

Regular Council Meeting Minutes

Meeting #: 17
Date: November 1, 2022
Time: 7:00 p.m. - 8:00 p.m.
Location: Council Chambers

Members Present
Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Connors
Councillor Butler
Councillor Hillier
Councillor Barrett

Staff Present
Liz Davis, Director of Financial Services
Brian Crawley, Chief Administrative Officer
Jennifer Norris, Director of Engineering and Public Works
John Whelan, Planning and Development Manager
John Heffernan, Fire Chief
Jennifer Lake, Director of Economic Development and Tourism
Maggie Hynes, Communications Manager
Mike Downey, IT Manager
Tracey Lambert, Executive Secretary

1. ADOPTION OF AGENDAS AND MINUTES

1.a Adoption of the Meeting Agenda for November 1, 2022

Resolution #22-393

Moved By Councillor Barrett

Seconded By Councillor Butler

Be it so resolved that the agenda of the meeting of November 1, 2022 be adopted as presented.

Motion Carried

1.b Adoption of the Meeting Minutes of October 18, 2022

Resolution #22-394

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that the minutes of the meeting of October 18, 2022 be adopted as presented.

Motion Carried

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

Mayor Bent was honoured to have attended the annual Poppy Campaign and Proclamation signing at the Royal Canadian Legion, Branch 50 in Kelligrews on October 28, 2022. He encouraged everyone to show their support to veterans and those currently serving by wearing a poppy.

Mayor Bent advised that November is Crohn's and Colitis Awareness Month and the Town Hall is illuminated red outside this evening to convey awareness. He noted that Crohn's and Colitis affects more 270,000 Canadians.

4. NEW BUSINESS

Councillor Tilley advised that Friday, November 4, 2022 is the opening of the season for the Avalon Senior Hockey League in Conception Bay South. He is looking forward to an exciting season and is hopeful the cup will return home to Conception Bay South.

Councillor Butler recently attended the seniors Halloween dance and noted it was a great turn out. Everyone in attendance applauded staff for an amazing event. Councillor Butler advised the Monument of Honour is on the cover of the annual Provincial Veteran's Magazine and it's her understanding the LAV III will be on next years publication. Another section of the T'Railway Loop has been completed from Anchorage Road to Talcville Road. We would like to extend our appreciation to the Downtown CBS businesses for supporting this important infrastructure and their goal of increasing pedestrian activity and safety within the area. Since the project commenced in 2016, the business community have invested \$310,000 in the project. Councillor Butler advised the 4th Annual Pumpkin Stroll is currently ongoing tonight 5:30 - 8:00 p.m. at the Conception Bay South Community Garden. She thanked the Conception Bay South Community Garden Committee for their continued commitment and passion to celebrating the agricultural history of our Town. She later noted there were over 1000 pumpkins and visitors.

Councillor Barrett echoed comments made by Councillor Butler as his family attended the pumpkin walk this evening. He expressed his concerns with the number of collisions occurring on Peacekeepers Way. He noted that thus far in 2022 the Fire Department has responded to a total of 12 motor vehicle accidents on Peacekeepers Way. He encouraged residents to drive safe and reminded everyone that most accidents are preventable if the rules of the road are followed. Additionally, he would like to join our local MHA's in asking Province to consider enhancing safety of Peacekeepers Way.

Councillor Connors spoke about cellular and data services in the Town and noted he heard back from Bell and they will be completing an analysis. They have discovered problems and they are working on it. He stressed that residents need to contact their service providers and pass along concerns and be very specific in identifying problematic areas for dropped calls and poor service.

Councillor Hillier noted that Minerals Road is an area of concern with respect to cellular and data services. He attended the Public Budget drop-in Session last Saturday afternoon at the Royal Canadian Legion, Branch 50. He thanked everyone who attended and noted it was nice to interact with resident's face to

face. He expressed his delight to see completion of work and progress on Route 60, Neils Line, and LeDrews Road.

Deputy Mayor Gosse advised that this past week Music NL had a week of celebration from October 25-30, 2022 in Corner Brook. She congratulated our very own Justin Fancy who won entertainer of the year, along with Quote the Raven Band, Jordan Coaker and Kirsten Rodden-Clarke (from Conception Bay South) won group of the year for the second time. She advised the Quote the Raven Band are performing at The Manuels River Hibernia Interpretation Center on November 25, 2022.

Mayor Bent commented on the "We Stand on Guard – Again" concert held at the Mary Brown's Center on Sunday, October 30, 2022. He thanked everyone that made a purchase on Sunday at Mary Browns to support relief efforts. He thanked Mary Browns for donating 100% of the proceeds and noted the Town contributed earlier this month. Mayor Bent advised he and Councillor Tilley will be joining colleges at the Municipalities Newfoundland and Labrador Conference this weekend in Gander. He is looking forward to sharing thoughts and working together on issues to find commonality. Mayor Bent commented on delays in sidewalk construction and an area of concern in Topsail and advised that our Engineering and Public Works Department has reached out to the contractor to mitigate situation. Mayor Bent advised that Council and staff are in budget discussions and its no surprise that everything costs more. He noted its a challenging year and Council will be faced with some tough choices, but will make the best possible decisions to ensure services we have. He requested input from residents to see what items they would like to seen in the budget. He noted the online survey is completed and there will be round table discussions in the coming weeks.

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE (Chair, Councillor Hillier)

5.a 22 Lodge Road

Resolution #22-395

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved, that in accordance with Section 15 of the Town's Fence Regulations, Application 2275 received on October 3, 2022 for a front and rear yard fence at 22 Lodge Road be approved on condition that the fence

be a maximum height of 1.2m from the front boundary line to the front building line of the dwelling, and a maximum height of 1.8m beyond the front building line of the dwelling.

