

Recreation and Leisure Services Committee Meeting Minutes

Meeting #: 02
Date: January 31, 2023
Time: 7:32 am - 8:38 am
Location: Zoom

Members Present **Mayor Bent**
 Councillor Tilley
 Councillor Moores
 Councillor Connors

Staff Present **Nick Miller- Director of Recreation and Leisure Services**
 Natasha Hann- Program Supervisor
 Carla Hodder- Program Supervisor

1. Facilities, Parks and Playgrounds

1.a Memory Display Case - Conception Bay South Arena

Committee had lengthy discussion on this request. Committee had concern surround future request and availability of space at the Conception Bay South Arena. Committee requested staff to research other similar displays in other facilities.

1.b Early Morning Ice Time Availability- Conception Bay South Arena

Chair Person Moores discussed the possibility of additional morning ice time at Conception Bay South Arena. Committee requested more information surrounding budget and additional cost to adding the early morning ice time. Staff were task to provided finical break down for Committee at next meeting.

1.c Community Park Update

Director of Recreation and Leisure services provided an update on the preparation for the opening of the Community Park. Committee indicated the importance of staffing, parking and signage in preparations for the opening.

1.d Theater CBS

Once again, Theatre CBS asks for your support in helping to promote our endeavours and also with rehearsal space for the company. Having access to Worsley Park once a week saved our company hundreds of production dollars in 2022. Providing this space makes it possible to continue to offer quality theatre in our community.

In 2022, you offered us access to Worsley Park on Monday nights. We would gratefully take the same time, if available, or would certainly be willing to accept some other time or space, if Worsley is not available to us at this time in 2023.

In consideration for this space and your ongoing promotional support, we will acknowledge The Town of Conception Bay South as a Community Builder in our new sponsorship program.

Committee discussed this request, as it relates to the donation policy that is currently being finalized. Committee approved the extension of the current MOU until the end of February 2023 when this donation policy will come into affect.

1.e Conception Bay South Recreation Complex Update:

Director of Recreation and Leisure Services provided update on roof conditions at the recreation complex. Recreation Facility is fully operational.

2. Events & Programs

2.a Conception Bay South Recreation Complex- Swim Registrations Winter Set 1

Director of Recreation and Leisure Services provided update to Committee.

2.b Annual Swim for Hope 2023

The CBS Bluefins and the Recreation Complex will host the Swim for Hope on Friday, February 3 with opening ceremonies starting at 6:00pm in the Multi-purpose room followed by the event opening with an on-deck lighting ceremony where all swimmers have a special moment to say who they are swimming for.

Director of Recreation and Leisure Services provided update to Committee.

2.c Kelligrews Soiree- Garden Party Concert Entertainment

Following the Recreation and Leisure Services Committee meeting of November 8, 2022, the Committee requested that staff look at entertainment options that would help mark the significance of the Town's 50th Anniversary.

Staff discussed with Committee potential music promotion/ entertainment for garden party concert. Committee concurred to book a local promoter to solicit potential musicians and report back to committee. Committee also discussed potential of having a local act as part of the lineup.

3. Procurement

3.a Request To Call Limited Call For Proposals- Exclusive Snack Vending Contract

Director of Recreation and Leisure Services discussed a Limited Call for Proposals for an Exclusive Snack Vending contract

Committee concurred to call a limited call for proposals for the exclusive snack vending contract and following recommendation was table for approval.

Be it so resolved that the Town of Conception Bay South call a limited request for proposals for the exclusive snack vending contract at the Town Hall, Recreation Complex, Conception Bay south Arena and The Robert French Memorial Stadium.

4. Other Departmental Items

4.a 50th Anniversary Update

Director of Recreation and Leisure services provided an update on 50th Anniversary. Committee discussed the incorporating of Kick Off Celebrations to be included in Winterfest . Committee discussed Community grant application process, staff will provide application for consideration for next Committee meeting.

5. Important Dates

- Feb 3rd- Swim for Hope
- February 8 - Kelligrews Soiree Committee Meeting #1
- February 11-19 - Winterfest
- February 23 - Sports Awards Banquet
- February 28 - Nominations open for Youth Volunteer and Citizen of the Year
- March 16 - Seniors St. Patrick's Day Social
- May 11 - Seniors Spring Fling
- June 3 - 3 Hour Challenge
- June 6-22 - Youth Ball Hockey Program
- July 1 - Canada Day Celebration
- July 8-14 - Kelligrews Soiree
- August 2 - Family Fun Day

- October 29 - Halloween Skate
- October 31 - Seniors Halloween Social
- November 5 - Bonfire Night
- November 11 - Remembrance Day
- December 2, 2023 - Santa Claus Parade
- December 2, 2023 - Tree Lighting Ceremony
- December 7, 2023 - Seniors Christmas Social
- December 31, 2023 - New Years Eve Family Skate

6. Potential Problems/Concerns

N/A

7. Recreation and Leisure Services Committee Report

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of January 31st 20223 be accepted as presented.

- Memory Display Case- Conception Bay South Arena
- Early Morning Ice Time Availability- Conception Bay South
- Community Park Update
- Theater CBS Request
- Conception Bay South Recreation Complex Update
- Conception Bay South Recreation Complex- Swim Registrations Winter Set 1
- Annual Swim For Hope 2023
- Kelligrews Soiree- Garden Party Concert Entertainment
- Request to Call Limited Call for Proposals- Exclusive Snack Vending Contract
- 50 Anniversary Update

- Important Dates

Councillor Moores, Chair

Nick Miller, Director of Recreation
and Leisure Services