

## **Conception Bay South Regular Council Meeting Minutes**

Meeting #: 03  
Date: February 15, 2022  
Time: 7:08 p.m. - 8:07 p.m.  
Location: Zoom

**Members Present**

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

**Staff Present**

- Town Clerk, Gail Pomroy**
- Chief Administrative Officer, Brian Crawley**
- Director of Finance, Liz Davis**
- Director of Engineering and Public Works, Jennifer Norris**
- Director of Planning and Development, Corrie Davis**
- Fire Chief, John Heffernan**
- Acting Director of Recreation, John Whelan**
- Director of Economic Development, Jennifer Lake**
- Communications Manager, Maggie Hynes**
- Network Manager, Mike Downey**

---

**1. ADOPTION OF AGENDAS AND MINUTES**

**1.a Adoption of the Meeting Agenda for February 15, 2022**

**Resolution #22-041**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that the agenda of the meeting of February 15, 2022 be adopted as presented.

*Motion Carried*

**1.b Adoption of the Meeting Minutes of February 1, 2022**

**Resolution #22-042**

**Moved By** Councillor Connors

**Seconded By** Councillor Hardy

Be it so resolved that the minutes of the meeting of February 1, 2022 be adopted as presented.

*Motion Carried*

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**3.a Proclamation - Violence Prevention Month**

Mayor Bent proclaimed the month of February as Violence Prevention Month in the Town of Conception Bay South.

**4. NEW BUSINESS**

Councillor Barrett commented on upcoming meetings with the RNC and the area MHAs.

Councillor Butler stated that the Town of Conception Bay South is proud to officially launch its new business attraction video. The video, which features the first-hand experiences of local business owners, shows the vast potential of Conception Bay South as an excellent place to invest. Our growing town is at the centre of industry and development. With an industry-ready port, significant

commercial land potential and a vast workforce, we have a complete offering for businesses. With many unique advantages, our focus is to retain and attract new business. We are investing nearly \$1 million in the Economic Development and Tourism Department this year to help us achieve our goals.

Councillor Butler also stated that last summer, Trans Canada Trail arranged an assessment of the T'Railway throughout the Northeast Avalon of which the data collected will be integrated into the AccessNow App. The app is owned by AccessNow, which has as its mission to establish the world's go-to resource for accessibility information and allows users to integrate with accessible experiences. The outcome of the assessment indicated that 97% of the T'Railway in Conception Bay South is accessible/partially assessible. The Town will be working with the Grand Concourse Authority over the coming months to closely review some of the suggestions for improving accessibility. Business opportunities span our community's entire footprint, from the Industrial Park to downtown and beyond. Conception Bay South is suitable for businesses of any size across multiple sectors.

Councillor Connors expressed condolences to the friends and family of Norman Tibbo,

Deputy Mayor Gosse stated that this is Heart month. She recommended all to be mindful of what you're feeling. She stated that donations are accepted online to the Heart and Stroke Foundation.

Councillor Hardy commented on the Town's Supplemental Sign Policy. She said the policy is posted on the Town's website or residents may contact the Engineering Department for an application. She also advised that CBS Minor Softball Bingo fundraisers are returning.

Councillor Hillier also expressed condolences to the Tibbo family. He noted that Dave Tibbo is the Director of Recreation and Leisure Services with the Town. He also reminded residents to shop local.

Councillor Moores expressed condolences to the Tibbo family. She also congratulated Lauren Rowe, who made the Team Canada under 20 soccer team. She finally commented on the ongoing Winterfest and noted the schedule of events is on the Town's website.

Councillor Tilley thanked the Public Works Department for their efforts to clear the 40 cms of snow received since yesterday. He requested residents to be patient as it takes time to clear all the streets.

Mayor Bent - reviewed the results of the 2021 Census. The Town of Conception Bay South is growing despite a decline in the provincial population. He also congratulated local athlete Lauren Rowe. He advised that the Town will be posting the Campaign Contribution Disclosure Statements on the Town's website. He commented on the 40th anniversary of the Ocean Ranger disaster. Finally he congratulated local musicians Malorie Johnson, Justin Fancy and Quote the Raven on their East Coast Music Awards.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Hillier)**

**5.a 105 Greeleytown Road**

**Resolution #22-043**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that , in accordance with Council's discretionary authority at sections 4.11 and 10.7 of the Town's Development Regulations, Application No. 1161 received on December 7, 2021 for a hobby farm at 105 Greeleytown Road be approved for a maximum of nine chickens at the property.

*Motion Carried*

**5.b 93 Red Bridge Road**

Councillor Connors declared a conflict on this item. (His brother lives across street) He vacated the meeting at 7:35 p.,m. and returned at 7:36 p.m.

**Resolution #22-044**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved that in accordance with Section 15(d) of the Town's Fence Regulations, Application No. 1199 received on January 21, 2022 for a fence along the side property boundary in the front yard at 93 Red Bridge Road, be approved with a maximum height of 1.2m.

*Motion Carried*

### **5.c 160 Swansea Street**

Councillor Hillier declared a conflict on this item. (He resides across street) He vacated the meeting at 7:37 p.m. and returned at 7:38 p.m.

#### **Resolution #22-045**

**Moved By** Councillor Connors

**Seconded By** Deputy Mayor Gosse

Be it so resolved that, in accordance with Section 108(3)(a) and (f) of the *Urban and Rural Planning Act, 2000*, Application No. 1218 received on January 16, 2022 to add a 3m x 3.6m extension to the existing accessory building at 160 Swansea Street, be approved.

