

Recreation and Leisure Services Committee Meeting Minutes

Meeting #: 16
Date: September 27, 2022
Time: 7:31 am - 8:16 am
Location: Zoom

Members Present **Councillor Moores**
 Councillor Connors
 Councillor Hillier

Staff Present **Liz Davis, Acting Director of Recreation & Leisure Services**
 Carla Hodder, Program Supervisor

1. Facilities, Parks and Open Spaces

1.a Facility User Group - Insurance Policy

The Acting Director updated the Committee on the premiums for groups and individuals taking part in this coverage. The premiums presented are the recommendations of the Town's insurer, and would act as a good starting point for this program.

The Committee concurred to proceed with this program as presented during the Committee Meeting of September 13, and to make adjustments to the Rates and Fees for 2023 to reflect the insurance premiums for facility rentals, when needed.

1.b Arena Activities

On ice activities at the Conception Bay South Arena and the Robert French Memorial Stadium have commenced for the 2022/2023 ice season. The Ice Skating Schedule has been attached for the information

of the Committee. The Walking Track is also operating on it's winter schedule.

User groups such as the Jr Renegades, the Sr Blues, the CBS Skating Club and the CBR Minor Hockey Association have also begun their respective seasons.

This was provided for the information of the Committee.

1.c Worsley Park 50+ Club - Request for 2023 Dates

The Program Supervisor presented the request for use of Worsley Park for 2023 from the Worsley Park Club. The request includes activity dates for the Club (darts, cards, meetings, etc.), and their special events.

The Committee discussed the request at length, and requested that staff reach out to the Club to confirm the times of their special event socials (ex: full day, evening only, etc.), and propose approving the Saturday evening rentals on a quarterly basis. Staff will provide an update for the Committee at the next Committee Meeting.

1.d Donation Request - Worsley Park

The Department has received a donation request from the CBS Kin Club for the use of Worsley Park, free of charge, on October 22, 2022 for a function.

The Committee concurred to provide Worsley Park, free of charge, to the CBS Kin Club on the date requested.

2. Programs and Special Events

2.a 50th Anniversary Celebrations - Committee Members

The Council representatives for the 50th Anniversary Celebrations Committee will be Councillors Gerard Tilley and Shelley Moores.

This was provided for the information of the Committee.

3. Procurement

3.a Approval to Call a Request for Proposals for Advertising for the Conception Bay South Arena Score Clock

The current 5-year Advertising Agreement for the Conception Bay South Arena Score Clock has ended, and staff are recommending to call for a new Request for Proposals.

The Committee concurred, and the following recommendation was tabled for approval.

Recommendation:

Be it so resolved that the Town proceed to call a Request for Proposals for Advertising for the Conception Bay South Arena Score Clock.

4. Important Dates

- September 29 - Seniors Bus Outing #3
- October 2 - LAV III Dedication Ceremony
- October 28-30 - CBS Bluefins Provincial Swim Meet
- October 30 - Halloween Skate
- October 31 - Seniors Halloween Social
- November 11 - Remembrance Day Ceremony
- December 3 - Tree Lighting Ceremony
- December 7 - Wreath Making Workshop
- December 8 - Seniors Christmas Social
- December 31 - New Years Eve Skate

5. Potential Problems/Concerns

Nil

6. Additional Items

6.a. CBS Soccer Club - Correspondence

Chairperson Moores requested an update on the correspondence from the CBS Soccer Association. During the Committee of the Whole meeting of September 6, the Committee concurred to arrange a meeting with this organization to discuss their request further.

6.b. Online Booking

Chairperson Moores inquired if all Town facilities are currently available to book through the Town's Online Booking system, specifically the squash courts. The Acting Director explained that not all facilities are currently available, but will follow up with Department staff to ensure any outstanding facilities are incorporated into the system in the near future.

6.c. Community Group Listing – Town Website

Chairperson Moores inquired if there was a current listing available of all the community groups and organizations within Conception Bay South available on the Town's website for residents.

The Acting Director will follow up with the Communications Manager to research having this listing added to the Town's website.

7. Recreation and Leisure Services Committee Report

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of September 27, 2022 be accepted as presented.

- Facility User Group - Insurance Policy
- Arena Activities
- Worsley Park 50+ Club - Request for 2023 Dates
- Donation Request - Worsley Park
- 50th Anniversary Celebrations - Committee Members

- Important Dates
- CBS Soccer Club - Correspondence
- Online Booking
- Community Group Listing - Town Website

Councillor Moores, Chair

Liz Davis, Acting Director of
Recreation and Leisure Services