

Regular Council Meeting Minutes

Meeting #: 15
Date: October 4, 2022
Time: 7:03 p.m. - 8:01 p.m.
Location: Council Chambers

Members Present
Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Moores
Councillor Connors
Councillor Butler
Councillor Hillier
Councillor Hardy

Staff Present
Gail Pomroy, Town Clerk
Brian Crawley, Chief Administrative Officer
Jennifer Norris, Director of Engineering and Public Works
Jennifer Lake, Director of Economic Development and Tourism
Maggie Hynes, Communications Manager

Others Present **Steve Tizzard, IT Manager**

1. Land Acknowledgement

The Town of Conception Bay South would like to respectfully acknowledge the territory in which we gather, as the ancestral home-lands of the Beothuk and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk.

We also respectfully acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan, the Inuit of Nunatsiavut, and the Inuit of NunatuKavut.

We strive for respectful partnerships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

2. ADOPTION OF AGENDAS AND MINUTES

2.a Adoption of the Meeting Agenda for October 4, 2022

Resolution #22-346

Moved By Councillor Connors

Seconded By Councillor Hillier

Be it so resolved that the agenda of the meeting of October 4, 2022 be adopted as presented.

Motion Carried

2.b Adoption of the Meeting Minutes of September 20, 2022

Resolution #22-347

Moved By Councillor Butler

Seconded By Deputy Mayor Gosse

Be it so resolved that the minutes of the meeting of September 20, 2022 be adopted as presented.

Motion Carried

3. BUSINESS ARISING FROM PREVIOUS MINUTES

4. VISITORS, PRESENTATIONS AND PETITIONS

4.a Proclamation - Disability Employment Awareness Month

Councillor Hardy proclaimed the month of October 2022 as Disability Employment Awareness Month in the Town of Conception Bay South. Shelley Andrews, Avalon Employment, was in attendance.

4.b Proclamation - World Breastfeeding Week

Councillor Moores proclaimed the week of October 1 -7, 2022 as World Breastfeeding Week in the Town of Conception Bay South.

4.c Proclamation - Fire Prevention Week

Mayor Bent proclaimed the week of October 9 - 15, 2022 as Fire Prevention Week in the Town of Conception Bay South. Members of the Conception Bay South Fire Department were in attendance.

4.d Commissioner's Report regarding proposed re-zoning of land at 1287-1293 Conception Bay Highway

Councillor Hillier tabled the above noted report.

5. NEW BUSINESS

Deputy Mayor Gosse stated that the Youth Advisory Council will resume soon and are looking for youth between the age of 13 - 24 to get involved. Application deadline is Tuesday, October 11, 2022. She also advised that the Town will bring forward a motion for a \$5,000 donation to the Canadian Red Cross for the Hurricane Fiona Relief Fund.

Councillor Tilley commented on the LAV III Dedication Ceremony. He stated that it was a very proud moment for the Town.

Councillor Hillier recognized Jeffrey Locke who won an award for teaching excellence. Congratulations to Mr. Locke.

Councillor Butler stated that Conception Bay South is a nature lovers paradise, and we know how important it is to live sustainably. From enhancing the urban forest and piloting green infrastructure, to developing climate action plans and working with the community to implement them, the Town has made strides to enhance our sustainability and to make a better future for the next generation. Today I'm excited to announce the launch of our Sustainability Hub. The Hub is an online platform built to help our community become more resilient to future impacts of climate change; to help increase sustainable business practices and collaborations; to celebrate sustainable actions taken by residents and businesses, and to engage and mobilize the community to facilitate smart, targeted action on climate change. We encourage residents and business owners to check out the Hub and take a look at some of the resources. Fill out the Community Engagement Climate Survey and let us know what climate actions you feel are the highest priority. Report a sustainable business practice in the community and they might be featured as the next Sustainable Story! The

Sustainability Hub is intended to be interactive and can be accessed from the Town's website, by clicking Explore – Sustainable CBS

Councillor Connors stated that he is pleased to announce that the Town has submitted a Crown Land Application. - License to Occupy – for an ATV Route. The application has been registered and referrals have been sent out to applicable departments and agencies for review. The information has been placed on the ATV page of the Town's website and is also available on the Government of Newfoundland and Labrador Land Use Atlas at: <https://www.gov.nl.ca/landuseatlas/details/> If anyone is interested in providing any commentary to Crown Lands regarding the application, they can email easternlandsoffice@gov.nl.ca citing the application #160169.

