

Regular Council Meeting Minutes

Meeting #: 10
Date: June 14, 2022
Time: 7:00 p.m. - 8:21 p.m.
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

Staff Present

- Gail Pomroy, Town Clerk**
- Liz Davis, Director of Financial Services**
- Dave Tibbo, Director of Recreation and Leisure Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- Jennifer Lake, Director of Economic Development and Tourism**
- Maggie Hynes, Communications Manager**
- Mike Downey, Network Manager**

1. ADOPTION OF AGENDAS AND MINUTES

1.a Adoption of the Meeting Agenda for June 14, 2022

Resolution #22-196

Moved By Councillor Tilley

Seconded By Councillor Butler

Be it so resolved that the agenda of the meeting of June 14, 2022 be adopted as presented.

Motion Carried

1.b Adoption of the Meeting Minutes of May 17, 2022

Resolution #22-197

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved that the minutes of the meeting of May 17, 2022 be adopted as presented.

Motion Carried

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. VISITORS, PRESENTATIONS AND PETITIONS

3.a Council Travel - October 2021 - May 2022

- Gerard Tilley MNL Symposium, Corner Brook November 4-6, 2021
Total Approved \$525, Registration Amount \$525, Total Amount \$525,
Resolution #21-340
- Christine Butler MNL Symposium, Corner Brook November 4-6, 2021
Total Approved \$525, Registration Amount \$525, Total Amount
\$2,016.04, Resolution #21-340
- Andrea Gosse, MNL Symposium, Gander May 5-7, 2022 Total
Approved \$1,600, Registration Amount \$300, Total Amount \$1,499.89,
Resolution #22-168
- Melissa Hardy, MNL Symposium, Gander May 5-7, 2022 Total
Approved \$1,600, Registration Amount \$300, Total Amount \$1,113.15,
Resolution #22-168

3.b Presentation - Shield Hockey Proceeds

Representatives from Holy Spirit High School, Queen Elizabeth Regional High School, Frank Roberts Junior High School and Villa Nova Junior High School were in attendance to receive a cheque for proceeds from the Shield Hockey tournaments.

3.c Certificate of Recognition - Local Curling Athletes

Councillor Butler presented certificates of recognition of achievement for local curlers. From Team Young, Ben Stringer (lead) and Nathan Locke (second) and from Team Locke, Cailey Locke (skip).

3.d Proclamation - National Indigenous Peoples Day

Mayor Bent proclaimed June 21, 2022 as National Indigenous Peoples Day in the Town of Conception Bay South.

3.e Proclamation - Pride Month

Councillor Hardy proclaimed the month of June as Pride Month in the Town of Conception Bay South.

3.f Proclamation - Recreation Month

Councillor Moores proclaimed the month of June as Recreation Month in the Town of Conception Bay South.

4. NEW BUSINESS

Councillor Tilley congratulated Roger Powell, President of the Assante CBR Junior Renegades. for receiving the 2022 Gerry Taylor Memorial Junior Council Meritorious Award for the Eastern Region.

Councillor Butler stated the Year of the Garden Committee, comprised of members from the Parks Commission, Country Garden Club, local residents, and the business community; have collaborated to create a schedule of events for National Garden Day on June 18th. There are four Open House events planned and a fascinating talk from Dr. Meghan Burchell titled The Archaeologists

Garden. Some members of the business community, including Home Hardware, Hickey's, and Good 2 Grow have planned a range of activities and promotions to promote Year of the Garden. Please check the Events Calendar on the Town website for detailed info on times for each event, or feel free to contact staff at the Town Hall. She also wished congratulations to CBS Theatre for their recent production and congratulations also to the CBS Youth Choir.

Councillor Moores stated that this year's 3 Hour Challenge was a great success thanks to all the residents and sponsors who were involved in this 2022 event. There were over 100 groups registered, which equated to over 600 people giving their time to help clean our streets, neighbourhoods, businesses, parks and playgrounds and more. We would like to send a big thank you to our annual sponsor, Tim Hortons, as well as this year's event sponsors The Shoreline News and Musically Inclined, for helping to make this year's event possible. We were also fortunate to receive a grant from the MMSB as part of the Come Home Year Grant Program that went towards purchasing supplies for this year's clean up. She also stated that the Town will be holding its annual Canada Day Celebration on July 1. The Community Celebration will take place next to the Conception Bay South Recreation Complex from 1:00 – 3:00 pm. There will be musical entertainment, bouncy castles, a BBQ by the CBS Lions Club and more. That evening, there will be a firework display at 10:00 pm from Cronin's Head. Road closures will be in affect during the fireworks show. Full details will be available on our Town's website in the coming days.

