

Regular Council Meeting Minutes

Meeting #: 6
Date: April 4, 2023
Time: 7:04 p.m. - 7:43 p.m.
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett (via Zoom)**

Staff Present

- Gail Pomroy, Town Clerk**
- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- Nick Miller, Director of Recreation and Leisure Services**
- John Heffernan, Fire Chief**
- Jennifer Lake, Director of Economic Development and Tourism**
- Maggie Hynes, Communications Manager**
- Mike Downey, Network Manager**

1. Land Acknowledgement

The Town of Conception Bay South would like to respectfully acknowledge the territory in which we gather, as the ancestral home-lands of the Beothuk and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk.

We also respectfully acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan, the Inuit of Nunatsiavut, and the Inuit of NunatuKavut.

We strive for respectful partnerships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

2. ADOPTION OF AGENDAS AND MINUTES

2.a Adoption of the Meeting Agenda for April 4, 2023

Resolution #23-116

Moved By Councillor Butler

Seconded By Councillor Connors

Be it so resolved that the agenda of the meeting of April 4, 2023 be adopted as presented.

Carried unanimously

2.b Adoption of the Meeting Minutes of March 21, 2022

Resolution #23-117

Moved By Councillor Hillier

Seconded By Councillor Moores

Be it so resolved that the minutes of the meeting of March 21, 2023 be adopted as presented.

Carried Unanimously

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4. VISITORS, PRESENTATIONS AND PETITIONS

Nil

5. NEW BUSINESS

Deputy Mayor Gosse stated that she had attended the Builders' Forum on March 30, 2023. She stated that the guest presentations were very interesting and thanked those involved.

Councillor Hillier discussed statistics presented at the Builders' Forum such as 131 housing starts in 2022, over \$4 million of renovations done. and the department produced over 2000 files in 2022. He also commented on the grand opening of the library on Thursday, April 6, 2023.

Councillor Connors commented on areas of town that lack cell service. He advised that he is contacting cell service providers and encouraged residents to file more complaints.

Councillor Hardy commented on information pertaining to an energy audit that was discussed at the Builders' Forum. She also commented on the Library opening and finally reminded residents of the speed limits in school zones.

Councillor Barrett commented on Builders' Forum.

Councillor Moores commented on the Town's 50th anniversary and stated that there are grants available to host events. She added that there is an Easter egg hunt happening next week with details being released tomorrow.

Councillor Butler great to have opportunity to join meetings by zoom.

Councillor Tilley commented on the 50th anniversary Committee. He congratulated the members and noted that there has already been a lot of work done to plan events. He also commented on people being unsafe around the sea ice and encouraged people to view from afar.

Mayor Bent commented on the Builders' Forum. He thanked staff for organizing the event and noted that he was glad to hear some new information. He added

that there has been nearly 1000 new homes built since he started on Council. He thanked the Kin Club of CBS as he attended their charter night to celebrate 46 years in Conception Bay South. He congratulated members on receiving lifetime memberships. Finally he commented on a recent meeting with the Federal ACOA Minister and MP Ken McDonald.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Hillier)**

6.a 1820 Conception Bay Highway

Resolution #23-118

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved, that in accordance with Council's discretion at sections 3.12 and 10.10.3 of the Town's Development Regulations, Application No. 2480 received January 17, 2023 to subdivide the property located at 1820 Conception Bay Highway into four lots with two lots having a reduced frontage of 18.9m be approved.

Carried unanimously

6.b 718 Conception Bay Highway

Resolution #23-119

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved, that in accordance with Council's discretionary authority at section 15, 17, and 18(b) of the Town's Fence Regulations, Application No. 2592 received on March 21, 2023 for a front yard fence at 718 Conception Bay Highway be approved on condition that the fence have a minimum setback of 10m from the front lot line and be constructed to a maximum height of 2.7m.

Carried unanimously

6.c 10-16 Kingsway Drive

Resolution #23-120

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved, that in accordance with Section 5.3(2) of the Town's Development Regulations, Application No. 2546 dated February 27, 2023 for the development of an accessory building with lot coverage of 83.6m² at 10-16 Kingsway Drive, be approved.

Carried unanimously

6.d 118 Red Bridge Road

Resolution #23-121

Moved By Councillor Hillier

Seconded By Deputy Mayor Gosse

Be it so resolved that, in accordance with Section 15 of the *Urban and Rural Planning Act, 2000*, Municipal Plan Amendment No. 28 and Development Regulations Amendment No. 47, 2023, for proposed re-zoning of the property at 118 Red Bridge Road, be referred to the Department of Municipal and Provincial Affairs for determination of any provincial interests.

Carried unanimously

6.e Committee Report

Resolution #23-122

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on March 27, 2023 be accepted as presented. Topics discussed were:

- 79-83 Chamberlains Road
- 36 Middle Bight Road
- Church Terrace

- 9-11 Pine Tree Road
- Notices Published
- 464 Dunns Hill Road
- 1754 Conception Bay Highway
- 193 Seal Cove Road
- SW Boundary Proposal
- Department Update

Carried unanimously

7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Hardy)

7.a Purchase One (1) New and Unused 2023 or Newer 2 Ton - Regular Cab 4x4 Stake Body - Price Comparison

Resolution #23-123

Moved By Councillor Hardy

Seconded By Councillor Connors

Be it so resolved that approval be given to award Avalon Ford for the amount of \$142,954.18, taxes included for the Purchase of One (1) New and Unused 2023 or Newer 2 Ton - Regular Cab 4x4 Stake Body. Funds to be taken from 01-301-5000-8025.