Motion Carried

5.b 101 Morgans Road

Resolution #22-396

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved, that in accordance with Council's discretionary authority at section 13(b) of the Town's Fence Regulations, Application No. 1598 received May 9, 2022 for a fence to be built along the eastern property boundary of 101 Morgans Road abutting the road right of way be approved to a maximum height of 1.8m.

Motion Carried

5.c 631 Conception Bay Highway

Resolution #22-397

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved, that in accordance with Section 8.12(4) of the Town's Development Regulations, Application 2321 received on October 10, 2022 for the installation of wall signage that exceeds 50% of the width of the front building façade, at 631 Conception Bay Highway, be approved.

Motion Carried

5.d Ewings Road

Resolution #22-398

Moved By Councillor Hillier

Seconded By Councillor Tilley

Be it so resolved that, in accordance with section 201.2(2), (3) and (4) of the *Municipalities Act, 1999*, the Town provide notice of its intention to sell approximately 15m² of land at Ewings Road to the adjacent property owner at 62 Cabot Road in consideration that the land is of minimal value to any other person.

Motion Carried

5.e Committee Report

Deputy Mayor Gosse declared a conflict on this item. (Has family that lives on Lodge Road). She vacated the Chamber at 7:35 p.m. and returned at 7:36 p.m.

Resolution #22-399

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on October 24, 2022 be accepted as presented.

- Municipal Plan Review
- 12 Lodge Road
- 127 Conception Bay Highway
- Walker Grove Subdivision, Phase II

Motion Carried

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)

6.a Engineering and Public Works Committee Meeting

Resolution #22-400

Moved By Councillor Tilley

Seconded By Councillor Butler

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee Meeting held on October 25, 2022 will be accepted as presented:

- Department Updates
- Capital Project Updates
- Water Statistics
- WWTP Venting Repairs

Motion Carried

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

7.a Fully Inclusive Service Agreement on Mechanical Equipment - Recreation Complex

Resolution #22-401

Moved By Councillor Connors

Seconded By Councillor Hillier

Be it so resolved that the Town proceed with entering into the 2 optional years in the original contract for the period of February 17, 2023 to February 16, 2024 and February 17, 2024 - February 16, 2025 at a cost of \$12,600.00 plus HST per year, as per the original tender (19-19), quoted price.

Motion Carried

7.b Recreation and Leisure Services Committee Report

Resolution #22-402

Moved By Councillor Connors

Seconded By Councillor Butler

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of October 25, 2022 be accepted as presented.

- Donation Request - Richard Parsons Ballfield
- Arena Activities
- Fully Inclusive Service Agreement on Mechanical Equipment - Recreation Complex
- Important Dates

Motion Carried

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

8.a Accounts Payable Cheques

Resolution #22-403

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to pay accounts payable cheques totaling \$497,506.02 as per the attached listing.

Motion Carried

8.b Manual Cheques

Deputy Mayor Gosse declared a conflict on this item. (Deposit cheque pertaining to her business). She vacated the Chamber at 7:45 p.m. and returned at 7:46 pm.

Resolution #22-404

Moved By Councillor Tilley

Seconded By Councillor Barrett

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$82,837.21.

Motion Carried

8.c Capital Invoice Approval

Resolution #22-405

Moved By Deputy Mayor Gosse

Seconded By Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$590,855.25 as per the attached listing.

Motion Carried

8.d Tax and Other Receivables Adjustments

Resolution #22-406

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

- BISHJ009 \$1,009.76
- COSTD001 \$911.30
- MESTL001 \$20,300.00

- BIBLE001 Request Denied

Motion Carried

8.e Donation Request – Queen Elizabeth Regional High School

Resolution #22-407

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given for the donation of \$250.00 to Queen Elizabeth Regional High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

Motion Carried

8.f Donation Request – Holy Spirit High School

Resolution #22-408

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that approval be given for the donation of \$250.00 to Holy Spirit High School in support of their Annual Scholarship and Awards Program. Funds are available in account 01-101-1000-7705.

Motion Carried

8.g ICIP Funding Application

Resolution #22-409

Moved By Deputy Mayor Gosse

Seconded By Councillor Tilley

Be it so resolved the Town of Conception Bay South make application for cost-shared funding through the Municipal Capital Works Call for

Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the total amount of \$70,300,000, for the projects listed in the attached table. The Town of Conception Bay South agrees to provide its share of the cost-shared funding, \$20,112,106, for these projects should they be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of The Town.

Motion Carried

8.h Department Report

Resolution #22-410

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that the recommendations/decisions of the Financial and Administrative Services Meeting held on October 24, 2022 be accepted as presented.

- Capital change orders
- Draft procurement policy update
- Donation requests
- Budget 2024 overview
- Library Lease

Motion Carried

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Butler)**

9.a Economic Development and Tourism Committee Report

Resolution #22-411

Moved By Councillor Butler

Seconded By Councillor Barrett

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of October 25, 2022 be accepted as presented:

- Downtown CBS Report
- Global Affairs Canada Funding
- Conception Bay Area Chamber Report
- Community War Memorial Fund
- Ocean Glen Neighbourhood Garden
- Departmental Report

Motion Carried

10. OTHER COMMITTEE REPORTS

Councillor Butler advised the Seniors Advisory Committee are in the process of meeting with Staff regularly and working on an action plan. This will identify short, medium and long-term goals that are attainable, based on the input from Residents, who participated in the Age Friendly Survey. This action plan will benefit the Seniors in our Town and the Seniors Advisory Committee are playing an integral part in this process.

11. ADJOURNMENT

The meeting adjourned at 7:58 p.m.

Resolution #22-412

Moved By Councillor Butler

Seconded By Councillor Barrett

Motion Carried

Darrin Bent, Mayor

Tracey Lambert, Executive Secretary