

Conception Bay South

Regular Council Meeting Minutes

Meeting #: 2
Date: February 1, 2022
Time: 7:00 p.m. - 8:00 p.m.
Location: Zoom

Members Present: Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Moores
Councillor Connors
Councillor Butler
Councillor Hillier
Councillor Hardy
Councillor Barrett

Staff Present: Town Clerk, Gail Pomroy
Chief Administrative Officer, Brian Crawley
Director of Finance, Liz Davis
Director of Engineering and Public Works, Jennifer Norris
Director of Planning and Development, Corrie Davis
Communications Manager, Maggie Hynes
Acting Director of Recreation, John Whelan
Director of Economic Development, Jennifer Lake

1. ADOPTION OF AGENDAS AND MINUTES**1.a Adoption of the Meeting Agenda for February 1, 2022****Resolution #22-024****Moved By** Councillor Hillier**Seconded By** Councillor Butler

Be it so resolved that the agenda of the meeting of February 1, 2022 be adopted as presented.

Motion Carried

1.b Adoption of the Meeting Minutes of January 18, 2022**Resolution #22-025****Moved By** Councillor Connors**Seconded By** Deputy Mayor Gosse

Be it so resolved that the minutes of the meeting of January 18, 2022 be adopted as presented.

Motion Carried

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. VISITORS, PRESENTATIONS AND PETITIONS**3.a Wear Red Day Proclamation**

Mayor Bent proclaimed February 13, 2022 as Wear Red Canada Day in the Town of Conception Bay South.

3.b Heritage Day/Heritage Week Proclamation

Mayor Bent proclaimed February 21, 2022 as Heritage Day and February 21 - 27, 2022 as Heritage Week in the Town of Conception Bay South.

3.c Eating Disorder Awareness Week

Mayor Bent proclaimed the week of February 1 - 7, 2022 as Eating Disorder Week in the Town of Conception Bay South.

4. NEW BUSINESS

Councillor Tilley provided an update on damage received during heavy rainfall on the weekend. He advised that Environment Canadas has indicated that ~75-80 mm of rain fell in a 12 hour period. There were no significant infrastructure damage however a large number of areas experienced washouts, erosion or temporary flooding. Staff are evaluating and actioning areas by priority and have additional crews working on repairs this week. He stated that most significant water bodies (ponds) and major tributaries (rivers & streams) experienced over topping and flooding which impacted adjacent properties and roads. Due to intensity of rainfall, and overtopping of ponds and rivers, many sanitary sewer systems were at capacity and pumping stations had difficulty pumping high flows but noted that all systems were operating normally later in the day on Sunday.

Councillor Moores reviewed planned events for Winterfest and encouraged all to register to participate. She also acknowledged all students and teachers for hard work that goes into the return to school.

Councillor Hillier commented on the Heritage Day proclamation. He stated that Heritage NL are asking everyone to use Heritage Week to promote heritage on social media platforms.

Councillor Hardy encouraged residents of Ward 4 to reach out to her with any concerns. She also advised that the nomination period for the sports awards closes on February 4th. She encouraged all to engage in Winterfest activities.

Deputy Mayor Gosse commented on damage done to the trails at Manuels River. She advised that the Grand Concourse Authority is assessing the damage. He also encouraged all to support local.

Councillor Connors noted that nominations for the Sports Hall of Fame also close on February 4th.

Councillor Butler stated that the Town has to assessed damage to our trails due to recent weather events and while any amount of damage is unfortunate, approximately 100 m of the gateway trail between the community garden and Ned Nugents Park and 300m of the T'Railway between Battens and Delaneys Roads have sustained minor damage which we expect to be repaired over the

next couple of days. Please use caution if you are in these areas. She stated that the Manuels River trails have not been so lucky. The Ocean Trail East and West has sustained major damage and is closed until further notice while the extent of flood damage can be assessed. The only section that has been deemed safe for immediate use at this time is the Gallagher Walk surrounding the building and meeting the T’Railway. She stated to check Manuels River social media for updates. Councillor Butler also advised that the Town has a Calendar of Events on our website that allows groups and organizations to complete a very simple online form including details on your events that is added to the calendar. The calendar is only as useful as the input from event organizers so we really want to encourage you to use this calendar to promote your events. This is a free advertising service for events, but also can be an important event planning tool to avoid multiple events being held at the same time. She added that the Event Submission Form can be found on our website under the Explore Menu.

