

## **Conception Bay South**

### **Regular Council Meeting Minutes**

**Meeting #:** 01  
**Date:** January 18, 2022  
**Time:** 7:00 p.m. - 8:15 p.m.  
**Location:** Zoom

**Members Present:** Mayor Bent  
Deputy Mayor Gosse  
Councillor Tilley  
Councillor Moores  
Councillor Connors  
Councillor Butler  
Councillor Hillier  
Councillor Hardy  
Councillor Barrett

**Staff Present:** Town Clerk, Gail Pomroy  
Chief Administrative Officer, Brian Crawley  
Director of Finance, Liz Davis  
Director of Engineering and Public Works, Jennifer Norris  
Director of Planning and Development, Corrie Davis  
Fire Chief, John Heffernan  
Communications Manager, Maggie Hynes  
Acting Director of Recreation, John Whelan  
Director of Economic Development, Jennifer Lake

---

**1. ADOPTION OF AGENDAS AND MINUTES****1.a Adoption of the Meeting Agenda for January 18, 2022**

**Resolution #22-001**

**Moved By** Councillor Tilley

**Seconded By** Councillor Butler

Be it so resolved that the agenda of the meeting of January 18, 2022 be adopted as presented.

*Motion Carried*

**1.b Adoption of the Meeting Minutes of December 21, 2021**

**Resolution #22-002**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved that the minutes of the meeting of December 21, 2021 be adopted as presented.

*Motion Carried*

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**3. VISITORS, PRESENTATIONS AND PETITIONS**

Nil

**4. NEW BUSINESS**

Deputy Mayor Gosse encouraged people to nominate individuals for Volunteer of the Year award.

Councillor Butler reminded residents to register for the free cultural tourism workshop. She also stated that CBS Theatre are looking for volunteers to do script readings. Councillor Butler made the following statement:

The Town of Conception Bay South has completed Milestone 4 of the Partners for Climate Protection (PCP) program by putting its [plan](#) to reduce corporate and community greenhouse gas (GHG) emissions into action. This achievement makes Conception Bay South the first municipality in Newfoundland and Labrador to receive this milestone.

Through a variety of new and ongoing initiatives, such as our community gardening projects, trail development and expansion projects, focus on energy efficiency for our municipal buildings, education campaigns, and recently developed Climate Change Adaptation Plan, the Town of Conception Bay South is doing its part to help the environment. Our actions to lower both energy costs and greenhouse gas emissions are helping us make important progress toward our sustainability and climate change objectives.

PCP is a network of Canadian municipal governments that have committed to reducing GHG emissions and protecting our climate. As a member of the PCP program, the Town of Conception Bay South is among over 400 municipal governments across Canada taking a leadership role and making a significant contribution to reducing Canada's overall GHG emissions.

If you'd like to learn more, please visit our website.

Councillor Connors encouraged residents to nominate for the volunteer and athlete of the year awards.

Councillor Tilley stated that the Town is looking for volunteers for the annual Kelligrews Soiree.

Councillor Hardy also commented on the Volunteer of the Year awards.

Councillor Hillier advised that the meeting agenda looks different because of new software system.

Councillor Moores congratulated all teachers and students who are doing online school.

Councillor Barrett advised that the avian flu is in Conception Bay South. He noted that the Town is working with the Canadian Food Inspection Agency. He also commented on the Town for being recognized the reaching Milestone 4.

Mayor Bent also commented on Milestone 4 and the Volunteer and Athlete of the Year Awards. He congratulated the Executive at Manuels River and Town staff for leaving the Light Walk operating for all to enjoy during the ongoing Covid 19 outbreak. He also noted that there is a notice out for submissions on the Town utilizing a property in Chamberlains for parking for the Chamberlains Park.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Hillier)**

**5.a 2535 Topsail Road**

Councillor Barrett declared a conflict on this item. (Lives in the area.)

Councillor Tilley declared a conflict on this item. (Brother In Law lives across street.)

**Resolution #22-003**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved that, in accordance with Council's discretionary authority, application No. 1111 received on November 30, 2021 for a pet grooming service at 2535 Topsail Road, be approved.

*Motion Carried*

**5.b Conception Bay South Fence Regulations**

**Resolution #22-004**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved that the Conception Bay South Fence Regulations be amended by adding the words "Unless otherwise approved by Council," to the beginning of the first sentence within Section 13(a).

