

Regular Meeting #09 May 21, 2019

A Regular Meeting of Council convened in the Council Chambers at 7:00 p.m. in the presence of Mayor French, Councillors (with the exception of Councillor Bursey), Chief Administrative Officer, Brian Crawley, Director of Finance, Liz Davis, Director of Planning and Development, Corrie Davis, Director of Recreation and Leisure Services, Dave Tibbo, Fire Chief, John Heffernan, Communications Manager, Maggie Hynes and Administrative Assistant, Tracey Lambert.

1. ADOPTION OF AGENDAS AND MINUTES

a. Adoption of the Meeting Agenda for May 21, 2019

Resolution #19-163

Councillor Youden/Councillor Butler

Be it so resolved that the agenda of the meeting of May 21, 2019 be adopted as presented.

- carried unanimously

b. Adoption of the Meeting Minutes of May 7, 2019

Resolution #19-164

Councillor Murphy/Councillor Hillier

Be it so resolved that the minutes of the meeting of May 7, 2019 be adopted as presented.

- carried unanimously

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS

a. **Proclamation – Early Childhood Educators Week 2019**

Mayor French declared the week of May 26 – June 1, 2019 as Provincial Early Childhood Educators Week in the Town of Conception Bay South. Deborah Capps, Board member of the Association of Early Childhood Educators was in attendance.

b. **Proclamation – National Public Works Week**

Mayor French declared the week of May 19 – 25, 2019 as National Public Works Week in the Town of Conception Bay South.

c. **Proclamation – Recreation Month**

Mayor French declared the month of June as Recreation Month in the Town of Conception Bay South.

c. **Petition – Noise and Nuisance Regulations**

Councillor Tilley presented a petition on behalf of the residents Cluneys Road, Sunrise Avenue and a section of Tilleys Road South with respect to Noise and Nuisance Regulations. Mayor French reminded residents to be respectful of their neighbours.

4. NEW BUSINESS

Deputy Mayor Murphy

stated that local mayors have been invited to a session at St. John's City Hall on Thursday, May 23, 2019 and that he was looking forward to obtaining feedback from other municipal leaders.

Councillor Youden

stated he recently attended the Avalon North East Joint Council, Conservation Corps, and the Eastern Waste Management meeting on behalf of the Town.

congratulated the Queen Elizabeth Alumni hockey and the current Pioneers team on a charity hockey game at the Conception Bay South Arena held on May 14, 2019 in aid of the Autism Society NL. The teams fundraised \$1,800 and had an anonymous matched donation for a grand total of \$3,600.

congratulated the three area MHAs on their successful elections: Mr. Barry Petten, Conception Bay South District; Helen Conway Ottenheimer, Harbour Main District; and Paul Dinn, Topsail/Paradise District. He also requested the Town send congratulatory letters to the MHAs and send an appreciation letter to our former MHA, Ms. Betty Parsley.

Councillor Tilley

stated that on Saturday June 1, 2019 the Senior Blues and Junior Renegades will square off in the second annual Humboldt Charity Cup, this year's proceeds will go to support the CBS Brightstars, our local Special Olympics club.

Councillor Hillier

advised that the Municipal Plan Review is underway and in progress. There were pop up events held during Winterfest and other sessions were held in Manuels and Seal Cove. There was a Main Street Event, Builders Forum and online survey to collect feedback. He advised the report is broken down into 6 categories: housing, recreation, infrastructure, accessibility, environment, and economy. He encouraged everyone to have input into this report as it will help outline how we plan and conduct planning and development into the future.

Councillor Bent

attended the Business Improvement Association meeting and welcomed new

members on behalf of the Town. He advised that Dr. Daryl Wade joined the Board of Directors and noted the Business Improvement Association has been working closely with staff and the Chamber of Commerce to come to an arrangement to promote businesses in the area.

Councillor Butler

stated that on May 8, 2019 the Town hosted five local students, and their parents/guardians on a Municipal Tour. This tour was awarded as a prize for the "If I was Mayor..." Contest that was put off by the Town as part of Municipal Awareness Day. Overall, the tour and contest were very well received by all those in attendance and was a great opportunity to engage a younger demographic to roles within a municipality. Councillor Butler noted she was in attendance for the tour and afterwards she joined the students in a small Council meeting and a tour of Station 1. She advised that prior to that, the students were given the opportunity to view some of the Public Works fleet out on the parking lot. She noted it was a great day enjoyed by all and thanked the staff of Recreation and Leisure Services, Engineering and Publics Works, and Fire Department for being great hosts for the event.

advised that on May 13, 2019 she had the privilege of attending the first Canadian Inclusivity Squash Banquet at Parsons Clubhouse to conclude the first ever season of Inclusivity Squash. At this event I brought greetings on behalf of Mayor French and Council. Participants from the club included the following players: Luke Kennedy, Matthew McCarthy, Erin Paterson, Patrick Hallett, Shaughn Connors, Darrien Legge, Nathan Simmons, Jaden Batten and William Mercer. Coaches were: Hailee Andrews, Jack Boggs, Jason Barnes, Joel Stroud and Zac Morgan.

