



Engineering and Public Works Committee Meeting Minutes

Meeting #: 05
Date: March 29, 2023
Time: 11:30 am - 12:50 pm
Location: Zoom

Members Present
Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Moores
Councillor Connors
Councillor Hillier
Councillor Hardy
Councillor Barrett

Staff Present
Jennifer Norris, Director of Engineering and Public Works
John McKeever, Engineering Manager
Gail Pomroy, Town Clerk
Brian Crawley, Chief Administrative Officer

Others Present
Liz Davis, Director of Finance

1. **Capital Project Funding Update**

An update on capital projects funding to date was provided. All projects are within current funding approvals. Looking toward the 2023 construction season, two projects may require additional funding reallocation. However, the 2023 construction market is still unknown. After a discussion, it was the consensus of Council that 2023 projects will proceed to public tender based on pre-tender estimates and best knowledge of current construction costs. The Town currently has funds available in capital project accounts if additional funds are required.

The details on an upcoming change order for the 2022 Street Upgrading and Paving project was also reviewed.

Mayor Bent, Deputy Mayor Gosse, Councillors Barrett, Connors, Hillier Moores, and staff Brian Crawley, Liz Davis and Gail Pomroy exited the meeting at 12:15 p.m.

2. Procurement

2.a Purchase One (1) New and Unused 2023 or Newer 2 Ton - Regular Cab 4x4 Stake Body - Price Comparison

Be it so resolved that approval be given to award Avalon Ford for the amount of \$142,954.18, taxes included for the Purchase of One (1) New and Unused 2023 or Newer 2 Ton - Regular Cab 4x4 Stake Body. Funds to be taken from 01-301-5000-8025.

2.b Purchase of Sampling System - Wastewater Treatment Plant

Be it so resolved that approval is given to purchase a new sampling system for the wastewater treatment plant at an approximate cost of \$30,000.00. Funds are available in 01-402-1000-5097.

2.c CONFIDENTIAL (Commercially Sensitive)

[Redacted content]

3. Department Report

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee.

3.a Capital Project Update

An update on Capital Projects was provided to the Committee.

3.b Water Statistics Update

The Committee was provided an update on the latest water statistics.

For information, there will be a water disruption on Tuesday, April 4 2023 to facilitate water infrastructure repairs in the area of Manuels River.

4. Other Department Items

4.a Dunns Hill Road Intersection Pilot Project

The latest data from the traffic assessment was reviewed with the Committee as well as the initial draft public feedback survey. The survey is intended to be posted in early April for 4-6 weeks. The survey will be provided to Council for review before posting.

The pilot project will be in place for 12 months this May. The survey results and traffic assessment will be provided to Council shortly after the 12 month period for discussion and determine next steps.

4.b Church Terrace Development

This item has been referred from the recent Planning and Development Committee due to lack of quorum.

The developer, who is currently seeking to develop vacant land along Church Terrace, has requested approval to install a smaller diameter watermain than permitted in the Town's current standards. The developer has also requested, failing approval of the smaller diameter, Council reimburse the cost difference of the large diameter pipe at approximately \$10,000.

The Committee discussed and denied both requests.

5. **Engineering and Public Works Committee Meeting**

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee held on March 29 2023 be accepted as presented;

- Capital project funding update
- Capital projects schedule update
- Water statistics
- Manuels River watermain repair/disruption
- Dunns Hill Road Intersection Pilot Project
- Church Terrance Development

Meeting adjourned at 12:50 p.m.

Councillor Hardy, Chair

Jennifer Norris, Director of
Engineering and Public Works