Councillor Moores stated that the Recreation Department will be implementing an Insurance Policy Program to help ensure all user groups are able to carry the appropriate coverage when using Town facilities. There will be slight adjustments to some of the existing Rates and Fees for applicable users, with all costs kept to a minimum. She also advised that the Town hosted the Dedication Ceremony for the LAV III monument this past weekend, as a tribute to all those who served for Canada in Afghanistan. The ceremony guests included Her Honour, the Honourable Judy Foote, Lieutenant Governor of Newfoundland and Labrador, Senator Elizabeth Marshall, Brigadier-General Stéphane Masson, Commander 5th Canadian Division, Lieutenant Colonel Kyle Strong, Kathleen Pratt LeGrow, and many other invited guests and representatives of the Canadian Armed Forces, veterans, and their family members. The ceremony was very well attended, and was a very fitting dedication for the monument.

Councillor Hardy commented on traffic concerns within the Town. She reminded residents and visitors of speed limits, especially within school zones. She also commented on the lack of physicians in the Conception Bay South area and the province in general. She also wished a healthy delivery to Councillor Barrett who is expecting his second child.

Mayor Bent commented on the engagement of CBCL in 2021 for an assessment of the shoreline. He noted that consultants for the LPHA, who is also the Town's external consultant for our breakwater, recently advised the Town of potential concerns with a section of the breakwater that is approximately 60 meters in length. He noted that this is currently being reviewed for action. He thanked the organizing committee for the LAV III Dedication Ceremony. He also commented on the past year since this current Council were sworn into office. He noted actions such as the implementation of 30 km speed zones in school areas, pedestrian activated lights, that the community park is nearing completion, the

library is nearing completion, transparency by putting up committee minutes, tire recycling facility at top of Fowlers Road, re-started water and sewer installations, held mil rate, no repeated proof of age for seniors incentives, residential building permits has had no charge, implemented a supplementary signage policy, road rehabilitation, started a pilot project for Dunns Hill Road, made the community centre a priority, hosted the Growlers and are now looking to plan year 2 of this Council's term.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Hillier)**

6.a 2639 Topsail Road

Councillor Tilley declared a conflict on this item as he has a family member in vicinity. He vacated the meeting at 7:38 p.m. and returned at 7:40 p.m.

Deputy Mayor Gosse declared a conflict on this item as she has a family member with a similar business. She vacated the meeting at 7:38 p.m. and returned at 7:40 p.m.

Resolution #22-348

Moved By Councillor Hillier

Seconded By Councillor Moores

Be it so resolved, that in accordance with Section 10.12, and Council's discretionary authority of section 10.7 of the Town's Development Regulations, Application No. 2055 received August 3, 2022 for a quilt shop business located at 2639 Topsail Road be approved.

Motion Carried

6.b 176 Foxtrap Access Road

Resolution #22-349

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved, that in accordance with Section 15 of the Town's Fence Regulations, Revised Application 2107 dated on August 20, 2022 for a front yard fence on the property of 176 Foxtrap Access Road be approved.

Motion Carried

6.c 17-19 Dominic Drive

Resolution #22-350

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved, that in accordance with Section 12 and 26 of the Town's Fence Regulations, Application 2133 received on August 23, 2022 for a front yard fence on the property of 17 – 19 Dominic Drive be approved.

Motion Carried

6.d 791 Conception Bay Highway

Resolution #22-351

Moved By Councillor Hillier

Seconded By Councillor Tilley

Be it so resolved, that in accordance with Section 15 of the Town's Fence Regulations, Application 2203 dated September 12, 2022 for a front yard fence on the property of 791 Conception Bay Highway, be approved, on condition that the existing chain link fence be removed, and that the new fence be constructed no further than 18m ahead of the established building line on the property with a height not exceeding 1.2m.

Motion Carried

6.e 5 Tampa Drive

Resolution #22-352

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved, that in accordance with Section 15 of the Town's Fence Regulations, Application 2147 received on August 30, 2022 for a front yard fence on the property of 5 Tampa Drive be refused in consideration that it does not border a public walkway, does not constitute a retaining wall, does not delineate adjoining driveways, nor is there an established form of front yard fences along the street.

Motion Carried

6.f Planning and Development Committee Report

Resolution #22-353

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on September 26, 2022 be accepted as presented.

- Minerals Road
- Notices Published
- Non-Compliance
- Boundary Proposals
- 330 Seal Cove Road/7-9 Seaspray Crescent
- 40 Redwood Place
- Department Update

Motion Carried

7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)

7.a Engineering and Public Works Committee Meeting

Resolution #22-354

Moved By Councillor Tilley

Seconded By Councillor Moores

Be it so resolved that the recommendations and decisions being made on Tuesday, September 27, 2022 meeting will be accepted as presented:

- Department Report
- Capital Projects Update
- Water Statistics Update
- Gateway Erosion
- 2023 Sidewalk Program

- 2023 Street Upgrading and Paving Project

Motion Carried

8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

8.a Approval to Call a Request for Proposals for Advertising for the Conception Bay South Arena Score Clock

Resolution #22-355

Moved By Councillor Moores

Seconded By Councillor Connors

Be it so resolved that the Town proceed to call a Request for Proposals for Advertising for the Conception Bay South Arena Score Clock.