Councillor Barrett stated that it was Environment Week last week.

Councillor Hardy commented in the Community Better Challenge and the ParticiACTION App, the 3 hour challenge and congratulated local athletes James Traverse, Daniel Pearce, Elly Stafford, Isabella Curry and Amelia Smith. These athletes will represent Newfoundland and Labrador at the 2022 Canada Summer Games, August 7-12, 2022, in Niagara, Ontario.

Councillor Connors also congratulated Roger Powell. He also advised that he attended an ATV Committee meeting last evening where the new Off Road Vehicle Act was discussed.

Councillor Hillier congratulated the graduating classes of Holy Spirit and Queen Elizabeth. He noted that this graduation class is the first to have their entire high school time impacted by Covid-19.

Deputy Mayor Gosse also commented on the most recent production of Theatre CBS. She congratulated all involved. She stated she attended the May 29th grand opening for Volcano Bakery and congratulated the owners. She added

that the annual Manuels River Bobber Race is currently selling tickets. She requested all to support the great work of this non profit organization. Finally she advised that the Municipal Assessment Agency has issued annual property assessments so residents can expect to receive them in their mail if they have not already.

Mayor Bent stated that he had attended the official opening of the East Coast Trail. He commented on the ParticACTION App and noted that Conception Bay South is currently 3rd in the province. He congratulated Volcano Bakery on their Grand Opening. He stated he attended the Lions Club Charter Night. He stated that he had attended the Theatre CBS production The Hollow at All Saints Parish Hall and raised the Shriners Flag on June 6, 2022. He stated that he had attended an appreciation event for those involved in Hudson and Rex and expressed condolences to the family of former Councillor Edward Kennedy. Finally he expressed concerns of people using the All Saints ball field who are outside of the intended age limit of 14. He stated this is causing concern with area residents.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Hillier)**

5.a 2 - 22 Barley Street

Resolution #22-198

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved that, in accordance with Council's discretionary authority at Sections 10.7 and 10.22.2 of the Town's Development Regulations, Application No. 1630 received on May 10, 2022 for development of a tire shredding facility (classified as a general industry use) at 2-22 Barley Street, be approved.

Motion Carried

5.b 224 Anchorage Road

Resolution #22-199

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved, that in accordance with section 6(c) of the Town's Commercial Motor Vehicle Regulations, Application No. 1626 received on May 10, 2022 for parking of a tractor trailer truck at 224 Anchorage Road, be approved.

Motion Carried

5.c 35 Dominic Drive

Resolution #22-200

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved, that in accordance with section 7 of the Town's Commercial Motor Vehicle Regulations, Application No. 1660 received on May 2, 2022 for parking of a tractor trailer truck at 35 Dominic Drive, be refused in consideration that the property does not meet the minimum lot area requirement established by the regulations.

Motion Carried

5.d 512 Conception Bay Highway

Resolution #22-201

Moved By Councillor Hillier

Seconded By Councillor Moores

Be it so resolved, that under the authority of Section 16 of the *Urban and Rural Planning Act, 2000*, Conception Bay South Municipal Plan Amendment No. 21, 2022 and Development Regulations Amendment No. 39, 2022, be adopted.

AND FURTHER:

Be it so resolved that, under authority of Section 19 of the *Urban and Rural Planning Act, 2000*, Mr. Stephen B. Jewczyk be appointed as commissioner to hold a public hearing and complete a report respecting

Municipal Plan Municipal Plan Amendment No. 21, 2022 and Development Regulations Amendment No. 39, 2022.

AND FURTHER:

Be it so resolved that, in accordance with a directive from the Department of Municipal and Provincial Affairs, a paper based Public Hearing regarding Conception Bay South Municipal Plan Amendment No. 21, 2022 and Development Regulations Amendment No. 39, 2022 be held with a supplementary public hearing at 7:00pm on July 25, 2022 through the Zoom online meeting platform.

