

## **Regular Council Meeting Minutes**

Meeting #: 9  
Date: May 17, 2022  
Time: 7:00 p.m. - 8:00 p.m.  
Location: Council Chambers

**Members Present**

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

**Staff Present**

- Gail Pomroy, Town Clerk**
- Liz Davis, Director of Financial Services**
- Dave Tibbo, Director of Recreation and Leisure Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- John Heffernan, Fire Chief**
- Jennifer Lake, Director of Economic Development and Tourism**
- Maggie Hynes, Communications Manager**
- Mike Downey**

**1. ADOPTION OF AGENDAS AND MINUTES**

**1.a Adoption of the Meeting Agenda for May 17, 2022**

**Resolution #22-172**

**Moved By** Councillor Butler

**Seconded By** Councillor Connors

Be it so resolved that the agenda of the meeting of May 17, 2022 be adopted as presented.

*Motion Carried*

**1.b Adoption of the Meeting Minutes of May 3, 2022**

**Resolution #22-173**

**Moved By** Councillor Moores

**Seconded By** Councillor Hardy

Be it so resolved that the minutes of the meeting of May 3, 2022 be adopted as presented.

*Motion Carried*

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**3.a Proclamation - National Public Works Week**

Councillor Tilley proclaimed the week of May 15 - 21, 2022 as National Public Works Week in the Town of Conception Bay South.

**4. NEW BUSINESS**

Councillor Moores stated that the Shield Hockey Tournaments are currently ongoing at the Conception Bay South arena. These hockey tournaments normally take place during Winterfest, but were postponed due to COVID-19.

These tournaments are annual fundraisers for the schools, with money from the admission going back to our local junior high, and high schools.. Last night, the Queen Elizabeth Pioneers won both the Annie Parsons Shield and the Fred Squires Shield, ending both series in just 2 games. Tonight, the Junior High Schools will play game 2 of their series, with Frank Roberts winning game 1's for both the male and female divisions.

Councillor Moores stated that we are very excited to announce information regarding this years Kelligrews Soiree. This year's festival will be taking place from July 9-15, and will be a week filled with music, culture and fun. On Saturday, July 9, the Town will hold the annual Kelligrews Soiree Garden Party. This will be a 19+ concert at Sgt. Ned Nugent's Field with a great musical line up featuring: The Shorething, Rum Ragged, Bic and the Ballpoints, and East Coast Music Award winner, Justin Fancy. Gates will open at 6:30 pm with music at 7:00 pm. Tickets will go on sale tomorrow, May 18 at 12:00 noon through Eventbrite. A limited amount of Early Bird tickets will be available for \$20 + HST and surcharge. Early Bird tickets will be available while supplies last, or until June 10, 2022. General admission tickets will be available for \$25 + HST and surcharge until July 8 at 11:59 pm. If available, tickets at the gate will be \$35.

Councillor Hillier commented on the Raven Kaster luncheon today with the Ambassador of Ireland. He honoured the teachers involved in the project. He stated that it shows the amount of dedication our teachers have.

Councillor Connors congratulated Queen Elizabeth on winning the Shield hockey games last evening. He also commented on the Raven Kaster event today as well as the new ATV Regulations that come into effect this week. He advised that the Town will be discussing the new regulations with the provincial government including how they affect our town.

Councillor Hardy congratulated the winners of the Shield tournament. He also mentioned local author Ida Linehan. She recommended everyone to read her work. She congratulated Ms. Linehan on her accomplishments.

Councillor Butler stated that today is the International Day Against Homophobia, Transphobia and Biphobia. The day was created in 2004 to draw the attention to the violence and discrimination experienced by lesbian, gay, bisexual, transgender, intersex people and all other people with diverse sexual orientations, gender identities or expressions, and sex characteristics. The date of May 17th was specifically chosen to commemorate the World Health Organization's decision in 1990 to declassify homosexuality as a mental disorder. The Day represents a major global annual landmark to draw the attention to the alarming situation faced by people with diverse sexual orientations, gender