*Motion Carried*

**REGULATIONS**

**1. TITLE**

These regulations shall be known and cited as "Town of Conception Bay South Fence Regulations".

**2. INTERPRETATION**

In these Regulations:

- (a) **“Regulations”** means the Town of Conception Bay South Fence Regulations.
- (b) **“Building”** means:
  - (i) a structure, erection, alteration or improvement placed on, over or under land or attached, anchored or moored to land,
  - (ii) mobile structures, vehicles and marine vessels adapted or constructed for residential, commercial, industrial and other similar uses,
  - (iii) a part of and fixtures on buildings referred to in subparagraphs (i) and (ii), and
  - (iv) an excavation of land whether or not that excavation is associated with the intended or actual construction of a building or thing referred to in subparagraphs (i) to (iii).
- (c) **“Building Line”** means a line established by an authority that runs parallel to a street line and is set at the closest point to a street that a building can be set.
- (d) **“Commercial Lot”** means a lot used exclusively or primarily for commercial purposes.
- (e) **“Corner Lot”** means a lot situated at the intersection of two streets.
- (f) **“Council”** means the Council of the Town of Conception Bay South or designate.
- (g) **“Electrical Fence”** means a fence through which electricity passes.
- (h) **“Erect”** includes alter, construct, reconstruct, plant, place, relocate and any work preparatory to erection and “erection” has a corresponding meaning.

- (i) **“Established Grade”** means average elevation of the finished grade of the ground immediately surrounding the structure, exclusive of any artificial embankment or entrenchment.
- (j) **“Fence”** includes railing, wall, line of posts, wire, gate, boards or other similar substances used to separate or divide any parcel of land or part thereof from any other parcel of land or part thereof, immediately adjacent thereto or to establish a property boundary.
- (k) **“Front Lot Line”** means the street line on which a lot has its civic address, except where a lot has two or more street lines, in which case the Council shall determine the front lot line.
- (l) **“Front Yard”** means a yard extending across the full width of the lot from the front lot line to the front wall of the main building on the lot.
- (m) **“Industrial Lot”** means a lot used exclusively or primarily for industrial purposes.
- (n) **“Lot”** means any plot, tract or parcel of land, which can be considered as a unit of land for a particular use or building.
- (o) **“Lot Line”** means any line defining the boundaries of a lot and shall include a front lot line, side lot line and rear lot line.
- (p) **“Rear Lot Line”** means the lot line or lines opposite the front lot line.
- (q) **“Rear Yard”** means a yard extending across the full width of the lot between the rear lot line and the rear wall of the main building on the lot.
- (r) **“Residential Lot”** means a lot used exclusively or primarily for a dwelling or dwelling unit.

- (s) **“Road Reservation”** shall mean the area as prescribed in the Road Reservation Regulations to be reserved for a street or street improvements.
- (t) **“Side Lot Line”** means the lot line or lines other than a front lot line or rear lot line.
- (u) **“Snow Fence”** means a light fence of lath and wire or constructed of polyethylene mesh.
- (v) **“Street”** means any street, road or highway or any other way designed or intended for public use for the passage of vehicles and pedestrians, owned by the Authority or other public agency and maintained at public expense, and is accessible to Fire Department vehicles and equipment.
- (w) **“Street Line”** means the edge of a street, road or highway reservation as defined by the authority having jurisdiction.
- (x) **“Town”** shall mean the Town of Conception Bay South.
- (y) **“Yard”** means any open, uncovered, unoccupied space appurtenant to a building.

### 3. APPLICATION

These Regulations shall apply within the boundaries of the Town.

### 4. CONFORMITY WITH REGULATIONS

No person shall erect, maintain or repair a fence except in accordance with these Regulations.

**5. PERMIT REQUIRED**

No person shall erect or repair a fence unless the Council approves the location and the Council has issued a permit for the erection or repair of the fence.

**6. FORM OF APPLICATION**

An application to erect a fence shall be made only by the owner or by a person authorized by the owner, in writing, on such form as may be prescribed by the Council, and every application shall include such plans, specifications and drawings the Council may require, and be accompanied by the permit fee required by the Council.

**7. CONSTRUCTION MATERIALS**

The material or materials used in the erection and repair of a fence shall only be of a type, which meets the approval of the Council.

