring gas that permeates into buildings and its exposure is the leading cause of lung cancer in non-smoking Canadians. It's easy to test for and reduce Radon presence in your home. He advised that since 2017 the National Building Code of Canada has required a rough in for future Radon venting to be installed in new homes. He explained that if your home was built prior to 2017 you can have Radon venting retrofitted within your home. The 100 Hundred Radon Kit Challenge is to increase awareness of Radon and its impacts. Residents are invited to join an online information session on November 16, 2023. The first 100 registrants will be eligible to receive a free Radon test kit for their home. He encouraged everyone to take part in this event.

Councillor Moores reminded residents to purchased tickets for the Town's 50th Anniversary Concert. It will be a memorable evening filled with live music, dancing, and great performances by Shanneyganock, Rum Ragged, Mallory Johnson, and Darcy Scott Music. Councillor Moores advised that CBS swag is

still available for purchase on the Town's website and the deadline is November 27, 2023.

Deputy Mayor Gosse congratulated the CLB Old Comrades who are celebrating their 40th Anniversary on October 20, 2023. Deputy Mayor Gosse advised this is small business week and congratulated all local businesses. She advised that we have over 50 nominations in 8 different categories, and 36 new businesses in the last year for tomorrow's Annual Bright Business Awards.

Councillor Hardy attended a preteen dance at the Parson's Clubhouse in Seal Cove, as part of Savour CBS on October 6, 2023. The event raised over \$650.00 and the money will be returned to St. Edwards Elementary, Upper Gullies Elementary, and Admirals Academy for their breakfast programs. Funds will also be allocated for Seniors Programs. Councillor Hardy attended the Parson's Clubhouse on October 9, 2023 for a paint event hosted by Get Messy NL. The event was free to attend and residents were encouraged to bring a nonperishable food item for the Food Bank. Councillor Hardy advised that Peacekeepers Highway is still expected to open this Thursday, October 19, 2023. If the public has any questions they can contact the Department of Transportation and Infrastructure for further details.

Councillor Barrett echoed comments on the One Millionth T'railway event and the Annual Bright Business Awards. He noted we have a very diverse list of new businesses in our Town. He wished them every success and is looking forward to celebrating with them tomorrow. Councillor Barrett attended the Helmet Ceremony at the Fire Department, Station 1 earlier today. He congratulated the 9 new recruits on their achievements, including Councillor Connor's Son.

Councillor Connors extended a credit to the Fire Department for the Helmet Ceremony held today and congratulated them on their open house this past weekend. Councillor Connors advised that October 15-21, 2023 is Small Business Week – an annual entrepreneurship event that the BDC has organized for 44 years. This year, 51 businesses were nominated for 9 award categories. Tomorrow, October 18, 2023 at the Bright Business Achievement Awards Luncheon, happening at Manuels River, we will be celebrating these businesses and the vital role played by entrepreneurs in our economy. He advised that the Honourable Dr. Andrew Furey, Premier of Newfoundland and Labrador, will be in attendance to provide a keynote address to the business community and to show his support. Councillor Connors advised that the first official Savour CBS held from October 1-9 was a great success. This was the Town's first year organizing the celebration, which saw over 40 unique events happening over the 9 days, highlighting local farmers stands, businesses, musicians, and artists. He is

looking forward to next year's event is hopeful to get planning started early in the new year.

Mayor Bent also acknowledged the Annual Bright Business Achievement Awards. Small businesses are a testament to the remarkable spirit and dedication of our entrepreneurs, who not only serve our residents with excellence, but also contribute significantly to our town's growth and well-being. The accomplishments of Conception Bay South's small business community are a source of pride for us all, and we look forward to continuing our support through the awards ceremony. Mayor Bent also attended the Helmet Ceremony at the Fire Department, Station 1. He echoed comments and congratulated Councillor Connors son, Bradley Connors on his new position. He thanked to the Fire Chief and staff for all their hard work with Fire Prevention Week. Mayor Bent extended his sympathies to the people of Israel and Gaza who have suffered, and lost their lives in this attack. He acknowledged how much we depend on safety and security as a staple in our existence. Mayor Bent sent a bouquet to Eric Taylor Limited for keeping residents informed on the Peacekeepers Way construction. Mayor Bent advised that the Director of Economic Development and Tourism, and himself recently attended a Retailers Conference in Toronto, Ontario to ensure that National retailers keep the Town on their radar. They meet with many individuals and had positive indications that Conception Bay South is on the radar.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Hillier)**

6.a 56-58 Morgans Road

Resolution #23-372

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved that, in accordance with Sections 4.21 and 5.3(2) of the Town's Development Regulations, Application No. 3340 for a 69.7m² accessory building at 56-58 Morgans Road, be approved, subject to payment of a \$5,000 deposit, to be refunded upon approval of the under-slab plumbing for the dwelling at the property, should the accessory building construction be commenced prior to the start of construction of the dwelling on the property.

Carried Unanimously

6.b 2307 Topsail Road

Resolution #23-373

Moved By Councillor Hillier

Seconded By Councillor Moores

Be it so resolved, that in accordance with Council's discretionary authority at Sections 3.12, 4.6 and 5.3(3) of the Town's Development Regulations, Application No. 3327 received on September 22, 2023 for a 100.3m², 6m high accessory building (garage) at 2307 Topsail Road, be approved.

Carried Unanimously

6.c 1496 Conception Bay Highway

Councillor Hillier advised the public will have the opportunity to respond to this motion at a public hearing.

