

## **Engineering and Public Works Committee Meeting Minutes**

Meeting #: 15  
Date: October 11, 2022  
Time: 4:30 pm - 5:30 pm  
Location: Zoom

**Members Present**      **Councillor Tilley**  
                                 **Councillor Moores**  
                                 **Councillor Butler**  
                                 **Councillor Hardy**

**Staff Present**              **Jennifer Norris, Director of Engineering and Public Works**

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### **1. Department Report**

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee.

#### **1.a Capital Project Update**

An update on Capital Works was provided to the Committee.

#### **1.b Water Statistics Update**

The Committee was provided an update on the latest water statistics.

#### **1.c Waste Statistics Update Q3**

The Committee was provided an update on the latest quarterly report for waste tonnage and fees.

## **2. Other Department Items**

The Committee was updated on staff assessment of groundwater on the property. The owner will be contacted with an update of findings.

### **2.a Topsail Road - Cabot Road Intersection**

The Committee reviewed the assessment history of this file and recent actions. It was the consensus of the Committee to request a meeting with the store owners located at the corner of the intersection and to be provided an update on correspondence with the store owners to date.

### **2.b Billy Brook Stormwater Study**

The study findings and recommendations were reviewed by the Committee. Recommendations for flood plain mapping will be included in budget discussions. Recommended changes and upgrades to the area will be reviewed in the coming months and options presented to Council.

### **2.c Annual Yard Waste Collection Program**

It was the consensus of the Committee to implement a bi-annual program for yard waste collection as discussed. The program will be drafted and presented ahead of budget for inclusion.

An interim program will be in place beginning October 17th for four weeks with collection on associated recycling days. Robin Hood Bay Facility guidelines are required to be followed. Communications manager will post publicly this week. Town's website will be updated for 2022 schedule.

### **2.d ERSB 2023 Fee Schedule**

The 2023 ERSB fee schedule was reviewed by the Committee. Garbage and recycling tipping fees will increase by approximately 5% and 20%, respectively.

**2.e 12 Mission Road**

Staff updated Committee on recent site assessment regarding water concerns. An update will be provided to the property owner.

**2.f 764-766 Conception Bay Highway**

The Committee was provided an update on the storm water inspection.

Councillor Tilley exited the meeting at 5:20 pm due to a conflict of interest.

**3. Engineering and Public Works Committee Meeting**

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on October 11, 2022 be accepted as presented:

- Capital Project Update
- Water Statistics Update
- Waste Statistics Update
- Topsail Road - Cabot Road Intersection
- Billy Brook Stormwater Study
- Annual Yard Waste Collection Program
- ERSB 2023 Fee Schedule
- 12 Mission Road
- 764-766 Conception Bay Highway

Meeting adjourned at 5:30 p.m.

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Councillor Tilley, Chair

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Jennifer Norris, Director of  
Engineering and Public Works