

Engineering and Public Works Committee Meeting Minutes

Meeting #: 11
Date: July 5, 2023
Time: 12:00 pm - 1:30 pm
Location: Zoom

Members Present **Deputy Mayor Gosse**
 Councillor Butler
 Councillor Hillier
 Councillor Hardy

Staff Present **Jennifer Norris, Director of Engineering and Public Works**
 John McKeever, Engineering Manager

1. Visitors

1.a 7 Topsail View Park

The property owner joined the meeting at 12:02 p.m.

The owner provided the Committee with a summary of flooding issues to date. Photos were previously submitted to Council via email.

The property owner left the meeting at 12:23 p.m.

The Committee was satisfied that staff will continue to investigate and assist with drainage of property by installing a ditch or swale along the open space area if possible.

2. Procurement

2.a Ratification of Invoice AW-24324 - Unit 314

Be it so resolved that invoice AW-24324 from Cummins Sale and Service be ratified in the amount of \$20,919.00 for repairs to Unit 314, Pierce Fire Truck Pumper #1. Funds were taken from 01-301-8118-5415.

3. Department Report

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee.

3.a Capital Project Update

An update on capital projects was provided to the Committee.

3.b Water Statistics Update

The Committee was provided an update on the latest water statistics.

3.c 2024 Street Upgrading & Paving

This project will be administered internally by staff. Design and tendering will occur late Fall into the winter. Further updates will be provided through capital project discussions.

4. Other Department Items

4.a Name a Waste Truck Contest

As part of National Public Works Week, Grade 4 classes within the Community were provided an opportunity to name a waste truck. As updated in an email to Committee June 16, winning names were King Stink and Garbatron. Staff will make arrangement for truck decals in the coming weeks.

4.b 16 Flats Road - Water and Sewer Connection

The following are minutes brought forward on this matter from Engineering and Public Works Committee meeting dated April 12 2023;

A request was received to allow a single, shared service for two structures on the same property, contrary to Water and Sewer Regulations. The Engineering Manager reviewed with the Committee. After a discussion, it was decided shared services would not be allowed and work is to be carried out as per the Town's Water and Sewer Regulations

The Committee agreed to review the Water and Sewer Regulations as it relates to split servicing. The review will take several months and brought forth at a future meeting.

Councillor Hillier exited the meeting 1:02 p.m.

4.c Dunns Hill Road Pilot Project

At the June 13, 2023 Committee of the Whole, Council discussed the pilot project assessment report from the traffic consultant and public consultation survey. After a detailed review and discussion on traffic safety improvements, it was the consensus of the Committee to proceed with implementation the intersection changes as per the pilot project in a future project work scope. The temporary measures will remain in place until permanent works can be completed.

Council requested a review of road improvements along other areas impacted by the pilot project, such as Greeleytown Road and All Saints Road, as well as the Integrated Transportation Study suggestion of connecting Marion Gardens to Braeside Lane.

The item was transferred to the EPWC for public motion.

Be it so resolved that intersection changes at Dunns Hill Road and Conception Bay Highway, as a result of the pilot project, traffic consultant assessments and public consultation, be implemented permanently within a future project work scope. The temporary measures will remain in place until such time.

Deputy Mayor Gosse left the meeting at 1:08 p.m.

4.d Eastern Regional Service Board - Clear Bags

The ERSB provided a memo to advise they will be transitioning to clear bags for household waste beginning January 1, 2024. This does not apply to the Town.

As per previous discussions, this is an item Council may consider to aid with keeping recyclables out of garbage and as potential step towards mandatory recycling.

The Committee requested this discussion to be transferred to a Committee of the Whole agenda.

4.e Regional Water Authority - Water Service Agreement

An update was provided on recent meeting with RWA where a draft water service agreement was presented to the Town. The draft agreement review is ongoing and updates will be provided as they become available.

4.f Curbside Yard Waste Collection

The June program resulted in approximately 5 tonnes of yard waste collected at the curb. This equates to approximately \$450.00 in savings for yard waste placed in regular household garbage. The next collection is scheduled for the month of November.

5. Engineering and Public Works Committee Meeting

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on July 5, 2023 be accepted as presented;

- 7 Topsail View Park
- Eastern Regional Service Board - Clear Bag Program
- Regional Water Authority - Water Service Agreement
- Curbside yard Waste Statistics - June
- Capital Projects
- Water Statistics
- Department Report

- 16 Flats Road Service Connections
- Name a Waste Truck Contest

Meeting adjourned at 1:30 p.m.

Councillor Hardy, Chair

Jennifer Norris, Director of
Engineering and Public Works