

Engineering and Public Works Committee Meeting Minutes

Meeting #: 14
Date: September 27, 2023
Time: 12:00 pm - 1:05 pm
Location: Zoom

Members Present **Mayor Bent**
 Councillor Tilley
 Councillor Connors
 Councillor Butler
 Councillor Hardy

Staff Present **Jennifer Norris, Director of Engineering and Public Works**
 John McKeever, Engineering Manager
 Brian Crawley, Chief Administrative Officer

1. Department Report

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee. Staff are focusing on finishing maintenance and project work ahead of winter season while also preparing for 2024 budget and new capital project work.

1.a Capital Project Update

An update on capital projects was provided to the Committee.

Specifically, a partial draft of the Stantec hydrogeological assessment of Frog Pond (Phase 48 Water and Sewer project) has been reviewed and returned to Stantec for updating. It is expected to take several more weeks for a final draft report to be presented to Council. The property owner has been updated on the report status.

As well, the contractor responsible for 2023 Street Paving, Upgrading and Sidewalk project has not been able to meet their construction schedule for the work scope. The project consultant is monitoring closely for the remainder of season, however street and sidewalk locations not yet started will be deferred to 2024. These locations include Greenslades Road, Delaneys Road, and sidewalk locations in Kelligrews.

1.b Water Statistics Update

The Committee was provided an update on the latest water statistics. Water consumption rates to date have improved and on target with 2022 volumes.

2. Other Department Items

2.a Residential Waste Collection - Website Calendar Search

The search function for residential waste collection services is now live on the Town's website. Simply enter your street and your collection days for garbage, recycling and yard waste will be provided.

2.b 2024 Budget Preparations

An update on draft budget preparations was provided. A detailed analysis of key material costs was completed and reviewed. As previously discussed, all materials have significantly increased since 2020.

2.c Capital Projects 2024

The Committee reviewed a draft outlook capital project plan for 2024 and associated engagement of professional consultants required. The current outlook forecasts ~\$14.0M in project work for next year. As this is at the upper ceiling of work for current resources, project milestones will be balanced throughout 2024 with some projects being completed in 2025.

Councillor Tilley exited the meeting at 1:00 p.m.

2.d Peacekeepers Way Closure - Update

The contractor engaged by Transportation and Infrastructure advised that the section of Peacekeepers Way between Foxtrap Access Road and Legion Road will be closed October 9 – 19, 2023. The contractor is required to notify emergency services and the public. The information has been provided to senior staff.

Staff will discuss with the Communications Manager on available updates and notices from Transportation and Infrastructure, and assist with sharing messaging.

3. Engineering and Public Works Committee Meeting

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on September 27, 2023 be accepted as presented:

- Capital Project updates
- Water Statistics
- Residential Waste Collection - website calendar search
- 2024 budget preparations
- 2024 capital project outlook
- Peacekeepers Way Closure

Meeting adjourned at 1:05 p.m.

Councillor Hardy, Chair

Jennifer Norris, Director of
Engineering and Public Works