Councillor Barrett stated that an email system is being planned to notify residents who sign up of upcoming events. He also stated that he had attended the Chamberlains Park Action Committee AGM and listed the Committee members.

5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE (Chair, Councillor Hillier)

5.a 3 Sparrow Drive

Councillor Hillier declared a conflict on this item. (He resides on this) He vacated the meeting at 7:34 p.m. and returned at 7:35 p.m.

Resolution #22-026

Moved By Councillor Connors

Seconded By Councillor Barrett

Be it so resolved, that in accordance with Council’s discretionary authority at section13(a) of the Town’s Fence Regulations, Application No. 793 dated August 17, 2021 for a fence to be built along the eastern property boundary of 3 Sparrow Drive abutting the road right of way for Fowlers Road, be approved.

Motion Carried

5.b 500 Conception Bay Highway**Resolution #22-027****Moved By** Councillor Hillier**Seconded By** Councillor Moores

Be it so resolved that, in accordance with Council's discretionary authority at section 5.3(2) of the Town's Development Regulations, Application No. 1154 received on December 25, 2021 for an accessory building at 500 Conception Bay Highway with lot coverage of 37.2m², be approved.

*Motion Carried***5.c 512 Conception Bay Highway****Resolution #22-028****Moved By** Councillor Hillier**Seconded By** Councillor Butler

Be it so resolved, that subject to payment of processing fees and deposits, the Town undertake consultation related to a request for re-zoning at 512 Conception Bay Highway to accommodate development of a self storage business.

*Motion Carried***5.d Urban Agriculture****Resolution #22-029****Moved By** Councillor Hillier**Seconded By** Councillor Connors

Be it so resolved, that the Town undertake consultation related to potential changes to the Municipal Plan and Development Regulations on how urban agriculture should be regulated on residential properties.

Motion Carried

5.e Planning & Development Committee Report

Councillor Connors declared a conflict on this item. (Development on Marsh Road where he resides.)

Resolution #22-030

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on January 24, 2022 be accepted as presented.

- 6 Easons Road
- 3 Sparrow Drive
- 500 Conception Bay Highway
- 263 Seal Cove Road
- 105 Greeleytown Road
- 73 Cherry Lane
- 512 Conception Bay Highway
- Urban Agriculture
- 15-17 Marsh Road
- Hops Street / Fords Way
- 1639-1641 Conception Bay Highway
- 195 Conception Bay (Manuels Access) Highway, St. John's
- NLR 1/22, Interim Development Regulations, 2003 (Amendment)
- Department Update

Motion Carried

6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)

6.a ENGINEERING AND PUBLIC WORKS COMMITTEE MEETING

Resolution #22-031

Moved By Councillor Tilley

Seconded By Councillor Butler

Be it so resolved that the recommendations and decisions at the Engineering and Public Works Committees of January 25, 2022 be accepted as presented.

- Water Statistics
- Department Report
- Jeffers Lane Traffic Flow
- 2022 - 2023 Street Paving

Motion Carried

7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

7.a Recreation and Leisure Services Committee Report

Resolution #22-032

Moved By Councillor Moores

Seconded By Councillor Hillier

Be it so resolved that the recommendations / decisions made at the Recreation and Leisure Services Committee Meeting of January 25, 2022 be accepted as presented.