Carried unanimously

7.b Purchase of Sampling System - Wastewater Treatment Plant

Resolution #23-124

Moved By Councillor Hardy

Seconded By Councillor Hillier

Be it so resolved that approval is given to purchase a new sampling system for the wastewater treatment plant at an approximate cost of \$30,000.00. Funds are available in 01-402-1000-5097.

Carried unanimously

7.c Engineering and Public Works Committee Meeting

Resolution #23-125

Moved By Councillor Hardy

Seconded By Councillor Connors

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee held on March 29 2023 be accepted as presented;

- Capital project funding update
- Capital projects schedule update
- Water statistics
- Manuels River watermain repair/disruption
- Dunns Hill Road Intersection Pilot Project
- Church Terrance Development

Carried unanimously

8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

8.a Summer Day Camp Busing Tender

Resolution #23-126

Moved By Councillor Moores

Seconded By Councillor Hillier

Be it so resolved that approval be given to call tender for Bussing Services for Camp Kaleidoscope and Camp Adventure for the summer program of 2023.

Carried unanimously

8.b Recreation and Leisure Services Committee Report

Resolution #23-127

Moved By Councillor Moores

Seconded By Councillor Tilley

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of March 28th 2023 be accepted as presented.

- Recreation Complex Change Rooms
- Facility Signage
- Air Horns at Arena
- Annual Pool Shutdown
- Easter Camp Registration
- All Newfoundland and Labrador Provincial Tournaments
- Volunteer Awards
- Summer Day Camp Busing Tender
- Canadian Inclusivity Squash Program Court Fees
- Facility Donation Procedure

Carried unanimously

9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

9.a Accounts Payable Cheques

Resolution #23-128

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given to pay accounts payable cheques totaling \$94,834.51 as per the attached listing.

Carried unanimously

9.b Manual Cheques

Resolution #23-129

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$20,502.27.

Carried unanimously

9.c Capital Invoice Approval

Resolution #23-130

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that approval be given to pay capital invoices totaling \$67,583.41 as per the attached report.

Carried unanimously

9.d Tax and Other Receivables Adjustments

Resolution #23-131

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

- ASHLE001 \$354.10
- CLUNE008 \$1,234.16
- DEANN001 \$354.10
- JOANN001 \$354.10
- KIMMY001 \$354.10
- MICHE001 \$354.10
- MJPER001 \$285.75

- CLUNB003 \$601.17

Carried unanimously

9.e Order - 837 Conception Bay Highway

Resolution #23-132

Moved By Deputy Mayor Gosse

Seconded By Councillor Tilley

Be is so resolved that the Order issued on March 24, 2023, under the Urban and Rural Planning Act, 2000, the Municipalities Act, 1999 and the Town of Conception Bay Development Regulations, 2011-2021 and Town of Conception Bay South Waste Disposal and Property Regulations and the Town of Conception Bay South Fence Regulations ordering the property owner to remove the trailer, truck cap and wood piles from the front of the property and remove all other miscellaneous debris from the property and to either repair or dismantle the fence surrounding the property located at 837 Conception Bay Highway, Conception Bay South be confirmed.

Carried unanimously

9.f Order - 24 Jones Lane

Resolution #23-133

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be is so resolved that the Order issued on March 24, 2023, under the Urban and Rural Planning Act, 2000, the Municipalities Act, 1999 and the Town of Conception Bay Development Regulations, 2011-2021 and the Occupancy and Maintenance Regulations ordering the property owner to either repair or demolish the dwelling situated on the property located at 24 Jones Lane, Conception Bay South be confirmed.

Carried unanimously

9.g Personnel - Facilities Operations and Maintenance Manager

Resolution #23-134

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to appoint Ryan Tapper to the position of Facilities Operations and Maintenance Manager subject to receipt of acceptable documentation.

Carried unanimously

9.h Tender - 23-01 Fire Department Uniform Clothing

Resolution #23-135

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that Tender 23-01 - Fire Department Uniform Clothing be awarded as follows:

Martin et Levesque: \$27,704.50 plus tax

The Uniform Shop +: \$1,737 plus tax

William L Chafe & Sons: \$8422.50 plus tax

Funds are available in the Uniform Clothing Budget, Account # 01-205-1000-4115.

Carried Unanimously

9.i Change in Meeting Schedule

Resolution #23-136

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that the Public Meetings for the summer months will be held on June 13th, July 11th and August 15th. The regular Public Meeting schedule will resume for the month of September.

Carried unanimously

9.j CCBF (Formally Gas Tax) 2022 Audit

2022 Audit Report attached for discussion. A motion is required to adopt the report as presented.

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that the Ultimate Recipient CCBF Agreement 2022 Audit be adopted as presented.

Carried unanimously

9.k Department Report

Resolution #23-137

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee Meeting of March 29, 2023 be accepted as presented.

- Donation Request - SHAD Program
- Job Competitions
- SPCA
- Capital change orders
- Municipal Assessment Agency - Board of Directors Report
- Department report

Carried unanimously

**10. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Connors)**

10.a Economic Development and Tourism Committee Report

Resolution #23-138

Moved By Councillor Connors

Seconded By Councillor Moores

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of March 28, 2023 be accepted as presented:

- Visitors - T'Railway Council
- Heritage Grant Program
- Backyard Composting Program
- Sustainability Presentation
- Departmental Report

Carried unanimously

11. OTHER COMMITTEE REPORTS

Nil

12. ADJOURNMENT

The meeting adjourned at 7:43 p.m.

Resolution #23-139

Moved By Councillor Tilley

Seconded By Councillor Hardy

Be it so resolved that the meeting adjourn.

Carried Unanimously

Darrin Bent, Mayor

Gail Pomroy, Town Clerk