*Motion Carried*

### **5.d Planning and Development Committee Report**

Councillor Butler declared a conflict on this item. (family in close proximity to 392 Conception Bay Highway) She vacated the meeting at 7:43 p.m. and returned at 7:44 p.m.

#### **Resolution #22-046**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on February 7, 2022 be accepted as presented.

- 10 Muncarter Place
- Municipal Boundary
- 105 Greeleytown Road
- 93 Red Bridge Road
- 160 Swansea Street
- 392 Conception Bay Highway
- 19 Sandstone Street
- 118 Red Bridge Road

- 375 Fowlers Road
- 851-855 Conception Bay Highway
- Tiny Homes
- 119 Conception Bay Highway
- Foxtrap Road Interchange Quarry (EA 2083)
- Minerals Land Referral #71112960
- Minerals Road
- 28 Maureen Crescent
- Department Update

*Motion Carried*

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)**

**6.a TENDERS - Approval to tender road materials**

**Resolution #22-047**

**Moved By** Councillor Tilley

**Seconded By** Councillor Butler

Be it so resolved that approval is given to call tenders for the supply and delivery of clean rock and supply of asphalt.

*Motion Carried*

**6.b ENGINEERING AND PUBLIC WORKS COMMITTEE MEETING**

**Resolution #22-048**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hardy

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee meeting of February 8, 2022 be accepted as presented.

- Water Statistics
- Dunns Hill Road/Conception Bay Highway Intersection
- 2021 Waste Collection Statistics
- Department Report

*Motion Carried*

**7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)**

**7.a Recreation and Leisure Services Committee Report**

**Resolution #22-049**

**Moved By** Councillor Moores

**Seconded By** Councillor Hillier

Be it so resolved that the recommendations / decisions made at the Recreation and Leisure Services Committee Meeting of February 9, 2022 be accepted as presented.

- Kiwanis Club - Parking Lot
- Volleyball Program
- CNA Request - Richard Parsons Clubhouse
- Community Park Amenities
- Partnership - Holy Spirit High School
- Theatre CBS - Arts Festival
- Kelligrews Soiree - Musical Entertainment
- Paddle Boards - Ocean Quest
- Important Dates - Walking for Wellness #4, Winterfest, Walking for Wellness #5 - campfire, Sports Awards Ceremony, Walking for Wellness #6 - campfire, St. Patrick's Day Socials (tentative), Easter Day Camp, Volunteer / Citizen of the Year Awards
- Wheelchair Squash Program
- COVID-19 - Continued Facility Reopening

- Squash - Recreation Complex

*Motion Carried*

**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)**

**8.a Accounts Payable Cheques**

**Resolution #22-050**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$238,187.81 as per the attached report.

*Motion Carried*

**8.b Manual Cheques**

**Resolution #22-051**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that approval be given to pay manual cheques totaling \$567,662.35.

*Motion Carried*

**8.c Capital Invoice Approval**

**Resolution #22-052**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to pay capital invoices totaling \$84,660.36 as per the attached report.

*Motion Carried*

#### **8.d Tax and Other Receivables Adjustments**

**Resolution #22-053**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

COLLM002      \$408.52

*Motion Carried*

#### **8.e Department Report**

**Resolution #22-054**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Connors

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee of February 7, 2022 be accepted as presented.

The following items were discussed:

- Capital change orders
- Capital project update
- Correspondence from resident re: taxation of properties on Ledrews Road
- Correspondence from resident re: discounts on property tax
- recent meeting with MP McDonald re: ICIP funding
- ongoing recruitment for vacant positions in department
- asset management initiatives
- continued high volume of calls and emails
- respectful workplace policy
- enforcement and fire statistics
- MHA meeting

- LPHA water meter
- departmental report

*Motion Carried*

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Butler)**

**9.a Green Team Program**

**Resolution #22-055**

**Moved By** Councillor Butler

**Seconded By** Councillor Moores

Be it so resolved that approval be given for the Town to contribute \$3,500 for the purpose of hiring four youth to comprise a Green Team for 2022 pending a partnership with Conservation Corps Newfoundland and Labrador. Funds are available in Account number 01-503-1000-5099.

*Motion Carried*

**9.b 2570 Topsail Road**

Councillor Barrett declared a conflict on this item. (Lives near property)  
Councillor Tilley declared a conflict on this item. (brother lives in area) They vacated the meeting at 7:56 p.m. and returned at 7:58 p.m.

**Resolution #22-056**

**Moved By** Councillor Butler

**Seconded By** Councillor Connors

Be it so resolved that approval be given to enter into a License to Occupy Agreement with the property owner of 2570 Topsail Road for the use of the property as an extension of the adjacent park.

*Motion Carried*

### **9.c Economic Development and Tourism Committee Report**

**Resolution #22-057**

**Moved By** Councillor Butler

**Seconded By** Councillor Moores

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of February 8, 2022 be accepted as presented:

- Business Attraction Video
- T'Railway Access Assessment
- 2570 Topsail Road
- Departmental Report

*Motion Carried*

### **10. OTHER COMMITTEE REPORTS**

Councillor Barrett stated that he attended the first 2022 meeting of the Parks Commission.

Councillor Connors stated that he had attended a meeting of the NEAJC wherein they received an updated from the RNC and RCMP

Councillor Moores stated that she attended a meeting of the Kelliegrews Soiree Committee. She also noted that there is a Downtown CBS meeting scheduled for next week.

**11. ADJOURNMENT**

The meeting adjourned at 8:07 p.m.

**Resolution #22-058**

**Moved By** Councillor Barrett

**Seconded By** Councillor Connors

Be it so resolved that the meeting adjourn.

*Motion Carried*

---

Darrin Bent, Mayor

---

Gail Pomroy, Town Clerk