Motion Carried

8.b Recreation and Leisure Services Committee Report

Mayor Bent declared a conflict on this item as it involves his employer. He vacated the meeting at 7:46 p.m. and returned at 7:47 p.m.

Resolution #22-356

Moved By Councillor Moores

Seconded By Councillor Butler

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of September 27, 2022 be accepted as presented.

- Facility User Group - Insurance Policy
- Arena Activities
- Worsley Park 50+ Club - Request for 2023 Dates
- Donation Request - Worsley Park
- 50th Anniversary Celebrations - Committee Members
- Important Dates
- CBS Soccer Club - Correspondence

- Online Booking
- Community Group Listing - Town Website

Motion Carried

9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

9.a Accounts Payable Cheques

Resolution #22-357

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that approval be given to pay accounts payable cheques totaling \$479,680.18 as per the attached listing.

Motion Carried

9.b Manual Cheques

Resolution #22-358

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to ratify manual cheques totaling \$116,285.17.

Motion Carried

9.c Capital Invoice Approval

Resolution #22-359

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that approval be given to pay capital invoices totaling \$2,478,043.83 as per the attached report.

Motion Carried

9.d Tax and Other Receivables Adjustments

Resolution #22-360

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

- DRJOD001 \$882.50
- FUNKY001 \$1,232.02

Motion Carried

9.e Approval to Call Tender - Fire Department Uniform Clothing

Resolution #22-361

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given to call a three (3) year tender for the supply and deliver of uniform clothing for the staff of the Conception Bay South Fire Department. Funds are available in account #01-205-1000-4115.

Motion Carried

9.f Change in Meeting Schedule

Resolution #22-362

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that the Public Meeting for January will be held on January 17th, 2023.

Motion Carried

9.g Department Report

Councillor Tilley declared a conflict on this item as he has family members who had signed a petition on Flats Road. He vacated the meeting at 7:52 p.m. and returned at 7:53 p.m.

Resolution #22-363

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Meeting held on September 26, 2022 be accepted as presented.

Items Discussed:

- Capital Change Orders
- Municipal Assessment Update
- Extreme Weather Events
- N.E.A.R. Plan
- Southwest Coast Fundraiser
- Flats Road
- Social Media

Motion Carried

9.h Hurricane Fiona Relief Support

Resolution #22-364

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given for a \$5,000 donation to the Canadian Red Cross to support the Hurricane Fiona Relief efforts. Funds are available in account #01-101-1000-7705.

Motion Carried

**10. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Butler)**

10.a Business Tax Incentive Program

Councillor Connors declared a conflict on this item as this business is owned by a family member. He vacated the meeting at 7:55 p.m. and returned at 7:56 p.m.

Resolution #22-366

Moved By Councillor Butler

Seconded By Councillor Hardy

Be it so resolved that Newlander Meat Shop located at 251 Conception Bay Highway be accepted into the Business Tax Incentive Program.

Motion Carried

10.b Long Pond Harbour Authority Inc. Board Appointments

Resolution #22-365

Moved By Councillor Butler

Seconded By Councillor Moores

Be it so resolved that approval be given to appoint Kristopher Drodge to the Long Pond Harbour Authority (LPHA) Board of Directors as the Recreation Advisor for a four year term commencing October 6, 2022 per the LPHA By-Laws.

AND FURTHER

Be it so resolved that approval be given to appoint John Brophy to the Long Pond Harbour Authority (LPHA) Board of Directors as the Business Advisor for a four year term commencing October 6, 2022 per the LPHA By-Laws.

Motion Carried

10.c Economic Development and Tourism Committee Report

Resolution #22-367

Moved By Councillor Butler

Seconded By Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of September 27, 2022 be accepted as presented:

- Ocean Supercluster
- Business in Focus Magazine
- Long Pond Harbour Authority Outlook
- Community Identification Signage
- East Coast Trail Signage
- ATV Route - License to Occupy Application
- Natural Infrastructure Fund
- Ocean Glen Neighbourhood Garden
- Departmental Report

Motion Carried

11. OTHER COMMITTEE REPORTS

Councillor Hardy stated that the Senior Advisory Committee held their first meeting and are reviewing the Age Friendly Report.

12. ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Resolution #21-368

Moved By Councillor Hardy

Seconded By Councillor Hillier

Be it so resolved that the meeting adjourn.

Motion Carried

Darrin Bent, Mayor

Gail Pomroy, Town Clerk