- Outdoor Skating Rinks
- Theatre CBS - Arts Festival
- CBS Sign - Light Walk
- Kelligrews Soiree - Planning Objectives
- Kelligrews Soiree - Musical Entertainment

- Important Dates - Walking for Wellness #2, Walking for Wellness #3, Kelligrews Soiree Committee Meeting #1, Walking for Wellness #4, Winterfest, Walking for Wellness #5 - campfire, Walking for Wellness #6 - campfire, Sports Awards Ceremony, St. Patrick's Day Socials (tentative), Easter Day Camp, Volunteer / Citizen of the Year Awards
- Holy Spirit High School - Partnership
- Recreation and Cultural Master Plan - Update
- Potential Problems and Concerns - Light Walk Manuels River

Motion Carried

8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

8.a Accounts Payable Cheques

Resolution #22-033

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that approval be given to pay Accounts Payable Cheques totaling \$621,540.98 as per the attached cheque register.

Motion Carried

8.b Manual Cheques

Resolution #22-034

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to to pay manual cheques totaling \$301,004.47.

Motion Carried

8.c Direct Payments**Resolution #22-035****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Connors

Be it so resolved that approval be given to ratify direct payments totaling \$926,742.80.

*Motion Carried***8.d Capital Invoice Approval****Resolution #22-036****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$28,211.80.

*Motion Carried***8.e Tax and Other Receivables Adjustments - Summary****Resolution #22-037****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Butler

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

DONEH001	\$826.65
N.L.B001	\$500.00
LEARN001	\$490.88

*Motion Carried***8.f CBS Minor Softball Association**

Deputy Mayor Gosse declared a conflict on this item. (Her company was involved with the project.) She vacated the meeting at 7:51 p.m. and returned at 7:55 p.m.

Councillor Butler declared a conflict on this item. (She resides in the immediate area)
She vacated the meeting at 7:51 p.m. and returned at 7:55 p.m.

Resolution #22-038

Moved By Councillor Hardy

Seconded By Councillor Tilley

Be it so resolved that approval be given to provide an interest free loan in the amount of \$63,075 to the CBS Minor Softball Association repayable over six years in annual instalments of \$10,512.50 and subject to the terms and conditions outlined in the Memorandum of Understanding.

Motion Carried

8.g Department Report

Resolution #22-039

Moved By Deputy Mayor Gosse

Seconded By Councillor Moores

Be it so resolved that the decisions/recommendations of the Financial and Administrative Services Committee of January 24, 2022 be accepted as presented.

The following items were discussed:

- capital project financial update
- term loan renewals
- staffing vacancies
- high volume of calls/emails
- 2021 Financial Statements and audit
- Asset Management policy and training
- Community Park - land discussion
- Upcoming meeting with RNC Inspector
- Proposed new start time for Committee of the Whole and Public Meetings
- Resident Alert

- COVID update
- Department update

Motion Carried

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Butler)**

No meeting held.

10. OTHER COMMITTEE REPORTS

Councillor Butler stated that on Wednesday January 26th the Town hosted the first quarterly meeting of the Town's Tourism Committee for 2022. These meetings are crucial to guiding the efforts to grow and enhance our community's tourism sector. Staff shared a summary of the most recent tourism development workshop, centered on local cultural visitor experiences, which was held on virtually on January 20th. Plans to host an in-person follow-up event are underway to build on the learnings from the workshop. Council remains committed to enhancing cultural tourism, to showcase the art, heritage, music and stories of Conception Bay South. The Tourism Committee is seeking individuals interested in joining one of three tourism working groups to provide insight and guidance related to events, marketing and communications and product development. If anyone is interested in learning more about the tourism working groups, or if you own a business in our community and would like to learn more about how tourism can positively impact your business, I encourage you to reach out to our economic development staff.

Councillor Moores stated that she attended meetings for the Winterfest Committee and that the first meeting of the Kelligrews Soiree Committee will be held soon, She also commented on the Downtown Business Association.

11. ADJOURNMENT

The meeting adjourned at 8:02 p.m.

Resolution #22-040

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved that the meeting adjourn.

Motion Carried

Darrin Bent, Mayor

Gail Pomroy, Town Clerk