There were several special guests in attendance as well. Councillor Butler noted it was a memorable ceremony with many proud moments, presentation of certificates, and photo opportunities. Pizza and drinks were served, followed up by a ceremonial cake. Councillor Butler sent special thanks to Mr. Eric Hart, the Conception Bay South Inclusivity Squash Coordinator.

Councillor Davis

advised that tickets are still available for our Pinty's Grand Slam of Curling Event, Boost National. Full event packages are available at all Mile One Centre ticket outlets, which includes visiting the Mile One Centre box office, calling (709) 576-7657 or tickets can be purchased online at www.mileonecentre.com. Pick your own seat option is available when purchasing tickets.

advised the Annual 3 Hour Challenge will take place Saturday, June 8 at the Robert French Memorial Stadium. The Community Clean Up will take place from 9:00 a.m. – 12:00 p.m. with the Community Rally to follow from 12:30 p.m. – 2:00 p.m. This year we are pleased to announce we will be taking recyclable items as well.

noted that planning for the Kelligrews Soiree is going along smoothly. Early Bird Tickets for this year's Garden Party, featuring the Fables, the Navigators, the Masterless Men and the Bishops are currently on sale for \$22 each plus surcharge. Also, during this year's Soiree, we will also have a performance by the SkyHawks, the Canadian Armed Forces Parachute Team. A local resident of Kelligrews, Mr. Michael Dwyer is currently on this team and will be participating in this year's event.

Mayor French

advised that on Friday, May 24, 2019 the mayors from the region and the CAOs will come together to find cost effective ways to provide better services.

congratulated our three MHAs on their successful elections and all winners of the Provincial Election, including Premier Ball. He expressed his familiarity with provincial politics and noted the great deal of work involved and added that it's a very humbling experience. Additionally, he thanked our former MHA, Ms. Betty Parsley, and wished her all the best in her future endeavors.

advised that he received calls on the article published in the Shoreline regarding the Foxtrap Marina being bailed out by the Town. He expressed his concerns for the way it was portrayed in the Shoreline. He clarified the Town partnered with the Foxtrap Marina to provide a better service to the residents.

expressed regrets on behalf of Councillor Bursey as he was not able to attend the meeting and noted that he had joined the previous meeting via conference call.

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Rex Hillier)

Presentation of recommendations of meeting held on May 14, 2019

**1. 2 Kingswood Drive, Topsail
Fence**

Resolution #19-165
Councillor Hillier/Councillor Tilley

Be it so resolved that the request from the property owner at 2 Kingswood Drive, Topsail seeking approval to erect a fence within 0.5m of the street line of Spruce Hill Road be refused and that a permit be issued allowing a fence to be located not closer than 3m from Spruce Hill Road in accordance with the Town of Conception Bay South Fence Regulations.

- carried unanimously

**2. 59 Gully Pond Road, Kelligrews
Fence**

Resolution #19-166
Councillor Hillier/Councillor Bent

Be it so resolved that the request from the property owner at 59 Gully Pond Road, Kelligrews seeking approval to erect a 2.4m high fence at the subject property be refused.

- carried unanimously

3. 19 Lears Road, Seal Cove
Request for Altered Building Line Setback

Resolution #19-167
Councillor Hillier/Councillor Butler

Be it so resolved that, subject to receipt of written concurrence from the owners or prospective owners of 19 and 21 Lears Road, the building line for 19 Lears Road, Seal Cove, be set at 21m from the street line in

accordance with Section 5.8(1) of the Conception Bay South Development Regulations.

- carried unanimously

4. Planning and Development Committee Meeting Report

Resolution #19-168
Councillor Hillier/Councillor Tilley

Be it so resolved that the recommendations/decisions made at the Planning and Development Committee Meeting of May 14, 2019, be accepted as presented.

- carried unanimously

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE
(Chair, Councillor Gerard Tilley)

Transferred from Committee of the Whole #09

1. Approval to Tender – Granulars and Asphalt

Resolution #19-169
Councillor Tilley/Councillor Butler

Be it so resolved that approval be given to tender for assorted granulars and asphalt required for maintenance and operations.

- carried unanimously

Councillor Tilley reminded the public that the 2018 street paving has recommenced, and Fowlers Road from Buckingham Drive to Conception Bay Highway will be under construction starting this Thursday May 23, 2019. He advised a complete list of roads undergoing or scheduled for work can be found on our website.

Presentation of recommendations of meeting held on May 14, 2019

1. Ratification of PO #2019-0557

Resolution #19-170
Councillor Tilley/ Deputy Mayor Murphy

Be it so resolved, that approval be given to SMS Equipment Inc. to ratify PO #2019-0557 in the amount of \$11,815.68, plus HST to rebuild the transfer case for Unit 245. Funds to be taken from account 01-301-8028-5415.

- carried unanimously

2. Engineering and Public Works Committee Meeting

Resolution #19-171
Councillor Tilley/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Engineering and Public Works Committee Meeting of May 14, 2019, be accepted as presented.

