

## **Regular Council Meeting Minutes**

Meeting #: 1  
Date: January 17, 2023  
Time: 7:04 p.m. – 7:54 p.m.  
Location: Council Chambers

**Members Present**

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

**Staff Present**

- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- John Heffernan, Fire Chief**
- Maggie Hynes, Communications Manager**
- Mike Downey, IT Manager**
- Nick Miller, Director of Recreation and Leisure Services**
- Jody Fifield, Executive Secretary**

**1. Land Acknowledgement**

The Town of Conception Bay South would like to respectfully acknowledge the territory in which we gather, as the ancestral home-lands of the Beothuk and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk. 2

We also respectfully acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan, the Inuit of Nunatsiavut, and the Inuit of NunatuKavut.

We strive for respectful partnerships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

**2. ADOPTION OF AGENDAS AND MINUTES**

**2.a Adoption of the Meeting Agenda for January 17, 2023**

**Resolution #23-01**

**Moved By** Councillor Barrett

**Seconded By** Councillor Butler

Be it so resolved that the agenda of the meeting of January 17, 2023 be adopted as presented.

*Motion Carried*

**2.b Adoption of the Meeting Minutes of December 20, 2022**

**Resolution #23-02**

**Moved By** Councillor Connors

**Seconded By** Councillor Tilley

Be it so resolved that the minutes of the meeting of December 20, 2023 be adopted as presented.

*Motion Carried*

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

#### **4. VISITORS, PRESENTATIONS AND PETITIONS**

Nil

#### **5. NEW BUSINESS**

Councillor Tilley noted there was nothing to report for Ward 3.

Councillor Butler wished everyone Happy New Year. She mentioned that Councillor Connors emceed the Climb Higher Foundation, in memory of Sammy Porter special event at the CBS arena on Sunday hosted by the CBS Senior Blues and spearheaded by Adam Gear, which was such a success. So many people were there and so many children, everyone was wearing the #34 Porter. A family tragedy, such as this was, has brought the community together. The final tally hasn't been announced, but the funds raised are so children can participate in sports and arts regardless of their financial situations. Thanks to everyone who attended.

Mayor Bent noted he attended as well and it was a tremendous turnout and support for the family. The support for the family and the Climb Higher Foundation so the memory of Sammy can live on in the joy of other children who now have the opportunity to participate in the recreation they choose. I want to thank you for not only representing the family but also the Town in recognizing the first responders and the supporters and the strength of the family that was essential.

Councillor Connors thanked both Councillor Butler and Mayor Bent for their kind words. He stated that Sunday was a huge success for the Porter family and thanked the Blues for recognizing Sammy by having a game in his memory with a super hero theme. The team uniforms worn were of the last Halloween costume that Sammy wore. It takes a village and in this situation, it is certainly true, since that tragic day back in July the whole community has reached out. To see the support of the people that came to the game and giving the family the opportunity to recognize the first responders and thank the people who were there that day, it was amazing. On behalf of Angie, Steve and all the family, thank you. This is the first of the events that we will establish with many to come, they will be forever grateful for everything that was done on Sunday. It's the Climb Higher Foundation, there is a Facebook page and website where donations can be made. The numbers are not in, but they are looking very good. They auctioned off the sweaters afterward and the numbers we heard were that people were bidding \$700-800 for a jersey, so it looks like it will be a very good day for the foundation and for the families who get the assistance from this.

Councillor Hiller wanted to give a quick note to make residents aware that the Health Care Foundation has announced their dream home, and for the fourth year it is located on Kinglet Way in the Kingfisher Estates. He encouraged residents to get out and purchase tickets to support this important cause.

Deputy Mayor Gosse wished a Happy New Year to residents. She stated with a new year comes new openings and today Councillors had the opportunity to have a tour of the new Library. Their plan is to open next Thursday, January 26th. It's a beautiful building with lots of spaces, a maker room, great community space that will have programming and open to community groups to have functions. There will also be a reading garden that will open when the season allows.

Councillor Moores spoke of the hockey game on Sunday, she didn't get to attend but had seen pictures on social media, it's such a good thing they are doing for the community. She would like to welcome Nick Miller, as the new Director of Recreation. She stated the 50th Anniversary activities are moving ahead and encouraged residents to keep an eye on our social media for upcoming events. Our Winterfest is coming up February 11-19 and the committee has started planning with lots of great activities scheduled. She stated the Town is also looking for people to join the Soiree Committee, and the deadline to apply is January 23rd.