**8. WOODEN POSTS**

All wooden posts required for the erection and construction of a fence shall be:

- (a) Installed a minimum depth of 600 millimetres below grade and if not pressure treated at plant, coated with a wood preserver for that portion of the fence post situated below established grade; and
- (b) Anchored by means of a concrete pier footing or wooden shoe and the concrete footing or wooden shoe shall be covered by soil.



## **9. METAL POSTS**

All metal posts required for the erection and construction of a fence shall be in accordance with the following requirements:

- (a) All corner posts shall be installed a minimum depth of 900 millimetres below established grade and anchored by a concrete pier footing.
- (b) All line posts shall be installed a minimum depth of 600 millimetres below established grade and anchored by a concrete pier footing.

## **10. MAINTENANCE**

Every person who owns a fence shall maintain such fence in a good state of repair. For the purposes of this section, "good state of repair" shall mean:

- (a) the fence is complete and in a structurally sound condition and plumb and securely anchored;
- (b) protected by weather-resistant materials;
- (c) fence components are not broken, rusted, rotten or in a hazardous condition;
- (d) all stained or painted fences are maintained free of peeling; and
- (e) that the fence does not present an unsightly appearance deleterious to abutting land or to the neighbourhood.

**11. CLEAR VIEW**

No fence shall be erected that obscures a clear view of street intersection, pedestrian pathways, driveways or other points of access or egress of vehicles or pedestrian traffic.

**12. PROPERTIES ABUTTING A PARK, PUBLIC WALKWAY OR RIGHT OF WAY**

The Council shall determine the style, type and height of fence to be erected or constructed on property, which abuts a park, public walkway or right of way.

**13. CORNER LOTS**

(a) Unless otherwise approved by Council, no person shall erect a fence on a corner lot any closer than the front building line setback and within 3 metres of the side boundary on the flanking street. The fence shall not create a visible obstruction at any intersection or driveway. In such cases, the Council will determine the height and location of the fence.

(b) A fence on the flanking street shall not exceed 1.5 metres.

**14. ROAD RESERVATION**

No person shall erect a fence that projects into or onto the road reservation.

**15. RESIDENTIAL LOT – FRONT YARD FENCE**

No person shall erect a fence for residential purposes in the front yard with the following exceptions:

- (a) For the purpose of acting as a retaining wall (along the front or side of the property) provided the retaining wall does not impede sight distance.
- (b) On boundaries bordering public walkways where a maximum 1-metre high fence will be permitted.
- (c) In areas of adjoining driveways it will be permissible to construct curbing to a height of 150 millimetres or to erect fencing to a maximum height of 600 millimetres.
- (d) Where an established form of front yard fencing has been established along a street, a fence may be constructed that is consistent with this form of front yard fencing provided:
  - (i) It does not create a visual obstruction for vehicles entering or exiting the lot;
  - (ii) It does not create an obstruction to the travelling public;
  - (iii) It does not interfere with snow clearing operations;
  - (iv) The fence is consistent and is in line with other fences in the immediate neighbourhood or meets the conditions established by the Town;
  - (v) A fence built at the front property line shall not exceed 1.2 metres; and
  - (vi) A fence built at the building line shall not exceed 1.8 metres.

#### **16. RESIDENTIAL LOTS – REAR YARD AND SIDE YARD FENCE**

Unless otherwise approved by the Council, the maximum height of a fence erected or constructed for residential purposes shall not exceed a height of 1.8 metres above established grade.

**17. INDUSTRIAL AND COMMERCIAL LOT – FRONT YARD FENCE**

Unless otherwise approved by the Council, a minimum setback of 10 metres shall be required between the front lot line and the erection or construction of a fence for industrial and commercial purposes and the maximum height of the fence shall not exceed a height of 2.7 metres above established grade.

**18. INDUSTRIAL AND COMMERCIAL LOT – REAR YARD AND SIDE YARD FENCE**

(a) Unless otherwise approved by the Town, the maximum height of a fence erected or constructed on an industrial and commercial lot shall not exceed a height of 2.7 metres above established grade in the area of the lot between the building line and street line and rear lot line provided the lot does not abut a residential lot.

(b) Unless otherwise approved by the Town, in the case where an industrial or commercial lot abuts a residential lot or residential use zone, the maximum height of a fence erected or constructed on an industrial and commercial lot shall not exceed a height of 1.8 metres above established grade except where the side yard of a commercial or industrial lot is used for open storage and then a 2 meter fence must be provided.