identities or expressions, and sex characteristics. On this day, the Town of Conception bay South recognizes our ongoing responsibility to create a community of belonging. We also proudly proclaim Pride Week in June, and promote awareness and support through rainbow sidewalks, social media, and other activities. Councillor Butler reminded residents to use trail etiquette. Be considerate of other users when using our trail systems. Using a bell or saying “on the left” gives users a chance to react for a safe pass. Keep a reasonable pace. These are routes meant for casual rides or active transportation. Pay attention. Slow down in busy areas or where there are commonly slow-moving trail users. Watch the signage and obey the traffic laws. Many trails intersect with roads, and some designations may change or connect with routes which do not have cycling designations. Pedestrians should keep to the right when walking and step aside to let cyclists pass. Councillor Butler stated that the Town's Annual Community Clean Up – called the 3 Hour Challenge - is only a couple of weeks away. In the coming weeks, we will be reaching out to our business community to encourage employers and employees to adopt a 3 Meter Mindset. Looking beyond your property boundaries to pick up litter that may have blown just beyond your parking lot, or has accumulated in ditches or along fences, would go a long way to combat some of the issues we are seeing around town and hearing about on social media. Residents can also support this initiative. Picking up litter while on your neighbourhood walks or along our beautiful trails and extensive coastline will make a positive impact. We all love our Town and Taking Pride in Our Community is the ultimate goal. She also congratulated winners of East Coast Music awards including Quote the Raven, Mallory Johnson and Justin Fancy.

Councillor Tilley provided updates on Engineering and Public Works projects. He also commented on the Seniors Spring Fling held last week. and reminded everyone to vote for Kelli Loder on the Canada's Got Talent finale tonight.

Deputy Mayor Gosse congratulated Queen Elizabeth High on their win last evening. She also commented that the Town has seen an increase in vandalism and graffiti in areas across Town, that seems to be affecting areas such as playgrounds, infrastructure, and public areas. Not only does this damage property, it also comes at a cost to the Town and taxpayers, when it needs to be removed or repaired. Residents are encouraged to report vandalism or graffiti in public areas directly to the Town. She also reminded residents that the Traffic Pilot Project for Dunns Hill Road starts June 1. Finally, she welcomed a new resident to the Town of Conception Bay South, Hannah Sukhinets has come to Town from Ukraine.

Mayor Bent thanked everyone who donated to the Spirit of Alex and Riley food drive. He also thanked Bernie and Louise Mercer. He stated that he represented the Town at the official welcoming ceremony of Prince of Wales and Duchess of Cornwall today. He commented on the new ATV Regulations coming into effect on May 19, 2022. He stated that there are a lot of questions to be answered yet.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Hillier)**

**5.a 1639-1641 Conception Bay Highway**

**Resolution #22-174**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved that, in accordance with section 5.8(1) of the Town's Development Regulations, a building line of 9m be approved for the proposed residential subdivision at 1639-1641 Conception Bay Highway for lots 1 through 13, 15, and 17 on the subdivision plan dated March 18, 2022, Revision C, on file with the Town.

*Motion Carried*

**5.b 252 Fowlers Road**

**Resolution #22-175**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved, that in accordance with Council's discretionary authority at Sections 13(a) and 15 of the Town's Fence Regulations, Application Nos. 1369 and 1370 dated March 25, 2022 for a front yard and flanking street side yard fence at 252 Fowlers Road abutting the road right of way for Blackstrap Path, be approved on condition that the fence be a maximum of 1.5m high behind the established building line and a maximum of 0.9m high forward of the building line.

*Motion Carried*

**5.c 241 Spruce Hill Road**

**Resolution #22-176**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved that, in accordance with Council's discretionary authority under sections 6.7, 10.7, and 10.10.2 of the Town's Development Regulations, Application Numbers 1444, 1464 and 1470 received on April 8, 2022 and April 12, 2022, for a home based business, hobby farm and accessory building at 241 Spruce Hill Road, be approved.

*Motion Carried*

**5.d 184 Tilley's Road South**

**Resolution #22-177**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved that the Order issued on April 7, 2022, under the Urban and Rural Planning Act, 2000, the Municipalities Act, 1999 and the Town of Conception Bay South Development Regulations ordering the property owner to remove or relocate an accessory building to a permitted location on the property at 184 Tilley's Road South, Conception Bay South be rescinded.

