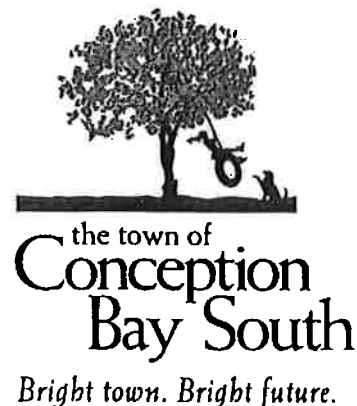
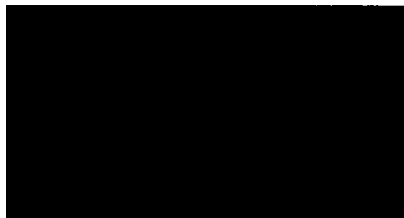


Response to Applicant - Partial Access Granted  
Form 4B

April 23, 2018



Re: *Your request for access to information under Part II of the Access to Information and Protection of Privacy Act [Our File #: 18-03]*

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On March 23, 2018, the Town of Conception Bay South received your request for access to the following records:

*Letter of Compliance regarding shed on property at 60/64 Pettens Road from January 1 - March 22, 2018 (with any personal information redacted).*

I am pleased to inform you that a decision has been made by the Chief Administrative Officer for to provide access to some of the requested information. In particular, access is granted to the following records:

*Letter to resident seeking compliance*

Access to the remaining records, and/or information contained within the records, has been refused in accordance with the following exceptions to disclosure, as specified in the Access to Information and Protection of Privacy Act (the Act):

**Disclosure harmful to personal privacy**

**40. (1)** The head of a public body shall refuse to disclose personal information to an applicant where the disclosure would be an unreasonable invasion of a third party's personal privacy.

As required by 8(2) of the Act, we have severed information that is unable to be disclosed and have provided you with as much information as possible.

In accordance with your request for a copy of the records, the appropriate copies have been enclosed.

Please be advised that you may appeal this decision and ask the Information and Privacy Commissioner to review the decision to provide partial access to the requested information, as set out in section 42 of the Act (a copy of this section of the Act has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner. Your appeal should identify your concerns with the request and why you are submitting the appeal.

The appeal may be addressed to the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

If you have any further questions, please contact me by telephone at 834-6500 or by email at [jfifield@conceptionbaysouth.ca](mailto:jfifield@conceptionbaysouth.ca)

Sincerely,

TOWN OF CONCEPTION BAY SOUTH



*Jody Fifield*  
ATIPP Coordinator

Enclosures

February 27, 2018



Dear [REDACTED]

It has come to the attention of the Town that an accessory building on your property at [REDACTED] is incomplete and most recent permit has expired. The Accessory Building is also less than 1.5m from your rear boundary and less than 3.0m from existing Accessory Building.

Please be advised that you are in direct contravention of Section 5.3.3.2 of the Town's Development Regulations, which states:

*Accessory buildings shall be designed to be complementary to the residential building in style and exterior finish.*

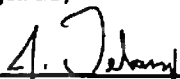
You are also in direct contravention of Section 5.3.1 of the Town's Development Regulations, which states:

*An Accessory Building shall not be placed any closer than 1.5 metres from a side or rear yard line, or 0.3 metres from an easement, or 3 metres from the main building or any other building.*

In order to meet the Town's requirements, you are requested to complete and move your Accessory Building by **Monday, May 28, 2018.**

You are responsible for ensuring that work is carried out in accordance with Town's Regulations. Your cooperation in this matter is appreciated.

Regards,

  
\_\_\_\_\_  
**Jonathan Delaney**  
**Building Inspector**

cc: Corrie Davis, MCIP, Director of Planning and Development  
Ed Jarvis, Enforcement Manager