**19. AGRICULTURAL AND RURAL PROPERTY FENCE**

Unless otherwise approved by Council, the maximum height of a fence erected on an agricultural or rural property shall not exceed a height of 1.2 metres and may be constructed of wire and wooden posts typical of boundary fences demarcating agricultural or rural property.

**20. REAR YARD FENCES ABUTTING STREETS**

No person shall erect or construct a fence along the rear lot line of a lot that abuts a highway or street unless it is in accordance with a style, type and height of fence as determined by Council.

**21. ELECTRICAL FENCE**

No person shall erect an electrical fence on any land except where required in a rural use zone to contain livestock or protect agricultural crops.

**22. BARBED WIRE FENCES**

(a) No person shall erect a fence consisting wholly or partly of barbed wire or other barbed material on a residential lot or in a residential use zone.

(b) Barbed wire may be used:

(i) along the top of a fence in excess of 2.1 metres enclosing a lot used for commercial or industrial purposes provided the industrial or commercial lot does not abut a residential lot or residential use zone; or

(ii) in a rural use zone to contain livestock or protect agricultural crops or land.

**23. SNOW FENCE**

No person shall erect or maintain a snow fence for the period of May 1<sup>st</sup> to October 31<sup>st</sup> in any year. Snow fences should only be erected for snow abatement purposes.

**24. SWIMMING POOL FENCE**

A 1.8-metre fence shall be erected and maintained completely surrounding the area of the lot in which a swimming pool is

constructed, located or placed. The fence shall be located so as to maintain a minimum separation distance of 1.8 metres between the swimming pool and the fence.

- (a) The fence shall be constructed so that no openings are greater than 10 cm and that no grip, attachment, or opening will facilitate climbing.
- (b) A swimming pool fence shall not be constructed of chain link.
- (c) Where accessed by gate(s), all gates in the swimming pool fence shall meet the same height and construction requirements; the gate(s) shall have a properly maintained self-closing and self-latching device installed on the gate(s) on the pool side of the enclosed area at a position no less than 1.5 metres above the established grade and the gate(s) must be locked whenever the pool area is unsupervised.

The sidewalls of an aboveground pool shall not form part of the swimming pool fence.

## **25. RETAINING WALLS**

- (a) Retaining walls shall not be placed on any right-of ways or easements.
- (b) Retaining walls shall not conflict with site grading requirements in new subdivisions unless approved by the Town of Conception Bay South Planning and Development Department.
- (c) Retaining walls shall be equipped with a guard as required by the National Building code of Canada.
- (d) Retaining walls under a height of 1.22 metres that have imposed loads from driveways, deck footings, house footings, sloped backfill or other structures are required to be designed by a professional engineer licensed to practice in Newfoundland and Labrador. The design engineer shall provide the Town with written verification that the wall has been constructed as per the submitted design drawings. Two sets of stamped drawings shall be submitted to the Town of

Conception bay South Planning and Development Department for review.

- (e) Retaining walls with overall accumulative heights of 1.22 metres or higher shall be designed by a professional engineer licensed to practice in Newfoundland and Labrador. The design engineer will specify a distance from the boundary that is sufficient for the future maintenance of the retaining wall. The design engineer shall provide the Town with written verification that the wall has been constructed as per the submitted design drawings. Two sets of stamped drawings shall be submitted to the Town of Conception Bay South.

## **26. PUBLIC AUTHORITIES**

The provisions of these Regulations shall apply to all public authorities except in those cases where an exception from the Regulations is required to respond to an emergency or for a public purpose.

## **27. RESPONSIBILITY FOR DAMAGE**

The Council shall not be liable for any damages for the repair of any fence whatsoever where the Town, its employees or agents or otherwise have acted without negligence. In particular, the Council shall not be liable for any damages for the repair of any fence whatsoever during the normal operation of snow clearing on streets or sidewalks located within the Town.

## **28. COMPLIANCE WITH REGULATIONS**

A fence in existence at the date of coming into effect of these Regulations which is not in accordance with the provisions of these Regulations may continue to exist provided the fence is maintained in a good state of repair and the fence is not deemed to be a safety hazard or obstruction by the Council. A fence which is in existence at the date of coming into effect of these Regulations shall not be modified or replaced with a fence which differs in the height, type,

style or material used in the erection or construction of the existing fence unless the fence is constructed in accordance with these Regulations.