Motion Carried

5.e 1285-1293 Conception Bay Highway

Resolution #22-202

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved that, in accordance with Section 15 of the *Urban and Rural Planning Act, 2000*, Municipal Plan Amendment No. 24 and Development Regulations Amendment No. 42, 2022, for proposed re-zoning of a portion of the property at 1285-1293 Conception Bay Highway, be referred to the Department of Municipal and Provincial Affairs for determination of any provincial interests.

Motion Carried

5.f 44 Garden Road

Resolution #22-203

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved that the Order issued on January 5, 2021 regarding the property at 44 Garden Road, Conception Bay South be rescinded.

Motion Carried

5.g 15 Rockland Heights

Resolution #22-204

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved that Application No. 1652, received on May 13, 2022 for an in-ground swimming pool at 15 Rockland Heights, be approved on condition that no portion of the pool, pool deck or security fencing extend forward of the front building line established by the dwelling on the property.

Motion Carried

5.h Committee Report

Deputy Mayor Gosse declared a conflict on this item as she has business interest with Incinerator Road. She vacated the meeting at 7:50 p.m and returned at 7:52 p.m.

Resolution #22-205

Moved By Councillor Hillier

Seconded By Councillor Moores

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on June 6, 2022 be accepted as presented.

- 16, 24 & 26 Flats Road
- 119 Conception Bay Highway
- 2-22 Barley Road
- 137 Seal Cove Road
- 54 Delaneys Road
- 14 Britanolia Place
- 64 Flats Road
- 101 Morgans Road
- Municipal Plan Review

- Urban and Rural Planning Act, 2000
- The Shoreline News
- 9 & 13 Roberts Road North
- 961 Conception Bay Highway
- 12-16 Rideouts Road
- Minerals Road
- 10 Minerals Road
- Eastern Newfoundland Regional Appeals Board Hearings
- Incinerator Road, St. John's
- Notices Published
- 118 Red Bridge Road
- 589-591 Seal Cove Road
- Municipal Boundary with Paradise
- Department Update

Motion Carried

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)

6.a Water and Sewer Upgrades

Resolution 22-206

Moved By Councillor Tilley

Seconded By Councillor Hardy

Be it so resolved that approval be given to award Water and Sewer Upgrades to Eric Taylor Limited for \$1,775,229.70 including HST. Funds to be taken from the capital project account.

Motion Carried

6.b Transmission Main - Engineering Services

Resolution #22-207

Moved By Councillor Tilley

Seconded By Deputy Mayor Gosse

Be it so resolved that approval be given to engage CBCL to complete the next phase of the Engineering Services for the Water Transmission Main Upgrading at a cost of \$91,213.22, tax included.

Motion Carried

6.c Approval to Award Phase 48 Water and Sewer - Ratification

Resolution #22-208

Moved By Councillor Tilley

Seconded By Councillor Butler

Be it so resolved that approval be given to award Phase 48 Water and Sewer to Black Diamond Construction Limited for \$2,425,791.60 including HST, pending required environment permit approvals. Funds to be taken from the capital project account.

Motion Carried

6.d Approval to Tender 2022 Street Upgrading, Paving and Sidewalks

Resolution #22-209

Moved By Councillor Tilley

Seconded By Councillor Hillier

Be it so resolved that approval is given to tender 2022 Street Upgrading and Sidewalks project.

Motion Carried

6.e Approval to Award Tender 22-02 Disposal of Assets - Two (2) 2012 International Garbage Trucks

Resolution #22-210

Moved By Councillor Tilley

Seconded By Councillor Hardy

Be it so resolved that approval is given to award tender 22-02 Disposal of Assets - Two (2) 2012 International Garbage Trucks to Versatile Group Inc. for \$2383.95 including HST.

Motion Carried

6.f Approval to Award Tender 22-03 Disposal of Assets - Two (2) 2008 GMC C8500 Topkick Single Axle Dump Trucks

Resolution #22-211

Moved By Councillor Tilley

Seconded By Councillor Hardy

Be it so resolved that approval is given to award tender 22-03 Disposal of Assets - Two (2) 2008 GMC C8500 Topkick Single Axle Dump Trucks to Versatile Group Inc. for \$2958.95 including HST.