Councillor Barrett wished everyone a Happy New Year. He stated we are launching the 50th Anniversary celebrations this year but the official launch was on January 1st with the fireworks and skate party. He wanted to bring up an issue that he brought up last year as well and that's the number of collisions happening on Peacekeepers Way. The number of reckless and distracted drivers and the design of the highway that does not meet the demand of our growing community. He was shocked to see approximately 30 cars, that had parked on the side of Peacekeepers way to view the fireworks. With the amount of traffic and the many collisions that happen on this road, such activity is just not safe. He encouraged those people to move to a safe location, such as the arena parking lot, next year. He thanked the RNC for moving these cars along before anything happened.

Councillor Hardy stated there was nothing new to report on for Ward 4. She wanted to take a moment speak about Sammy's Climb Higher Foundation and the event they had on Sunday. She had the pleasure of being in the dressing room with the kids who were getting ready for the intermission game and to see

all of his best buddies and older brother having such a great time. The smiles on the faces were great to see. The event was so well received.

Mayor Bent introduced the new Director of Recreation and Leisure Services, Nick Miller. He is looking forward to seeing what we can accomplish in the next few years.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Hillier)**

**6.a 30 Millers Road**

**Resolution #23-03**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved, that in accordance with Council's authority of Section 5.3.1(2) of the Town's Development Regulations, Application No. 2463 received December 20, 2022 for an accessory building with 6m<sup>2</sup> lot coverage at 30 Millers Road, be refused in consideration that the accessory building can be reasonably accommodated in the rear yard of the property and the accessory building is not effectively screened from the street and/or adjacent properties.

*Motion Carried*

**6.b 2644 Topsail Road**

**Resolution #23-04**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved, that in accordance with sub section 108(3)(f) of the Urban and Rural Planning Act, 2000 and section 10.11.3 of the Town's Development Regulations, Application No. 1223 dated January 31, 2022 to subdivide the property located at 2644 Topsail Road, be refused as the proposal would result in an increase in the non-conformity of the building line setback and the resulting building lot cannot accommodate development of a dwelling that would meet the building line and rear yard setback requirements.

*Motion Carried*

**6.c 282 Conception Bay Highway**

**Resolution #23-05**

**Moved By** Councillor Hillier

**Seconded By** Deputy Mayor Gosse

Be it so resolved that, in accordance with 108(3)(f) of the *Urban and Rural Planning Act, 2000*, Application Nos. 2410 and 2411, received on November 9, 2022 seeking reconstruction of a greenhouse at 282 Conception Bay Highway, be approved.

*Motion Carried*

**6.d 7-11 Pine Tree Road**

**Resolution #23-06**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved, that in accordance with Council's authority of section 10.11.3 of the Town's Development Regulations, Application No. 2455 for a four unit row dwelling at 7-11 Pine Tree Road, be refused in consideration that the property does not meet the minimum lot area requirement.

*Motion Carried*

**6.e Ewings Road**

**Resolution #23-07**

**Moved By** Councillor Hillier

**Seconded By** Councillor Tilley

Be it so resolved, that in accordance with sub section 201.2(8) of the *Municipalities Act, 1999*, the Town sell approximately 15m<sup>2</sup> of land at Ewings Road to the adjacent property owner at 62 Cabot Road at fair

market value in consideration that the land is of minimal value to any other person.

*Motion Carried*

**6.f 118 Red Bridge Road**

**Resolution #23-08**

**Moved By** Councillor Hillier

**Seconded By** Councillor Moores

Be it so resolved that, subject to payment of the appropriate fee and deposit, and in accordance with section 14 of the *Urban and Rural Planning Act, 2000*, the Town undertake initial public and stakeholder consultation with respect to proposed re-zoning of property at 118 Red Bridge Road from Open Space Recreation to Residential Medium Density.

*Motion Carried*

**6.g Committee Report**

**Resolution #23-09**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on January 9, 2023 be accepted as presented.

- Committee Role and Processes
- 135-137 Seal Cove Road
- 73 Cherry Lane
- 1621-1627 Conception Bay Highway
- Notices Published
- Correspondence - Municipal Plan Policies
- 59 Foxtrap Access Road and 83 Chamberlains Road

- 167 Conception Bay Highway
- Builders and Realtors Forums
- 2410 Topsail Road
- Department Update

*Motion Carried*

**7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Hardy)**

**7.a Engineering and Public Works Committee Meeting**

**Resolution #23-10**

**Moved By** Councillor Hardy

**Seconded By** Councillor Moores

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on Wednesday, January 11, 2023 be accepted as presented:

- Capital Project Update
- Water Statistic Update
- 6 Ledrews Road
- Winter Control Services

*Motion Carried*

**8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)**

**8.a Recreation and Leisure Services Committee Report**

**Resolution #23-11**

**Moved By** Councillor Moores

**Seconded By** Councillor Barrett



Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of January 12, 2023 be accepted as presented:

- Manuels River Light Walk
- Winterfest
- 50<sup>th</sup> Anniversary Celebration

*Motion Carried*

**9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)**

**9.a Accounts Payable Cheques**

**Resolution #23-12**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that approval be given to pay accounts payable cheques totaling \$526,196.31 as per the attached report.