*Motion Carried*

**5.e National Building Code of Canada, 2020**

**Resolution #22-178**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved, that in accordance with sections 414(1)(d) and 414(3) of the Municipalities Act, 1999, the National Building Code of Canada, 2020, complete with any supplements and amendments to that Code, be adopted.

*Motion Carried*

## 5.f Committee Report

Deputy Mayor Gosse declared a conflict on this item as it pertains to Incinerator Road. She vacated the Chamber at 7:41 p.m. and returned at 7:42 p.m.

### **Resolution #22-179**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on May 9, 2022 be accepted as presented.

- 118 Red Bridge Road
- Sale of Town Owned Property Policy & Procedure
- 358A Seal Cove Road
- Farm Premises ID program
- 73 Cherry Lane
- 240-258 Anchorage Road
- Rocky Pond Quarry Proposal
- 25 Atkins Road
- Notices Published
- 135-137 Seal Cove Road
- Phase 3 Clover Lane Subdivision
- 583-585 Conception Bay Highway
- 7 Pine Tree Road
- 19 Calvin Manor Road
- 589-591 Seal Cove Road
- Department Update

*Motion Carried*

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)**

**6.a Approval to Purchase - Digital Radar Feedback Signs**

**Resolution #22-180**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hillier

Be it so resolved that approval be given to purchase digital radar signs at a cost of \$21, 183.35 including HST from Construction Signs Limited. Signs will be installed as part of the school zone project scheduled to begin in September. Funds are available in account #01-302-1000-5510.

*Motion Carried*

**6.b Phase 48 Water and Sewer - Approval to Tender - Ratification**

**Resolution #22-181**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hardy

Be is so resolved that approval is given to tender Phase 48 Water and Sewer project.

*Motion Carried*

**6.c Water and Sewer Upgrades - Approval to Tender**

**Resolution #22-182**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hillier

Be it so resolved that approval is given to proceed to tender for the Water and Sewer Upgrades project.

*Motion Carried*



## **6.d ENGINEERING AND PUBLIC WORKS COMMITTEE MEETING**

Councillor Tilley declared a conflict on this item as it pertains to 764 – 766 Conception Bay Highway. He vacated the meeting at 7:46 p.m. and returned at 7:47 p.m.

### **Resolution #22-183**

**Moved By** Councillor Hardy

**Seconded By** Councillor Hillier

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on May 10, 2022 be accepted as presented;

- 764-766 Conception Bay Highway
- 92 Millers Road
- National Public Works Week May 15-22, 2022
- Capital Works
- Water Statistics

*Motion Carried*

## **7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)**

### **7.a Recreation and Leisure Services Committee Report**

#### **Resolution #22-184**

**Moved By** Councillor Moores

**Seconded By** Councillor Connors

Be it so resolved that the recommendations / decisions made at the Recreation and Leisure Services Committee Meeting of May 10, 2022 be accepted as presented.

- Recreation Complex - Pool Schedule Change - Public Swim
- Conception Bay South Arena - Ride for Dad Event
- Recreation Complex - Swim Lesson Update
- NL Bee Keeping Association - No Mow May Campaign
- Kelligrews Soiree - Garden Party Concert

- Kelligrews Soiree - Event Update
- Summer Fireworks
- Community Better Challenge
- Come Home Year Grant - Legacy Fund - Light Walk
- Important Dates
- Availability of Infield Sand for Softball and Baseball Facilities
- Graffiti / Vandalism Concerns and Potential Costs for Non-Budget Monies for Repairs
- 2022 Cycle for Sight Charity Ride

*Motion Carried*

**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)**

**8.a Accounts Payable Cheques**

**Resolution #22-185**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to pay accounts payable cheques totaling \$258,402.75 as per the attached report.

*Motion Carried*

**8.b Manual Cheques**

**Resolution #22-186**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Moores

Be it so resolved that approval be given to ratify manual cheques totaling \$97,618.92.

*Motion Carried*

**8.c Direct Payments**

**Resolution #22-187**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hillier

Be it so resolved that approval be given to ratify direct payments totaling \$343,618.92.