Resolution #23-374

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved that, in accordance with Section 25 of the *Urban and Rural Planning Act, 2000* and payment of the processing fee and deposit, the Town undertake initial public and stakeholder consultation regarding proposed amendments to the Town's Municipal Plan and Development Regulations to re-zone property at 1494-1496 Conception Bay Highway from Residential Low Density, to Residential Medium Density.

Carried Unanimously

6.d 12 Worsley Drive

Resolution #23-375

Moved By Councillor Hillier

Seconded By Deputy Mayor Gosse

Be it so resolved that, in accordance with Section 3.12 of the Town's Development Regulations, Application No. 3255 received on August 31,

2023 to subdivide the property at 12 Worsley Drive into two residential lots with a variance to reduce the minimum lot frontage of the proposed vacant lot from 15 to 13.5m, be approved.

Carried Unanimously

6.e Committee Report

Resolution #23-376

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved that the outcomes and decisions of the Committee's meeting on October 10, 2023 be approved. Items discussed included:

- 31 Kirkston Avenue
- 118 Red Bridge Road
- Radon Testing
- Municipal Plan Review
- 2 Brockweir Place
- Notices Published
- Appeals
- Department Update
- 12-16 Rideouts Road

Carried Unanimously

7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Hardy)

7.a Tender 23-11 Winter Snow Clearing Services - Approval to Award

Resolution #23-377

Moved By Councillor Hardy

Seconded By Councillor Moores

Be it so resolved that approval be given to award Tender 23-11 - Winter Snow Clearing Services to Farrell's Excavating Limited at a standby rate of \$200.00 per hour plus HST for 500 hours, and then an additional \$275.00 plus HST for each required additional hour.

Carried Unanimously

7.b Engineering and Public Works Committee Meeting

Councillor Hardy advised residents that this Saturday, October 21st there will be drop-off bulk garbage at the Town's storage yard, 43 Gateway Drive. Details can be found on the Town's website.

Councillor Hardy advised residents that during the month of November, yard waste will be collected at the curb during your scheduled recycling day. Details can be found on the Town's website or by contacting the Engineering and Public Works Department. Council encourages all residents to make efforts to reduce regular garbage household waste through recycling, composting, and taking advantage of the yard waste program this time of year for leaves, branches and other yard materials.

Mayor Bent advised the Town continues to offer bulk garbage pick-up for a cost of \$25 per household, and noted this service is free for seniors.

Resolution #23-378

Moved By Councillor Hardy

Seconded By Councillor Tilley

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on October 11, 2023 be accepted as presented.

- Capital Project Update

- Water Statistics Update
- Waste Statistics Update - Quarterly Report #3

Carried Unanimously

8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

8.a Recreation and Leisure Services Committee Report

Councillor Moores advised the lights at Manuels River will be turned on December 1, 2023.

Resolution #23-379

Moved By Councillor Moores

Seconded By Councillor Butler

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of October 12, 2023 be accepted as presented.

- Community Park Damage
- Incident at Conception Bay South Arena
- 50th Anniversary Run
- Baker Flooring Senior Blues Request
- Junior A Update
- 50th Anniversary ATV Run
- One Million Trail Count Event
- Manuel River Light Display
- Artificial Turf Field

Carried (Mayor Bent - Conflict)

Mayor Bent declared a conflict on the one of the items listed in the Recreation and Leisure Services Committee Report (Artificial Turf Field), as he his employed by the Conception Bay South Soccer Association. He vacated the Chamber at 7:42 p.m. and returned at 7:43 p.m. Deputy Mayor Gosse assumed the Chair for this item.

9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

9.a Accounts Payable Cheques

Resolution #23-380

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to pay accounts payable cheques totaling \$696,383.53 as per the attached listing.

Carried Unanimously

9.b Manual Cheques

Resolution #23-381

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$89,269.55.

Carried Unanimously

9.c Capital Invoice Approval

Resolution #23-382

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$349,872.15 as per the attached report.

Carried Unanimously

9.d Tax and Other Receivables Adjustments

Resolution #23-383

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

- PARSM014 Request Denied

Carried Unanimously

9.e Donation Request - Queen Elizabeth Regional High School

Resolution #23-384

Moved By Deputy Mayor Gosse

Seconded By Councillor Tilley

Be it so resolved that approval be given for the donation of \$250.00 to Queen Elizabeth Regional High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

Carried Unanimously

9.f Donation Request - Holy Spirit High School

Resolution #23-385

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that approval be given for the donation of \$250.00 to Holy Spirit High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

Carried Unanimously

9.g Personnel - Communications and Marketing Coordinator

Resolution #23-386

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to appoint Kyleigh Mercer to the position of Communications Coordinator as per the terms and conditions of the employment contract.

Carried Unanimously

9.h Department Report

Resolution #23-387

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee held on October 10, 2023 be accepted as presented. Items discussed include:

- Capital projects update
- Trio Pension Solvency exemption update
- Enforcement and Humane Services Statistics
- Fire Department Statistics
- Regional Economic Development initiative update

Carried Unanimously

**10. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Connors)**

No meeting held.

11. OTHER COMMITTEE REPORTS

Nil.

12. ADJOURNMENT

The meeting adjourned at 7:49 p.m.

Resolution #23-388

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that the meeting adjourn.

Carried Unanimously

Darrin Bent, Mayor

Tracey Lambert, Executive Secretary