Motion Carried

6.g Approval to Award Tender 22-04 Disposal of Assets - One (1) 2005 Sterling Single Axle Dump Truck

Resolution #22-212

Moved By Councillor Tilley

Seconded By Councillor Barrett

Be it so resolved that approval is given to award tender 22-04 Disposal of Assets - One (1) 2005 Sterling Single Axle Dump Truck to Versatile Group Inc. at a cost of \$5028.95 including HST.

Motion Carried

6.h Approval to Award Tender 22-05 Disposal of Asset - One (1) 2007 Wacker Neuson Drum Roller

Resolution #22-213

Moved By Councillor Tilley

Seconded By Councillor Connors

Be it so resolved that approval is given to award tender 22-05 Disposal of Asset - One (1) 2007 Wacker Neuson Drum Roller to JSH Paving Plus at a cost of \$3047.50 including HST.

Motion Carried

6.i Approval to Dispose of One (1) 2006 Chevrolet 3500 - Unit 424

Resolution #22-214

Moved By Councillor Tilley

Seconded By Councillor Hillier

Be it so resolved that approval is given to dispose of Unit 424, 2006 Chevrolet 3500 Truck.

Motion Carried

6.j Engineering and Public Works Committee Meeting

Resolution #22-215

Moved By Councillor Tilley

Seconded By Councillor Barrett

Be it so resolved the recommendations and decisions being made on June 7, 2022 meeting will be accepted as presented.

- Tender Review 22-06 Disposal of Assets – One (1) 2009 Chevrolet Pickup Truck
- Capital Project Update
- Water Statistics

Motion Carried

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

7.a Pool Closure

Resolution #22-216

Moved By Councillor Moores

Seconded By Councillor Hillier

Be it so resolved that approval be given for the annual closure of the Conception Bay South Recreation Complex from August 1, 2022 to September 6, 2022.

Motion Carried

7.b Approval to Call Tender – Supply and Installation of Fiberglass Shingle Roof - Recreation Complex - Ratification

Resolution #22-217

Moved By Councillor Moores

Seconded By Councillor Butler

Be it so resolved that approval be given to call tender for the supply and installation of a fiberglass shingle roof for the Conception Bay South Recreation Complex.

Motion Carried

7.c Approval to Award - Limited Call for Bids - Purchase and Delivery of Salt Chlorination System

Resolution #22-218

Moved By Councillor Moores

Seconded By Councillor Connors

Be it so resolved that approval be given to award Limited Call for Bids - Purchase and Delivery of Salt Chlorination System to Clearwater Pools at a cost of \$22,450, plus HST. Funds are available in 01-603-1000-5020.

Motion Carried

7.d Recreation and Leisure Services Committee Report

Deputy Mayor Gosse declared a conflict on this item as she is a Volunteer for Chef for Trails. She vacated the meeting at 8:02 p.m. and returned at 8:03 p.m.

Resolution #22-219

Moved By Councillor Moores

Seconded By Councillor Hillier

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meetings of May 30, 2022 and June 7, 2022 be accepted as presented.

- Topsail Beach Rotary Park – Playground
- Topsail Beach Rotary Park – Traffic Concerns
- Program Update – Registration
- Community Better Challenge
- Next Committee Meeting
- Event Planning 2023
- Shield Hockey Tournaments - Recap
- National Indigenous Peoples Day
- 3 Hour Challenge
- Summer Day Camp Update
- Chefs for Trails
- Cronin's Head Treatment Plant Roof
- STEP (Sports Tourism Event Partnership) St. John's
- Topsail Elementary Request for Assistance
- Curling Accolades
- Important Dates

- Potential Problems / Concerns
- Topsail Beach Event

Motion Carried

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

8.a Manual Cheques

Resolution #22-220

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$718,536.78.

Motion Carried

8.b Accounts Payable Cheques

Resolution #22-221

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that approval be given to pay capital cheques totaling \$258,402.75 as per the attached listing.

Motion Carried

8.c Direct Payments

Resolution #22-222

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that approval is given to ratify the direct payments totaling \$415,337.23.

Motion Carried

8.d Capital Invoice Approval

Resolution #22-223

Moved By Deputy Mayor Gosse

Seconded By Councillor Hillier

Be it so resolved that approval be given to pay capital invoices totaling \$1,705,481.21 as per the attached listing.

