

## **Engineering and Public Works Committee Meeting Minutes**

Meeting #: 03  
Date: March 1, 2023  
Time: 12:00 pm - 1:20 pm  
Location: Zoom

**Members Present**     **Mayor Bent**  
                                 **Deputy Mayor Gosse**  
                                 **Councillor Tilley**  
                                 **Councillor Butler**  
                                 **Councillor Hillier**  
                                 **Councillor Hardy**  
                                 **Councillor Barrett**

**Staff Present**             **Jennifer Norris, Director of Engineering and Public Works**  
                                 **John McKeever, Engineering Manager**

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### **1.     6 Ledrews Road**

Staff will arrange a site visit with the Committee members and property owner to review their concerns.

### **2.     Procurement**

#### **2.a    Approval to Tender - Minerals Road Upgrade**

Be it so resolved that approval is given to tender the Minerals Road Upgrade project.

**2.b Approval to Purchase - Ratification - Concord Drive Lift Station Rotating Assembly**

Be it so resolved that ratification approval is given to purchase pump rotating assemblies for Concord Drive lift station from Sansom Equipment Limited at a cost of \$23,591.32 plus HST. Funds are available in account #01-401-1000-7405.

**3. Department Report**

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee.

Mayor Bent entered the meeting at 12:12 p.m.

**3.a Water Statistics Update**

The Committee was provided an update on the latest water statistics.

**4. Other Department Items**

**4.a Yard Waste Collection Program**

Be it so resolved that the Yard Waste Collection Program be adopted as presented.

**4.b Winter Services Update**

A review of equipment inventory used for winter control services was provided.

As of February 21, 2023, there are approximately 75 stand-by hours of contract winter control services (loaders) remaining at which time the hourly rate per equipment of \$244.00 plus HST will apply.

Councillor Barrett exited the meeting at 12:36 p.m.

#### **4.c Billy Brook Floodplain Mapping**

Council approved additional work scope for the Billy Brook Storm Water Review in the 2023 budget. Work includes floodplain mapping along the existing watercourse. The previously presented change order will be forwarded to Finance Committee and work will commence immediately following approval and pending ability to survey the area due to snow.

#### **4.d Dunns Hill Road Intersection Pilot Project**

Committee reviewed the project to date and timelines. A discussion was held on options for public consultation. Details will be finalized over the coming weeks.

Councillor Tilley exited the meeting at 1:09 p.m.

Deputy Mayor Gosse exited the meeting at 1:14 p.m.

### **5. Engineering and Public Works Committee Meeting**

Be it so resolved that the recommendations and decisions made at Engineering and Public Works Committee held on Wednesday, March 1, 2023 be accepted as presented.

- Ledrews Road
- Department Report
- Water Statistics Report
- Winter Services Update
- Billy Brook Floodplain Mapping
- Dunns Hill Road Intersection Pilot Project

Meeting adjourned at 1:20 p.m.

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Councillor Melissa Hardy, Chair

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Jennifer Norris, Director of  
Engineering and Public Works