- carried unanimously

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Cheryl Davis)

Presentation of recommendations of meeting held on April 30, 2019

1. Tender 19-05 – Bussing Services for the Camp Kaleidoscope and Camp Adventure Programs

Resolution #19-172
Councillor Davis/Councillor Hillier

Be it so resolved that approval be given to award Tender 19-05 Bussing Services for the Camp Kaleidoscope and Camp Adventure Programs to Lewis Bus Service Ltd. at a cost of \$17,879.00 plus HST. Monies are available in account 01-606-1000-4215.

- carried unanimously

2. Tender Call: Upgrades Gas Detection Systems Conception Bay South Arenas

Resolution #19-173
Councillor Davis/Councillor Butler

Be it so resolved that approval be given to call tender for upgrades to the gas detection systems at the Robert French Memorial Stadium and the Conception Bay South Arena.

- carried unanimously

3. Recreation and Leisure Services Committee

Resolution #19-174
Councillor Davis/Councillor Hillier

Be it so resolved that the recommendations/decisions made at the Recreation and Leisure Services Meeting of May 14, 2019 be accepted as presented.

- carried unanimously

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Richard Murphy)

Presentation of recommendations of meeting held on May 14, 2019

1. Accounts Payable Cheque Register

Resolution #19-175
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval be given to pay cheques totaling \$276,881.29 as per the Accounts Payable Cheque Register Report.

- carried unanimously

2. Ratification of Manual Cheques Previously Released

Resolution #19-176
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval be given to ratify the payment of manual cheques previously released totaling \$284,131.32.

- carried unanimously

3. Ratification of Direct Payments Previously Released

Resolution #19-177
Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval be given to ratify direct payments previously released totaling \$790,011.80.

- carried unanimously

4. Capital Invoices

Resolution #19-178
Deputy Mayor Murphy/Councillor Bent

Be it so resolved that approval be given to pay capital invoices totaling \$35,963.45 as follows:

Project	Vendor	Details	Amount
Effluent Monitoring	BioMaxx	Invoice # 3481	\$2,553.00
Legion Road Upgrade	PEC	Invoice #2017-039-7	\$33,410.45
Total Invoices:			\$35,963.45

5. Tax Recovery Plan/Taxes Receivable Summary

Resolution #19-179

Deputy Mayor Murphy/Councillor Youden

Be it so resolved that the Tax Recovery Plan for 2019 be adopted as presented and the Taxes Receivable Summary for 2018 be accepted as presented.

- carried unanimously

6. Water Disconnections

Resolution #19-180

Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that approval be given to proceed with tax collection through water disconnection on tax accounts in arrears that are connected to the town's water and sewer system.

- carried unanimously

7. Credit Recovery

Resolution #19-181

Deputy Mayor Murphy/Councillor Butler

Be it so resolved that approval be given to proceed with tax collection by forwarding to collection agency on property tax accounts in arrears that are not connected to the town's water and sewer system and business tax accounts in arrears.

- carried unanimously

8. Approval to Call Tender – Supply and Installation of Inclusive Playground

Resolution #19-182

Deputy Mayor Murphy/Councillor Davis

Be it so resolved that approval is given to call tender for the supply and installation of an inclusive playground at the Johnson Property.

- carried unanimously

9. Donation Request – Newfoundland and Labrador Down Syndrome Society

Resolution #19-183

Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that approval be given for a \$305 in kind donation to the Newfoundland and Labrador Down Syndrome Society for the use of Sgt. Ned Nugents Field on June 7 – 9, 2019. Funds are available in account #01-101-1000-7705.

- carried unanimously

10. Award of Tender #19-06 – Security Surveillance Equipment

Resolution #19-184

Deputy Mayor Murphy/Councillor Tilley

Be it so resolved that approval be given to award Tender #19-06 – Security Surveillance Equipment - for purchase of four (4) Network Video Recorders and twenty-four (24) 8MP cameras and associated equipment – to Technoto at a cost of \$15,972.09, HST included. Funds are available in account 01-109-1000-5020.

- carried unanimously

11. Councillor Expense Allowance Policy

Resolution #19-185

Deputy Mayor Murphy/Councillor Davis

Be it so resolved that Policy #003 – Councillor Expense Allowance Policy be rescinded.

- carried unanimously

12. 27 Pocket Road

Resolution #19-186
Deputy Mayor Murphy/Councillor Hillier

Be it so resolved that the file relating to 27 Pocket Road, Conception Bay South be referred to Town lawyers for legal action.

- carried unanimously

13. Financial and Administrative Services Committee Report

Resolution #19-187
Deputy Mayor Murphy/Councillor Butler

Be it so resolved that the recommendations/decisions made at the Financial and Administrative Services Committee Meeting of May 14, 2019 be accepted as presented.

- carried unanimously

9. RECOMMENDATIONS OF COMMUNICATIONS AND ECONOMIC DEVELOPMENT (Chair, Councillor Darrin Bent)

No meeting held.

10. OTHER COMMITTEE REPORTS

Nil

11. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Resolution #19-188
Councillor Tilley/Deputy Mayor Murphy

Be it so resolved that the meeting adjourn.

- carried unanimously

Terry French
Mayor

Tracey Lambert
Administrative Assistant