*Motion Carried*

**8.d Capital Invoice Approval**

Mayor Bent declared a conflict on this item as it pertains to Capital Invoices - Recreation Master Plan. He vacated at 7:54 p.m. and returned at 7:55 p.m.

**Resolution #22-188**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$188,446.25 as per the attached report.

*Motion Carried*

**8.e Tax and Other Receivables Adjustments**

**Resolution #22-189**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Moores

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

DENNS001	\$413.84
THEFE001	\$362.30
THESH001	\$7,067.48

*Motion Carried*

**8.f Project #17-GI-22-00033: Water & Sewer Scope Change Request**

**Resolution #22-190**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that the Town of Conception Bay South apply to the Department of Transportation and Infrastructure to amend the scope of ICIP project #17-GI-22-00033, Water and Sewer Upgrades. The amendment includes repairs along 800 meters of the water transmission main servicing the Town. The cost will be offset by a reduction in originally planned upgrades.

*Motion Carried*

**8.g Donation - Northeast Avalon Regional D.A.R.E. Committee**

**Resolution #22-191**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Moores

Be it so resolved that approval be given for a \$2,500 donation in support of the Northeast Avalon Regional D.A.R.E. Committee. Funds are available in account 01-101-1000-7705.

*Motion Carried*

**8.h Department Report**

**Resolution #22-192**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Connors

Be it so resolved that the decisions/recommendations of the Administrative Services Committee of May 9, 2022 and the Financial Services Committee of May 11, 2022 be accepted as presented.

The following items were discussed:

- LPHA
- Water and Sewer, Phase 48
- Enforcement and Humane Services Statistics
- Fire Department Statistics

Staffing  
Audit  
Collections  
Collections Tools  
Asset Management  
Fee Review

*Motion Carried*

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Butler)**

**9.a 2022 Heritage Grant Program**

**Resolution #22-193**

**Moved By** Councillor Butler

**Seconded By** Councillor Moores

Be it so resolved that approval be given to provide grants totalling \$15,000 to nine municipally designated heritage properties within the Town as follows:

- Geehan Building – 2297 Topsail Road, Topsail - \$3,000
- The Alderdice Property – 2350 Topsail Road, Topsail - \$2,500
- Prince of Orange LOL#181 – 5 Lodge Rd, Foxtrap - \$2,500
- The Miller House - 2342 Topsail Road, Topsail - \$2,500
- Oakes Lane Pioneer Cemetery – Oakes Lane, Foxtrap - \$1,000
- St. Peter's Anglican Church Cemetery – 1219 Conception Bay Highway, Upper Gullies - \$1,000
- Prince of Orange LOL#23 – 12 Middle Bight Road, Kelligrews - \$1,000
- Topsail United Church – 2426 Topsail Road, Topsail - \$1,000
- St. Edwards Parish Cemetery – 63 Pond Road, Kelligrews - \$500

Funds are available in account number 01-502-1000-5099.

*Motion Carried*

## **9.b Economic Development and Tourism Committee Report**

**Resolution #22-194**

**Moved By** Councillor Butler

**Seconded By** Councillor Moores

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of May 10, 2022 be accepted as presented:

- 2022 Heritage Grant Program
- NOIA Annual General Meeting
- 2021 Census Release #2
- Royal Canadian Air Force Snowbirds Team
- Theatre CBS Sponsorship Opportunity
- Water Lot Lease Correspondence
- Watershed Heroes Climate Action Day
- Student Employment Opportunities
- Climate Action in NL Communities
- Departmental Report
- Recognition - Local Author

*Motion Carried*

## **10. OTHER COMMITTEE REPORTS**

Councillor Moores stated that she had attended the most recent meeting of the Soiree Committee. She added that the full schedule will be out soon.

Deputy Mayor Gosse advised that she and Councillor Hardy attended the recent MNL Symposium in Gander.

**11. ADJOURNMENT**

The meeting adjourned at 8:06 p.m.

**Resolution #22-195**

**Moved By** Councillor Butler

**Seconded By** Councillor Hardy

Be it so resolved that the meeting adjourn.

*Motion Carried*

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Darrin Bent, Mayor

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Gail Pomroy, Town Clerk