Motion Carried

8.e Tax Recovery Plan and Taxes Receivable Report

Resolution #22-224

Moved By Deputy Mayor Gosse

Seconded By Councillor Butler

Be it so resolved that approval be given to accept the 2022 Tax Recovery Plan as presented.

Motion Carried

8.f Tax and Other Receivables Adjustments

Resolution #22-225

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

- BESTF001 \$651.17
- LILLY001 \$210.00
- SOULA001 \$1,215.48
- WAYNE001 \$6,006.55

Motion Carried

8.g 2022 Collection Activity

Resolution #22-226

Moved By Deputy Mayor Gosse

Seconded By Councillor Tilley

Be it so resolved that approval be given to commence collection activity by water disconnection, power of sale, third party collection and legal action on the accounts in arrears for 2022.

Motion Carried

8.h Investing in Canada Infrastructure (ICIP) Application - Update to 2021 Open Call

Resolution #22-227

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that the Town of Conception Bay South update its current application to the Investing in Canada Infrastructure Program to include projects as outlined below, in order of priority:

Project Description	Estimated Cost	HST Rebate	Cost less HST Rebate	Federal	Provincial	Municipal
Community Center	50,000,000	6,521,739	43,478,261	14,492,754	14,492,754	14,492,754
WWTP Upgrades	1,000,000	93,165	906,835	362,734	272,050	272,050
Street Paving & Upgrades	3,000,000	279,496	2,720,504	906,835	906,835	906,835
Water & Sewer Upgrades	1,500,000	139,748	1,360,252	544,101	408,076	408,076

Seal Cove Bridge Replacement	2,000,000	186,330	1,813,670	604,557	604,557	604,557
Phase 49 W&S	2,500,000	232,913	2,267,087	906,835	680,126	680,126
Total	60,000,000	7,453,391	52,546,609	17,817,814	17,364,397	17,364,397

Motion Carried

8.i Order - 77 Seal Cove Road

Resolution #22-228

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that the Order issued on August 21, 2018 under the Municipalities Act, 1999 and the Town's Waste Disposal and Property Regulations ordering the removal of all miscellaneous debris from the property located at 77 Seal Cove Road, Conception Bay South be rescinded.

Motion Carried

8.j Financial Services Department Report

Resolution #22-229

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee meeting held on June 6, 2022 be accepted as presented.

The following items were discussed:

- Enforcement and Humane Services statistics

- Fire Department statistics
- Municipal and Provincial Affairs staffing
- Capital project update
- Taxes receivable and collections plans for 2022
- 2023 Notices of Assessment
- Tax classification review for 2023 budget

Motion Carried

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Butler)**

9.a Economic Development and Tourism Committee Report

Councillor Tilley declared a conflict on this item as he has a family member on the Chamberlains Park Action Committee. He vacated the meeting at 8:18 p.m. and returned at 8:19 p.m.

Councillor Barrett declared a conflict on this item as he lives near 2570 Topsail Road. He vacated the meeting at 8:18 p.m. and returned at 8:19 p.m.

Resolution #22-230

Moved By Councillor Butler

Seconded By Councillor Connors

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of June 7, 2022 be accepted as presented:

- Energy NL Conference and Exhibition
- Town Map
- Tourism Map
- Raven KASTER
- Year of the Garden
- Communities in Bloom

- Student Employment
- Departmental Report
- Municipal Plan Review
- 2570 Topsail Road

Motion Carried

10. OTHER COMMITTEE REPORTS

Councillor Tilley welcomed the new Committee Chair for the Eastern Regional Services Board, Steve Tessier.

Councillor Moores stated that the Soiree Committee are working hard on a wide range of activities. She recommended residents to look at the schedule of events.

Deputy Mayor Gosse stated she attended the recent NEAJC meeting. RNC Sargent Didham was in attendance and spoke about the concern of speeding on roads with the onset of nicer weather.

11. ADJOURNMENT

The meeting adjourned at 8:21 p.m.

Resolution #22-231

Moved By Councillor Hardy

Seconded By Councillor Tilley

Be it so resolved that the meeting adjourn.

Motion Carried

Darrin Bent, Mayor

Gail Pomroy, Town Clerk