## **29. PENALTIES**

Every person who is guilty of an offence under these Regulations or who acts in contravention of or fails to comply with any provision thereof, or neglects or refuses to do so:

- (a) Shall be liable to penalties as stipulated in accordance with Section 420 of the *Municipalities Act, 1999*; or
- (b) Shall be subject to an Order under Section 404 (1) (i) of the *Municipalities Act, 1999*; or
- (c) Shall be subject to a Violation Notice issued under Section 421.1 (1) of the *Municipalities Act, 1999*; or
- (d) Shall be issued to a ticket under the *Provincial Offences Act* in accordance with Section 421.2 of the *Municipalities Act, 1999*.

## **30. REPEAL OF PREVIOUS REGULATIONS AND AMENDMENTS**

All previous Town of Conception Bay South Fence Regulations and amendments are repealed.

## **31. COMPLIANCE WITH OTHER ACTS AND REGULATIONS**

Nothing in these Regulations serves to exempt any person from obtaining any license, permission, permit, authority or approval required by any other regulation of the Town or any statute or regulation of the Province of Newfoundland and Labrador, and in such cases where more than one regulation or statute applies the more restrictive regulation or statute shall apply.



**32. EFFECTIVE DATE**

These Regulations shall come into force on the 19th day of January, 2022.

**5.c Rescind Resolution**

**Resolution #22-005**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that in accordance with Council's authority at Section 4.12 of the Town's Development Regulations, Resolution 21-449 passed at the December 21, 2021 regular meeting of Council, be rescinded.

**AND FURTHER**

Be it so resolved that, in accordance with Council's discretionary authority under Section 10.7 of the Town's Development Regulations, Application No. 803 received on August 24, 2021 for a hobby farm at 55-57 Cluneys Road, be refused.

*Motion Carried*

**5.d Planning & Development Committee Report**

Deputy Mayor Gosse declared a conflict on this item. (Family member owns property)

**Resolution #22-006**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on January 10, 2022 be accepted as presented.

*Motion Carried*

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)**

**6.a Ratification - Easons Road Pedestrian Crossing & Perrins Road Intersection Upgrade - Approval to Award Tender**

**Resolution #22-007**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to award Easons Road Pedestrian Crossing & Perrins Road Intersection Upgrades to Dexter Construction Limited for the bid price of \$333,301.05 including HST. Funds to be taken from the capital project account.

*Motion Carried*

**6.b Ratification - RFP 21-04 Approval to Award**

**Resolution #22-008**

**Moved By** Councillor Tilley

**Seconded By** Councillor Moores

Be it so resolved that approval be given to enter into Prime Consultant Agreement with SNC Lavalin Inc for Municipal Roads, Water and Sewer projects at the approximate cost of \$663,246.00 excluding HST. Funds are available in the projects account.

*Motion Carried*

**6.c ENGINEERING AND PUBLIC WORKS COMMITTEE MEETING**

**Resolution #22-009**

**Moved By** Councillor Tilley

**Seconded By** Councillor Hardy

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee meeting of January 11, 2022 be accepted as presented.

- Water Statistics

- Department Report

*Motion Carried*

## **7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)**

### **7.a Recreation and Leisure Services Committee Report**

**Resolution #22-010**

**Moved By** Councillor Moores

**Seconded By** Councillor Barrett

Be it so resolved that the recommendations / decisions made at the Recreation and Leisure Services Committee Meeting of January 11, 2022 be accepted as presented.

- Theatre CBS - Facility Donation Request
- 1st CBS Scouts - Facility Donation Request
- Partnership - Holy Spirit High School
- Important Dates - Call for Kelligrews Soiree Committee Volunteers, Call for Nominations - Sports Awards / Sports Hall of Fame, Walking for Wellness start, Winterfest, Sports Awards Ceremony, St. Patrick's Day Socials (tentative), Easter Day Camp, Volunteer / Citizen of the Year Awards
- College of the North Atlantic - Partnership, Light Walk, Correspondence - Recreation and Cultural Master Plan, Recreation Complex - Swim Time Availability, Community Park - Overflow Parking Lot Lease Agreement

*Motion Carried*

**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)**

**8.a Accounts Payable Cheques**

**Resolution #22-011**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hillier

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$458,959.26 as per the attached report.

