



Conception Bay South
Financial Services Committee Meeting Minutes

Date: January 10, 2022
Time: 12:00 pm - 1:00 pm
Location: Zoom

Members Present Mayor Bent
Deputy Mayor Gosse
Councillor Tilley
Councillor Connors
Councillor Butler
Councillor Hardy

Staff Present Director of Finance, Liz Davis
Town Clerk, Gail Pomroy
Chief Administrative Officer, Brian Crawley

1. DISBURSEMENTS FROM THE OPERATING FUND

1.1 Accounts Payable Cheques

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to pay Accounts Payable cheques totaling \$458,959.26 as per the attached report.

1.2 Manual Cheques

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$148,604.22.

2. CAPITAL ITEMS

2.1 Capital Invoice Approval

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to pay capital invoices totaling \$343,945.48 as per the attached listing.

2.2 Capital Change Order Approval

The Committee concurred to accept the capital change orders totaling \$717.04 as presented.

3. OTHER ITEMS FOR DISCUSSION

3.1 Tax Receivables Update

The Director provided an update on the status of outstanding taxes at end of 2021. She provided an outline of plans for collections for 2022.

3.2 Approval to Revise Resolution #21-414

Municipal Infrastructure has requested a revision to resolution #21-414 to include the project number "17-MYCW-22-00047" for inclusion of the Shoreline Stabilization - WWTP Infrastructure Protection project under the MYCW 20-23 funding program.

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that the Town of Conception Bay South accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated December 6, 2021 to reallocate \$750,000 under the current 20-23 Multi Year Capital Works program, from Project #17-MYCW-22-00023 (Street Upgrading and Paving) to Project #17-MYCW-22-00047 (Shoreline Stabilization – WWTP Infrastructure Protection). The revised Schedule A includes total project cost in the amount of \$10,737,100. The Town agrees to provide the total Ultimate Recipient share value of \$4,154,328 as shown in the revised Schedule A.

4. DEPARTMENT REPORT

The Director provided an update on the departmental operations. The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved the recommendations/decisions of the Financial and Administrative Services Committee of January 10, 2022 be accepted as presented.

The following items were discussed:

- Capital Change Orders
- Taxes Receivable Update
- 2022 Tax Bills
- Enforcement and Humane Services Statistics
- Fire Department Statistics

Deputy Mayor Andrea Gosse,
Chair

Liz Davis, Director of Financial
Services