

## **Recreation and Leisure Services Committee Meeting Minutes**

Meeting #: 15  
Date: September 13, 2022  
Time: 7:36 am - 8:36 am  
Location: Zoom

**Members Present**      **Mayor Bent**  
                                 **Deputy Mayor Gosse**  
                                 **Councillor Connors**  
                                 **Councillor Hillier**  
                                 **Councillor Barrett**

**Staff Present**            **Liz Davis, Acting Director of Recreation & Leisure Services**  
                                 **Natasha Hann, Program Supervisor**  
                                 **Carla Hodder, Program Supervisor**

---

In the absence of Chairperson Moores, Councillor Connors was named as the Acting Chairperson.

### **1. Facilities, Parks and Open Spaces**

#### **1.a Facility User Group - Insurance Policy**

Program Supervisor Hodder discussed a proposed Facility User Groups Insurance Policy with the Committee.

Councillor Barrett entered the meeting at 7:40 a.m.

The current Liability section of the Town's policy only covers the Town's operations, it does not provide any liability protection to persons or groups using Town facilities. They would need to have their own liability coverage

in place to be protected against a claim/legal action being brought against them if they caused, or alleged to have caused, bodily injury or property damage to others arising from their activities.

The recommended policy would cover anyone without the appropriate insurance coverage for anyone renting facilities or sports fields. Anyone with existing insurance will simply provide proof of insurance, as per current procedure. The renter / group would pay the applicable premium, and be added to the user group program for the duration of their event.

The Committee discussed this in depth and agreed this program was important to ensure safety and appropriate coverage for all facility users. They requested staff speak to the insurer, and research surrounding municipalities regarding the premiums for events, to ensure users / renters are only charged to offset cost incurred.

## **2. Programs and Special Events**

### **2.a 50th Anniversary Celebration**

The Acting Director discussed plans for the 50<sup>th</sup> Anniversary Celebrations for the Town of Conception Bay South. Staff have had preliminary discussions surrounding potential events, branding, and the organization of a committee, made up of Council, staff and community stakeholders.

Council representation will be selected at the upcoming Committee of the Whole Meeting by the Mayor.

## **3. Other Departmental Items**

### **3.a Budget 2023**

The Acting Director discussed with the Committee preparations for the 2023 budget. They requested that Council bring forward any budgetary considerations in the coming weeks, as pertaining to Recreation and Leisure Services.

### **3.b Age Friendly Assessment Report**

Program Supervisor Hann discussed the status of the Age Friendly Assessment with the Committee. The Committee will review all associated

documents for discussion at the next Committee meeting, to complete a summary document for the public.

#### **4. Important Dates**

- September 15 - Wreath Making Workshop
- September 18 - Terry Fox Run
- September 19 - Fall-Winter Swim Schedule comes into effect
- September 22 - Seniors Bus Outing #3
- September 29 - Celebrate Seniors Event
- October 1 - Seniors Day
- October 2 - LAV III Dedication Ceremony
- October 28-30 - CBS Bluefins Provincial Swim Meet
- October 30 - Halloween Skate
- October 31 - Seniors Halloween Social
- November 11 - Remembrance Day Ceremony
- December 3 - Tree Lighting Ceremony
- December 7 - Wreath Making Workshop
- December 8 - Seniors Christmas Social
- December 31 - New Years Eve Skate

Councillor Barrett left the meeting at 8:33 a.m.

#### **5. Potential Problems/Concerns**

Nil

**6. Recreation and Leisure Services Committee Report**

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of September 13, 2022 be accepted as presented.

- Facility User Group - Insurance Policy
- 50th Anniversary Celebration
- Budget 2023
- Age Friendly Assessment Report
- Important Dates

---

Councillor Connors, Acting Chair

---

Liz Davis, Acting Director of  
Recreation and Leisure Services