*Motion Carried*

**8.b Manual Cheques**

**Resolution #22-012**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$148,604.22.

*Motion Carried*

**8.c Capital Invoice Approval**

**Resolution #22-013**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Tilley

Be it so resolved that approval be given to pay capital invoices totaling \$343,945.48 as per the attached listing.

*Motion Carried*

**8.d Approval to Revise Resolution #21-414****Resolution #22-014****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Hardy

Be it so resolved that the Town of Conception Bay South accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated December 6, 2021 to reallocate \$750,000 under the current 20-23 Multi Year Capital Works program, from Project #17-MYCW-22-00023 (Street Upgrading and Paving) to Project #17-MYCW-22-00047 (Shoreline Stabilization – WWTP Infrastructure Protection). The revised Schedule A includes total project cost in the amount of \$10,737,100. The Town agrees to provide the total Ultimate Recipient share value of \$4,154,328 as shown in the revised Schedule A.

*Motion Carried***8.e Elected Official Training****Resolution #22-015****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Tilley

Be it so resolved that approval be given for Deputy Mayor Gosse, Councillor Hardy and Councillor Moores to register for the MNL Elected Official Training at a cost of \$1,750 per person. Funds are available in the operating account.

*Motion Carried*

**8.f Municipalities Newfoundland and Labrador and Professional Municipal Administrators - Membership Fee**

**Resolution #22-016**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hillier

Be it so resolved that approval be given to pay membership fees for 2022 for Municipalities Newfoundland and Labrador and Professional Municipal Administrators in the amount of \$19,086.36. Funds are available in account 01-101-1000-7035.

*Motion Carried*

**8.g Federation of Canadian Municipalities Membership Fee**

**Resolution #22-017**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that approval be given to pay membership fees for 2022 for Canadian Federation of Municipalities in the amount of \$6,770.30. Funds are available in account 01-101-1000-7035.

*Motion Carried*

**8.h Personnel - Human Resources Manager**

**Resolution #22-018**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that approval be given to confirm Tyler Putt in the position of Human Resources Manager as per the terms and conditions of the employment contract.

*Motion Carried*

**8.i Personnel - Facilities Manager****Resolution #22-019****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Connors

Be it so resolved that Desmond Thomas be appointed to the position of Facilities Manager as per the terms and conditions of the employment contract.

*Motion Carried*

**8.j Taxi Rate Increase****Resolution #22-020****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Hillier

Be it so resolved that approval be given to set Taxi Rates as follows:

Flag Rate

\$4.50

Distance Rate per Kilometer

\$2.50

Waiting Rate per Hour

\$40.50

*Motion Carried*

**8.k DEPARTMENT REPORT****Resolution #22-021****Moved By** Deputy Mayor Gosse**Seconded By** Councillor Hardy

Be it so resolved the recommendations/decisions of the Financial and Administrative Services Committee of January 10, 2022 be accepted as presented.

The following items were discussed:

- Capital Change Orders
- Taxes Receivable Update
- 2022 Tax Bills
- Enforcement and Humane Services Statistics
- Fire Department Statistics

*Motion Carried*

## **9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM (Chair, Councillor Butler)**

### **9.a Economic Development and Tourism Committee Report**

**Resolution #22-022**

**Moved By** Councillor Butler

**Seconded By** Deputy Mayor Gosse

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of January 11, 2022 be accepted as presented.

- Regional Economic Development Strategy
- Cultural Tourism Development Workshop
- Regional Wayfinding Signage Project
- Partners for Climate Protection - Federation of Canadian Municipalities
- Departmental Report

*Motion Carried*

## **10. OTHER COMMITTEE REPORTS**

Councillor Moores stated that there have been two meetings of the Winterfest Committee. She noted that the Committee is focusing on outdoor activities.

Councillor Connors commented on recent NEAJC meetings and noted that weekly updates are received from Eastern Health pertaining to Covid.



Councillor Hardy stated that she attended her first Visions Employment meeting as the Town's representative.

Mayor Bent stated that there is a Chamberlains Park Action Committee meeting scheduled for tomorrow, January 19, 2022.

**11. ADJOURNMENT**

The meeting adjourned at 8:15 p.m.

**Resolution #22-023**

**Moved By** Councillor Tilley

**Seconded By** Councillor Connors

Be it so resolved that the meeting adjourn.

*Motion Carried*

---

Darrin Bent, Mayor

---

Gail Pomroy, Town Clerk