*Motion Carried*

**9.b Manual Cheques**

**Resolution #23-13**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$489,902.88.

*Motion Carried*

**9.c Capital Invoice Approval**

**Resolution #23-14**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$218,684.75 as per the attached listing.

*Motion Carried*

**9.d Tax and Other Receivables Adjustments**

**Resolution #23-15**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hillier

Be it so resolved that approval be granted to adjust tax and other receivables accounts as follows:

- SUBWA003     \$3,329.67
- WANDA004     \$182.19

*Motion Carried*

**9.e Tender 22-09 Approval to Award**

**Resolution #23-16**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that approval be given to award Tender 22-09 Fully Inclusive Service Agreement on the Mechanical Equipment for the Town Hall to Ainsworth Inc. at a cost of \$85,308.40 plus HST, for the duration of 5 years (\$17,061.68 plus HST per year). Funds are available in account 01-109-1000-7015.

*Motion Carried*

**9.f Tender 22-10 Approval to Award**

**Resolution #23-17**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Tilley

Be it so resolved that approval be given to award Tender 22-10 Fully Inclusive Service Agreement on the Mechanical Equipment for Fire Station #1 to Ainsworth Inc. at a cost of \$114,754.05 plus HST, for the duration of 5 years (\$22,950.81 plus HST per year). Funds are available in account 01-109-1000-7015.

*Motion Carried*

**9.g Municipalities Newfoundland and Labrador and PMA Membership Fees**

**Resolution #23-18**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that approval be given to pay 2023 membership fees for Municipalities Newfoundland and Labrador and Professional Municipal Administrators in the amount of \$19,086.36. Funds are available in account 01-101-1000-7035.

*Motion Carried*

**9.h Federation of Canadian Municipalities**

**Resolution #23-19**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Moores

Be it so resolved that approval be given to pay the 2023 membership fees for the Federation of Canadian Municipalities in the amount of \$7,231.06. Funds are available in account 01-101-1000-7035.

*Motion Carried*

**9.i Protective Clothing Tender 2023**

**Resolution #23-20**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to call the tender for the Supply of Protective Clothing 2023. Funds are available in account #01-205-1000-4110 and #01-205-1000-4115

*Motion Carried*

**9.j Department Report**

**Resolution #23-21**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee meeting held on January 9, 2023 be accepted as presented.

Items discussed included:

- capital project update
- 2023 tax bills
- Private ambulance operators job action
- FCM Conference - Toronto, May 25 - 28, 2023
- Nominations for the SJAA Board of Directors
- ATV Signage and Regulations
- Community Park
- Enforcement and Humane Services Statistics
- Fire Department Statistics
- Fireworks
- Manuels River Lights

- Manuels River Centre hours of operation
- Anti racism initiatives
- Diversity and Inclusion Committee
- Departmental reports

*Motion Carried*

**10. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Connors)**

**10.a Conservation Corps Green Team**

**Resolution #23-22**

**Moved By** Councillor Connors

**Seconded By** Councillor Butler

Be it so resolved that approval be given to apply to the Conservation Corps of Newfoundland and Labrador's Green Team Program for 2023 at a cost of \$4,000. Funds are available in account 01-503-1000-5099.

*Motion Carried*

**10.b Economic Development and Tourism Committee Report**

**Resolution #23-23**

**Moved By** Councillor Connors

**Seconded By** Councillor Hardy

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of January 10, 2023 be accepted as presented:

- Funding - Savour CBS, Signage, Shore Tour
- Local Food Infrastructure Fund
- Backyard Compost Program
- T'Railway Lease Agreement

- Ocean Glen Garden Lease Package
- Conservation Corps Green Team
- Council Appointments
- Departmental Report

*Motion Carried*

## **11. OTHER COMMITTEE REPORTS**

Councillor Moores advised they held a 50th anniversary committee meeting and Winterfest meeting, and noted we have a great group around the table with some great ideas. She encouraged everyone to participate in as many activities as possible.

Councillor Barrett attended a Parks Commission meeting on Thursday, January 12<sup>th</sup>, part of the discussion was on the Green Team application and general updates on the natural areas in the Community. We will have some exciting announcements to come with the community garden, just waiting on the formalities.

Mayor Bent wanted to say a thank you and congrats to the Salvation Army who raised \$81,000 in kettle money during the kettle campaign this Christmas season. We had the opportunity to participate and it was great to help out.

**12. ADJOURNMENT**

The meeting adjourned at 7:54 p.m.

**Resolution #23-24**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that the meeting adjourn.

*Motion Carried*

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Darrin Bent, Mayor

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Jody Fifield, Executive Secretary